



MINUTES
Berwyn Township Board of Trustees
June 11, 2018

1. Supervisor Pechous called the regular Meeting of the Berwyn Township Board of Trustees to order at 6:00p.m. Upon the call of the roll, the following Trustees responded present: Hayes, Espinoza, and Johnston. Clerk Paul, 708 Board Executive Director Sander, Town Attorney Zdarsky, Town Accountant Eagan of Seldon Fox, Nona Chapman and Debra Burke were also present.
2. The **Pledge of Allegiance** was recited.
3. The **Open Forum** portion of the meeting was announced. Espinoza requested that the Township Board meet with the Health District for a joint Farmers Market meeting. Trustee Hayes requested that the Farmers Market be a standing agenda item. Note: Assessor Avila arrived at 6:03 p.m. Discussion ensued. Note: Trustee Bossany arrived at 6:08 p.m. A date for the joint Farmer's Market meeting was decided for Wednesday, June 20, 2018 at 6:15 p.m. along with an agenda. Mr. Avila, Trustee Espinoza and Ms. Burke spoke on the successful first day of the Lunch Bus provided by the Greater Chicago Food Depository was discussed.
4. **Approval of Minutes:** Pechous made the motion, seconded by Espinoza, to approve and accept as presented the Regular Meeting Minutes of May 14, 2018 and Budget Committee Meeting Minutes of May 14, 2018. The motion carried by a unanimous voice vote.
5. **708 Board Update:** Pechous recognized 708 Executive Director Maria Sander who gave an oral report that included information on the 708 Mental Health Budget and Appropriation Ordinance Public Hearing that had taken place earlier that evening. Their web site continues to be developed with launch date in the next months. Ten agencies with a total of 24 programs have been accepted for funding for the upcoming fiscal year. North Berwyn School District 98 will be participating in school based counseling this year. Ms. Sander has signed an extension of her contract for the upcoming program year and that New Board officers will be elected at their next meeting. The Board has passed their 1 and 3 year long range plan of action. Ms. Sander's report was accepted as informational by Order of the Chair.
6. **Assessor's Office – Bills Payable and Payroll – June, 2018:** Pechous requested that the trustees include and authorize payment for Mr. Avila's printing bill for business cards and letterhead invoiced on May 18, 2018 in the amount of \$417.54 with the additional three disbursement items listed in the June 11, 2018 report. Questions and Discussion ensued. Bossany made the motion, seconded by Johnston to approve all four bills and authorize payment of \$1,011.30. The motion carried by a unanimous call of the roll.
7. **Town Fund -- Payables and Payroll - June, 2018:** Espinoza made a motion, seconded by Pechous, to approve the Towns Fund payables and payroll as submitted and authorize payment. The motion passed by a unanimous call of the roll.
8. **General Assistance Fund Payables and Payroll – June, 2018:** Pechous made the motion, seconded by Espinoza, to approve the General Assistance Fund payables and payroll as submitted and authorize payment. The motion passed by a unanimous call of the roll.
9. **Town Fund and General Assistance Fund Statement of Recelpts and Disbursements:** Pechous recognized Brian Eagan of SeldonFox who offered to answer any questions. Hearing no questions, the item was marked informational by Order of the Chair.
10. **Publication Correction:** Clerk Paul presented proof of publication of the corrected Notice of Public Hearings for the Township, Health District, and 708 Mental Health Board that were held earlier today. The item was marked informational by Order of the Chair.
11. **Approval and Adoption of the 2018-2019 Budget and Appropriation Ordinance for Town and General Assistance Funds:** Pechous introduced the topic of passage of the Budget and Appropriation Ordinance for the 2018-2019 Fiscal Year. Pechous made the motion to **adopt** the Ordinance as presented, with a correction that the ending date on the first page should be March 31, 2019, authorize the corporate authorities to affix the necessary signatures and send it on its way to passage. Assessor

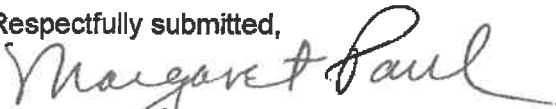
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Berwyn Township Regular Meeting of June 11, 2018 cont.

Avila raised the issue that Line 5877 should be raised from \$59,350 to \$59,976 to accommodate additional paid lunch time due to new Tuesday evening hours his employees are working. Discussion ensued. Thereafter, Hayes seconded Pechous' motion to adopt the Ordinance as submitted with the minor correction. The motion carried by a unanimous call of the roll.

- 12. Approval and Adoption of the 2018-2019 Budget and Appropriation Ordinance for 708 Community Mental Health Fund:** Pechous made the motion, seconded by Bossany, to **adopt** the Ordinance as submitted, authorized the corporate authorities to affix the necessary signatures, and send it on its way to passage. The motion carried by a unanimous call of the roll.
- 13. Clerk's Conference Report:** Clerk Paul reported on the Township Lawyers' conference she attended in May. The item was marked as informational by Order of the Chair.
- 14. Correspondence:** Pechous submitted a memo to the Town Board listing a schedule of submission deadlines for items to be placed on meeting agendas. The item was marked informational by Order of the Chair.
- 15. Prevailing Wage Ordinance:** Pechous made a motion, seconded by Johnston, to **adopt** the ordinance entitled an Ordinance Adopting the Prevailing Wage Standards for the Township of Berwyn, Cook County, Illinois as presented, direct the corporate authorities to affix the necessary signatures and send it on its way of passage. The motion carried by a unanimous call of the roll.
- 16. Health Fair Co-sponsorship, Discussion and Permission to use Lesak Park:** Pechous introduced the topic of continuing the event. Questions and Discussion ensued. Thereafter, Pechous made the motion, seconded by Hayes, to co-sponsor the Health Fair with the Health District and authorize the use of Lesak Park for the event.
- 17. Picnic Table Art Project Funding Request:** Pechous introduced the item explaining that she would like some funds authorized to allow a local group to paint the newly purchased picnic tables. Discussion ensued. Hayes made the motion, seconded by Bossany, to authorize an amount up to \$1,000 for materials and fees for the project. The motion carried by a unanimous call of the roll.
- 18. Emergency Preparedness – NIMS Training:** Pechous reported on a meeting she recently attended. She asked who among the board members had not yet completed their NIMS training. Bossany reported that she had not yet completed the training. Espinoza is still working on obtaining his certificates indicating that he completed the necessary training classes.
- 19. ADJOURNMENT:** There being no further business before the Trustees, Espinoza made the motion, seconded by Hayes, to adjourn the Regular Meeting. The motion carried by a unanimous voice vote.
The meeting adjourned at 7:00 p.m.

Respectfully submitted,



Margaret Paul
Berwyn Township Clerk