

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, October 23, 2017
PLACE: Bloomington City Hall
TIME: 6:30 pm

AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Cherry Lawson, Town Clerk
- IV. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the September 25, 2017 Board Meeting, as submitted by Cherry Lawson, Town Clerk. (Recommend that the Minutes of the September 25, 2017 Meeting be approved as presented.)
 - B. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of September 2017 accounts. (Recommend that the Audits be approved as presented.)
 - C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)
- V. Proposed Tax Levy for tax year 2017 to be used in Fiscal Year 2019 (April 1, 2018 – March 30, 2019). (Recommend that the Estimated Tax Levy for Tax Year 2017 be approved).
 - VI. Reports by Elected Officials
 - A. Comments: Deb Skillrud, Township Supervisor.
 - B. Comments: Steve Scudder, Township Assessor.
 - VII. Public Comments
 - VIII. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, SEPTEMBER 25, 2017; 6:30 P.M.

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of the City Hall Building at 6:30 p.m. on September 25, 2017. The meeting was called to order by Trustee Schmidt.

Trustee Schmidt directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees: Kim Bray, Jamie Mathy, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, David Sage, and Diana Hauman

Trustee absent: Tari Renner.

Elected officials present: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present: Cherry L. Lawson, Township Clerk.

Approval of Minutes of the August 28, 2017 Board Meeting, as submitted by Cherry Lawson, Township Clerk.

Motion by Trustee Hauman, seconded by Trustee Mwilambwe that the Minutes of August 28, 2017 Meeting be approved as presented.

Motion carried, (viva voce).

Approval of General Town Fund anticipated expenditures as presented and certified.

Motion by Trustee Hauman, seconded by Trustee Mwilambwe that the Anticipated Expenditures be approved.

Trustee Schmidt directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Sage Mwilambwe, Buragas, Painter, Schmidt, Black, and Hauman.

Nays: None.

Motion carried.

Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of August 2017 accounts.

Trustee Schmidt recused herself from this item. She left the dais at 6:35 p.m.

Motion by Trustee Mwilambwe, seconded by Trustee Bray that the Monthly General Town Fund, General Assistance and Evergreen Memorial Cemetery Audits of be approved as presented.

Trustee Painter directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Sage Mwilambwe, Buragas, Painter, Black, and Hauman.

Nays: None.

Motion carried.

Trustee Schmidt returned to the dais at 6:36 p.m.

Presentation of Annual Treasurer's Report April 1, 2016 – March 31, 2017.

Motion by Trustee Black, seconded by Trustee Bray that the Fiscal Year 2016 - 2017 Annual Treasurer's Report be accepted and placed on file as presented.

Trustee Schmidt directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Sage Mwilambwe, Buragas, Painter, Schmidt, Black, and Hauman.

Nays: None.

Motion carried.

Deborah Skillrud, Supervisor, addressed the Board. She reminded the Board of the Annual Cemetery Walk which will be held on two (2) consecutive weekends: September 30 & October 1, 2017 and October 7 & 8, 2017. Township Day was well attended. The Butterfly Garden was dedicated to the late Maxine Shultz, former Supervisor. It was a beautiful event and all were encouraged to visit and see the butterflies in the garden. The estimated Property Tax Levy will be presented at the Board's October 23, 2017 meeting in accordance with statute. There must be a twenty, (20), day review period prior to presentation at public hearing and adoption of the Tax Levy Ordinance. The public hearing is scheduled for November 27, 2017 at 6:15 p.m.

Steve Scudder, Assessor, addressed the Board. The assessment roll had been turned in to the County Supervisor of Assessments. His office received a multiplier one, (1), for 2017. Notices

were sent out on September 22, 2017. The thirty (30) day time frame to file a complaint with the Board of Review began on that day. His report included the School District Assessed Value Report for the City. In 2016, Total Assessed Value was \$2,008,527,002. In 2017, the Total Assessed Value is \$2,017,093,697, a .043% increase over 2016. There would still be Board of Review hearing which could impact the final numbers. Limited growth was seen in 2017. The numbers for 2016 were final and the 2017 numbers were included for review. Exemptions had not been updated this would also affect the numbers. The report broke down Total Assessed Value by school district. It listed the total assessed value as well as the number of parcels by type in District 87 and Unit 5. He restated that the exemption amounts listed were not current. Exemptions were subtracted from the total assessed value.

Trustee Schmidt opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Hauman, seconded by Trustee Bray, to adjourn. Time: 6:36 p.m.

Motion carried (viva voce).

Cherry L. Lawson, Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of September 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **23rd day of October 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **23rd day of October 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$321,346.27** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$56,061.35** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,635,977.36** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **SEPTEMBER 2017**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 42,544	
Investments: Illinois Fund (as of 08/31/2017)	\$ 321,070	
Investments: Prairie State Bank & Trust (64)	\$ 1,342,264	
		<u>\$ 1,705,877</u>

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$ 25	
Interest: Prairie State Bank (64)	\$ 310	
Interest: Illinois Funds	\$ 277	
Other Income - JMSHRC	\$ 2,597	
Other Income - Retiree Insurance	\$ 1,875	
Other Income - Other	\$ 41	
Tax Levy	\$ 493,404	
		<u>\$ 498,528</u>
		<u>\$ 2,204,405</u>

Public Funds Expended This Month

TOTAL Public Funds at Month End \$ 2,013,385

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 56,061	
Investments: Illinois Fund (as of 09/30/2017)	\$ 321,346	
Investments: Prairie State Bank & Trust (64)	\$ 1,635,977	
		<u><u>\$ 2,013,385</u></u>

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$ 42,544	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 25	
Other Income - JMSHRC	\$ 2,597	
Other Income - Retiree Insurance	\$ 1,875	
Other Income - Cemetery Benefits	\$ 0	
Other Income - Other	\$ 41	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 200,000	
Total Deposits for Month	<u>\$ 204,538</u>	
		\$ 247,082
Checks Written		
Assessor's Office Expenses	\$ 3,017	
Community Agency Funding	\$ 84,500	
Compensation & Benefits	\$ 100,452	
Services & Expenses	\$ 832	
Supervisor's Office Expenses	\$ 2,220	
Total Checks Written	<u>\$ 191,020</u>	
		\$ 191,020
Prairie State Bank & Trust (53) Balance at Month End		<u><u>\$ 56,061</u></u>

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$ 102,491	
Less Outstanding Checks	\$ (46,429)	
Checkbook Balance per Reconciliation		<u><u>\$ 56,061</u></u>

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Sep-17

Revenue			
7000 Interest		\$	612
7400 Other Income		\$	4,513
7450 Township Litigation Income		\$	-
7600 Personal Property Replacement Tax		\$	-
7800 Tax Levy		\$	493,404
	Total Revenue		\$ 498,528
	Total Income		\$ 498,528
Expense			
Assessor's Office			
9151 Auto Expense		\$	46
9161 Telephone		\$	263
9171 Utilities		\$	555
9251 Education/Meetings/Conferences		\$	(51)
9271 Appraisal Services		\$	1,372
9291 Janitorial		\$	150
9301 Computer Services		\$	681
	Total Assessor's Office		\$ 3,017
Community Agency Funding			
1023 Mental Health/Community Medical		\$	18,500
1026 Youth Services		\$	37,500
1027 Senior Services		\$	28,500
	Total Community Agency Funding		\$ 84,500
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$	7,833
7021 TWP Assessor		\$	8,000
7031 Town Clerk		\$	200
7041 Town Trustees		\$	600
7051 General Assistance Staff		\$	27,390
7061 Deputy Assessors		\$	29,903
7081 IMRF/Employer		\$	8,508
7091 FICA (SS/MC)/Employer		\$	5,155
7101 Group Medical/Employer		\$	12,828
7111 State Unemployment/Employer		\$	35
	Total Compensation (Salaries) & Benefits		\$ 100,452
Services & Expenses			
1030 Legal Expense		\$	473
1038 Other Expenditures		\$	71
1040 Building Maintenance		\$	26
1042 Janitorial Services & Supplies		\$	263
	Total Services & Expenses		\$ 832
Supervisor's Office			
8121 Janitorial		\$	188
8131 Utilities		\$	833
8141 Telephones		\$	326
8151 Car Expense		\$	133
8161 Education/Conference/Meetings		\$	382
8181 Equipment Repair/Rental		\$	243
8191 Office Supplies		\$	13
8221 Computer/Contract Services		\$	103
	Total Supervisor's Office		\$ 2,220
	Total Expense		\$ 191,020
Net Income			\$ 307,508

