

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP**

January 25, 2021

7:00 P.M.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Langlotz-Johnson called the meeting to order at 7:04 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present in the room:

Voting Members- Supervisor Langlotz-Johnson and Trustees Kern, Kalkounos and Pohlman

Non-Voting Members- Clerk Moran, Highway Commissioner Del Mar and Assessor Kelly

Other Invited Participants- Administrator Lopez and Assistant Administrator Chychula

REMOTE VIDEO ATTENDANCE:

Voting Member- Trustee Kincaid

Invited Participant- Parliamentarian Boles

PUBLIC COMMENT

Marg Duer, informed the Board that the Palatine Township Assessment Report published on October 8 was found in the Palatine Journal and Topics newspaper.

CONSENT AGENDA

- A. Approval of Minutes
 - i. December 7, 2020 COW Minutes
 - ii. December 14, 2020 Regular Board Meeting Minutes
 - iii. January 11, 2021 COW Meeting Minutes

- B. Reports
 - i. Acceptance of Township Elected Officials' Reports:
 - 1. January 2021 Clerk's Report
 - 2. January 2021 Assessor's Report
 - 3. January 2021 Highway Commissioner's Report

- C. Acceptance of Prior Approved committee Minutes: N/A

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MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the 1-25-21 Consent Agenda, as presented

MOTION CARRIED by voice vote

OLD BUSINESS

A. Other

None

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Town Fund

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Town Fund*- \$246,077.19

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *General Assistance*- \$61,563.57

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Road District

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Road and Bridge*- \$171,796.46

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

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NEW BUSINESS

A. Approval of Audit Engagement Letter for Fiscal Year 2021 in the amount of \$15,520

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve the *Township of Palatine and the Road & Bridge Fund YE 2021 Audit Engagement Letter*, in the amount of \$15,520, as presented

Supervisor Langlotz-Johnson reviewed the Board Packet Insert, *Township of Palatine and the Road & Bridge Fund YE 2021 Audit Engagement Letter*, and noted that *Tighe, Kress & Orr, P.C.* will match last year's fee, as the Board had requested. This will result in an approximate savings of \$200.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

B. Approval of Final Payout Request to Insulated Roofing Contractors, in the amount of \$58,477

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve *Insulated Roofing Contractors Invoice 25495*, in the amount of \$58,477, as presented

Supervisor Langlotz-Johnson reviewed the Board Packet Insert, *Insulated Roofing Contractors Invoice 25495*. Administrator Lopez noted that the Village of Palatine did the final inspection on the roof, the documentation was sent to the Village, and all cleared and was finalized.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

C. Submittal of the 2022 Fiscal Year Road District Budget & Appropriation

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve *Tentative Budget & Appropriation Ordinance Palatine Township Road District 2021-2022*, as presented

This Tentative Ordinance will be available for public inspection.

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Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

D. Call One Service Agreement Update

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve *Call One Master Service Agreement 30-Dec-20*, as presented

Supervisor Langlotz-Johnson reviewed the Board Packet Inserts, *Call One Master Service Agreement 30-Dec-20*, and corresponding Memo. Some board discussion ensued.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

E. Other

Supervisor Langlotz-Johnson reported:

-she attended the opening of the Community Covid Testing Center, which is located at *Partners for Our Community (POC)* and is a partnership between Palatine Township, *POC*, and the *Cook County Health Department*. It is open to all people, has no residential requirement, all ages can be tested, and no insurance is required. This Center is right in the heart of a high positivity area.

-the Township is working on getting a Covid Vaccine Center within the Township

-the Township is working with the Cook County Sheriff's Dept. to offer Prescription Drug Take-Back Envelopes at the Township Center

Administrator Lopez reminded the Board of the upcoming Budget Workshop date

EXECUTIVE SESSION

A. Biannual Review of Draft Sets of Executive Session Minutes from 5-20-19 & 8-24-20

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn from Regular Session for Biannual Review of Draft Executive Session Minutes, and possible litigation, at 7:30 p.m.

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Nays: None

MOTION CARRIED 5-0

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to reconvene into Regular Session at 8:09 p.m.

MOTION CARRIED by voice vote

ACTION ON MATTERS FROM EXECUTIVE SESSION

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to release the 8-24-20 Executive Session Minutes, as approved in Executive Session

MOTION CARRIED by voice vote

ADJOURN

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn at 8:10 p.m.

MOTION CARRIED by voice vote

***NOTED ACTION ITEMS:**

None

Respectfully submitted,


TOWN CLERK