

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, January 22, 2018
PLACE: Bloomington City Hall
TIME: 6:30 pm

AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Cherry Lawson, Town Clerk
- IV. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the November 27, 2017 and December 18, 2017 Board Meetings as submitted by Cherry Lawson, Town Clerk. (Recommend that the Minutes of the November 27, 2017 and December 18, 2017 Meeting be approved as presented.)
- B. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)
- C. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of December 2017 accounts. (Recommend that the Audits be approved as presented.)
- D. Approval of Reappointment of Joe Gibson to the Evergreen Memorial Cemetery Board of Trustees. (Recommend that the Reappointment of Joe Gibson to the Cemetery Board of Trustees be approved.)
- V. Draft Fiscal Year (FY) 2019 Budget Ordinance. (Recommend that the draft FY 2019 Budget Ordinance be accepted and placed on file for thirty (30) day review period.)
- VI. Request to Purchase a Replacement Vehicle for the Supervisor's Office. (Recommend that the purchase of a 2018 Ford Fusion S from Roesch Ford, Bensenville, IL, using the Northwest Suburban Purchasing Cooperative Contract 164 be approved, in the amount of \$17,483.)
- VII. Reports by Elected Officials
 - A. Comments: Deb Skillrud, Township Supervisor.
 - B. Comments: Steve Scudder, Township Assessor.
- VIII. Public Comments
- IX. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, NOVEMBER 27, 2017; 6:30 P.M.

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of the City Hall Building at 6:39 p.m. on November 27, 2017. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees present: Kim Bray, Jamie Mathy, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, David Sage, Diana Hauman, and Tari Renner

Elected officials present: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present: Cherry Lawson, Township Clerk.

Approval of Minutes of the October 23, 2017 Board Meeting, as submitted by Cherry Lawson, Township Clerk.

Motion by Trustee Schmidt, seconded by Trustee Painter, that the Minutes of the October 23, 2017 Meeting be approved as presented.

Motion carried, (viva voce).

Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of October 2017 accounts.

Motion by Trustee Schmidt, seconded by Trustee Painter, that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Sage, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: None.

Motion carried.

Approval of General Town Fund anticipated expenditures as presented and certified.

Motion by Trustee Schmidt, seconded by Trustee Painter, that the Anticipated Expenditures be approved.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Sage, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: None.

Motion carried.

Public Notice of 2018 Meetings for the City of Bloomington Township and Evergreen Memorial Cemetery.

Motion by Trustee Schmidt, seconded by Trustee Painter, that the 2108 Annual List of Meetings be accepted.

Motion carried, (viva voce).

2017 Tax Levy Ordinance for Tax Year 2018 to be used in Fiscal Year 2019.

Motion by Trustee Schmidt, seconded by Trustee Hauman that that the 2017 Tax Levy be approved and the Ordinance passed.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Sage, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: None.

Motion carried.

Deborah Skillrud, Supervisor, addressed the Board. The General Assistance (GA) Office are collaborating with Home Sweet Home Ministries. GA clients were taking classes there addressing life and employment skills. The GA Office was also engaged in a partnership with Community Healthcare Clinic, (CHCC), and Advocate Bromenn Family Medical. GA clients will be attending sessions that address basic health and wellness issues. These session are open to the public with free admission. Session will begin on Friday, December 1, 2017 from 1:00 to 2:00 p.m. Finally, she informed the Board that Evergreen Memorial Cemetery has 2,500 plots for sale. Recently, 300 plots were reclaimed.

Steve Scudder, Assessor, addressed the Board. The number of Board of Review complaints had decreased this year. Formal hearings were scheduled and the Board of Review process was moving along quickly. Only small assessment adjustments have been made. This year, there were no county or state multipliers. He restated that fewer complaints had been filed.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Hauman, seconded by Trustee Bray, to adjourn. Time: 6:52 p.m.

Motion carried (viva voce).

Cherry L. Lawson, Township Clerk

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, DECEMBER 18, 2017; 6:30 P.M.

The Board of Trustees for the Town of the City of Bloomington Township met in Auditorium of the Bloomington Center for the Performing Arts, 600 N. East St., at 6:43 p.m. on December 18, 2017. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees present: Kim Bray, Jamie Mathy, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, David Sage, Diana Hauman, and Tari Renner

Elected officials present: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present: Cherry Lawson, Township Clerk.

Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of November 2017 accounts.

Motion by Trustee Hauman, seconded by Trustee Black, that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Sage, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: None.

Motion carried.

Approval of General Town Fund anticipated expenditures as presented and certified.

Motion by Trustee Hauman, seconded by Trustee Black, that the Anticipated Expenditures be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Sage, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: None.

Motion carried.

Action and Approval by the Board on a Resolution Adopting a Policy Prohibiting Sexual Harassment for the Town of the City of Bloomington.

Motion by Trustee Hauman, seconded by Trustee Black that Policy Prohibiting Sexual Harassment be approved and the Resolution adopted.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Sage, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman, and Renner.

Nays: None.

Motion carried.

Deborah Skillrud, Supervisor, addressed the Board. The Supervisor's Office completed a three (3) year lease in August. The workfare program requires regular on site visits to many nonprofit agencies that partner with the City Township for mandatory client participation. The vehicle is also used when Township staff attend training located outside of the City. Without a vehicle, Township staff drove their personal vehicles. On December 12, 2017, an email was received which provided a lease for a 2017 Buick Encore. A financial application was prepared in the Township's name on December 14, 2017. On Saturday, December 16, 2017, a second email was sent rescinding the lease offer for the vehicle. The policy on leasing vehicles to local governmental units had changed. The initial lease required no upfront money. The December 16th email stated the Township's upfront cost would be \$2,800. Therefore, she requested the item be removed from the agenda.

Ms. Skillrud had also prepared a written monthly report.

Steve Scudder, Assessor, addressed the Board. This month's report addressed property tax rates. The Tax Rate Formula was the Tax Levy divided by Taxable Assessed Value equaled the Tax Rate. The report included a chart of tax rates for cities within McLean County. The City of Bloomington's Tax Rate was \$1.06, \$1.07 and \$1.08 for calendar year 2014, 2015 and 2016 respectively. Trustee Mathy heard comments on a regular basis that suggests Bloomington had the highest tax rates in all of Central Illinois. Upon review of the numbers, the City was not the highest taxed community. The City was second to the lowest taxed community in Central Illinois.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Hauman, seconded by Trustee Black, to adjourn. Time: 6:49 p.m.

Motion carried (viva voce).

Cherry L. Lawson, Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **22nd day of January 2018**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **22nd day of January 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$350,257.21** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$88,410.18** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,225,155.79** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **DECEMBER 2017**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 149,677	
Investments: Illinois Fund (as of 11/30/2017)	\$ 344,075	
Investments: Prairie State Bank & Trust (64)	\$ 1,374,905	
	<u> </u>	
Public Funds at Commencement		\$ 1,868,657

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$ 49	
Interest: Prairie State Bank (64)	\$ 251	
Interest: Illinois Funds (1085)	\$ 352	
Other Income - JMSHRC	\$ 2,597	
Other Income - Retiree Insurance	\$ 1,302	
Other Income - Cemetery Benefits	\$ 400	
Personal Property Replacement Tax	\$ 5,830	
	<u> </u>	
Public Funds Received This Month		\$ 10,780

Public Funds Available \$ 1,879,437

Public Funds Expended This Month

\$ 215,614

TOTAL Public Funds at Month End \$ 1,663,823

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 88,410	
Investments: Illinois Fund (as of 12/29/2017)	\$ 350,257	
Investments: Prairie State Bank & Trust (64)	\$ 1,225,156	
	<u> </u>	
TOTAL Public Funds at Month End		<u><u>\$ 1,663,823</u></u>

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$ 149,677	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 49	
Other Income - JMSHRC	\$ 2,597	
Other Income - Retiree Insurance	\$ 1,302	
Other Income - Cemetery Benefits	\$ 400	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 150,000	
Total Deposits for Month	<u> </u>	
		\$ 154,348
Total Funds Available		\$ 304,024
Checks Written		
Assessor's Office Expenses	\$ 22,655	
Community Agency Funding	\$ 52,500	
Compensation & Benefits	\$ 97,358	
Services & Expenses	\$ 2,650	
Supervisor's Office Expenses	\$ 40,452	
Total Checks Written	<u> </u>	
		\$ 215,614
Total Checks Written		\$ 215,614
Prairie State Bank & Trust (53) Balance at Month End		<u><u>\$ 88,410</u></u>

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$ 165,566	
Less Outstanding Checks	\$ (77,156)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u><u>\$ 88,410</u></u>

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Dec-17

Revenue			
7000 Interest		\$ 652	
7400 Other Income		\$ 4,298	
7600 Personal Property Replacement Tax		\$ 5,830	
	Total Revenue		\$ 10,780
	Total Income		\$ 10,780
Expense			
Assessor's Office			
9141 Rent/Debt Service		\$ 21,056	
9151 Auto Expense		\$ 93	
9171 Utilities		\$ 101	
9191 Postage		\$ 245	
9251 Education/Meetings/Conferences		\$ 809	
9291 Janitorial		\$ 150	
9301 Computer Services		\$ 140	
9312 Membership Dues		\$ 60	
	Total Assessor's Office		\$ 22,655
Community Agency Funding			
1025 GA Workfare Development/Client Services		\$ 12,500	
1027 Senior Services		\$ 40,000	
	Total Community Agency Funding		\$ 52,500
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$ 7,833	
7021 TWP Assessor		\$ 8,000	
7031 Town Clerk		\$ 200	
7041 Town Trustees		\$ 580	
7051 General Assistance Staff		\$ 27,390	
7061 Deputy Assessors		\$ 27,203	
7081 IMRF/Employer		\$ 8,508	
7091 FICA (SS/MC)/Employer		\$ 4,947	
7101 Group Medical/Employer		\$ 12,694	
7111 State Unemployment/Employer		\$ 3	
	Total Compensation (Salaries) & Benefits		\$ 97,358
Services & Expenses			
1038 Other Expenditures		\$ 74	
1039 Debt Service-Principal & Interest		\$ 1,937	
1040 Building Maintenance		\$ 376	
1042 Janitorial Services & Supplies		\$ 263	
	Total Services & Expenses		\$ 2,650
Supervisor's Office			
8101 Rent/Debt Service		\$ 39,095	
8121 Janitorial		\$ 188	
8131 Utilities		\$ 151	
8151 Car Expense		\$ 91	
8161 Education/Conference/Meetings		\$ 508	
8181 Equipment Repair/Rental		\$ 243	
8221 Computer/Contract Services		\$ 177	
	Total Supervisor's Office		\$ 40,452
	Total Expense		\$ 215,614
Net Income			\$ (204,834)