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>Sep-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 4,439	\$ 5,000	\$ (561)	88.8%
7400 Other Income	\$ 33,005	\$ 167,000	\$ (133,995)	19.8%
7450 Township Litigation Income	\$ -	\$ 40,000	\$ (40,000)	0.0%
7600 Personal Property Replacement Tax	\$ 88,016	\$ 113,000	\$ (24,984)	77.9%
7800 Tax Levy	\$ 1,455,519	\$ 1,495,000	\$ (39,481)	97.4%
Total Revenue	<u>\$ 1,580,979</u>	<u>\$ 1,820,000</u>	<u>\$ (239,021)</u>	<u>86.9%</u>
Total Income	\$ 1,580,979	\$ 1,820,000	\$ (239,021)	86.9%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 488	\$ 21,544	\$ (21,056)	2.3%
9151 Auto Expense	\$ 338	\$ 3,000	\$ (2,662)	11.3%
9161 Telephone	\$ 1,569	\$ 2,500	\$ (931)	62.7%
9171 Utilities	\$ 2,838	\$ 5,800	\$ (2,962)	48.9%
9191 Postage	\$ -	\$ 500	\$ (500)	0.0%
9201 Office Supplies	\$ 53	\$ 1,200	\$ (1,147)	4.4%
9211 Publications & Printing	\$ -	\$ 1,150	\$ (1,150)	0.0%
9231 Equipment	\$ -	\$ 3,000	\$ (3,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 1,000	\$ (1,000)	0.0%
9251 Education/Meetings/Conferences	\$ 1,117	\$ 15,000	\$ (13,883)	7.4%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 10,535	\$ 35,000	\$ (24,465)	30.1%
9291 Janitorial	\$ 750	\$ 2,000	\$ (1,250)	37.5%
9301 Computer Services	\$ 1,381	\$ 10,000	\$ (8,619)	13.8%
9311 Mapping/GIS Services	\$ -	\$ 35,500	\$ (35,500)	0.0%
9312 Membership Dues/Assessor's Staff	\$ 240	\$ 1,500	\$ (1,260)	16.0%
Total Assessor's Office	<u>\$ 19,308</u>	<u>\$ 147,694</u>	<u>\$ (128,386)</u>	<u>13.1%</u>
Community Agency Funding				
1023 Mental Health/Community Medical	\$ 18,500	\$ 18,500	\$ -	100.0%
1025 GA Workfare Development/Client Services	\$ -	\$ 15,000	\$ (15,000)	0.0%
1026 Youth Services	\$ 37,500	\$ 37,500	\$ -	100.0%
1027 Senior Services	\$ 28,500	\$ 68,500	\$ (40,000)	41.6%
Total Community Agency Funding	<u>\$ 84,500</u>	<u>\$ 139,500</u>	<u>\$ (55,000)</u>	<u>60.6%</u>
Compensation & Benefits				
7011 TWP Supervisor	\$ 45,667	\$ 94,000	\$ (48,333)	48.6%
7021 TWP Assessor	\$ 48,000	\$ 96,000	\$ (48,000)	50.0%
7031 Town Clerk	\$ 1,200	\$ 2,500	\$ (1,300)	48.0%
7041 Town Trustees	\$ 1,140	\$ 2,800	\$ (1,660)	40.7%
7051 General Assistance Staff	\$ 173,367	\$ 350,000	\$ (176,633)	49.5%
7061 Deputy Assessors	\$ 168,315	\$ 396,000	\$ (227,685)	42.5%
7081 IMRF/Employer	\$ 51,951	\$ 163,000	\$ (111,049)	31.9%
7091 FICA (SS/MC)/Employer	\$ 30,482	\$ 74,800	\$ (44,318)	40.8%
7101 Group Medical/Employer	\$ 76,820	\$ 230,000	\$ (153,180)	33.4%
7111 State Unemployment/Employer	\$ 199	\$ 1,200	\$ (1,001)	16.5%
Total Compensation & Benefits	<u>\$ 597,140</u>	<u>\$ 1,410,300</u>	<u>\$ (813,160)</u>	<u>42.3%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Sep-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,412	\$ 1,500	\$ (88)	94.2%
1029 Auditing Expense	\$ -	\$ 6,850	\$ (6,850)	0.0%
1030 Legal Expense	\$ 3,285	\$ 6,000	\$ (2,715)	54.8%
1034 Insurance	\$ 12,288	\$ 13,000	\$ (712)	94.5%
1035 Publishing	\$ -	\$ 500	\$ (500)	0.0%
1038 Other Expenditures	\$ 375	\$ 4,000	\$ (3,625)	9.4%
1039 Debt Service - Principal & Interest	\$ 669	\$ 4,200	\$ (3,531)	15.9%
1040 Building Maintenance	\$ 1,503	\$ 6,000	\$ (4,497)	25.0%
1042 Janitorial Services & Supplies	\$ 1,836	\$ 5,000	\$ (3,164)	36.7%
1043 Building Security	\$ -	\$ 1,000	\$ (1,000)	0.0%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ -	\$ 7,845	\$ (7,845)	0.0%
Total Services & Expenses	<u>\$ 21,368</u>	<u>\$ 255,895</u>	<u>\$ (234,527)</u>	<u>8.4%</u>
Supervisor's Office				
8091 Postage	\$ -	\$ 1,000	\$ (1,000)	0.0%
8101 Rent/Debt Service	\$ 905	\$ 40,000	\$ (39,095)	2.3%
8121 Janitorial	\$ 938	\$ 2,100	\$ (1,163)	44.6%
8131 Utilities	\$ 4,257	\$ 9,500	\$ (5,243)	44.8%
8141 Telephones	\$ 1,952	\$ 4,000	\$ (2,048)	48.8%
8151 Car Expense	\$ 221	\$ 250	\$ (29)	88.4%
8161 Education/Conference/Meetings	\$ 744	\$ 2,000	\$ (1,256)	37.2%
8171 Equipment	\$ 1,066	\$ 5,000	\$ (3,934)	21.3%
8181 Equipment Repair/Rental	\$ 2,407	\$ 7,000	\$ (4,593)	34.4%
8191 Office Supplies	\$ 653	\$ 3,805	\$ (3,152)	17.2%
8201 Printing	\$ -	\$ 500	\$ (500)	0.0%
8211 Publications	\$ 96	\$ 100	\$ (5)	95.5%
8221 Computer/Contract Services	\$ 796	\$ 16,900	\$ (16,104)	4.7%
8241 Membership Dues	\$ 30	\$ 150	\$ (120)	20.0%
Total Supervisor's Office	<u>\$ 14,064</u>	<u>\$ 92,305</u>	<u>\$ (78,241)</u>	<u>15.2%</u>
Total Expense	<u>\$ 736,381</u>	<u>\$ 2,045,694</u>	<u>\$ (1,309,313)</u>	<u>36.0%</u>
Net Income	<u>\$ 844,598</u>	<u>\$ (225,694)</u>	<u>\$ 1,070,292</u>	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
09/01/2017	7778	Soaring Eagle Cleaning Services LLC	-600.00
09/05/2017	EFT	EFT-Valutec Card Solutions	-102.80
09/05/2017	7780	Maruna, Thomas O	-20.33
09/05/2017	7781	Bowman, Danny	-1,372.00
09/05/2017	7782	A-1 Locksmith & Security Ltd	-6.00
09/05/2017	7783	Gochanour, Joshua J	-16.49
09/12/2017	7784	YMCA	-10,000.00
09/12/2017	7785	Baby Fold, The	-10,000.00
09/12/2017	7786	Bloomington Day Care Center, Inc	-27,500.00
09/12/2017	7787	Prairie State Legal Services, Inc	-8,500.00
09/12/2017	7788	Faith in Action of Bloomington-Normal	-8,500.00
09/12/2017	7789	VISA (DLS)	-66.08
09/12/2017	7790	City of Bloomington Finance Dept	-39.33
09/12/2017	7791	Verizon Wireless	-91.68
09/12/2017	7792	Howe, Amy L	-20.87
09/12/2017	7793	TOI Social Worker's Division	-100.00
09/13/2017	Transfer	Prairie State Bank & Trust	200,000.00
09/15/2017	20170915	EFT-Payroll	-23,807.74
09/15/2017	53358384	EFT-Federal Tax Deposit	-9,373.34
09/15/2017	0195156928	EFT-IL Tax Deposit	-1,546.11
09/15/2017	EFT	TASC (Total Administrative Services Corp)	-1,420.77
09/18/2017	1018	ICIAAO	990.00
09/18/2017	1238	TOI Social Worker's Division	40.90
09/19/2017	7794	Peace Meal SBLHC	-20,000.00
09/19/2017	7795	Xerox Financial Services	-202.92
09/19/2017	7796	City of Bloomington Water Dept	-425.13
09/19/2017	7797	Xerox Corporation	-39.60
09/19/2017	7798	VISA (SRS)	-618.94
09/19/2017	7799	Parkway Auto Laundry	-7.00
09/22/2017	7800	IAAO--Arkansas Chapter	-450.00
09/26/2017	7801	Skillrud, D L	-57.24
09/26/2017	7802	Creative Technical Services, Inc (C-Tech)	-150.00
09/26/2017	7803	Maruna, Thomas O	-93.16
09/26/2017	7804	Ameren Illinois	-963.11
09/26/2017	7805	Frontier Communications	-589.18
09/26/2017	7806	Heyl, Royster, Voelker & Allen PC	-472.50
09/26/2017	7807	Sterrenberg, Maureen C	-293.25
09/26/2017	7808	Blmngtn-Normal Economic Dev Council	-25.00
09/26/2017	7809	Carl's Ice Cream	-165.00
09/27/2017	2679	John M Scott Health Resources Center	2,596.53
09/27/2017	41045	Town of the City of Bloomington - CEM	10,777.22
09/29/2017	20170930	EFT-Payroll	-21,683.92
09/29/2017	80824650	EFT-Federal Tax Deposit	-8,314.00
09/29/2017	1322068928	EFT-IL Tax Deposit	-1,386.38
09/29/2017	EFT	TASC (Total Administrative Services Corp)	-1,420.77
09/29/2017	7810	Renner, Tari	-18.47
09/29/2017	7811	NCPERS Group Life Ins	-128.00
09/29/2017	7812	City of Bloomington Health Insurance	-23,037.89
09/29/2017	65241	EFT-IMRF	-19,127.64
09/29/2017	0129584064	IDES--IL Dept of Employment Security	-34.95
09/30/2017	09988072228	IMRF - Illinois Municipal Retirement Fund	1,875.07
09/29/2017	Credit	Interest	25.20
Total			<u><u>13,517.33</u></u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of September 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **23rd day of October 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **23rd day of October 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50,667.59** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$707,442.53** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: SEPTEMBER 2017

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 39,333	
Investments: Prairie State Bank & Trust (19)	\$ 664,785	
	<u> </u>	
Public Funds at Commencement		\$ 704,119

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$ 11	
Interest: Prairie State Bank (19)	\$ 138	
Refunds & Recoveries	\$ 3,445	
Tax Levy	\$ 82,519	
	<u> </u>	
Public Funds Received This Month		\$ 86,114
Public Funds Available		\$ 790,232

Public Funds Expended This Month

TOTAL Public Funds at Month End	<u>\$ 32,122</u>
	<u>\$ 758,110</u>

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 50,668	
Investments: Prairie State Bank & Trust (19)	\$ 707,443	
	<u> </u>	
TOTAL Public Funds at Month End		<u>\$ 758,110</u>

