

BUDGET & APPROPRIATION ORDINANCE

BERWYN TOWNSHIP

ORDINANCE NO. _____

An ordinance appropriating for all town purposes of the Berwyn Township, Cook County, Illinois for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

BE IT ORDAINED by the Board of Trustees of Berwyn Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the Berwyn Township, be and the same are hereby appropriated for the general corporate purposes of the Berwyn Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

TOWN FUND

GENERAL ASSISTANCE FUND

**2020 – 2021
BUDGET**

1	GENERAL TOWN FUND	
	BEGINNING BALANCE , April 1, 2020	567,107
	REVENUES	
4100	Property Tax	367,000
4200	Replacement Tax	24,500
4261	Special Programs – Holiday Cheer	2,000
4330	Miscellaneous Income	750
4400	Interest Income	500
		<hr/>
	TOTAL REVENUES	394,250
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	TOTAL FUNDS AVAILABLE	961,359
	EXPENDITURES	
	CAPITAL OUTLAY	
5015	Equipment	5,000
5017	Park Improvements and Equipment	4,000
5020	Office Furnishings	2,000
		<hr/>
		11,000
	CONTRACTUAL SERVICES	
5105	Accounting / Bookkeeping	10,200
5115	Annual Audit	3,000
5120	Association Dues	3,000
5135	General Liability Insurance	10,000
5140	Legal Expense	10,000
5143	Town Attorney	10,000
5145	Newsletter/ Website	12,000
5155	Town Board Education, Transportation, and Travel	5,500
5165	Office Rent – Rent & Services	42,042
		<hr/>
		105,742
	ASSESSOR'S OFFICE	
5210	Assessor's Office Education, Trans. and Travel	1,600
5215	Assessor's Office Supplies	800
5220	Assessor's Office Equipment	1,800
5225	Assessor's Office Printing & Publication/Dues	2,500
5230	Assessor's Office Web Hosting/IT	2,000
5240	Assessor's Office Contingency	2,500
5250	Assessor's Office Taxes – FICA	4,425
5251	Assessor's Office Taxes – Medicare	940

(cont'd)

**2020 – 2021
BUDGET**

ASSESSOR'S OFFICE (cont'd)

5252	Assessor's Office Taxes – SUTA	350
5253	Assessor's Office Retirement Contr.	12,000
5254	Assessor's Office Group Health Ins.	12,000
5877	Assessor's Office Staff	68,606

109,521

OTHER EXPENDITURES

5410	Contingencies	2,500
5425	Official's Bonds	2,000
5440	Special Events & Programs	35,000
5444	Emergency Preparedness	4,000
5450	Decorating	1,000
5470	Record Retention	2,000

46,500

REPAIRS AND MAINTENANCE

5520	Landscaping	5,000
5530	Town Park – Maint & Operations	6,000
5540	Snow Removal	2,500

13,500

COMMODITIES

5615	Office Supplies and Expense	3,000
5620	Postage	3,000
5625	Printing and Publication	2,000
5635	Clerk's Budget	500

8,500

PERSONNEL

5830	Taxes – Employer FICA	9,500
5831	Taxes – Employer Medicare	2,000
5832	Taxes – SUTA	1,000
5835	Retirement Contribution	25,000
5875	Township Assessor	18,250
5880	Group Health Insurance	25,000
5885	Board of Trustees	15,000
5890	Township Clerk	26,500

(cont'd)

		2020 – 2021 BUDGET
	PERSONNEL (cont'd)	
5895	Township Supervisor	56,500
5898	Clerical	21,000
		<hr/> 199,750
	TOTAL APPROPRIATIONS:	<hr/> 494,513
	ENDING BALANCE, March 31, 2021	<hr/> <hr/> 466,844
2	GENERAL ASSISTANCE FUND	
	BEGINNING BALANCE, April 1, 2020	1,170,633
	REVENUES	
4100	Property Tax	300,000
4501	SSI Recoupment	3,000
4700	Investment Income	20,000
4900	Interest Income	1,000
		<hr/> 324,000
	TOTAL REVENUES	324,000
	TOTAL FUNDS AVAILABLE	1,494,633
	EXPENDITURES	
	CAPITAL OUTLAY	
5015	Equipment	7,000
5030	Computer/ GA Tracking Program	3,500
		<hr/> 10,500
	CONTRACTUAL SERVICES	
5105	Accounting / Bookkeeping	10,500
5115	Annual Audit	3,500
5120	Association Dues	800
5135	General Liability Insurance	6,000
5140	Legal Expense	3,000
5143	Town Attorney	4,000
5145	Newsletter/ Website	5,000
5155	Town Board Education, Transportation, and Travel	2,500
5165	Office Rent – Rent & Services	35,000
5180	Insurance - Catastrophic	5,000
		<hr/> 75,300
	ASSISTANCE PROGRAMS	
5340	Statutory Burial Expenses	10,000
5350	Relief – Flat Grant	150,000

(cont'd)

**2020 – 2021
BUDGET**

	ASSISTANCE PROGRAMS (cont'd)	
5355	Hospitalization Exp./ Inst. Care	25,000
5356	Medical Assistance	<u>10,000</u>
		195,000
	OTHER EXPENSES	
5410	Contingencies	10,000
5435	Access to Care	2,000
5440	Special Events and Programs	9,000
5460	Office Furnishings	4,000
5470	Record Retention/Disposal	<u>1,000</u>
		26,000
	COMMODITIES	
5615	Office Supplies and Expense	1,000
5620	Postage	500
5625	Printing and Publication	<u>2,000</u>
		3,500
	PERSONNEL	
5803	Intake Personnel	90,000
5830	Taxes – Employer FICA	4,000
5831	Taxes – Employer Medicare	1,000
5832	Taxes – SUTA	400
5835	Retirement Contribution	12,000
5880	Group Health Insurance	<u>20,000</u>
		127,400
	TOTAL APPROPRIATIONS:	<u>437,700</u>
	ENDING BALANCE, March 31, 2021	<u>1,056,933</u>

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April

1, 2020 and ending March 31, 2021 by fund shall be as follows:

1	General Town Fund	494,513
15	General Assistance Fund	<u>437,700</u>
	TOTAL APPROPRIATIONS:	<u>932,213</u>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amount of nine hundred thirty two thousand two hundred thirteen dollars (\$932,213) for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriations Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this _____ day of _____, 20____pursuant to a roll call vote by the Board of Trustees of Berwyn Township, Cook County, Illinois.

BOARD OF TRUSTEES

AYE

ABSENT

Town Clerk

Chairman

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

BERWYN TOWNSHIP

The undersigned, duly elected, qualified and acting Secretary of the Berwyn Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2020 and ending March 31, 2021, as adopted this _____ day of _____, 20__.

This certification is made and filed pursuant to the requirement of (35 ILCS 200/18-50) and on behalf of Berwyn Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 20__

Town Clerk

Filed this _____ day of _____, 20__

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

BERWYN TOWNSHIP

The undersigned President, Chief Fiscal Officer, of Berwyn Township, Cook County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirement of (35 ILCS 200/18-50) and on behalf of Berwyn Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 20__

President – Chief Fiscal Officer

Filed this _____ day of _____, 20__

County Clerk