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>Dec-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 6,414	\$ 5,000	\$ 1,414	128.3%
7400 Other Income	\$ 57,323	\$ 167,000	\$ (109,677)	34.3%
7450 Township Litigation Income	\$ -	\$ 40,000	\$ (40,000)	0.0%
7600 Personal Property Replacement Tax	\$ 108,528	\$ 113,000	\$ (4,472)	96.0%
7800 Tax Levy	\$ 1,493,813	\$ 1,495,000	\$ (1,187)	99.9%
Total Revenue	<u>\$ 1,666,078</u>	<u>\$ 1,820,000</u>	<u>\$ (153,922)</u>	<u>91.5%</u>
Total Income	\$ 1,666,078	\$ 1,820,000	\$ (153,922)	91.5%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 21,544	\$ 21,544	\$ -	100.0%
9151 Auto Expense	\$ 489	\$ 3,000	\$ (2,511)	16.3%
9161 Telephone	\$ 2,097	\$ 2,500	\$ (403)	83.9%
9171 Utilities	\$ 3,888	\$ 5,800	\$ (1,912)	67.0%
9191 Postage	\$ 245	\$ 500	\$ (255)	49.0%
9201 Office Supplies	\$ 627	\$ 1,200	\$ (573)	52.3%
9211 Publications & Printing	\$ 7	\$ 1,150	\$ (1,143)	0.6%
9231 Equipment	\$ -	\$ 3,000	\$ (3,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 1,000	\$ (1,000)	0.0%
9251 Education/Meetings/Conferences	\$ 4,264	\$ 15,000	\$ (10,736)	28.4%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 12,128	\$ 35,000	\$ (22,873)	34.7%
9291 Janitorial	\$ 1,200	\$ 2,000	\$ (800)	60.0%
9301 Computer Services	\$ 1,796	\$ 10,000	\$ (8,204)	18.0%
9311 Mapping/GIS Services	\$ -	\$ 35,500	\$ (35,500)	0.0%
9312 Membership Dues/Assessor's Staff	\$ 1,725	\$ 1,500	\$ 225	115.0%
Total Assessor's Office	<u>\$ 50,010</u>	<u>\$ 147,694</u>	<u>\$ (97,684)</u>	<u>33.9%</u>
Community Agency Funding				
1023 Mental Health/Community Medical	\$ 18,500	\$ 18,500	\$ -	100.0%
1025 GA Workfare Development/Client Services	\$ 12,500	\$ 15,000	\$ (2,500)	83.3%
1026 Youth Services	\$ 37,500	\$ 37,500	\$ -	100.0%
1027 Senior Services	\$ 68,500	\$ 68,500	\$ -	100.0%
Total Community Agency Funding	<u>\$ 137,000</u>	<u>\$ 139,500</u>	<u>\$ (2,500)</u>	<u>98.2%</u>
Compensation & Benefits				
7011 TWP Supervisor	\$ 69,167	\$ 94,000	\$ (24,833)	73.6%
7021 TWP Assessor	\$ 72,000	\$ 96,000	\$ (24,000)	75.0%
7031 Town Clerk	\$ 1,800	\$ 2,500	\$ (700)	72.0%
7041 Town Trustees	\$ 1,720	\$ 2,800	\$ (1,080)	61.4%
7051 General Assistance Staff	\$ 255,538	\$ 350,000	\$ (94,462)	73.0%
7061 Deputy Assessors	\$ 254,714	\$ 396,000	\$ (141,286)	64.3%
7081 IMRF/Employer	\$ 78,195	\$ 163,000	\$ (84,805)	48.0%
7091 FICA (SS/MC)/Employer	\$ 45,601	\$ 74,800	\$ (29,199)	61.0%
7101 Group Medical/Employer	\$ 114,043	\$ 230,000	\$ (115,957)	49.6%
7111 State Unemployment/Employer	\$ 202	\$ 1,200	\$ (998)	16.8%
Total Compensation & Benefits	<u>\$ 892,979</u>	<u>\$ 1,410,300</u>	<u>\$ (517,321)</u>	<u>63.3%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Dec-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,412	\$ 1,500	\$ (88)	94.2%
1029 Auditing Expense	\$ -	\$ 6,850	\$ (6,850)	0.0%
1030 Legal Expense	\$ 3,465	\$ 6,000	\$ (2,535)	57.8%
1034 Insurance	\$ 12,288	\$ 13,000	\$ (712)	94.5%
1035 Publishing	\$ 113	\$ 500	\$ (387)	22.7%
1038 Other Expenditures	\$ 2,171	\$ 4,000	\$ (1,829)	54.3%
1039 Debt Service - Principal & Interest	\$ 2,606	\$ 4,200	\$ (1,594)	62.1%
1040 Building Maintenance	\$ 2,954	\$ 6,000	\$ (3,046)	49.2%
1042 Janitorial Services & Supplies	\$ 2,821	\$ 5,000	\$ (2,179)	56.4%
1043 Building Security	\$ -	\$ 1,000	\$ (1,000)	0.0%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ -	\$ 7,845	\$ (7,845)	0.0%
Total Services & Expenses	\$ 27,831	\$ 255,895	\$ (228,064)	10.9%
Supervisor's Office				
8091 Postage	\$ -	\$ 1,000	\$ (1,000)	0.0%
8101 Rent/Debt Service	\$ 40,000	\$ 40,000	\$ -	100.0%
8121 Janitorial	\$ 1,500	\$ 2,100	\$ (600)	71.4%
8131 Utilities	\$ 5,832	\$ 9,500	\$ (3,668)	61.4%
8141 Telephones	\$ 2,614	\$ 4,000	\$ (1,386)	65.4%
8151 Car Expense	\$ 401	\$ 250	\$ 151	160.3%
8161 Education/Conference/Meetings	\$ 2,386	\$ 2,000	\$ 386	119.3%
8171 Equipment	\$ 1,066	\$ 5,000	\$ (3,934)	21.3%
8181 Equipment Repair/Rental	\$ 3,134	\$ 7,000	\$ (3,866)	44.8%
8191 Office Supplies	\$ 846	\$ 3,805	\$ (2,959)	22.2%
8201 Printing	\$ -	\$ 500	\$ (500)	0.0%
8211 Publications	\$ 846	\$ 100	\$ 746	845.5%
8221 Computer/Contract Services	\$ 4,567	\$ 16,900	\$ (12,333)	27.0%
8241 Membership Dues	\$ 30	\$ 150	\$ (120)	20.0%
Total Supervisor's Office	\$ 63,222	\$ 92,305	\$ (29,083)	68.5%
Total Expense	\$ 1,171,042	\$ 2,045,694	\$ (874,652)	57.2%
Net Income	\$ 495,036	\$ (225,694)	\$ 720,730	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
12/01/2017	7871	Soaring Eagle Cleaning Services LLC	-600.00
12/05/2017	7872	Illini Fire Equipment Company Inc	-41.75
12/05/2017	7873	Maruna, Thomas O	-90.95
12/05/2017	7874	Xerox Corporation	-39.60
12/05/2017	7875	Verizon Wireless	-91.68
12/05/2017	7876	NICOR Gas	-133.74
12/05/2017	7877	American Pest Control Inc	-37.00
12/05/2017	7878	Coldwell Banker, Honig-Bell	-60.00
12/05/2017	EFT	EFT-Valutec Card Solutions	-177.00
12/08/2017	Transfer	Prairie State Bank & Trust	150,000.00
12/12/2017	7880	Hermes Service & Sales Inc	-297.00
12/12/2017	7881	Parkway Auto Laundry	-7.00
12/12/2017	7882	Jorczak, Timothy A	-56.00
12/15/2017	20171215	EFT-Payroll	-22,383.52
12/15/2017	30582074	EFT-Federal Tax Deposit	-8,555.18
12/15/2017	11062292	EFT-IL Tax Deposit	-1,412.46
12/15/2017	EFT	TASC (Total Administrative Services Corp)	-1,420.77
12/19/2017	7883	VISA (DLS)	-507.88
12/19/2017	7884	Creative Technical Services, Inc (C-Tech)	-48.75
12/19/2017	7885	City of Bloomington Finance Dept	-34.69
12/19/2017	7886	City of Bloomington Water Dept	-118.46
12/19/2017	7887	Xerox Financial Services	-202.92
12/19/2017	7888	VISA (SRS)	-1,049.28
12/20/2017	7889	ARC Activity & Recreation Center, Normal	-40,000.00
12/20/2017	7890	Community Health Care Clinic	-12,500.00
12/20/2017	7891	Chase Bank (formerly Bank One, NA)	-62,088.00
12/27/2017	2708	John M Scott Health Resources Center	2,596.53
12/27/2017	41140	Town of the City of Bloomington - CEM	9,863.21
12/28/2017	Deposit	IMRF - Illinois Municipal Retirement Fund	1,302.12
12/28/2017	20171228	EFT-Payroll	-22,181.03
12/28/2017	93966780	EFT-Federal Tax Deposit	-8,311.26
12/28/2017	03765678	EFT-IL Tax Deposit	-1,384.48
12/28/2017	EFT	TASC (Total Administrative Services Corp)	-1,422.29
12/28/2017	7892	City of Bloomington Health Insurance	-23,068.67
12/28/2017	7893	Renner, Tari	-36.94
12/28/2017	7894	NCPERS Group Life Ins	-128.00
12/28/2017	97727	EFT-IMRF	-16,588.38
12/28/2017	0540083232	IDES--IL Dept of Employment Security	-2.97
12/29/2017	Credit	Interest	49.16
		Total	<u><u>-61,266.63</u></u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **22nd day of January 2018**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **22nd day of January 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$53,366.75** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$634,271.74** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: DECEMBER 2017

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 35,547	
Investments: Prairie State Bank & Trust (19)	\$ 674,144	
	<u> </u>	\$ 709,691

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$ 12	
Interest: Prairie State Bank (19)	\$ 128	
Refunds & Recoveries	\$ 6,759	
	<u> </u>	\$ 6,899
Public Funds Received This Month		\$ 6,899
Public Funds Available		\$ 716,590

Public Funds Expended This Month

	\$ 28,952
TOTAL Public Funds at Month End	<u><u>\$ 687,638</u></u>

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 53,367	
Investments: Prairie State Bank & Trust (19)	\$ 634,272	
	<u> </u>	\$ 687,638
TOTAL Public Funds at Month End		<u><u>\$ 687,638</u></u>

Checking Account Activity

Checkbook Balance at Commencement	\$ 35,547	
Deposits:		
Interest: Prairie State Bank & Trust (00)	\$ 12	
Refunds & Recoveries	\$ 6,759	
Transfer from Prairie State Bank & Trust Reserve (19)	\$ 40,000	
Total Deposits for Month	<u> </u>	\$ 46,771
Total Funds Available		\$ 82,319
Checks Written: General Assistance		\$ 28,952
Checkbook Balance at Month End		<u><u>\$ 53,367</u></u>

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$ 56,815	
Plus Outstanding Deposits	\$ 889	
Less Outstanding Checks	\$ (4,337)	
	<u> </u>	\$ 53,367
Checkbook Balance per Reconciliation		<u><u>\$ 53,367</u></u>