Checking Account Activity

Checkbook Balance at Commencement	\$ 39,333	
Deposits:		
Interest: Prairie State Bank & Trust (00)	\$ 11	
Refunds & Recoveries	\$ 3,445	
Transfer from Prairie State Bank & Trust Reserve (19)	\$ 40,000	
Total Deposits for Month	<u>\$ 43,456</u>	
Total Funds Available		\$ 82,790
Checks Written: General Assistance		\$ 32,122
Checkbook Balance at Month End		<u>\$ 50,668</u>

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$ 57,287	
Less Outstanding Checks	\$ (6,619)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u>\$ 50,668</u>

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Sep-17

Revenue				
7000 Interest		\$	150	
7700 Refunds & Recoveries		\$	3,445	
7800 Tax Levy		\$	82,519	
	Total Revenue			\$ 86,114
	Total Income			\$ 86,114
Expense: CW				
6011 Groceries/Personal Essentials		\$	8,269	
6021 Rent		\$	14,548	
6051 Utilities		\$	1,921	
6071 Emergency Assistance		\$	6,145	
6101 Transportation		\$	445	
6121 Allowances		\$	793	
	Total CW			\$ 32,122
				\$ 32,122
	Total Expense			\$ 32,122
				\$ 53,992
	Net Income			\$ 53,992

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income	<u>Sep-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 905	\$ 2,000	\$ (1,095)	45.3%
7400 Other Income	\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$ 14,718	\$ 6,000	\$ 8,718	245.3%
7700 Refunds & Recoveries	\$ 38,335	\$ 20,000	\$ 18,335	191.7%
7800 Tax Levy	\$ 243,427	\$ 250,000	\$ (6,573)	97.4%
	<u>Total Revenue</u>	<u>\$ 297,385</u>	<u>\$ 278,150</u>	<u>106.9%</u>
	Total Income	\$ 297,385	\$ 278,150	106.9%
Expense				
CW				
6011 Groceries/Personal Essentials	\$ 50,185	\$ 125,000	\$ (74,815)	40.1%
6021 Rent	\$ 97,084	\$ 250,000	\$ (152,916)	38.8%
6051 Utilities	\$ 15,903	\$ 34,000	\$ (18,097)	46.8%
6061 Medical	\$ -	\$ 10,000	\$ (10,000)	0.0%
6071 Emergency Assistance	\$ 27,509	\$ 60,000	\$ (32,491)	45.8%
6081 Hospital	\$ -	\$ 5,000	\$ (5,000)	0.0%
6091 Burial	\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation	\$ 41,306	\$ 50,000	\$ (8,694)	82.6%
6121 Allowances	\$ 5,558	\$ 15,000	\$ (9,442)	37.1%
	<u>Total CW Expense</u>	<u>\$ 237,547</u>	<u>\$ 552,000</u>	<u>43.0%</u>
	Total Expense	\$ 237,547	\$ 552,000	43.0%
	Net Income	\$ 59,839	\$ (273,850)	333,689

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
09/05/2017	EFT	EFT-Kroger via Valutec	-8,269.36
09/05/2017	32838	Lakewood Terrace LP	-80.00
09/05/2017	32839	Moore, J A dba Maple Grove Estates	-465.00
09/05/2017	32840	Smith, Bettie L	-200.00
09/05/2017	32841	Hairmasters Institute of Cosmetology Inc	-5.00
09/05/2017	32842	Ameren Illinois	-474.71
09/05/2017	32843	NICOR Gas	-390.77
09/05/2017	32844	Home Sweet Home Ministries, Inc	-200.00
09/05/2017	32845	Labyrinth Outreach Services to Women	-200.00
09/05/2017	32846	Edmund F Nelson Revocable Living Trust	-265.00
09/05/2017	32847	Komnick, Randy C	-265.00
09/05/2017	32848	RV Horizons Inc dba Bloomington GW MHPLLC	-170.00
09/05/2017	32849	Swallow, Robert R dba RS Apartments	-265.00
09/05/2017	32850	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-105.00
09/12/2017	Transfer	Prairie State Bank & Trust	40,000.00
09/12/2017	32851	BHA; Blmgtm Housing Authority (laundry)	-50.00
09/12/2017	32852	BHA; Blmgtm Housing Authority (rent)	-587.00
09/12/2017	32853	Labyrinth Outreach Services to Women	-200.00
09/12/2017	32854	Salvation Army	-200.00
09/12/2017	32855	Ameren Illinois	-1,167.83
09/12/2017	32856	City of Bloomington Water Department	-694.26
09/12/2017	32857	Corn Belt Energy Corporation	-498.32
09/12/2017	32858	Frontier Communications	-49.51
09/12/2017	32859	NICOR Gas	-57.94
09/12/2017	32860	Allied Properties LLC	-265.00
09/12/2017	32861	BLOOMNORM LLC	-546.00
09/12/2017	32862	Clayton Jefferson LLC	-265.00
09/12/2017	32863	Clothier Land Trust H-187 %Willow Creek	-305.00
09/12/2017	32864	Davis, Debra L	-200.00
09/12/2017	32865	Dotson, Bernard & Rearn M	-490.00
09/12/2017	32866	GMTK Management	-265.00
09/12/2017	32867	Gruber, Ronald C dba Gruber Rentals	-200.00
09/12/2017	32868	Harms, Daniel W	-265.00
09/12/2017	32869	Harrell, Cris L & Deanna J	-232.14
09/12/2017	32870	Jessen, Chad & Micha dba Red Rock Prop	-265.00
09/12/2017	32871	Miller Trust, Annetta O dba Miller Prop	-78.00
09/12/2017	32872	Moore, J A dba Maple Grove Estates	-200.00
09/12/2017	32873	Moore Living Trust dba Hilltop MHP	-175.00
09/12/2017	32874	SRIM LLC %Redbird Property Mgmt Inc	-265.00
09/12/2017	32875	TVA LLP dba Turnberry Village	-176.00
09/12/2017	32876	Montgomery, Justin M	-265.00
09/19/2017	32877	Ameren Illinois	-605.45
09/19/2017	32878	City of Bloomington Water Department	-52.71
09/19/2017	32879	NICOR Gas	-32.22
09/19/2017	32880	Beverly, Johnny L	-200.00
09/19/2017	32881	Butzirus, Brad L dba Butzirus Rental Prop	-265.00
09/19/2017	32882	Clothier Land Trust H-187 %Willow Creek	-265.00
09/19/2017	32883	Dotson, Bernard & Rearn M	-483.00
09/19/2017	32884	Garcia, Roberto	-483.00
09/19/2017	32885	M&M Real Estate Partnership LLC %ClassAct	-80.33
09/19/2017	32886	Moore Enterprises, Alexander Estates	-265.00
09/19/2017	32887	No Limits Real Estate LLC	-730.00
09/19/2017	32888	Pelhank, Wayne A dba Heartland Apt Mgmt	-345.00
09/19/2017	32889	Powell, M & Kudrys, M dba RTPF Investment	-546.00
09/19/2017	32890	Walters, Lue A dba Law 'N' Jaw Apts	-50.00
09/19/2017	32891	VISA ...0684	-7.00
09/19/2017	32892	Huck's/WEX Bank	-437.75
09/19/2017	32893	Jackson, Kim dba Stone Mill Prop	-265.00

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
09/19/2017	32894	Coker, Joan & Ronald I	-200.00
09/21/2017	32837VOID	Secretary of State of Illinois	20.00
09/25/2017	AB6641439	Treasurer, State of IL, SSI Reimbursement	1,325.00
09/25/2017	AB6648208	Treasurer, State of IL, SSI Reimbursement	2,120.00
09/26/2017	32895	BHA; Blmgtm Housing Authority (laundry)	-115.00
09/26/2017	32896	BHA; Blmgtm Housing Authority (rent)	-648.88
09/26/2017	32897	Hairmasters Institute of Cosmetology Inc	-5.00
09/26/2017	32898	Salvation Army	-600.00
09/26/2017	32899	Mission Mart	-533.31
09/26/2017	32900	Mayor's Manor LTD Partnership (rent)	-160.00
09/26/2017	32901	Duran Ownership Group LLC %Eduard F Duran	-165.00
09/26/2017	32902	Modine Inc	-265.00
09/26/2017	32903	Swallow, Robert R dba RS Apartments	-265.00
09/26/2017	32904	Clothier Land Trust H-187 %Willow Creek	-216.44
09/26/2017	32905	Ameren Illinois	-764.39
09/26/2017	32906	Home Sweet Home Ministries, Inc	-200.00
09/26/2017	32907	Busey Bank (loan specific)	-265.00
09/26/2017	32908	Cardinal Ridge (was Southgate)	-530.00
09/26/2017	32909	CDS/IL 1 Prop Assoc dba Arbors @ Eastland	-86.88
09/26/2017	32910	Consalvo, Daniel J & Susan	-265.00
09/26/2017	32911	Craig, Sean P dba Craig Properties	-359.00
09/26/2017	32912	Midwest Properties Illinois LLC	-265.00
09/26/2017	32913	Miller Trust, Annetta O dba Miller Prop	-811.00
09/26/2017	32914	Moore, J A dba Maple Grove Estates	-265.00
09/26/2017	32915	Pelhank, Wayne A dba Heartland Apt Mgmt	-86.80
09/26/2017	32916	Phoenix Towers Preservation LP	-26.00
09/26/2017	32917	Stone, Jerry L & Tina	-200.00
09/26/2017	32918	TWO 4 T Holdings LLC %CORE 3 Property Mgm	-150.00
09/26/2017	32919	Zoeller, Joseph dba JD Properties	-265.00
09/29/2017	Credit	Interest	11.21
			<u>11,334.21</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of September 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **9th day of October 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **9th day of October 2017**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$101,936.58** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$342,431.92** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$117,977.30** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$203,508.37** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Eugene C Lorch

Cemetery Board Vice President:

Gregory E Fraley

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

This **23rd day of October 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: **SEPTEMBER 2017**

