

Minutes – Board of Town Trustees
STATE OF ILLINOIS
April 18, 2019

Crawford County
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 P.M. April 18, 2019.
The following official business was transacted.

1. The meeting was called to order by Clerk Vickie Gribben.
2. Clerk Vickie Gribben then called the roll.

PRESENT	Vickie Gribben	Township Clerk
	Monty Murray	Township Highway Commissioner
	Mary Jane Parker	Township Trustee
	Tom Hose	Township Trustee
	Pat Richards	Township Trustee
	Kevin Steele	Township Trustee
Absent	Larry Corder	township Supervisor
	Sue Roberts	Township Assessor

Item 3, Pledge of Allegiance.

Item 4, Approval of the Minutes of April 18, 2019.

Clerk Gribben asked for a motion to approve the minutes from the previous meeting. Mary Jane made the motion to accept the minutes and Kevin seconded with vote as follows: Tom-yes; Mary Jane-yes; Pat-yes; Kevin-yes; Larry-yes.

Item 5A, Supervisor's Report.

Supervisor Larry Corder was absent.

Item 5B, the Highway Commissioner's report.

Monty Murray reported they have been cleaning ditches and putting extra rock on the roads. Monty said a guy from Crawford County Emergency Management Agency was supposed to come and talk to us about using space in the old Township barn, Monty said they could use the old breakroom and bathroom. He said it would be a one - year contract and only two people would have a key. It will be June when they need the space. The board discussed it and all decided it would be good to help them out.

Item 5C, Assessor Report.

No report she was absent.

Item 5D Cemetery Report

Stan said they have been busy trimming and mowing. They are still cleaning brush out of the old cemetery. The wooden stakes that was placed where the land was surveyed is being moved, so Mr. Richards suggested to put metal stakes and put them in ground deep and then if they are pulled out, then we will take legal action to have it stopped.

6. Regular Business

- A. Approval to authorize payment of town, general assistance, and payroll bills
Motion was made by Tom and seconded by Pat
Mary Jane---yes; Pat---yes; Kevin---yes; Larry---absent; Tom---yes.
- B. Motion to authorize payment of road district bills. Motion & Vote.
Motion was made by Mary Jane and seconded by Kevin
Pat---yes; Kevin---yes; Larry---absent; Tom---yes; Mary Jane---yes.
- C. Motion to authorize pre-approval of payment of elected officials from
April 19, 2019 through May 16, 2019.
Motion was made by Kevin and seconded by Tom
Kevin ---yes; Larry---absent; Tom---yes; Mary Jane---yes; Pat ---yes.
- D. Motion to authorize payment of per diem expenses.
Motion was made by Pat and seconded by Mary Jane
Larry---absent; Tom--yes; Mary Jane---yes; Pat ---yes; Kevin ---yes.

7. Continued Business

- A. Motion to approve bid for cemetery barn. Accept this if they will honor the original
bid from Sturdi Built, and discuss the flooring next meeting.
Motion was made by Tom and seconded by Mary Jane
Tom---yes; Mary Jane---yes; Pat---yes; Kevin ---yes; Larry---absent.
- B. Motion to approve intergovernmental agreement with Crawford County Emergency
Management Agency.
Motion was made by Pat and seconded by Kevin
Mary Jane---yes; Pat---yes; Kevin---yes; Larry---absent; Tom---yes.

8. New Business

- A. Approval to designate First Financial Bank as depositories, First National Bank of Olney,
First Robinson Savings Bank, and First Financial Bank for investments.
Motion was made by Tom and seconded by Mary Jane
Pat---yes; Kevin--yes; Larry---absent; Tom---absent; Mary Jane---yes.
- B. Approval to retain an attorney for fiscal year 2019-2020. Weber's
Motion was made by Pat and seconded by Kevin
Kevin---yes; Larry---absent; Tom---yes; Mary Jane---yes; Pat---yes.
- C. Approval to use the GA and EA manuals as the Township guidelines for fiscal year April 1,
2019 through March 31, 2020.
Motion was made by Tom and seconded by Mary Jane
Larry---absent; Tom---yes; Mary Jane--yes; Pat---yes; Kevin---yes
- D. Approval to pass the current charges for grave opening fees for fiscal year 2019-2020.
Motion was made by Kevin and seconded by Tom
Tom---yes; Mary Jane---yes; Pat---yes; Kevin--yes; Larry---absent

- E. Motion to approve to pay bills that are due prior to board meeting.
Motion was made by Tom and seconded by Mary Jane
Mary Jane---yes Pat---yes; Kevin---yes; Larry---absent; Tom---yes
- F. Approval to pass the State Gift Ban Act. Appoint Ethics Officer.
New Ethics Officer; Kevin Steele
Motion was made by Tom and seconded by Pat
Pat---yes: Kevin---yes: Larry--- absent; Tom---yes: Mary Jane---yes
- G. Approval to pass the Investment Policy.
Motion was made by Kevin and seconded by MaryJane
Kevin---yes; Larry---absent: Tom---yes: Mary Jane---yes: Pat---yes
- H. Motion to approve to pass the Loss Control Policy.
Motion was made by Mary Jane and seconded by Tom
Larry---absent; Tom---yes: Mary Jane---yes: Kevin---yes: Pat---yes
- I. Approval to pass the Motor Vehicle Policy for the Cemetery for fiscal year 2019-2020.
Motion was made by Mary Jane and seconded by Pat
Mary Jane---yes: Kevin---yes: Pat---yes; Tom---yes: Larry---absent
- J. Approval to pass the Model Ethics Ordinance.
Motion was made by Kevin and seconded by Pat
Mary Jane---yes: Kevin---yes: Pat---yes: Tom---yes: Larry---absent
- K. Approval to pass the Work Harassment/Sexual Harassment Policy for fiscal year 2019-2020.
Motion was made by Tom and seconded by Mary Jane
Kevin---yes: Pat---yes: Tom---yes: Larry---absent: Mary Jane---yes
- L. Approval to pass the Rules for Public Comments on Agenda Items.
Motion was made by Pat and seconded by Kevin
Pat---yes: Tom---yes: Larry---absent: Mary Jane---yes: Kevin---yes
- M. Appoint Lacey Kerns as FOIA officer.
Motion was made by Tom and seconded by Mary Jane
Tom---yes; Larry---absent: Mary Jane---yes: Kevin---yes: Pat---yes

9. **Public Comments**

No comments

10. **Adjourn Meeting**

Time: 6:34 P.M.

Motion was made by Pat and seconded by Kevin

Larry---absent: MaryJane---yes; Pat---yes; Kevin---yes: Tom---yes.

Respectfully Submitted,

Vickie Gribben
Township Clerk

Larry Corder
Township Supervisor