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

			<u>Dec-17</u>
Revenue			
7000 Interest		\$	140
7700 Refunds & Recoveries		\$	6,759
	Total Revenue		<u>\$ 6,899</u>
	Total Income		<u>\$ 6,899</u>
Expense: CW			
6011 Groceries/Personal Essentials		\$	6,555
6021 Rent		\$	15,171
6051 Utilities		\$	2,518
6061 Medical		\$	16
6071 Emergency Assistance		\$	3,477
6101 Transportation		\$	370
6121 Allowances		\$	846
	Total CW		<u>\$ 28,952</u>
	Total Expense		<u>\$ 28,952</u>
	Net Income		<u>\$ (22,053)</u>

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income		<u>Dec-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 1,360	\$ 2,000	\$ (640)	68.0%
7400 Other Income		\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax		\$ 17,174	\$ 6,000	\$ 11,174	286.2%
7700 Refunds & Recoveries		\$ 49,659	\$ 20,000	\$ 29,659	248.3%
7800 Tax Levy		\$ 249,831	\$ 250,000	\$ (169)	99.9%
	Total Revenue	<u>\$ 318,023</u>	<u>\$ 278,150</u>	<u>\$ 39,873</u>	<u>114.3%</u>
	Total Income	<u>\$ 318,023</u>	<u>\$ 278,150</u>	<u>\$ 39,873</u>	<u>114.3%</u>
Expense					
CW					
6011 Groceries/Personal Essentials		\$ 71,128	\$ 125,000	\$ (53,872)	56.9%
6021 Rent		\$ 145,328	\$ 250,000	\$ (104,672)	58.1%
6051 Utilities		\$ 24,414	\$ 34,000	\$ (9,586)	71.8%
6061 Medical		\$ 54	\$ 10,000	\$ (9,946)	0.5%
6071 Emergency Assistance		\$ 37,054	\$ 60,000	\$ (22,946)	61.8%
6081 Hospital		\$ -	\$ 5,000	\$ (5,000)	0.0%
6091 Burial		\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation		\$ 42,408	\$ 50,000	\$ (7,592)	84.8%
6121 Allowances		\$ 8,270	\$ 15,000	\$ (6,730)	55.1%
	Total CW Expense	<u>\$ 328,656</u>	<u>\$ 552,000</u>	<u>\$ (223,344)</u>	<u>59.5%</u>
	Total Expense	<u>\$ 328,656</u>	<u>\$ 552,000</u>	<u>\$ (223,344)</u>	<u>59.5%</u>
	Net Income	\$ (10,633)	\$ (273,850)	\$ 263,217	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 -		Prairie State Bank & Trust (00)	
12/05/2017	33110	Ameren Illinois	-395.84
12/05/2017	33111	Barakat Family Partnership %Class Act	-265.00
12/05/2017	33112	Boolman, Mark & Jennifer %AB Rentals Inc	-300.00
12/05/2017	33113	Cardinal Ridge (was Southgate)	-140.00
12/05/2017	33114	Charles Wood Williams Rev Trust	-210.40
12/05/2017	33115	Downtowner Apts, The	-25.00
12/05/2017	33116	Empire Townhomes LLC %Heartland Apt Mgmt	-483.00
12/05/2017	33117	Grove Street Partnership %Apt Mart	-265.00
12/05/2017	33118	Komnick, Randy C	-265.00
12/05/2017	33119	MJM Partnership LLC %Class Act Realty	-359.00
12/05/2017	33120	SRIM LLC %Redbird Property Mgmt Inc	-265.00
12/05/2017	33121	Smith, Bettie L	-200.00
12/05/2017	33122	City of Bloomington Water Department	-147.00
12/05/2017	33123	Frontier Communications	-60.00
12/05/2017	33124	NICOR Gas	-46.00
12/05/2017	33125	Clothier Land Trust H-187 %Willow Creek	-150.00
12/05/2017	33126	Dotson, Bernard & Rearn M	-755.00
12/05/2017	33127	Fairway Apts LLC %First Site Ltd	-265.00
12/05/2017	33128	Frisch, Debra J & Leon D	-100.00
12/05/2017	33129	GMTK Management	-265.00
12/05/2017	33130	Gruber, Ronald C dba Gruber Rentals	-200.00
12/05/2017	33131	Harms, Daniel W	-86.99
12/05/2017	33132	Masching, Douglas R	-225.00
12/05/2017	33133	Moore, J A dba Maple Grove Estates	-656.15
12/05/2017	33134	RV Horizons Inc dba Bloomington GW MHPLLC	-170.00
12/05/2017	33135	TVAll LP dba Turnberry Village II Inc	-65.00
12/05/2017	33136	Axline's Inc dba Axline Pharmacy	-15.66
12/05/2017	33137	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-160.00
12/05/2017	EFT	EFT-Kroger via Valutec	-6,554.53
12/08/2017	Transfer	Prairie State Bank & Trust	40,000.00
12/11/2017	AB6919820	Treasurer, State of IL, SSI Reimbursement	5,830.00
12/12/2017	33138	BHA; Blmgtm Housing Authority (laundry)	-125.00
12/12/2017	33139	BHA; Blmgtm Housing Authority (rent)	-450.00
12/12/2017	33140	Home Sweet Home Ministries, Inc	-600.00
12/12/2017	33141	Hairmasters Institute of Cosmetology Inc	-10.00
12/12/2017	33142	Salvation Army	-200.00
12/12/2017	33143	Allied Properties LLC	-265.00
12/12/2017	33144	Fairmont LLC	-265.00
12/12/2017	33145	Mayor's Manor LTD Partnership (rent)	-159.00
12/12/2017	33146	Montgomery, Justin M	-265.00
12/12/2017	33147	Cardinal Ridge (was Southgate)	-166.28
12/12/2017	33148	Ameren Illinois	-590.07
12/12/2017	33149	NICOR Gas	-172.00
12/12/2017	33150	Beverly, Johnny L	-150.00
12/12/2017	33151	Mission Mart	-401.70
12/12/2017	33152	City of Bloomington Water Department	-57.28
12/12/2017	33153	Armstrong, John D	-265.00
12/12/2017	33154	Brame, Michelle D	-200.00
12/12/2017	33155	Charles Wood Williams Rev Trust	-86.80
12/12/2017	33156	Clothier Land Trust H-187 %Willow Creek	-530.00
12/12/2017	33157	Jessen, Chad & Micha dba Red Rock Prop	-170.00
12/12/2017	33158	Moore Enterprises, Alexander Estates	-265.00
12/12/2017	33159	Pelhank, Wayne A dba Heartland Apt Mgmt	-121.29
12/13/2017	037672	Circuit Clerk of McLean County	40.00
12/19/2017	33160	Ameren Illinois	-333.68
12/19/2017	33161	Butzirus, Brad L dba Butzirus Rental Prop	-265.00
12/19/2017	33162	Coker, Joan & Ronald I	-200.00
12/19/2017	33163	Duran Ownership Group LLC %Eduard F Duran	-390.65

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
12/19/2017	33164	Harms, Daniel W	-359.00
12/19/2017	33165	Moore, J A dba Maple Grove Estates	-171.90
12/19/2017	33166	Pelhank, Wayne A dba Heartland Apt Mgmt	-250.00
12/19/2017	33167	Pierce, Larry	-265.00
12/19/2017	33168	RV Horizons Inc dba Bloomington GW MHPLLC	-265.00
12/19/2017	33169	Sovereign, Jordan R	-140.00
12/19/2017	33170	Thomas-Jones, Laura Ann	-450.00
12/19/2017	33171	Zoeller & Burcham Properties LLC	-465.00
12/19/2017	33172	M&M Real Estate Partnership LLC %ClassAct	-265.00
12/19/2017	33173	Moore Living Trust dba Hilltop MHP	-207.52
12/19/2017	33174	TVA LLP dba Turnberry Village	-359.00
12/19/2017	33175	Busey Bank (loan specific)	-265.00
12/19/2017	33176	Huck's/WEX Bank	-370.41
12/26/2017	33177	BHA; Blmgtm Housing Authority (laundry)	-123.00
12/26/2017	33178	BHA; Blmgtm Housing Authority (rent)	-478.00
12/26/2017	33179	Mayor's Manor LTD Partnership (laundry)	-26.00
12/26/2017	33180	Mayor's Manor LTD Partnership (rent)	-240.00
12/26/2017	33181	Ameren Illinois	-563.81
12/26/2017	33182	NICOR Gas	-85.80
12/26/2017	33183	Clayton Jefferson LLC	-265.00
12/26/2017	33184	Khant, Ranjanbala & Ramniklal %Val Dumser	-639.00
12/26/2017	33185	Home Sweet Home Ministries, Inc	-400.00
12/26/2017	33186	Downtowner Apts, The	-290.00
12/26/2017	33187	Moore Enterprises, Alexander Estates	-483.00
12/26/2017	33188	City of Bloomington Water Department	-66.03
12/26/2017	33189	Pelhank, Wayne A dba Heartland Apt Mgmt	-235.00
12/26/2017	33190	Swallow, Robert R dba RS Apartments	-265.00
12/26/2017	33191	Brobston, Jesse D dba BN the City LLC	-21.00
12/26/2017	33192	Elias, DonaldS & KarenM dba MidwestConst	-195.00
12/26/2017	33193	Cardinal Ridge (was Southgate)	-265.00
12/26/2017	33194	TWO 4 T Holdings LLC %CORE 3 Property Mgm	-150.00
12/26/2017	33195	MCLT #BREW LLC %Brady Prop	-265.00
12/26/2017	33196	Clothier Land Trust H-187 %Willow Creek	-265.00
12/28/2017	AB6997324	Treasurer, State of IL, SSI Reimbursement	359.00
12/28/2017	AB6990979	Treasurer, State of IL, SSI Reimbursement	530.00
12/29/2017	Credit	Interest	12.05
			<u><u>17,819.26</u></u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the 31st day of December 2017, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this 8th day of January 2018.