Funds at Commencement

Cash: Petty Cash	\$	300	
Cash: Heartland Bank 7774 (Checking)	\$	58,375	
Cash: Heartland Bank 7782 (Reserve)	\$	250,218	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 09/01/2017	\$	203,251	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	116,963	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2017	\$	190,614	
		<u> </u>	
Funds at Commencement			\$ 819,720

Public Funds Received This Month

Real Estate Tax Levy	\$	167,176	\$ 167,176
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Other Funds Received This Month

Opening/Closing Fees	\$	9,175	
Sale of Lots	\$	11,965	
Sale of Crypts	\$	175	
Sale of Niches	\$	100	
Sales - Other	\$	300	
Interest: Reserve/Checking/Back Taxes	\$	296	
Income from Trusts	\$	14	
Other Income	\$	1,807	
Inspection Fees	\$	150	
		<u> </u>	
Total Funds Received This Month			\$ 23,982

Total Funds Available			\$ 1,010,878
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Funds Expended This Month

			\$ 54,360
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TOTAL Funds at Month End			<u>\$ 956,518</u>
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Funds at Month End

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	101,937	
Cash: Heartland Bank 7782 (Reserve)	\$	342,432	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 09/01/2017	\$	203,508	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	117,977	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2017	\$	190,614	
		<u> </u>	
TOTAL Funds at Month End			<u>\$ 956,518</u>

Checking Account Activity

Checkbook Balance at Commencement			\$ 58,375
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Deposits	Opening/Closing Fees	\$ 9,175	
	Sale of Lots	\$ 11,965	
	Sale of Crypts	\$ 175	
	Sale of Niches	\$ 100	
	Sales - Other	\$ 300	
	Other Income	\$ 1,807	
	Inspection Fee	\$ 150	
	Transfer from Reserve Acct 7782	\$ 75,000	
	Transfer from Petty Cash	\$ 250	
	Prepaid O/C Deposits transferred (to)/from Acct 7114	\$ (1,000)	
	Total Deposits for Month	<u> </u>	
			\$ 97,922

Total Funds Available			\$ 156,297
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Checks Written	Compensation & Benefits	\$ 35,559	
	Administrative Expenses	\$ 6,746	
	Cemetery Improvements, Maintenance & Repair	\$ 5,233	
	Cemetery Operations	\$ 6,821	
	Total Checks Written	<u> </u>	
			\$ 54,360

Total Checks Written			\$ 54,360
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Checkbook Balance at Month End			<u>\$ 101,937</u>
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Bank Reconciliation at Month End

Balance per Bank Statement	\$	124,994	
Plus Outstanding Deposits	\$	154	
Less Outstanding Checks	\$	(23,212)	
		<u> </u>	

Checkbook Balance per Reconciliation			<u>\$ 101,937</u>
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Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Sep-17

Revenue			
40100 Real Estate Tax Levy	\$	167,176	
42000 Opening/Closing Fee	\$	9,175	
42500 Sale of Lots	\$	11,965	
43000 Sale of Crypts	\$	175	
43100 Sale of Niches	\$	100	
44900 Sales - other	\$	300	
43500 Interest: Savings/Checking/Back Taxes	\$	296	
49000 Income from Trusts	\$	14	
49002 Other Income - Veteran Flags	\$	1,807	
49021 Inspection Fees	\$	150	
		\$	191,158
Total Revenue			\$ 191,158
			\$ 191,158
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	7,843	
50102 Wages: Cemetery Staff	\$	16,738	
50201 Payroll Taxes	\$	1,732	
50202 IMRF	\$	3,110	
50203 IDES - Unemployment Insurance	\$	1,486	
50204 Employee Health Insurance	\$	4,619	
50205 Direct Deposit Transmittal Fees	\$	32	
		\$	35,559
Total Compensation & Benefits			\$ 35,559
Administrative Expenses			
51500 Contractual Services	\$	1,251	
52000 Office Supplies	\$	565	
52500 Utilities	\$	1,178	
54000 Advertising	\$	1,456	
55400 Special Event Expenses	\$	484	
55450 Other Admin Expenses	\$	1,812	
		\$	6,746
Total Administrative Expenses			\$ 6,746
Cemetery Improvements, Maintenance & Repair			
58000 Mausoleum (including debt service)	\$	5,066	
58300 Veterans Memorial	\$	167	
		\$	5,233
Total Cemetery Improvements, Maintenance & Repair			\$ 5,233
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	1,373	
56500 Equipment Repairs	\$	165	
56600 Cemetery Supplies & Maintenance	\$	304	
56900 Abandoned Lot Reclamation	\$	473	
57602 Grounds Maintenance/Repair	\$	4,018	
58100 Grave Markers	\$	488	
		\$	6,821
Total Cemetery Operations			\$ 6,821
			\$ 54,360
			\$ 136,798
Net Income			

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Sep-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 493,160	\$ 506,600	\$ (13,440)	97.3%
41000 Personal Property Replacement Tax	\$ 29,825	\$ 39,000	\$ (9,175)	76.5%
42000 Opening/Closing Fee	\$ 39,915	\$ 55,000	\$ (15,085)	72.6%
42100 Marker Commission	\$ 3,760	\$ 7,000	\$ (3,240)	53.7%
42500 Sale of Lots	\$ 46,413	\$ 72,200	\$ (25,787)	64.3%
43000 Sale of Crypts	\$ 8,165	\$ 12,000	\$ (3,835)	68.0%
43100 Sale of Niches	\$ 1,460	\$ 20,000	\$ (18,540)	7.3%
44700 Sale of Burial Supplies	\$ 550	\$ 2,500	\$ (1,950)	22.0%
44800 Chapel Fee	\$ -	\$ 1,000	\$ (1,000)	0.0%
42400 Sales - Other	\$ 900	\$ 2,400	\$ (1,500)	37.5%
43500 Interest: Reserve/Checking/Back Taxes	\$ 1,447	\$ 4,000	\$ (2,553)	36.2%
49000 Income from Trusts	\$ 1,049	\$ 2,500	\$ (1,451)	42.0%
49020 Other Income & Special Events	\$ 5,946	\$ 2,500	\$ 3,446	237.8%
49021 Inspection Fees	\$ 2,625	\$ 4,000	\$ (1,375)	65.6%
Total Revenue	<u>\$ 635,215</u>	<u>\$ 730,700</u>	<u>\$ (95,485)</u>	<u>86.9%</u>
Total Income	\$ 635,215	\$ 730,700	\$ (95,485)	86.9%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 48,825	\$ 81,000	\$ (32,175)	60.3%
50102 Wages: Cemetery Staff	\$ 109,326	\$ 233,000	\$ (123,674)	46.9%
50103 Trustee Compensation	\$ 1,500	\$ 3,000	\$ (1,500)	50.0%
50201 Payroll Taxes	\$ 11,375	\$ 24,250	\$ (12,875)	46.9%
50202 IMRF	\$ 20,006	\$ 40,000	\$ (19,994)	50.0%
50203 IDES - Unemployment Insurance	\$ 5,339	\$ 20,000	\$ (14,661)	26.7%
50204 Employee Health Insurance	\$ 25,629	\$ 60,000	\$ (34,371)	42.7%
50205 Direct Deposit Transmittal Fees	\$ 203	\$ 700	\$ (497)	29.0%
50206 TASC Annual Fees	\$ -	\$ 300	\$ (300)	0.0%
Total Compensation & Benefits	<u>\$ 222,202</u>	<u>\$ 462,250</u>	<u>\$ (240,048)</u>	<u>48.1%</u>
Administrative Expenses				
51100 Casualty Insurance	\$ 20,048	\$ 23,000	\$ (2,952)	87.2%
51500 Contractual Services	\$ 2,008	\$ 5,000	\$ (2,992)	40.2%
52000 Office Supplies	\$ 1,822	\$ 2,500	\$ (678)	72.9%
52500 Utilities	\$ 8,118	\$ 16,000	\$ (7,882)	50.7%
54000 Advertising	\$ 1,595	\$ 4,000	\$ (2,405)	39.9%
54500 Dues/Seminars	\$ 224	\$ 600	\$ (376)	37.3%
55500 Legal Expense	\$ 90	\$ 1,000	\$ (910)	9.0%
55100 Audit Expense	\$ -	\$ 6,850	\$ (6,850)	0.0%
55200 Financial Administration	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ 6,239	\$ 10,000	\$ (3,761)	62.4%
55450 Other Admin Expenses	\$ 4,366	\$ 4,500	\$ (134)	97.0%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	<u>\$ 44,509</u>	<u>\$ 86,650</u>	<u>\$ (42,141)</u>	<u>51.4%</u>
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 9,114	\$ 8,500	\$ 614	107.2%
57800 Operating Equipment	\$ 13,141	\$ 12,000	\$ 1,141	109.5%
58000 Mausoleum (including debt service)	\$ 80,396	\$ 60,792	\$ 19,604	132.2%
58150 Real Estate for Parking Lot	\$ -	\$ 30,000	\$ (30,000)	0.0%
58300 Veterans Memorial	\$ 167	\$ 10,000	\$ (9,833)	1.7%
58400 Scattering Grounds/Ossuary	\$ 735	\$ -	\$ 735	-
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 103,553</u>	<u>\$ 121,292</u>	<u>\$ (18,474)</u>	<u>85.4%</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Sep-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 4,646	\$ 15,000	\$ (10,354)	31.0%
56000 Tree Removal/Monument Repair	\$ 18,600	\$ 19,000	\$ (400)	97.9%
56500 Equipment Repairs	\$ 1,900	\$ 4,000	\$ (2,100)	47.5%
56600 Cemetery Supplies & Maintenance	\$ 4,214	\$ 2,500	\$ 1,714	168.6%
56700 Rental Equipment & Short-term Leases	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 IGA for Leaves/Branches	\$ 5,000	\$ 7,200	\$ (2,200)	69.4%
56900 Abandoned Lot Reclamation	\$ 4,193	\$ 7,200	\$ (3,007)	58.2%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 37,015	\$ 35,700	\$ 1,315	103.7%
57603 Road, Fence, Lot, Drains	\$ 33,350	\$ 40,000	\$ (6,650)	83.4%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 13,999	\$ 6,000	\$ 7,999	233.3%
59900 Other Cemetery Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Operations	\$ 123,048	\$ 149,100	\$ (26,052)	82.5%
Total Expense	\$ 493,313	\$ 819,292	\$ (326,714)	60.2%
Net Income	\$ 141,903	\$ (88,592)	\$ 231,230	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500	Heartland (7774)		
09/01/2017	Deposit	HBT - Heartland Bank & Trust	190.00
09/01/2017	EFT	Woodforest National Bank	-180.56
09/05/2017	41025	AT&T Mobility	-192.85
09/06/2017	Deposit	HBT - Heartland Bank & Trust	81.00
09/07/2017	Deposit	HBT - Heartland Bank & Trust	94.00
09/08/2017	Deposit	HBT - Heartland Bank & Trust	7,565.00
09/09/2017	Deposit	HBT - Heartland Bank & Trust	4,600.00
09/11/2017	Deposit	HBT - Heartland Bank & Trust	105.00
09/12/2017	Deposit	HBT - Heartland Bank & Trust	10.00
09/12/2017	41026	Heartland Bank & Trust - mausoleum	-5,066.00
09/12/2017	41027	Cold Spring Memorial Group	-487.80
09/12/2017	41028	Henson Disposal Inc	-314.52
09/12/2017	41029	Bellas Landscaping	-1,000.00
09/12/2017	41030	Growing Grounds	-63.96
09/12/2017	41031	BL Pest Control	-35.00
09/12/2017	41032	Dave Capodice Excavating Inc	-3,018.35
09/12/2017	41033	Dex Media	-1,455.60
09/12/2017	41034	Evergreen FS Inc	-1,372.51
09/12/2017	41035	George Alarm Co., Inc.	-361.74
09/12/2017	41036	Heyl, Royster, Voelker & Allen PC	-472.50
09/12/2017	41037	Midwest Equipment	-81.62
09/12/2017	41038	Morris Avenue Garage	-50.00
09/12/2017	41039	RP Lumber Company Inc	-37.94
09/12/2017	41040	Sam's Club	-45.00
09/12/2017	41041	Wettstein, James A dba Wettstein Wildlife	-540.00
09/12/2017	41042	VISA BMCU...1484	-2,829.45
09/14/2017	TXFR	Transfer	75,000.00
09/14/2017	Transfer	Foster, Kathryn	-1,000.00
09/15/2017	Deposit	HBT - Heartland Bank & Trust	1,760.00
09/15/2017	Deposit	HBT - Heartland Bank & Trust	250.00
09/15/2017	Credit	Merchants Choice	39.99
09/15/2017	20170915	Payroll Direct Deposit	-8,542.81
09/15/2017	71462243	EFTPS - IRS	-2,712.88
09/15/2017	41043	IL State Disbursement Unit	-144.30
09/15/2017	41044	TX Child Support SDU	-85.00
09/18/2017	Deposit	HBT - Heartland Bank & Trust	530.00
09/20/2017	Deposit	HBT - Heartland Bank & Trust	1,000.00
09/22/2017	Deposit	HBT - Heartland Bank & Trust	3,340.00
09/25/2017	Deposit	HBT - Heartland Bank & Trust	1,609.00
09/26/2017	Deposit	HBT - Heartland Bank & Trust	24.00
09/26/2017	41045	City of Bloomington TWP - Reimburse	-10,777.22
09/26/2017	41046	Frontier Communications	-232.51
09/26/2017	41047	Ameren Illinois	-437.23
09/26/2017	41048	City of Bloomington Water Dept	-315.35
09/28/2017	Deposit	HBT - Heartland Bank & Trust	150.00
09/29/2017	Deposit	HBT - Heartland Bank & Trust	2,210.00
09/29/2017	Deposit	HBT - Heartland Bank & Trust	80.00
09/30/2017	Deposit	HBT - Heartland Bank & Trust	74.00
09/29/2017	20170930	Payroll Direct Deposit	-8,053.12
09/29/2017	20393486	EFTPS - IRS	-2,502.82
09/29/2017	0570746816	IL Dept of Revenue	-1,025.49
09/29/2017	41049	TX Child Support SDU	-85.00
09/29/2017	41050	IL State Disbursement Unit	-144.30
09/29/2017	41051	IDES - IL Dept of Emp Sec	-1,486.49
		Total	<u><u>43,562.07</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **September 26, 2017, to October 23, 2017.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **23rd day of October 2017.**

