

RESOLUTION NO. 2016 - 02

AN AMENDED RESOLUTION ADDRESSING THE FREEDOM OF INFORMATION ACT

WHEREAS, the Illinois Freedom of Information Act, Senate Bill 189 was signed by the Governor and became law on August 17, 2009, as Public Act 96 – 542, (hereinafter FOIA), authorizes each public body to promulgate rules and regulations in conformity with the provisions of Section 3 of the Act pertaining to the availability of records and procedures to be followed including:

- (i) times and places where such records will be made available, and
- (ii) the persons from whom such records may be obtain.

WHEREAS, Section 6 of the FOIA authorized each public body to charge fees reasonably calculated to reimburse its actual cost for reproducing and certifying public records for the use, by any person, of the equipment of the public body to copy records and to be imposed according to a standard scale of fees, established and made public by the body imposing them.

WHEREAS, at the regular meeting of the Township Board, held on June 28, 2010, a motion to adopt said Resolution containing the following procedures pursuant to FOIA was presented, adopted and approved.

WHEREAS, at the regular meeting of the Township Board, held on April 25, 2016, a motion to amend the adopted Resolution containing the following procedures pursuant to FOIA was presented.

IT IS HEREBY RESOLVED AS FOLLOWS:

- A. Any person submitting a written request for inspection or copying of public records under FOIA shall deliver said request during regular business hours to Supervisor's Office, 607 S. Gridley, Suite B, Bloomington, Attn: FOIA Officer.
- B. Copies of public records required to be disclosed pursuant to FOIA shall be made available to such person upon payment of copying fees (if any) in accordance with the following scale of fees, which shall be posted in a prominent place at the Township Building located at 607 S. Gridley.
 - (i) Public entities may not charge fees for the first fifty (50) pages of standard black and white copies; and
 - (ii) After the first fifty (50) pages, the fee for standard black and white copies shall be fifteen cents (.15) per page. A fee equal to the actual cost may be charged for color copies. The actual cost of purchasing a recording medium, such as a disc or tape, may be charged for electronic records. The cost of a certified copy is limited to \$1.00.

- C. The Township Board designates the following positions as FOIA Officer – Administrative Assistant with the Comptroller, designated as Alternative FOIA Officer.

ADOPTED this 25th day of April, 2016.

APPROVED THIS 26th day of April, 2016.

Deborah L. Skillrud
Township Supervisor

ATTEST:

Cherry Lawson
Township Clerk