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This 8th day of January 2018.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of \$50.00 in Petty Cash held at Evergreen Memorial Cemetery Office, \$72,477.03 at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, \$255,530.65 at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of \$118,023.77 at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of \$204,274.09 in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Eugene C Lorch

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

Cemetery Board Vice President:

Gregory E Fraley

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

This 22nd day of January 2018.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: DECEMBER 2017

Funds at Commencement

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	87,859	
Cash: Heartland Bank 7782 (Reserve)	\$	255,485	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 11/15/2017	\$	204,274	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	118,004	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2017	\$	194,898	
		<u> </u>	
Funds at Commencement			\$ 860,570

Other Funds Received This Month

Opening/Closing Fees	\$	5,125	
Marker Commission	\$	4,782	
Sale of Lots	\$	12,337	
Sale of Crypts	\$	125	
Sale of Niches	\$	50	
Sale of Burial Supplies	\$	150	
Interest: Reserve/Checking/Back Taxes	\$	58	
Income from Trusts	\$	19	
Inspection Fees	\$	175	
		<u> </u>	
Total Funds Received This Month			\$ 22,822

Total Funds Available \$ 883,392

Funds Expended This Month

TOTAL Funds at Month End \$ 845,254

Funds at Month End

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	72,477	
Cash: Heartland Bank 7782 (Reserve)	\$	255,531	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 11/15/2017	\$	204,274	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	118,024	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2017	\$	194,898	
		<u> </u>	
TOTAL Funds at Month End			<u><u>\$ 845,254</u></u>

Checking Account Activity

Checkbook Balance at Commencement \$ 87,859

Opening/Closing Fees	\$	5,125	
Marker Commission	\$	4,782	
Sale of Lots	\$	12,337	
Sale of Crypts	\$	125	
Sale of Niches	\$	50	
Sale of Burial Supplies	\$	150	
Interest	\$	13	
Inspection Fee	\$	175	
		<u> </u>	
Total Deposits for Month			\$ 22,757

Total Funds Available \$ 110,616

Checks Written

Compensation & Benefits	\$	24,783	
Administrative Expenses	\$	2,641	
Cemetery Improvements, Maintenance & Repair	\$	5,604	
Cemetery Operations	\$	5,110	
		<u> </u>	
Total Checks Written			\$ 38,139

Total Checks Written \$ 38,139

Checkbook Balance at Month End \$ 72,477

Bank Reconciliation at Month End

Balance per Bank Statement	\$	75,634	
Less Outstanding Checks	\$	(3,157)	
		<u> </u>	

Checkbook Balance per Reconciliation \$ 72,477

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Dec-17

Revenue			
42000	Opening/Closing Fee	\$	5,125
42100	Marker Commission	\$	4,782
42500	Sale of Lots	\$	12,337
43000	Sale of Crypts	\$	125
43100	Sale of Niches	\$	50
44700	Sale of Burial Supplies	\$	150
44900	Interest	\$	13
43500	Interest: Savings/Checking/Back Taxes	\$	46
49000	Income from Trusts	\$	19
49021	Inspection Fees	\$	175
	Total Revenue		<u>\$ 22,822</u>
	Total Income		<u>\$ 22,822</u>
Expense			
Compensation & Benefits			
50101	Wages: Administrative Staff	\$	7,282
50102	Wages: Cemetery Staff	\$	8,680
50201	Payroll Taxes	\$	1,073
50202	IMRF	\$	2,019
50203	IDES - Unemployment Insurance	\$	529
50204	Employee Health Insurance	\$	4,783
50205	Direct Deposit Transmittal Fees	\$	18
50206	TASC Annual Fees	\$	400
	Total Compensation & Benefits		\$ 24,783
Administrative Expenses			
51500	Contractual Services	\$	690
52000	Office Supplies	\$	21
52500	Utilities	\$	532
54500	Dues/Seminars	\$	350
55450	Other Admin Expenses	\$	1,049
	Total Administrative Expenses		\$ 2,641
Cemetery Improvements, Maintenance & Repair			
57800	Operating Equipment	\$	538
58000	Mausoleum (including debt service)	\$	5,066
	Total Cemetery Improvements, Maintenance & Repair		\$ 5,604
Cemetery Operations			
55500	Fuel, Oil and Equipment	\$	1,213
56500	Equipment Repairs	\$	215
56600	Cemetery Supplies & Maintenance	\$	3,318
56900	Abandoned Lot Reclamation	\$	90
58100	Grave Markers	\$	275
	Total Cemetery Operations		\$ 5,110
	Total Expense		<u>\$ 38,139</u>
Net Income			<u>\$ (15,317)</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Dec-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 506,135	\$ 506,600	\$ (465)	99.9%
41000 Personal Property Replacement Tax	\$ 34,801	\$ 39,000	\$ (4,199)	89.2%
42000 Opening/Closing Fee	\$ 54,690	\$ 55,000	\$ (310)	99.4%
42100 Marker Commission	\$ 8,542	\$ 7,000	\$ 1,542	122.0%
42500 Sale of Lots	\$ 69,553	\$ 72,200	\$ (2,647)	96.3%
43000 Sale of Crypts	\$ 8,490	\$ 12,000	\$ (3,510)	70.8%
43100 Sale of Niches	\$ 2,760	\$ 20,000	\$ (17,240)	13.8%
44700 Sale of Burial Supplies	\$ 850	\$ 2,500	\$ (1,650)	34.0%
44800 Chapel Fee	\$ -	\$ 1,000	\$ (1,000)	0.0%
42400 Sales - Other	\$ 900	\$ 2,400	\$ (1,500)	37.5%
43500 Interest: Reserve/Checking/Back Taxes	\$ 2,349	\$ 4,000	\$ (1,651)	58.7%
49000 Income from Trusts	\$ 1,096	\$ 2,500	\$ (1,404)	43.8%
49020 Other Income & Special Events	\$ 10,325	\$ 2,500	\$ 7,825	413.0%
49021 Inspection Fees	\$ 3,400	\$ 4,000	\$ (600)	85.0%
Total Revenue	<u>\$ 703,890</u>	<u>\$ 730,700</u>	<u>\$ (26,810)</u>	<u>96.3%</u>
Total Income	\$ 703,890	\$ 730,700	\$ (26,810)	96.3%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 74,339	\$ 81,000	\$ (6,661)	91.8%
50102 Wages: Cemetery Staff	\$ 161,283	\$ 233,000	\$ (71,717)	69.2%
50103 Trustee Compensation	\$ 2,250	\$ 3,000	\$ (750)	75.0%
50201 Payroll Taxes	\$ 16,913	\$ 24,250	\$ (7,337)	69.7%
50202 IMRF	\$ 29,806	\$ 40,000	\$ (10,194)	74.5%
50203 IDES - Unemployment Insurance	\$ 5,867	\$ 20,000	\$ (14,133)	29.3%
50204 Employee Health Insurance	\$ 39,650	\$ 60,000	\$ (20,350)	66.1%
50205 Direct Deposit Transmittal Fees	\$ 289	\$ 700	\$ (411)	41.3%
50206 TASC Annual Fees	\$ 400	\$ 300	\$ 100	133.3%
Total Compensation & Benefits	<u>\$ 330,797</u>	<u>\$ 462,250</u>	<u>\$ (131,453)</u>	<u>71.6%</u>
Administrative Expenses				
51100 Casualty Insurance	\$ 20,048	\$ 23,000	\$ (2,952)	87.2%
51500 Contractual Services	\$ 9,527	\$ 5,000	\$ 4,527	190.5%
52000 Office Supplies	\$ 2,593	\$ 2,500	\$ 93	103.7%
52500 Utilities	\$ 11,330	\$ 16,000	\$ (4,670)	70.8%
54000 Advertising	\$ 1,716	\$ 4,000	\$ (2,284)	42.9%
54500 Dues/Seminars	\$ 574	\$ 600	\$ (26)	95.7%
55500 Legal Expense	\$ 90	\$ 1,000	\$ (910)	9.0%
55100 Audit Expense	\$ -	\$ 6,850	\$ (6,850)	0.0%
55200 Financial Administration	\$ 12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$ 8,358	\$ 10,000	\$ (1,642)	83.6%
55450 Other Admin Expenses	\$ 6,231	\$ 4,500	\$ 1,731	138.5%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	<u>\$ 72,667</u>	<u>\$ 86,650</u>	<u>\$ (13,983)</u>	<u>83.9%</u>
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 9,114	\$ 8,500	\$ 614	107.2%
57800 Operating Equipment	\$ 19,279	\$ 12,000	\$ 7,279	160.7%
58000 Mausoleum (including debt service)	\$ 95,594	\$ 60,792	\$ 34,802	157.2%
58150 Real Estate for Parking Lot	\$ -	\$ 30,000	\$ (30,000)	0.0%
58300 Veterans Memorial	\$ 11,994	\$ 10,000	\$ 1,994	119.9%
58400 Scattering Grounds/Ossuary	\$ 735	\$ -	\$ 735	-
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 136,717</u>	<u>\$ 121,292</u>	<u>\$ 14,690</u>	<u>112.7%</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Dec-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 7,139	\$ 15,000	\$ (7,861)	47.6%
56000 Tree Removal/Monument Repair	\$ 19,100	\$ 19,000	\$ 100	100.5%
56500 Equipment Repairs	\$ 6,948	\$ 4,000	\$ 2,948	173.7%
56600 Cemetery Supplies & Maintenance	\$ 8,166	\$ 2,500	\$ 5,666	326.6%
56700 Rental Equipment & Short-term Leases	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 IGA for Leaves/Branches	\$ 5,000	\$ 7,200	\$ (2,200)	69.4%
56900 Abandoned Lot Reclamation	\$ 4,486	\$ 7,200	\$ (2,715)	62.3%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 37,345	\$ 35,700	\$ 1,645	104.6%
57603 Road, Fence, Lot, Drains	\$ 33,350	\$ 40,000	\$ (6,650)	83.4%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 15,691	\$ 6,000	\$ 9,691	261.5%
59900 Other Cemetery Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Operations	\$ 137,356	\$ 149,100	\$ (11,744)	92.1%
Total Expense	\$ 677,536	\$ 819,292	\$ (142,491)	82.7%
Net Income	\$ 26,354	\$ (88,592)	\$ 115,681	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
12/01/2017	Deposit	HBT - Heartland Bank & Trust	285.00
12/04/2017	Deposit	HBT - Heartland Bank & Trust	75.00
12/04/2017	EFT	Merchants Choice	-150.65
12/05/2017	Deposit	HBT - Heartland Bank & Trust	6,450.00
12/06/2017	Deposit	HBT - Heartland Bank & Trust	75.00
12/08/2017	Deposit	HBT - Heartland Bank & Trust	3,300.00
12/08/2017	Deposit	HBT - Heartland Bank & Trust	565.00
12/08/2017	Deposit	HBT - Heartland Bank & Trust	1,500.00
12/12/2017	41125	Heartland Bank & Trust - mausoleum	-5,066.00
12/12/2017	41126	George Alarm Co., Inc.	-361.74
12/12/2017	41127	Reed, Ursala	-233.00
12/12/2017	41128	BL Pest Control	-35.00
12/12/2017	41129	Evergreen FS Inc	-1,212.83
12/12/2017	41130	Heyl, Royster, Voelker & Allen PC	-90.00
12/12/2017	41131	Midwest Equipment II	-214.91
12/12/2017	41132	OSF Occupational Health	-515.00
12/12/2017	41133	Pontiac Granite Co Inc	-275.00
12/12/2017	41134	SBC Heating & Air Conditioning Inc	-217.88
12/12/2017	41135	RP Lumber Company Inc	-47.65
12/15/2017	Deposit	HBT - Heartland Bank & Trust	4,310.00
12/15/2017	20171215	Payroll Direct Deposit	-5,372.23
12/15/2017	91921089	EFTPS - IRS	-1,760.38
12/15/2017	41136	TX Child Support SDU	-85.00
12/18/2017	Deposit	HBT - Heartland Bank & Trust	4,932.20
12/19/2017	41137	VISA BMCU...1484	-4,644.53
12/19/2017	41138	City of Bloomington Water Dept	-315.35
12/19/2017	41139	NICOR Gas	-216.55
12/19/2017	Transfer	VISA BMCU...1484	7.23
12/21/2017	Deposit	HBT - Heartland Bank & Trust	960.00
12/21/2017	Deposit	HBT - Heartland Bank & Trust	100.00
12/26/2017	41140	City of Bloomington TWP - Reimburse	-9,863.21
12/27/2017	Deposit	HBT - Heartland Bank & Trust	25.00
12/28/2017	Deposit	HBT - Heartland Bank & Trust	400.00
12/28/2017	20171231	Payroll Direct Deposit	-4,867.48
12/28/2017	40524406	EFTPS - IRS	-1,571.64
12/28/2017	0361698336	IL Dept of Revenue	-649.44
12/28/2017	41141	TX Child Support SDU	-85.00
12/28/2017	0049611808	IDES - IL Dept of Emp Sec	-528.56
12/31/2017	Credit	Interest	12.59
Total			<u><u>-15,382.01</u></u>

CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **December 19, 2017, to January 22, 2018.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **22nd day of January 2018.**

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **22nd day of January 2018.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner
Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **January 22, 2018** Meeting

Compensation (Salaries)			Due	Amount
7011	Supervisor	D Skillrud	01/31/18	\$ 3,916.67
7011	Supervisor	D Skillrud	02/15/18	\$ 3,916.67
7021	Assessor	S Scudder	01/31/18	\$ 4,000.00
7021	Assessor	S Scudder	02/15/18	\$ 4,000.00
7041	Town Trustee 12/18/2017	Ward 1: J Mathy	03/31/18	\$ 20.00
7041	Town Trustee 12/18/2017	Ward 2: D Sage	03/31/18	\$ 20.00
7041	Town Trustee 12/18/2017	Ward 3: M Mwilambwe	03/31/18	\$ 20.00
7041	Town Trustee 12/18/2017	Ward 4: A Buragas	03/31/18	\$ 20.00
7041	Town Trustee 12/18/2017	Ward 5: J Painter	03/31/18	\$ 20.00
7041	Town Trustee 12/18/2017	Ward 6: K Schmidt	03/31/18	\$ 20.00
7041	Town Trustee 12/18/2017	Ward 7: S Black	03/31/18	\$ 20.00
7041	Town Trustee 12/18/2017	Ward 8: D Hauman	03/31/18	\$ 20.00
7041	Town Trustee 12/18/2017	Ward 9: K Bray	03/31/18	\$ 20.00
7041	Town Trustee 12/18/2017	Mayor: T Renner	03/31/18	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,033.34
Assessor's Claims				
9161	Telephone	Frontier/Verizon North (Estimated)	01/31/18	\$ 315.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	01/31/18	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	01/31/18	\$ 400.00
9171	Utilities	NICOR Gas (Estimated)	01/31/18	\$ 250.00
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	01/31/18	\$ 1,000.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Scudder/Others (Estimated)	01/31/18	\$ 1,000.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Jorcak/Others (Estimated)	01/31/18	\$ 1,000.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Sterrenberg/Others (Estimated)	01/31/18	\$ 1,500.00
9251	Education/Meetings/Conferences	BMCU Visa/IPAI/Shultz/Others (Estimated)	01/31/18	\$ 400.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers	01/31/18	\$ 120.00
9301	Computer Services	BMCU Visa/GoToMyPC.com	01/31/18	\$ 400.00
9301	Computer Services	BMCU Visa/Network Solutions	01/31/18	\$ 300.00
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	01/31/18	\$ 100.00
Assessor's Claims TOTAL				\$ 6,935.00
Services & Expenses				
1038	Other Expense	BMCU VISA/Quill/Intuit QuickBooks (Estimated)	01/31/18	\$ 200.00
1040	Building Maintenance	City of Bloomington/Others/Visa (Estimated)	01/31/18	\$ 2,500.00
1040	Building Maintenance	Hermes Sales & Service (Estimated)	01/31/18	\$ 297.00
1040	Building Maintenance	American Pest Control	01/31/18	\$ 37.00
1040	Building Maintenance	Wilcox Electric (Estimated)	01/31/18	\$ 750.00
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	01/31/18	\$ 262.50
Services & Expenses TOTAL				\$ 4,046.50
Supervisor's Claims				
8121	Janitorial	Soaring Eagle Cleaning Services	01/31/18	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	01/31/18	\$ 71.08
8131	Utilities	Illinois Power Co dba Ameren Illinois	01/31/18	\$ 395.21
8131	Utilities	NICOR Gas (Estimated)	01/31/18	\$ 100.20
8141	Telephones	Frontier/Verizon North	01/31/18	\$ 463.62
8151	Car Expense	T Maruna/others	01/31/18	\$ 73.30
8171	Equipment	Roesch Ford, Bensenville, IL	01/31/18	\$ 17,483.00
8181	Equipment Repair/Rental	Xerox Financial Services	01/31/18	\$ 242.52
8191	Office Supplies	BMCU Visa/Quill/Office Depot/Klopfenstein/Others (Estimate)	01/31/18	\$ 188.19
8221	Computer/Contract Services	EFT-Valutec	01/31/18	\$ 93.00
Supervisor's Claims TOTAL				\$ 19,297.62
TOTAL Request for Payment				\$ 46,312.46

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **DECEMBER 2017**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 860,570	\$ 1,868,657	\$ 709,691	\$ 3,438,919
Revenues	Interest	\$ 58	\$ 652	\$ 140	\$ 850
	Income from Trusts	\$ 19			\$ 19
	Other Income	\$ -	\$ 4,298		\$ 4,298
	Personal Property Replacement Tax	\$ -	\$ 5,830	\$ -	\$ 5,830
	Marker Commissions	\$ 4,782			\$ 4,782
	Opening/Closing Fees	\$ 5,125			\$ 5,125
	Sales	\$ 12,662			\$ 12,662
	Inspection Fee	\$ 175			\$ 175
	Refunds and Recoveries			\$ 6,759	\$ 6,759
	Total Revenues	\$ 22,822	\$ 10,780	\$ 6,899	\$ 40,501
Expenditures	Administrative Expenses	\$ 2,641			\$ 2,641
	Assessor's Office		\$ 22,655		\$ 22,655
	Capital Improvements	\$ 5,604			\$ 5,604
	Casework/General Assistance			\$ 28,952	\$ 28,952
	Cemetery Operations	\$ 5,110			\$ 5,110
	Community Agency Funding		\$ 52,500		\$ 52,500
	Compensation & Benefits	\$ 24,783	\$ 97,358		\$ 122,141
	Services & Expenses		\$ 2,650		\$ 2,650
	Supervisor's Office		\$ 40,452		\$ 40,452
	Total Expenditures	\$ 38,139	\$ 215,614	\$ 28,952	\$ 282,705
Fund Balances at Month End		\$ 845,254	\$ 1,663,823	\$ 687,638	\$ 3,196,715

Revenue Distribution Report Fiscal Year To Date

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy for Tax Year 2016	\$ 506,600	\$ 1,495,000	\$ 250,000	\$ 2,251,600
	Percentage	22.4996%	66.3972%	11.1032%	100.0000%
Personal Property Replacement Tax					
	04/01/2017 02-2017	\$ 4,344	\$ 12,820	\$ 2,144	\$ 19,308
	05/01/2017 03-2017	\$ 11,067	\$ 32,658	\$ 5,461	\$ 49,185
	06/01/2017 04-2017	\$ 7,127	\$ 21,032	\$ 3,517	\$ 31,675
	07/07/2017 05-2017	\$ 7,288	\$ 21,506	\$ 3,596	\$ 32,391
	10/06/2017 06-2017	\$ 4,975	\$ 14,682	\$ 2,455	\$ 22,112
	12/06/2017 07-2017	\$ 1,312	\$ 3,871	\$ 647	\$ 5,830
	TOTAL	\$ 36,112	\$ 106,569	\$ 17,821	\$ 160,502
Tax Levy for Tax Year 2016					
	05/26/2017 01-2017	\$ 102,565	\$ 302,711	\$ 50,627	\$ 455,902
	06/08/2017 02-2017	\$ 110,955	\$ 327,472	\$ 54,768	\$ 493,195
	06/16/2017 03-2017	\$ 46,624	\$ 137,606	\$ 23,014	\$ 207,244
	08/25/2017 04-2017	\$ 65,841	\$ 194,325	\$ 32,500	\$ 292,666
	09/08/2017 05-2017	\$ 110,789	\$ 326,984	\$ 54,686	\$ 492,459
	09/15/2017 06-2017	\$ 56,387	\$ 166,420	\$ 27,833	\$ 250,639
	11/10/2017 07-2017	\$ 12,975	\$ 38,295	\$ 6,405	\$ 57,674
	TOTAL	\$ 506,135	\$ 1,493,813	\$ 249,831	\$ 2,249,780



FOR: Honorable Township Trustees

SUBJECT: Evergreen Memorial Cemetery Board Reappointment

RECOMMENDATION/MOTION: That the reappointment of Joe Gibson to the Evergreen Memorial Cemetery Board be approved.

BACKGROUND: Evergreen Memorial Cemetery is a component unit of the Town of the City of Bloomington (Township). The Cemetery Board consists of three (3) members who serve six (6) year terms by state statute.

The Township in the spirit of collaboration and cooperation has requested that interested persons for appointment complete the City of Bloomington's application form for service on Boards and Commission. In addition, the Township will mirror the City's three (3) consecutive term limit. Due to the length of a term on the Cemetery Board, Township staff does not anticipate many appointees be willing and able to serve for that length of time.

Mr. Gibson was appointed in July 2016 due to a vacancy created when Pamala Eaton was unable to complete her initial term. At that time, Township staff reached out to Heyl Roster, Township legal counsel. Appointments shall be made in odd numbered years and for the term of six (6) years. Heyl Roster presented two (2) options: 1.) appoint an individual to complete Ms. Eaton's term or 2.) leave the vacancy until March 2017. This is a three (3) member Board, Township staff recommended Mr. Gibson be appointed to serve the remainder of Ms. Eaton's term.

Mr. Gibson's reappointment should have appeared on the Board's March 27, 2017 meeting agenda. Mr. Gibson's first full term commenced on April 1, 2017. The six (6) year term would end on March 31, 2023.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The Cemetery Board members and the Township staff reach out into the community in an effort to encourage application to the Cemetery Board. Mr. Gibson is interested in continuing his service on the Cemetery Board. This would be his first full term.