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **23rd day of October 2017.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwiliambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner
Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **October 23, 2017** Meeting

Compensation (Salaries)			Due	Amount
7011	Supervisor	D Skillrud	10/31/17	\$ 3,916.68
7011	Supervisor	D Skillrud	11/15/17	\$ 3,916.68
7021	Assessor	S Scudder	10/31/17	\$ 4,000.00
7021	Assessor	S Scudder	11/15/17	\$ 4,000.00
7041	Town Trustee 09/25/2017	Ward 1: J Mathy	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 2: D Sage	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 3: M Mwilambwe	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 4: A Buragas	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 5: J Painter	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 6: K Schmidt	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 7: S Black	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 8: D Hauman	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 9: K Bray	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Mayor: T Renner	12/31/17	\$ -
Compensation (Salaries) TOTAL				\$ 16,013.36
Assessor's Claims				
9141	Rent/Debt Service	Chase Bank (Estimated)	10/31/17	\$ 21,056.26
9151	Auto Expense	BMCU Visa/COB/Others (Estimated)	10/31/17	\$ 100.00
9161	Telephone	Frontier/Verizon North (Estimated)	10/31/17	\$ 310.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	10/31/17	\$ 170.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	10/31/17	\$ 400.00
9171	Utilities	NICOR Gas (Estimated)	10/31/17	\$ 250.00
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	10/31/17	\$ 500.00
9211	Publications & Printing	BMCU Visa/RealtyRate.com	10/31/17	\$ 225.00
9211	Publications & Printing	BMCU Visa/TJorczak/Others	10/31/17	\$ 7.00
9251	Education/Meetings/Conferences	BMCU Visa/BNAR/Scudder/Others (Estimated)	10/31/17	\$ 600.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Jorczak/Others (Estimated)	10/31/17	\$ 3,000.00
9271	Appraisal Services	Danny Bowman (Estimated)	10/31/17	\$ 3,500.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers	10/31/17	\$ 480.00
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	10/31/17	\$ 100.00
9312	Membership Dues	BMCU Visa/BNAR/MLS/Coldwell Banker	10/31/17	\$ 565.00
Assessor's Claims TOTAL				\$ 31,263.26
Services & Expenses				
1038	Other Expense	TASC (Estimated)	10/31/17	\$ 2,100.00
1038	Other Expense	BMCU Visa/C Lawson/Clerk's Division/Others (Estimated)	10/31/17	\$ 680.00
1039	Debt Service-Principal & Interest	Chase Bank (Estimated)	10/31/17	\$ 3,530.77
1040	Building Maintenance	Chief City Mechanical, Inc.	10/31/17	\$ 457.00
1040	Building Maintenance	BMCU Visa/Others (Estimated)	10/31/17	\$ 84.30
1040	Building Maintenance	Hermes Sales & Service (Estimated)	10/31/17	\$ 297.00
1040	Building Maintenance	American Pest Control	10/31/17	\$ 37.00
1040	Building Maintenance	Wilcox Electric	10/31/17	\$ 500.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply/Quill/Others (Estimated)	10/31/17	\$ 161.74
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC/MarcFirst	10/31/17	\$ 262.50
Services & Expenses TOTAL				\$ 8,110.31
Supervisor's Claims				
8101	Rent/Debt Service	Chase Bank (Estimated)	10/31/17	\$ 39,094.64
8121	Janitorial	Soaring Eagle Cleaning Services/MarcFirst	10/31/17	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	10/31/17	\$ 312.66
8131	Utilities	Illinois Power Co dba Ameren Illinois	10/31/17	\$ 423.54
8131	Utilities	NICOR Gas (Estimated)	10/31/17	\$ 23.12
8141	Telephones	Frontier/Verizon North	10/31/17	\$ 326.32
8151	Car Expense	A Howe/others (Estimated)	10/31/17	\$ 150.00
8151	Car Expense	T Maruna/others (Estimated)	10/31/17	\$ 179.18
8151	Car Expense	D Skillrud/others (Estimated)	10/31/17	\$ 112.68
8161	Education/Conference/Meetings	BMCU VISA/Fred Pryor Seminars	10/31/17	\$ 128.00
8161	Education/Conference/Meetings	BMCU VISA/Others (Estimated)	10/31/17	\$ 79.56
8161	Education/Conference/Meetings	BMCU VISA/B-N Economic Dev Council (Estimated)	10/31/17	\$ 25.00
8161	Education/Conference/Meetings	BMCU VISA/McLeanCoChamberCommerce	10/31/17	\$ 15.00
8161	Education/Conference/Meetings	BMCU Visa/TOI/Others	10/31/17	\$ 1,133.22
8181	Equipment Repair/Rental	Xerox Financial Services	10/31/17	\$ 292.52
8191	Office Supplies	BMCU Visa/Quill/Office Depot/Klopfenstein/Others (Estimate)	10/31/17	\$ 8.98
8211	Publications	BMCU VISA/TOI (GATI Handbook)	10/31/17	\$ 750.00
8221	Computer/Contract Services	EFT-Valutec	10/31/17	\$ 94.20
Supervisor's Claims TOTAL				\$ 43,336.12
TOTAL Request for Payment				\$ 98,723.05

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **SEPTEMBER 2017**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 819,720	\$ 1,705,877	\$ 704,119	\$ 3,229,716
Revenues	Interest	\$ 296	\$ 612	\$ 150	\$ 1,057
	Income from Trusts	\$ 14			\$ 14
	Other Income	\$ 1,807	\$ 4,513		\$ 6,320
	Opening/Closing Fees	\$ 9,175			\$ 9,175
	Sales	\$ 12,540			\$ 12,540
	Inspection Fee	\$ 150			\$ 150
	Refunds and Recoveries			\$ 3,445	\$ 3,445
	Tax Levy	\$ 167,176	\$ 493,404	\$ 82,519	\$ 743,098
Total Revenues		\$ 191,158	\$ 498,528	\$ 86,114	\$ 775,799
Expenditures	Administrative Expenses	\$ 6,746			\$ 6,746
	Assessor's Office		\$ 3,017		\$ 3,017
	Capital Improvements	\$ 5,233			\$ 5,233
	Casework/General Assistance			\$ 32,122	\$ 32,122
	Cemetery Operations	\$ 6,821			\$ 6,821
	Community Agency Funding		\$ 84,500		\$ 84,500
	Compensation & Benefits	\$ 35,559	\$ 100,452		\$ 136,011
	Services & Expenses		\$ 832		\$ 832
Supervisor's Office		\$ 2,220		\$ 2,220	
Total Expenditures		\$ 54,360	\$ 191,020	\$ 32,122	\$ 277,502
Fund Balances at Month End		\$ 956,518	\$ 2,013,385	\$ 758,110	\$ 3,728,013

Revenue Distribution Report Fiscal Year To Date

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy for Tax Year 2016	\$ 506,600	\$ 1,495,000	\$ 250,000	\$ 2,251,600
	Percentage	22.4996%	66.3972%	11.1032%	100.0000%
Personal Property Replacement Tax					
	04/01/2017 02-2017	\$ 4,344	\$ 12,820	\$ 2,144	\$ 19,308
	05/01/2017 03-2017	\$ 11,067	\$ 32,658	\$ 5,461	\$ 49,185
	06/01/2017 04-2017	\$ 7,127	\$ 21,032	\$ 3,517	\$ 31,675
	07/07/2017 05-2017	\$ 7,288	\$ 21,506	\$ 3,596	\$ 32,391
	TOTAL	\$ 29,825	\$ 88,016	\$ 14,718	\$ 132,560
Tax Levy for Tax Year 2016					
	05/26/2017 01-2017	\$ 102,565	\$ 302,711	\$ 50,627	\$ 455,902
	06/08/2017 02-2017	\$ 110,955	\$ 327,472	\$ 54,768	\$ 493,195
	06/16/2017 03-2017	\$ 46,624	\$ 137,606	\$ 23,014	\$ 207,244
	08/25/2017 04-2017	\$ 65,841	\$ 194,325	\$ 32,500	\$ 292,666
	09/08/2017 05-2017	\$ 110,789	\$ 326,984	\$ 54,686	\$ 492,459
	09/15/2017 06-2017	\$ 56,387	\$ 166,420	\$ 27,833	\$ 250,639
	TOTAL	\$ 493,160	\$ 1,455,519	\$ 243,427	\$ 2,192,105



FOR: Honorable Township Trustees

SUBJECT: Proposed FY 2019 Proposed Tax Levy for Tax Year 2017

RECOMMENDATION/MOTION: Recommend that the Board approve the estimated Tax Levy for Tax Year 2017 in the amount of \$2,351,600.

BACKGROUND: According to the Illinois Property Tax Code Division 2 Truth in Taxation, (35ILCS 200/18/60), the Township must formally adopt an estimated tax levy not less than twenty (20) days prior to the adoption of a final tax levy.

35ILCS200/18-85 requires said estimate be compared to the prior year extension and if a five percent (5%) increase exists then a public notice and a public hearing must occur.

In addition, the tax levy ordinance must be passed by a vote of the Board and a certified copy thereof, filed with the County Clerk on or before the last working Tuesday in December, this year the date would be December 19, 2017. Therefore, the adoption of the 2017 Tax Levy Ordinance will be placed on the Board’s November 27, 2017 meeting agenda.

There are three (3) components of the property tax formula that affect an increase or decrease in real property taxes. The dollar amount requested by the Township or any of the other overlapping tax districts, the amount of the final Equalized Assessed Value, (EAV), which is one third of the properties assessed value, and the tax rate which is generated by dividing the levy by the EAV:

$$\text{Tax formula:} \quad \frac{\text{Dollar Levy}}{\text{Final EAV}} = \text{Tax Rate}$$

The Township adopts its estimated tax levy based on a preliminary EAV which is an estimate and subject to the appeals process. The final EAV will be completed by January 1, 2018. The tax rate generated is later applied to individual property owner’s tax bills on April 1, 2017 and the bills are mailed on May 1, 2018.

This year the Township is requesting \$2,351,600 which is projected to result in a higher tax rate than last year. Depending on what happens to the Township’s final EAV, real property owners could receive a slight increase in property taxes levied by the Township.

2017 Tax formula estimate	<u>\$2,351,600</u>	
(Preliminary EAV):	\$1,875,201,571	0.0125%

The property tax levy is primary revenue source for the Township.

FINANCIAL IMPACT/ANALYSIS: Last year, the Board adopted a tax levy that was held flat. The Supervisor and Assessor recommend the Board adopt the tax levy estimate of \$2,351,600 which increases the overall levy by \$100,000. The Township has had a practice of reducing its reserve fund balance dating back to the 2007. Since 2014, the tax levy has remained flat. The standard practice for township government is to have a General Assistance, (GA), reserve equal to one (1) year of expenditures. The forecast for the end of FY 2019 is for the Township to have approximately seven (7) months in the GA reserve. The standard practice for township government is to have General Town Fund, (GT), reserve equal to eighteen (18) months of expenditures but no lower than six (6) months. The forecast for the end of FY 2019 is for the Township to have approximately five (5) months in the GT reserve.

The levy increase will be directed towards GA client costs. These costs can no longer be paid for using the reserve fund. The \$265 monthly grant has been in effect prior to 2002. The Township will see an increase in the employer share for health insurance. The Township has begun the process of changing the annual audit from a modified cash basis of accounting to an accrual basis. This change will result in a cost increase for the annual audit. A part time receptionist will be added to the front desk area. This position will not be eligible for health insurance and IMRF, (Illinois Municipal Retirement Fund), benefits.

ADMINISTRATOR RESPONSE: I respectfully request the Board's support of this estimated Property Tax Levy.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

Town of the City of Bloomington

FY2019 Levy ~ *Proposed*

For Tax Year 2017

04/01/2018 - 03/31/2019

LEVY COMPARISONS	Tax Year:	2014	2015	2016	2017
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600
General Town Fund		1,395,000	1,595,000	1,495,000	1,545,000
General Assistance Fund		350,000	150,000	250,000	300,000
Total LEVY		2,251,600	2,251,600	2,251,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Fund Balance on 04/01/2018		362,025	1,193,221	562,902	2,118,148
Projected Revenues	Interest	6,000	8,000	2,000	16,000
	Income from Trusts	2,500			2,500
	Other Income & Special Events	2,500	34,000	150	36,650
	Township Litigation Income		50		50
	Personal Property Replacement Tax	40,000	90,000	17,000	147,000
	Opening/Closing Fee	60,000			60,000
	Marker Commission	8,000			8,000
	Sales	110,900			110,900
	Inspection Fee	5,000			5,000
	Refunds and Recoveries			40,000	40,000
	Tax Levy	506,600	1,545,000	300,000	2,351,600
Total Projected Revenues		741,500	1,677,050	359,150	2,777,700
Projected Expenditures	Administrative Expenses	105,600			105,600
	Assessor's Office		151,194		151,194
	Cemetery Improvements, Maintenance & Repairs	195,292			195,292
	Casework/General Assistance			577,000	577,000
	Cemetery Operations	91,000			91,000
	Community Agency Funding		134,500		134,500
	Compensation & Benefits	457,330	1,406,500		1,863,830
	Services & Expenses		336,100		336,100
	Supervisor's Office		95,900		95,900
Total Projected Expenditures		849,222	2,124,194	577,000	3,550,416
Projected Fund Balance on 03/31/2019		254,303	746,077	345,052	1,345,432

Average Monthly Expenditures	70,769	153,516	48,083
Number of Months in Reserve at end of FY	3.59	4.86	7.18