ADMINISTRATOR RESPONSE: The Township Supervisor is also the Treasurer of the Cemetery's funds. I hope that the Board will support my recommendation to reappoint Mr. Gibson to the Evergreen Memorial Cemetery Board.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

EVERGREEN MEMORIAL CEMETERY BOARD OF TRUSTEES TERMS

NAME	ADDRESS	CITY	STATE	POSTAL CODE	EMAIL	TITLE	EXISTING END of TERM*
Eugene C Lorch	3 Pendleton Way	Bloomington	IL	61701	elorch2u@aol.com	President	3/31/2021
Joseph B. Gibson	5 White Place	Bloomington	IL	61701	jgibson5whitepl@comcast.net	Secretary/Treasurer	3/31/2023
Gregory E Fraley	2809 Lone Oak Road	Bloomington	IL	61705	thewlb@msn.com	Vice President	3/31/2019

Under the Public Graveyards Act: "In a township coterminous with a municipality, cemetery trustees are appointed by the governing authority of the municipality, with one trustee appointed in each odd-numbered year for a term of 6 years. In the event of a vacancy, a replacement trustee is appointed by the township board for a 6 year term. The township board may authorize that such cemetery trustees be paid compensation not to exceed \$1,000 per year, which was doubled from a previous maximum of \$500 per year." Krafthefer, Keri-Lyn J., Stewart H Diamond. Illinois. Township Government. Laws & Duties Handbook, Sixth Edition. Springfield: Township Officials of IL, 2015 (50 ILCS 610/1). *As the existing terms for trustees end (or positions are vacated), corrective action will be taken to comply with the Public Graveyards Act.



FOR: Honorable Township Trustees

SUBJECT: Draft Fiscal Year (FY) 2019 Budget

RECOMMENDATION/MOTION: Recommend that the draft FY 2019 Township Budget be accepted and placed on file for thirty (30) day review period.

BACKGROUND: It has been a standard business practice at the Township to place the draft budget for the upcoming fiscal year on the Board's January meeting agenda. This has been done to ensure compliance with two (2) Township laws: 1.) 25 ILCS 200/2 – 30 addresses the Assessor's Office budget's presentation sixty (60) days prior to the start of the fiscal year; and 2.) 50 ILCS 330/3 addresses Township budget availability thirty (30) days prior to the Public Hearing.

Township staff's preference has been to present the budget document in its entirety. The month of February does not have thirty (30) days. Presentation occurs at the Board's January meeting. Budget Ordinance adoption appears on the Board's March meeting agenda. This schedule results in adoption of the Township's Budget Ordinance prior to the start of the fiscal year.

Township law, (50 ILCS 330/3), states that within or before the end of the first quarter of each fiscal year, the township board shall adopt the budget ordinance. If the budget ordinance is not passed prior to the start of the fiscal year, then a continuing annual budget ordinance must be passed which allows the expenditure of funds during the first quarter.

The draft budget will be presented to the Board at the January 22, 2018 meeting. Adoption of the Budget Ordinance will appear on the Board's March 26, 2018 meeting agenda. This timeline allows adequate time for feedback from the Board and citizens.

ADMINISTRATOR RESPONSE: I hope that the Board will support my recommendation regarding the draft FY 2019 budget. I welcome your feedback and/or questions.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

Town of the City of Bloomington

FY2019 Budget

04/01/2018 - 03/31/2019

LEVY COMPARISONS	<i>Tax Year:</i>	2013	2014	2015	2016	2017
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600	506,600
General Town Fund		1,081,500	1,395,000	1,595,000	1,495,000	1,545,000
General Assistance Fund		568,450	350,000	150,000	250,000	300,000
Total LEVY		2,156,550	2,251,600	2,251,600	2,251,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Beginning Fund Balance		362,071	1,383,369	612,745	2,358,185
Projected Revenues	Interest	6,000	9,800	2,000	17,800
	Income from Trusts	2,500			2,500
	Other Income & Special Events	2,500	32,225	150	34,875
	Township Litigation Income		25		25
	Personal Property Replacement Tax	40,000	90,000	17,000	147,000
	Sales	178,900			178,900
	Inspection Fee	5,000			5,000
	Refunds and Recoveries			40,000	40,000
	Tax Levy	506,600	1,545,000	300,000	2,351,600
Total Projected Revenues		741,500	1,677,050	359,150	2,777,700
Projected Expenditures	Administrative Expenses	105,600			105,600
	Assessor's Office		151,194		151,194
	Cemetery Improvements, Maintenance & Repairs	245,292			245,292
	Casework/General Assistance			577,000	577,000
	Cemetery Operations	91,000			91,000
	Community Agency Funding		148,500		148,500
	Compensation & Benefits	457,330	1,406,500		1,863,830
	Services & Expenses		336,100		336,100
	Supervisor's Office		95,900		95,900
Total Projected Expenditures		899,222	2,138,194	577,000	3,614,416
Projected Ending Fund Balance		204,349	922,225	394,895	1,521,469

Average Monthly Expenditures	\$74,935	\$178,183	\$48,083
Number of Months in Reserve at end of FY	2.73	5.18	8.21

Town of the City of Bloomington

General Assistance Fund FY2018 Budget

04/01/2018 - 03/31/2019 For Tax Year 2017

		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Estimated (as of 12/31/2017)	FY2019 Budget
Beginning Fund Balance		861,824	993,308	947,454	698,271	612,745
Revenues	Interest	143	962	2,153	1,813	2,000
	Other Income	-	-	-	-	150
	Personal Property Replacement Tax	49,179	30,415	13,291	22,174	17,000
	Refunds and Recoveries	56,768	43,418	41,989	66,212	40,000
	Tax Levy	567,779	349,459	149,618	249,831	300,000
	Total Revenues	673,868	424,254	207,051	340,030	359,150
Expenditures	Groceries/Personal Essentials	134,719	105,660	98,132	94,837	123,000
	Rent	274,403	250,563	233,195	194,124	250,000
	Utilities	26,618	33,232	26,775	32,199	36,000
	Medical	23,082	99	338	54	20,000
	Emergency Assistance	24,057	31,106	46,617	49,405	70,000
	Hospital	-	297	-	-	10,000
	Burial	1,500	1,500	-	-	3,000
	Transportation	37,487	34,297	38,132	43,694	50,000
	Allowances	20,517	13,354	13,045	11,243	15,000
	Total Expenditures	542,384	470,107	456,234	425,556	577,000
Ending Fund Balance		993,308	947,454	698,271	612,745	394,895

Average Monthly Expenditures	45,199	39,176	38,020	35,463	48,083
Number of Months in Reserve at end of FY	21.98	24.18	18.37	17.28	8.21
					01/18/18

Town of the City of Bloomington

General Town Fund FY2019 Budget

04/01/2018 - 03/31/2019 For Tax Year 2017

		FY2015 Actual		FY2016 Actual		FY2017 Actual		FY2018 Estimated as of 01/17/2018		FY2019 Budget	
Beginning Fund Balance			831,833		691,895		859,330		1,168,784		1,383,369
Revenues	Interest		145		1,073		3,874		8,552		9,800
	Other Income		180,834		245,481		105,378		69,134		32,225
	Township Litigation Income		-		3,020		40,385		-		25
	Personal Property Replacement Tax		93,565		121,227		130,336		126,569		90,000
	Tax Levy		1,080,311		1,393,175		1,591,588		1,493,813		1,545,000
	Total Revenues		1,354,855		1,763,976		1,871,561		1,698,068		1,677,050
Expenditures	Assessor's Office		99,500		97,579		89,835		81,490		151,194
	Rent/Debt Service	21,544		21,544		21,544		21,544		21,544	
	Auto Expense	1,231		820		2,941		639		3,000	
	Telephone	2,715		2,874		3,182		2,922		2,500	
	Utilities	4,477		5,156		5,578		5,088		5,800	
	Postage	-		74		145		300		500	
	Office Supplies	1,784		953		1,669		3,127		1,200	
	Publications & Printing	489		737		225		7		1,150	
	Equipment	5,613		2,308		1,691		-		5,000	
	Equipment Repair/Rental	246		-		40		-		2,000	
	Education/Meetings/Conferences	7,640		10,443		7,136		9,864		15,000	
	Replatting & Remapping	-		-		-		-		9,000	
	Appraisal Services	14,662		-		15,383		12,128		35,000	
	Janitorial	1,540		1,680		1,840		1,650		2,000	
	Computer Services	12,520		14,886		9,103		2,496		10,000	
	Mapping/GIS Services	24,100		35,103		16,978		20,000		35,500	
	Membership Dues	940		1,000		2,380		1,725		2,000	
	Community Agency Funding		90,517		129,100		167,500		137,000		148,500
	Mental Health/Community Medical	517		20,000		20,000		18,500		20,000	
	Transportation	10,000		10,000		10,000		-		-	
	GA Workfare Development/Client S	-		19,100		17,500		12,500		22,500	
	Youth Services	42,500		42,500		42,500		37,500		37,500	
	Senior Services	37,500		37,500		77,500		68,500		68,500	
	Compensation & Benefits		1,177,715		1,224,466		1,171,774		1,137,211		1,406,500
	TWP Supervisor	73,833		75,833		77,833		92,667		94,000	
	TWP Assessor	90,500		92,500		94,500		96,000		96,000	
	Town Clerk	4,884		2,500		2,400		2,400		2,500	
	Town Trustees	2,260		2,300		2,660		2,320		2,800	
	GA Staff	431,243		346,714		343,840		339,538		396,000	
	Deputy Assessors	272,838		306,835		327,440		281,714		404,000	
	IMRF	106,836		137,905		113,203		103,995		163,000	
	FICA	62,397		58,520		59,475		60,601		77,000	
	Group Medical	132,048		200,299		149,475		156,949		170,000	
	State Unemployment	876		1,059		948		1,027		1,200	
	Services & Expenses		43,328		61,487		47,862		35,102		336,100
	Membership Dues	1,342		1,392		1,387		1,412		1,500	
	Auditing Expense	6,650		6,700		6,775		6,850		12,000	
	Legal Expense	350		1,713		4,390		3,533		12,000	
	Insurance	11,927		11,968		12,303		12,288		14,000	
	Publishing	451		555		448		113		500	
	Other Expenditures	3,017		3,935		3,806		2,226		4,000	
	Debt Service: Principle & Interest	8,899		6,759		4,700		2,606		100	
	Building Maintenance	7,449		10,352		8,659		2,991		6,000	
	Janitorial Services & Supplies	3,242		4,105		3,395		3,083		4,000	
	Building Security	-		11,874		-		-		-	
	Building Repairs	-		-		-		-		200,000	
	Special Projects	-		2,134		1,999		-		82,000	
	Supervisor's Office		83,734		83,909		85,136		92,680		95,900
	Postage	1,470		2,450		1,983		2,500		1,500	
	Rent/Debt Service	40,000		40,000		40,000		40,000		40,000	
	Janitorial	1,925		2,100		2,300		2,063		2,100	
	Utilities	6,715		7,734		8,367		7,932		9,500	
	Telephones	3,875		4,090		3,912		3,609		4,000	
	Car Expense	1,193		172		291		701		2,000	
	Education/Conference/Meetings	2,424		1,320		2,230		2,886		2,000	
	Equipment	-		-		-		19,066		5,000	
	Equipment Repair/Rental	6,255		6,737		6,624		4,334		8,000	
	Office Supplies	2,875		3,159		3,778		3,346		4,000	
	Printing	31		44		480		500		500	
	Publications	98		132		50		846		250	
	Computer/Contract Services	16,849		15,942		14,991		4,867		16,900	
	Membership Dues	25		30		130		30		150	
	Total Expenditures		1,494,793		1,596,541		1,562,107		1,483,483		2,138,194
Ending Fund Balance			691,895		859,330		1,168,784		1,383,369		922,225