Town of the City of Bloomington
General Town Fund FY2019 Levy ~ Proposed

For Tax Year 2017
 04/01/2018 - 03/31/2019

		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY2018 Estimated as of 09/30/2017		(Preliminary) Proposed FY2019	
Beginning Fund Balance		940,972	831,833	691,895	859,330		1,168,787		1,193,221
Revenues	Interest	261	145	1,073	3,874		8,879		8,000
	Other Income	164,237	180,834	245,481	105,378		66,000		34,000
	Township Litigation Income	20,000	0	3,020	40,385		50		50
	Personal Property Replacement Tax	105,262	93,565	121,227	130,336		113,000		90,000
	Tax Levy	1,161,507	1,080,311	1,393,175	1,591,588		1,495,000		1,545,000
	Total Revenues	1,451,267	1,354,855	1,763,976	1,871,562		1,682,929		1,677,050
Expenditures	Assessor's Office	133,456	99,500	97,579	89,834		147,694		151,194
	Rent/Debt Service	21,544	21,544	21,544	21,544	21,544	21,544	21,544	21,544
	Auto Expense	1,605	1,231	820	2,941	3,000	3,000	3,000	3,000
	Telephone	2,529	2,715	2,874	3,182	2,500	2,500	2,500	2,500
	Utilities	4,433	4,477	5,156	5,578	5,800	5,800	5,800	5,800
	Postage	138	0	74	145	500	500	500	500
	Office Supplies	1,275	1,784	953	1,669	1,200	1,200	1,200	1,200
	Publications & Printing	1,160	489	737	225	1,150	1,150	1,150	1,150
	Equipment	19,062	5,613	2,308	1,691	3,000	5,000	5,000	5,000
	Equipment Repair/Rental	1,012	246	0	40	1,000	2,000	2,000	2,000
	Education/Meetings/Conferences	14,207	7,640	10,443	7,136	15,000	15,000	15,000	15,000
	Replatting & Remapping	0	0	0	0	9,000	9,000	9,000	9,000
	Appraisal Services	33,160	14,662	0	15,383	35,000	35,000	35,000	35,000
	Janitorial	1,820	1,540	1,680	1,840	2,000	2,000	2,000	2,000
	Computer Services	6,648	12,520	14,886	9,103	10,000	10,000	10,000	10,000
	Mapping/GIS Services	23,004	24,100	35,103	16,978	35,500	35,500	35,500	35,500
	Membership Dues	1,860	940	1,000	2,380	1,500	2,000	2,000	2,000
	Community Agency Funding	107,500	90,517	129,100	167,500	139,500	139,500	139,500	134,500
	Community Medical	0	517	20,000	20,000	18,500	18,500	18,500	18,500
	Transportation	30,000	10,000	10,000	10,000	0	0	0	0
	GA Client Service Funding	0	0	19,100	17,500	15,000	10,000	10,000	10,000
	Youth Services	42,500	42,500	42,500	42,500	37,500	37,500	37,500	37,500
	Senior Services	35,000	37,500	37,500	77,500	68,500	68,500	68,500	68,500
	Compensation & Benefits	1,191,128	1,177,715	1,224,466	1,171,773	1,231,500	1,231,500	1,406,500	1,406,500
	TWP Supervisor	71,919	73,833	75,833	77,833	94,000	94,000	94,000	94,000
	TWP Assessor	89,836	90,500	92,500	94,500	96,000	96,000	96,000	96,000
	Town Clerk	4,824	4,884	2,500	2,400	2,500	2,500	2,500	2,500
	Town Trustees	2,140	2,260	2,300	2,660	2,800	2,800	2,800	2,800
	GA Staff	408,230	431,243	346,714	343,840	350,000	396,000	396,000	396,000
	Deputy Assessors	305,773	272,838	306,835	327,440	350,000	404,000	404,000	404,000
	IMRF	113,227	106,836	137,905	113,202	110,000	163,000	163,000	163,000
	FICA	63,170	62,397	58,520	59,474	65,000	77,000	77,000	77,000
	Group Medical	130,937	132,048	200,299	149,474	160,000	170,000	170,000	170,000
	State Unemployment	1,072	876	1,059	948	1,200	1,200	1,200	1,200
	Services & Expenses	52,799	43,328	61,487	47,862	49,050	49,050	336,100	336,100
	Membership Dues	1,367	1,342	1,392	1,387	1,500	1,500	1,500	1,500
	Auditing Expense	6,650	6,650	6,700	6,775	6,850	12,000	12,000	12,000
	Legal Expense	4,250	350	1,713	4,390	4,000	12,000	12,000	12,000
	Court Costs	0	0	0	0	0	0	0	0
	Surety Bonds	0	0	0	0	0	0	0	0
	Insurance	11,809	11,927	11,968	12,303	13,000	14,000	14,000	14,000
	Publishing	752	451	555	448	500	500	500	500
	Other Expenditures	2,205	3,017	3,935	3,806	4,000	4,000	4,000	4,000
	Debt Service: Principle & Interest	10,964	8,899	6,759	4,700	4,200	100	100	100
	Building Maintenance	10,812	7,449	10,352	8,659	5,000	6,000	6,000	6,000
	Janitorial Services & Supplies	3,989	3,242	4,105	3,395	4,000	4,000	4,000	4,000
	Building Security	0	0	11,874	1,999	1,000	0	0	0
	Building Repairs	0	0	0	0	0	200,000	200,000	200,000
	Special Projects	0	0	2,134	0	5,000	82,000	82,000	82,000
	Supervisor's Office	75,522	83,734	83,909	85,136	90,750	90,750	95,900	95,900
	Postage	1,723	1,470	2,450	1,983	500	1,500	1,500	1,500
	Rent/Debt Service	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
	Janitorial	2,275	1,925	2,100	2,300	2,100	2,100	2,100	2,100
	Utilities	6,650	6,715	7,734	8,367	9,500	9,500	9,500	9,500
	Telephones	3,713	3,875	4,090	3,912	4,000	4,000	4,000	4,000
	Car Expense	2,362	1,193	172	291	1,250	2,000	2,000	2,000
	Education/Conference/Meetings	2,002	2,424	1,320	2,230	2,000	2,000	2,000	2,000
	Equipment	0	0	0	0	5,000	5,000	5,000	5,000
	Equipment Repair/Rental	3,946	6,255	6,737	6,624	5,000	8,000	8,000	8,000
	Office Supplies	4,063	2,875	3,159	3,778	4,000	4,000	4,000	4,000
	Printing	1,543	31	44	480	100	500	500	500
	Publications	98	98	132	50	250	250	250	250
	Computer/Contract Services	7,122	16,849	15,942	14,991	16,900	16,900	16,900	16,900
	Membership Dues	25	25	30	130	150	150	150	150
	Total Expenditures	1,560,406	1,494,793	1,596,541	1,562,105	1,658,494	2,124,194	2,124,194	2,124,194
Ending Fund Balance		831,833	691,895	859,330	1,168,787	1,193,221	746,077	746,077	746,077

Average Monthly Expenditures	130,034	124,566	133,045	130,175	138,208	153,516 *
Number of Months in Reserve at end of FY	6.40	5.55	6.46	8.98	8.63	4.86 *

* "Building Repairs" & "Special Projects" are not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

Town of the City of Bloomington

General Assistance Fund FY2019 Levy ~ *Proposed*

For Tax Year 2017

04/01/2018 - 03/31/2019

		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY2018 Estimated as of 09/30/2017	(Preliminary) Proposed FY2019 Levy
Beginning Fund Balance		976,419	861,824	993,308	947,454	698,272	562,902
Revenues	Interest	222	143	962	2,153	1,810	2,000
	Other Income	-	-	-	-	-	150
	Personal Property Replacement Tax	44,134	49,179	30,415	13,291	17,000	17,000
	Refunds and Recoveries	77,579	56,768	43,418	41,989	40,000	40,000
	Tax Levy	486,994	567,779	349,459	149,618	250,000	300,000
Total Revenues		608,929	673,868	424,254	207,051	308,810	359,150
Expenditures	Groceries/Personal Essentials	142,672	134,719	105,660	98,132	100,371	125,000
	Rent	253,932	274,403	250,563	233,195	194,169	250,000
	Utilities	26,161	26,618	33,232	26,775	31,806	34,000
	Medical	178,837	23,082	99	338	100	20,000
	Emergency Assistance	33,402	24,057	31,106	46,616	55,018	70,000
	Hospital	36,585	-	297	-	100	10,000
	Burial	-	1,500	1,500	-	1,500	3,000
	Transportation	32,161	37,487	34,297	38,132	50,000	50,000
	Allowances	19,774	20,517	13,354	13,045	11,116	15,000
Total Expenditures		723,524	542,384	470,107	456,233	444,181	577,000
Ending Fund Balance		861,824	993,308	947,454	698,272	562,902	345,052

Average Monthly Expenditures	60,294	45,199	39,176	38,019	37,015	48,083
Number of Months in Reserve at end of FY	14.29	21.98	24.18	18.37	15.21	7.18
						10/18/2017

CITY of BLOOMINGTON TOWNSHIP
JOHN M SCOTT HEALTH RESOURC CENTER
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor & JMSHRC Administrator
DATE: October 23, 2017
RE: Township Supervisor's Report/John M Scott Administrator's Report

1. Township: Total September cases for General Assistance listed on attached System Activity Report.

Jobs: (1) Slim Chicken, (1) Eurest, (1) Casey's, (1) Midwest Fiber, (1) Harbor Freight, (1) Vonachens, (1) Department of Human Services

New clients by age: seven clients (17.1%) age 18 - 25; nineteen clients (46.3%) age 26 - 40; seven clients (17.1%) age 41 - 50, and eight (19.5%) age 51 - 62.

Group counseling sessions ended September 18th. Township has begun a partnership with Advocate BroMenn and Community Health Care Clinic for holistic health classes. Classes will begin on Friday, December 1, 2017 from 1:00 - 2:00 p.m. at Advocate BroMenn Hospital. Classes will be held at the Medical Office Building II, Suite 120. Classes will run for seven, (7), weeks with a break for the holiday. A bus stop is located directly in front of the site. This class is not limited to Township clients. The goal of the class is to promote better health for everyone in our community. Dr. Andrew Keto, the Chief Resident, is designing the curriculum and assigning his residents to instruct the classes.

Eighty-three (83) individuals, (51 GA and 32 EA), attended orientation throughout the month of September. This figure is five (5) individuals lower than July's attendance.

2. Scott Health Resources: FY2018 Statistics

	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	YTD FY2018	YTD FY2017
Private Dental	4	6	6	3	2								21	--
Private Dental Procedures	8	23	19	24	3								77	34
MCHD Dental	1	0	1	0	2								4	8
MCHD Dental Procedures	10	0	7	0	8								25	25
Health Referrals Orders	8	6	9	2	2								28	24
Med. Equipment/Supplies	1	0	0	1	0								2	3
Prescriptions Paid	8	8	10	33	12								71	63
# Maternal/Child Trips	18	32	8	31	14								103	46
# M/C Passengers	16	19	4	30	18								87	64
# Cancer Trips	60	56	38	51	74								279	194
# Cancer Passengers	32	34	20	30	38								154	102

3. Cemetery: The Evergreen Cemetery Walk was a success. A total of 3,602 people attended. Weekday School Tours: 1,932 students, chaperones and one adult group. Weekends: 1,670 attendees.