Average Monthly Expenditures	124,566	133,045	130,176	123,624	178,183
Number of Months in Reserve at end of FY	5.55	6.46	8.98	11.19	5.18

01/18/18

Town of the City of Bloomington

Evergreen Memorial Cemetery Fund FY2019 Budget

04/01/2018-03/31/2019 For Tax Year 2017

		FY2015 Actual		FY2016 Actual		FY2017 Actual		FY2018 Estimated (as of 12/31/2017)		FY2019 Budget	
Beginning Fund Balance			420,543		342,841		395,690		515,028		362,071
Revenues	Interest	317		357		2,580		4,000		6,000	
	Income from Trusts			3,102		6,908		2,500		2,500	
	Personal Property Replacement Tax	43,828		44,024		41,690		39,000		40,000	
	Opening/Closing Fee	56,503		49,123		68,224		55,000		60,000	
	Marker Commission	6,267		6,867		6,765		7,000		8,000	
	Sales										
	Sale of Lots	66,681		58,476		79,368		72,200		75,000	
	Sale of Crypts	9,505		10,730		10,410		12,000		16,000	
	Sale of Niches	11,730		22,495		12,075		20,000		15,000	
	Sale of Burial Supplies	2,700		1,250		2,700		2,500		1,000	
	Chapel Fee	300				400		1,000		500	
	Pet Cemetery Spaces									1,000	
	Other Sales			2,400		0		2,400		2,400	
	Inspection Fee	2,550		2,850		3,525		4,000		5,000	
	Other Income & Special Events	6,922		19,714		57,576		2,500		2,500	
	Tax Levy	506,022		505,990		505,413		506,600		506,600	
Total Revenues			713,326		727,377		797,634		730,700		741,500
Expenditures	Administrative Expenses		82,702		84,534		116,541		86,650		105,600
	Casualty Insurance	19,461		19,734		20,033		23,000		22,000	
	Contractual Services	8,407		3,079		3,635		5,000		10,000	
	Office Supplies	3,454		2,558		3,350		2,500		4,000	
	Utilities	16,140		14,623		15,336		16,000		18,500	
	Advertising	7,837		4,707		5,521		4,000		5,000	
	Dues/Seminars	725		599		749		600		600	
	Legal Expense	5,514				0		1,000		3,000	
	Audit Expense	6,845		6,700		6,775		6,850		9,000	
	COBT for Financial			12,200		12,200		12,200		18,000	
	Special Event Expenses	10,733		16,190		42,847		10,000		10,000	
	Other Admin Expenses	3,587		3,545		5,746		4,500		4,500	
	Office Equipment			599		349		1,000		1,000	
	Cemetery Improvements, Maintenance & Repairs		191,916		94,208		84,037		151,922		245,292
	Flags & Poles	5,667		9,474		7,303		9,115		8,500	
	Operating Equipment	16,181		19,192		15,942		19,280		30,000	
	Mausoleum (including debt service)	60,838		60,792		60,792		110,792 *		110,792 *	
	Real Estate for Parking Lot	109,229				0		0		40,000	
	Real Estate--repurchase lots									42,000	
	Veterans Memorial			4,750		0		12,000		10,000	
	Scattering Grounds/Ossuary					0		735		4,000	
	Columbariums					0		0		0	
	Pet Cemetery					0		0		0	
	Bike Path/Access Road					0		0		0	
	Cemetery Operations		101,341		79,562		64,088		160,250		91,000
	Fuel, Oil & Equipment	12,157		8,717		7,542		12,000		10,000	
	Tree Removal/Monument Repair	13,200		30,541		10,550		19,100		12,000	
	Equipment Repairs	5,210		8,279		5,393		7,000		4,000	
	CEM Supplies & Maintenance	2,666		2,076		2,670		8,500		2,500	
	Rental Equipment & Leasing					88		150		1,000	
	IGA for leaves/branches			2,200		2,200		5,000		6,000	
	Office Building	341		45		0		0		500	
	Grounds Maintenance/Repair	9,091		13,241		9,392		40,000		16,000	
	Road, Fence, Lot, Drains	39,086		1,877		105		35,000		19,000	
	Equipment Building	17,406		19		12,144		0		1,000	
	Grave Markers	2,186		5,254		14,004		17,500		9,000	
	Abandoned Lot Reclamation					0		6,000		5,000	
	Other CEM Expenses			7,314		0		10,000		5,000	
	Compensation & Benefits		408,319		416,117		400,785		484,835		457,330
	Wages: Administrative Staff	77,290		81,707		78,944		102,725		100,370	
	Wages: Cemetery Staff	204,756		217,282		204,708		241,000		210,000	
	Trustee Compensation	3,000		2,750		2,917		3,000		3,000	
	Payroll Taxes	21,599		21,590		20,540		27,000		23,945	
	IMRF	31,696		32,575		38,128		44,000		39,215	
	IDES - Unemployment	12,521		12,544		11,031		10,000		20,000	
	Employee Health Insurance, Etc.	57,206		46,921		43,814		56,410		60,000	
	Other Payroll Expenses	251		749		703		700		800	
Total Expenditures			784,278		674,421		665,451		883,657		899,222
Other Financing Sources In/(Out)			(6,750)		5,365		12,845				
Ending Fund Balance			342,841		401,162		515,028		362,071		204,349

Average Monthly Expenditures	65,357	56,202	55,454	73,638	74,935
Number of Months in Reserve at end of FY	5.25	7.14	9.29	4.92	2.73



FOR: Honorable Township Trustees

SUBJECT: Request to Purchase a Replacement Vehicle for the Supervisor's Office

RECOMMENDATION/MOTION: Recommend that the purchase of a 2018 Ford Fusion S from Roesch Ford, Bensenville, IL using the Northwest Suburban Purchasing Cooperative Contract 164 be approved, in the amount of \$17,483.

BACKGROUND: The Supervisor's Office completed a three (3) year lease for a Toyota Prius in August 2017. The monthly lease cost was \$309. The Supervisor's Office had found that a leased vehicle provided quality basic services in a cost efficient and effective manner.

In the past three (3) years, the Workfare Coordinator had been the primary driver. The vehicle was used to visit the Workfare program sponsor sites, (i.e. businesses). The vehicle was also used when Township staff attended training located outside of the City. Without a vehicle, Township staff operates their personal vehicles. The current, IRS, (Internal Revenue Service), mileage rate is .545 cents per mile.

Township staff made serious efforts to locate a leased vehicle. The automobile lease market has changed. Leases required upfront money and lease cost exceeded the target goal of \$250 per month. Township staff reached a decision to research joint purchasing opportunities within the state. City staff directed Township staff to the Northwest Suburban Purchasing Cooperative.

The Ford Fusion is a front wheel drive, five (5) passenger vehicle. Standard features include automatic transmission and a rear view camera. It has a five star safety rating and good fuel economy. The EPA fuel estimate is 21 City and 32 highway for a combined 25. There are a variety of warranties: 1.) bumper to bumper – 3 years/36,000 miles; 2.) powertrain – 5 years/60,000 miles; 3.) safety restraint – 5 years/60,000 miles; 4.) corrosion (perforation only) – 5 years/unlimited miles; and 5.) roadside assistance – 5 years/60,000 miles. Comparable vehicles would be the Toyota Camry and Chevrolet Malibu.

Township staff believes with proper maintenance this vehicle would be used for the foreseeable future.

FINANCIAL IMPACT: Funds were budgeted to lease a vehicle. The Workfare Coordinator was out of the office on medical leave. The search for a replacement vehicle was delayed until after his return to work. There are adequate funds in the budget to cover the cost of the vehicle.

ADMINISTRATOR RESPONSE: I respectfully request that this item be approved.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

CITY of BLOOMINGTON TOWNSHIP
JOHN M SCOTT HEALTH RESOURC CENTER
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor & JMSHRC Administrator
DATE: January 22, 2017
RE: Township Supervisor's Report/John M Scott Administrator's Report

1. Township: Total December cases for General Assistance listed on attached System Activity Report.

Jobs: (1) Mongolian Grill, (1) Illinois State University, (1) Bank of America, (1) Salli family

New clients by age: four clients (12.9%) age 18 - 25; sixteen clients (51.6%) age 26 - 40; four clients (12.9%) age 41 - 50, and seven (22.6%) age 51 – 62.

Eleven (11) workfare participants also attended job skills classes at Home Sweet Home Ministries.
Five (5) Light Duty clients are attending self-enhancement classes at Home Sweet Home Ministries.
Eleven (11) participants enrolled in Community Education classes at Advocate BroMenn.
One (1) Light Duty client provides low strain cleaning at the Township office.

Sixty-five (65) individuals, (47 GA and 19 EA), attended orientation throughout the month of December.
This figure is nineteen (19) individuals lower than the month of November. Six (6) attended an orientation at Salvation Army.

2. Scott Health Resources: FY2018 Statistics

	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	YTD FY2018	YTD FY2017
Private Dental	4	6	6	3	2	0	0	5					26	--
Private Dental Procedures	8	23	19	24	3	0	0	14					91	99
MCHD Dental	1	0	1	0	2	--	2	0					6	13
MCHD Dental Procedures	10	0	7	0	8	--	8	0					33	52
Health Referrals Orders	8	6	9	2	2	1	2	7					37	58
Med. Equipment/Supplies	1	0	0	1	0	0	2	1					5	5
Prescriptions Paid	8	8	10	33	12	9	8	4					83	78
# Maternal/Child Trips	18	32	8	31	14	22	24	12					161	124
# M/C Passengers	16	19	4	30	18	21	25	7					140	133
# Adult Medical Trips	60	56	38	51	74	100	66	34					479	272
# Adult Medical Passengers	32	34	20	30	38	41	40	20					255	155

3. Cemetery: Evergreen Memorial Cemetery will host a Pet event to promote the Pet Cemetery. Wish Bone Canine Rescue and vendors will be on site. This event will take place in May. More information to follow.

System Activity Report

[12/1/2017 - 12/31/2017] Report Date: 1/16/2018

General Assistance

Grants (New Clients) :	13	\$3,351.90
Grants (Previous Clients) :	83	\$21,363.35
In-Process :	3	
Denials :	18	
Sanctions :	12	
Terminations :	26	
	<hr/>	
	155	\$24,715.25

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	3	
Workfare :	15	
	<hr/>	
	18	

General Assistance - Work Program Expenses

Haircut :	3	\$15.00
WF 30 Day :	60	\$1,920.00
WF 7 Day Bus :	4	\$40.00
WF Gasoline :	12	\$384.00
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	79	\$2,359.00

Emergency Assistance

Grants :	5	\$2,105.00
In-Process :	0	
Denials :	0	
	<hr/>	
	5	\$2,105.00

Additional Assistance

Transient :	2	\$20.00
	<hr/>	
	2	\$20.00

Additional Activity

A Call (phone/fax/email) :	219	
A Face-to-Face :	389	
General - Intake :	84	
General - Orientation :	97	
General - Other :	55	
JMS - Appointment :	1	
JMS - General :	5	
JMS - Transportation :	31	
R - BHA :	3	
R - CHS :	2	
R - DHS :	1	
R - DORS :	1	
R - MCCA / LIHEAP :	17	
R - Other :	18	
R - Parole / Probation :	1	
R - Salvation Army :	2	
R - SSI :	1	
WF - Appointment :	43	
WF - Sanction :	4	
WF - Work Sponsor Site :	90	
WF Training/Education :	49	
	<hr/>	
	1,113	
Grand Totals:	1,372	\$29,199.25

John M Scott Health Care Trust
Balance Sheet
As of December 31, 2017

	Dec 31, 17
ASSETS	
Current Assets	
Checking/Savings	
0010 · Busey Bank 0947 (COBchecking)	106,896.65
1000 · BMCU share/checking (COBT)	14,530.18
1001 · BMCU share/savings (COBT)	10.21
1010 · Vanguard Trust	12,728,064.00
Total Checking/Savings	12,849,501.04
Total Current Assets	12,849,501.04
TOTAL ASSETS	12,849,501.04
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 · COBT Liabilities	10.00
Total Other Current Liabilities	10.00
Total Current Liabilities	10.00
Total Liabilities	10.00
Equity	
3001 · Opening Bal Equity	7,102,641.40
3010 · Unrestrict (retained earnings)	4,812,290.16
Net Income	934,559.48
Total Equity	12,849,491.04
TOTAL LIABILITIES & EQUITY	12,849,501.04

John M Scott Health Care Trust
Profit & Loss
December 2017

	Dec 17
Ordinary Income/Expense	
Income	
5000R · Revenue	
56010R · Interest, Dividends & CapGains	
56010 · Interest Income	85,209.82
56040 · Dividend Income	0.01
Total 56010R · Interest, Dividends & CapGains	85,209.83
Total 5000R · Revenue	85,209.83
56110R · Unrealized Gain/Loss	58,010.10
Total Income	143,219.93
Gross Profit	143,219.93
Expense	
59000A · Administrative Expenses	
71340A · Telecommunications	55.41
75070A · Comp & Benefits - Admin	
61101 · Salaries - Admin	189.06
62001 · Misc Fees - Admin	0.34
62101 · Health Ins - Admin	34.69
62121 · IMRF - Admin	23.92
62131 · FICA - Admin	13.01
Total 75070A · Comp & Benefits - Admin	261.02
Total 59000A · Administrative Expenses	316.43
59100D · Direct Services	
70030D · Client Dental Services	221.20
70520D · Rep/Mtn Licnsd Vehicle	66.48
71070D · Vehicle Fuel	64.36
71340D · Telecommunications	4.54
75070D · Comp & Benefits - Direct Svcs	
61102 · Salaries - Direct Svcs	1,850.60
62002 · Misc Fees - Direct Svcs	5.62
62102 · Health Ins - Direct Svcs	126.94
62122 · IMRF - Direct Svcs	234.10
62132 · FICA - Direct Svcs	118.25
Total 75070D · Comp & Benefits - Direct Svcs	2,335.51
79090D · Client Prescription (Formulary)	675.45
79996D · Mental Health Services & Meds	166.00
Total 59100D · Direct Services	3,533.54
59200G · Community Health Services	
70191 · Mental Health	
701912 · CHS	55,000.00
Total 70191 · Mental Health	55,000.00
70193 · CYFS	20,000.00
70195 · MCHD Adult Dental--Pain Control	15,000.00
70196 · Peace Meals	10,000.00
70198 · CHCC--Operations	60,000.00
70199 · CHCC--Pharm Tech	15,000.00
Total 59200G · Community Health Services	175,000.00
Total Expense	178,849.97
Net Ordinary Income	-35,630.04
Net Income	-35,630.04

John M Scott Health Care Trust
Profit & Loss Budget vs. Actual
 May through December 2017

	May - Dec 17	Budget	\$ Over Bu...	% of B...
Ordinary Income/Expense				
Income				
5000R · Revenue				
56010R · Interest, Dividends & CapGains				
56010 · Interest Income	214,582.08	100,000.00	114,582.08	214.6%
56040 · Dividend Income	0.03			
Total 56010R · Interest, Dividends & CapGains	<u>214,582.11</u>	<u>100,000.00</u>	<u>114,582.11</u>	<u>214.6%</u>
57000R · Miscellaneous Revenues				
57310R · Donations	400.00	0.00	400.00	100.0%
57990R · Other Misc Income	0.00	0.00	0.00	0.0%
Total 57000R · Miscellaneous Revenues	<u>400.00</u>	<u>0.00</u>	<u>400.00</u>	<u>100.0%</u>
Total 5000R · Revenue	<u>214,982.11</u>	<u>100,000.00</u>	<u>114,982.11</u>	<u>215.0%</u>
56110R · Unrealized Gain/Loss	939,421.13	400,000.00	539,421.13	234.9%
Total Income	<u>1,154,403.24</u>	<u>500,000.00</u>	<u>654,403.24</u>	<u>230.9%</u>
Gross Profit	1,154,403.24	500,000.00	654,403.24	230.9%
Expense				
59000A · Administrative Expenses				
70010A · Outside Legal Counsel	0.00	5,000.00	-5,000.00	0.0%
70611A · Printing & Binding	22.00	1,000.00	-978.00	2.2%
70690A · Other Purchased Services	569.45	500.00	69.45	113.9%
71010A · Office Supplies	0.00	200.00	-200.00	0.0%
71017A · Postage	0.00	500.00	-500.00	0.0%
71340A · Telecommunications	437.40	650.00	-212.60	67.3%
75070A · Comp & Benefits - Admin				
61101 · Salaries - Admin	1,564.66			
62001 · Misc Fees - Admin	2.72			
62101 · Health Ins - Admin	277.52			
62121 · IMRF - Admin	197.96			
62131 · FICA - Admin	108.02			
75070 · To Township - Admin	0.00	3,400.00	-3,400.00	0.0%
Total 75070A · Comp & Benefits - Admin	<u>2,150.88</u>	<u>3,400.00</u>	<u>-1,249.12</u>	<u>63.3%</u>
Total 59000A · Administrative Expenses	<u>3,179.73</u>	<u>11,250.00</u>	<u>-8,070.27</u>	<u>28.3%</u>
59100D · Direct Services				
70020D · Client Physician Services	0.00	3,000.00	-3,000.00	0.0%
70030D · Client Dental Services	9,902.16	20,000.00	-10,097.84	49.5%
70205D · Other Client Services	0.00	52,000.00	-52,000.00	0.0%
70520D · Rep/Mtn Licnsd Vehicle	956.80	1,000.00	-43.20	95.7%
70690D · Other Purchased Services	0.00	1,500.00	-1,500.00	0.0%
71070D · Vehicle Fuel	663.03	2,000.00	-1,336.97	33.2%
71340D · Telecommunications	34.19	60.00	-25.81	57.0%
75070D · Comp & Benefits - Direct Svcs				
61102 · Salaries - Direct Svcs	15,639.85			
62002 · Misc Fees - Direct Svcs	44.96			
62102 · Health Ins - Direct Svcs	1,015.52			
62122 · IMRF - Direct Svcs	1,978.44			
62132 · FICA - Direct Svcs	1,009.81			
62152 · IDES - Direct Svcs	6.82			
Total 75070D · Comp & Benefits - Direct Svcs	<u>19,695.40</u>			
79090D · Client Prescription (Formulary)	8,870.05	20,000.00	-11,129.95	44.4%
79980D · Medical Supplies	1,144.08	5,000.00	-3,855.92	22.9%
79996D · Mental Health Services & Meds	398.32	10,000.00	-9,601.68	4.0%
Total 59100D · Direct Services	<u>41,664.03</u>	<u>114,560.00</u>	<u>-72,895.97</u>	<u>36.4%</u>
59200G · Community Health Services				
70191 · Mental Health				
701912 · CHS	55,000.00			
Total 70191 · Mental Health	<u>55,000.00</u>			
70193 · CYFS	20,000.00			
70195 · MCHD Adult Dental--Pain Control	15,000.00			
70196 · Peace Meals	10,000.00			
70198 · CHCC--Operations	60,000.00			
70199 · CHCC--Pharm Tech	15,000.00			

John M Scott Health Care Trust
Profit & Loss Budget vs. Actual
 May through December 2017

	<u>May - Dec 17</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of B...</u>
79130G - Grants	0.00	19,117.00	-19,117.00	0.0%
59200G - Community Health Services - Other	0.00	177,500.00	-177,500.00	0.0%
Total 59200G - Community Health Services	<u>175,000.00</u>	<u>196,617.00</u>	<u>-21,617.00</u>	<u>89.0%</u>
Total Expense	<u>219,843.76</u>	<u>322,427.00</u>	<u>-102,583.24</u>	<u>68.2%</u>
Net Ordinary Income	<u>934,559.48</u>	<u>177,573.00</u>	<u>756,986.48</u>	<u>526.3%</u>
Net Income	<u>934,559.48</u>	<u>177,573.00</u>	<u>756,986.48</u>	<u>526.3%</u>



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From: Steve Scudder
Date: January 17, 2018
Subject: Assessor Report

December 21, 2017 was the annual assessor meeting for the County. Assessments are equalized so close that growth in 2018 will be minimal. Some changes in assessments are only going to equalize values. The three year average is 33.29.

2014	2015	2016	3 year avg.
33.26	33.20	33.40	33.29

Residential permits in the system at this time are 808. These are for new windows, roof replacements, garages, remodels, pools, siding, and decks. 37 of the 808 are new residential construction permits.

Last year at this time there were 925 residential permits and 41 were new residential construction. There is no growth in the number of permits for residential properties at this time.

	Residential Permits	New Residential Construction
January 2016	916	77
January 2017	925	41
January 2018	808	37

We are also not seeing much of a change in new construction at this time. New construction dollars are what drives increases in the Assessed value for the city.