System Activity Report

[9/1/2017 - 9/30/2017] Report Date: 10/16/2017

General Assistance

Grants (New Clients) :	13	\$3,445.00
Grants (Previous Clients) :	92	\$24,347.14
In-Process :	4	
Denials :	28	
Sanctions :	10	
Terminations :	25	
	<hr/>	
	172	\$27,792.14

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	16	
	<hr/>	
	16	

General Assistance - Work Program Expenses

Haircut :	4	\$20.00
Clothing/Shoes :	1	\$36.30
WF 1-Ride :	2	\$20.00
WF 30 Day :	60	\$1,920.00
WF 7 Day Bus :	3	\$30.00
WF Gasoline :	12	\$384.00
	<hr/>	
	82	\$2,410.30

Emergency Assistance

Grants :	14	\$6,870.71
In-Process :	0	
Denials :	3	
	<hr/>	
	17	\$6,870.71

Additional Assistance

Transient :	3	\$9.00
	<hr/>	
	3	\$9.00

Additional Activity

A Call (phone/fax/email) :	389	
A Face-to-Face (on-site) :	427	
An Appointment: New :	14	
An Appointment: Reschedule :	4	
General - Agencies :	1	
General - Intake :	142	
General - Orientation :	186	
General - Other :	62	
JMS - Appointment :	1	
JMS - General :	11	
JMS - Transportation :	34	
JMS - Vision :	2	
R - BHA :	2	
R - Chestnut :	2	
R - CHS :	3	
R - COB :	1	
R - DORS :	1	
R - IDES :	2	
R - MCCA / LIHEAP :	20	
R - Other :	13	
R - Parole / Probation :	4	
R - PATH :	1	
R - Salvation Army :	4	
R - SSI :	3	
WF - Appointment :	44	
WF - Light Duty :	2	
WF - Sanction :	5	
WF - Work Sponsor Site :	85	
WF Training/Education :	37	
	<hr/>	
	1,502	

Grand Totals: 1,792 \$37,082.15

John M Scott Health Care Trust
Balance Sheet
As of September 30, 2017

	<u>Sep 30, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
0010 · Busey Bank 0947 (COBchecking)	294,490.82
1000 · BMCU share/checking (COBT)	15,367.83
1001 · BMCU share/savings (COBT)	10.19
1010 · Vanguard Trust	12,143,320.87
Total Checking/Savings	<u>12,453,189.71</u>
Total Current Assets	<u>12,453,189.71</u>
TOTAL ASSETS	<u>12,453,189.71</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 · COBT Liabilities	10.00
Total Other Current Liabilities	<u>10.00</u>
Total Current Liabilities	<u>10.00</u>
Total Liabilities	10.00
Equity	
3001 · Opening Bal Equity	7,102,641.40
3010 · Unrestrict (retained earnings)	4,812,290.16
Net Income	538,248.15
Total Equity	<u>12,453,179.71</u>
TOTAL LIABILITIES & EQUITY	<u>12,453,189.71</u>

John M Scott Health Care Trust
Profit & Loss
 September 2017

	Sep 17
Ordinary Income/Expense	
Income	
5000 - Revenue	
56000 - Interest	
56010 - Interest from Investments	56,543.44
Total 56000 - Interest	56,543.44
57000 - Miscellaneous Revenues	
57310 - Donations	70.00
Total 57000 - Miscellaneous Revenues	70.00
Total 5000 - Revenue	56,613.44
56110 - Unrealized Gain/Loss Sale	104,713.59
Total Income	161,327.03
Expense	
59000 - Administrative Expenses	
6000 - Comp & Benefits - Admin	
61101 - Salaries - Admin	189.06
62001 - Misc Fees - Admin	0.34
62101 - Health Ins - Admin	34.69
62121 - IMRF - Admin	23.92
62131 - FICA - Admin	13.01
Total 6000 - Comp & Benefits - Admin	261.02
71340 - Telecommunications ~ Admin	54.51
Total 59000 - Administrative Expenses	315.53
59100 - Direct Services	
6100 - Comp & Benefits - Direct Svcs	
61102 - Salaries - Direct Svcs	1,850.60
62002 - Misc Fees - Direct Svcs	5.62
62102 - Health Ins - Direct Svcs	126.94
62122 - IMRF - Direct Svcs	234.10
62132 - FICA - Direct Svcs	118.25
Total 6100 - Comp & Benefits - Direct Svcs	2,335.51
70030 - Client Dental Services	2,131.30
70100 - Telecommunications ~ DirectSrvc	5.90
71070 - Vehicle Gas	83.22
79090 - Client Prescription (Formulary)	2,059.46
79980 - Special Prgrm Exp (Med Supply)	356.00
Total 59100 - Direct Services	6,971.39
Total Expense	7,286.92
Net Ordinary Income	154,040.11
Net Income	154,040.11

John M Scott Health Care Trust
Profit & Loss Budget vs. Actual
 May through September 2017

	May - Se...	Budget	\$ Over Bu...	% of B...
Ordinary Income/Expense				
Income				
5000 · Revenue				
56000 · Interest				
56010 · Interest from Investments	117,728.78	100,000.00	17,728.78	117.7%
56040 · Dividend Income	0.01			
Total 56000 · Interest	<u>117,728.79</u>	<u>100,000.00</u>	<u>17,728.79</u>	<u>117.7%</u>
57000 · Miscellaneous Revenues				
57310 · Donations	400.00	0.00	400.00	100.0%
57990 · Other Misc Income	0.00	0.00	0.00	0.0%
Total 57000 · Miscellaneous Revenues	<u>400.00</u>	<u>0.00</u>	<u>400.00</u>	<u>100.0%</u>
Total 5000 · Revenue	<u>118,128.79</u>	<u>100,000.00</u>	<u>18,128.79</u>	<u>118.1%</u>
56110 · Unrealized Gain/Loss Sale	451,522.65	400,000.00	51,522.65	112.9%
Total Income	<u>569,651.44</u>	<u>500,000.00</u>	<u>69,651.44</u>	<u>113.9%</u>
Expense				
59000 · Administrative Expenses				
6000 · Comp & Benefits - Admin				
61101 · Salaries - Admin	997.48			
62001 · Misc Fees - Admin	1.70			
62101 · Health Ins - Admin	173.45			
62121 · IMRF - Admin	126.20			
62131 · FICA - Admin	69.01			
75070 · To Township - Admin	0.00	3,400.00	-3,400.00	0.0%
Total 6000 · Comp & Benefits - Admin	<u>1,367.84</u>	<u>3,400.00</u>	<u>-2,032.16</u>	<u>40.2%</u>
70010 · Outside Legal Counsel	0.00	5,000.00	-5,000.00	0.0%
70611 · Printing & Binding	22.00	1,000.00	-978.00	2.2%
70690 · Other Purchased Services	569.45	500.00	69.45	113.9%
71010 · Office Supplies	0.00	200.00	-200.00	0.0%
71017 · Postage	0.00	500.00	-500.00	0.0%
71340 · Telecommunications ~ Admin	271.17	650.00	-378.83	41.7%
Total 59000 · Administrative Expenses	<u>2,230.46</u>	<u>11,250.00</u>	<u>-9,019.54</u>	<u>19.8%</u>
59100 · Direct Services				
6100 · Comp & Benefits - Direct Svcs				
61102 · Salaries - Direct Svcs	10,088.05			
62002 · Misc Fees - Direct Svcs	28.10			
62102 · Health Ins - Direct Svcs	634.70			
62122 · IMRF - Direct Svcs	1,276.14			
62132 · FICA - Direct Svcs	655.08			
62152 · IDES - Direct Svcs	6.82			
75071 · To Township - Direct Svcs	0.00	31,600.00	-31,600.00	0.0%
Total 6100 · Comp & Benefits - Direct Svcs	<u>12,688.89</u>	<u>31,600.00</u>	<u>-18,911.11</u>	<u>40.2%</u>
70020 · Physician Services	0.00	3,000.00	-3,000.00	0.0%
70030 · Client Dental Services	9,225.34	20,000.00	-10,774.66	46.1%
70100 · Telecommunications ~ DirectSrv	20.22	60.00	-39.78	33.7%
70205 · Other Client Services	0.00	52,000.00	-52,000.00	0.0%
70520 · Vehicle Maintenance	890.32	1,000.00	-109.68	89.0%
70990 · Other Purchased Services	0.00	1,500.00	-1,500.00	0.0%
71070 · Vehicle Gas	355.82	2,000.00	-1,644.18	17.8%
79090 · Client Prescription (Formulary)	4,615.84	20,000.00	-15,384.16	23.1%
79980 · Special Prgrm Exp (Med Supply)	1,144.08	5,000.00	-3,855.92	22.9%
79990 · Mental Health Services & Meds	232.32	10,000.00	-9,767.68	2.3%
Total 59100 · Direct Services	<u>29,172.83</u>	<u>146,160.00</u>	<u>-116,987.17</u>	<u>20.0%</u>
59200 · Community Health Services				
79130 · Grants	0.00	19,117.00	-19,117.00	0.0%
59200 · Community Health Services - Other	0.00	177,500.00	-177,500.00	0.0%
Total 59200 · Community Health Services	<u>0.00</u>	<u>196,617.00</u>	<u>-196,617.00</u>	<u>0.0%</u>
Total Expense	<u>31,403.29</u>	<u>354,027.00</u>	<u>-322,623.71</u>	<u>8.9%</u>
Net Ordinary Income	<u>538,248.15</u>	<u>145,973.00</u>	<u>392,275.15</u>	<u>368.7%</u>
Net Income	<u>538,248.15</u>	<u>145,973.00</u>	<u>392,275.15</u>	<u>368.7%</u>



Steven R. Scudder, Assessor
607 S. Gridley St. Suite A, Bloomington, IL 61701
Tel: (309) 828-6016 Fax: (309) 829-0663
stevenr@assessor-blm.com www.assessor-blm.com

To: Town Trustees
From: Steve Scudder
Date: October 23, 2017
Subject: Assessor Report

- We are working diligently in streamlining the assessment cycle time lines. This year was the earliest we had delivered the books to the county in three years. The staff is becoming more aware of the timelines and they are improving the processes to continue to meet the deadlines. We are going into the Board of Review season with anticipation of smaller numbers of appeals being filed. The appraisers have been putting great efforts into equalizing the properties in the city. This should lead to less Board of Review actions.
- The future we are working towards agreements with the city for IT and GIS. The web site is still functional but I am looking at updating. All the staff is using continuing education to increase our experience in the assessment industry.
- The assessment office is working with fewer employees with different skill sets. They are a great group to have in the office and I can see continued growth and development in all their skills. I look forward with anticipation of new ideas and quicker time turn around times.

Thank you for your attention.