

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP  
February 27, 2023  
7:00 P.M.**

**CALL TO ORDER**

Supervisor Kalkounos called the meeting to order at 7:13 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Supervisor Kalkounos called the roll and the following members were present:

**PRESENT IN THE ROOM:**

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka  
Non-Voting Members- Highway Commissioner Del Mar and Assessor Pohlman  
Other Invited Participants- Administrator Chychula, Attorney Kimzey, and Road District Superintendent Sachs

**IN REMOTE ATTENDANCE:**

None

**VOTING MEMBERS ABSENT:**

None

**MOTION TO APPOINT CLERK PRO TEMPORE**

MOTION by Trustee Smolka, seconded by Trustee Freese to appoint Trustee Svenson as Clerk Pro Tempore for this meeting

MOTION CARRIED by voice vote

**PLEDGE OF ALLEGIANCE**

At the Supervisor's request, Administrator Chychula led all in the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**PRESENTATION**

None

**AUDIT OF PAYROLL & BILLS**

A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

MOTION by Trustee Smolka, seconded by Trustee Freese to approve the payroll and bills for February, as presented for *Road District*- \$71,008.09

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ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

MOTION by Trustee Bolanos, seconded by Trustee Smolka to approve the payroll and bills for February, as presented for *General Assistance*- \$24,990.61

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Freese, seconded by Trustee Smolka to approve the payroll and bills for February, as presented for *Town Fund*- \$90,609.59

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**CONSENT AGENDA**

A. Discussion & Potential Action on Approval of Minutes:

- i. January 23, 2023 Regular Board Minutes
- ii. February 13, 2023 Committee of the Whole Minutes

B. Reports:

i. Acceptance of Township Elected Officials' Reports:

1. Clerk's Report
2. Assessor's Report
3. Hwy Commissioner's Report

C. Acceptance of Prior Approved Committee Minutes:

- i. December 12, 2022 Finance Committee Minutes

MOTION by Trustee Freese, seconded by Trustee Smolka to approve the *Consent Agenda*, as presented except for the January 23, 2023 Regular Board Minutes

MOTION CARRIED by voice vote

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**7:00 P.M.**

MOTION by Trustee Smolka, seconded by Supervisor Kalkounos, to amend the *January 23, 2023 Regular Board Minutes* to add Superintendent Sachs as an Invited Participant in Roll Call section

MOTION CARRIED by voice vote

**SUPERVISOR'S REPORT**

Supervisor Kalkounos gave a brief Supervisor's Report.

**ADMINISTRATOR & DEPARTMENT REPORTS**

A brief report was given by Administrator Chychula.

Brief reports were also presented by Outreach Director Lama, Food Pantry Director Westlund-Deenihan, and Transportation Director Nordin. and General Assistance Director Shapiro.

*\*Please note that all monthly Regular Meeting Reports from Board and Staff are available, in their entirety, from each member upon request.*

**OLD BUSINESS**

A. Status of IGA with MWRD, Cook County, and Palatine Township

Attorney Kimzey reported on the status of the pending intergovernmental agreements. There will be another meeting upcoming with the Metropolitan Water Reclamation District (*MWRD*).

**NEW BUSINESS**

A. Approval of Ordinance #01-23 Road District Budget & Appropriation Ordinance

MOTION by Trustee Smolka, seconded by Trustee Freese moving that the Board make appropriations to defray expenditures for the Palatine Township Road District for the Fiscal Year beginning April 1, 2023 and ending on March 31, 2024, as follows:  
For General Road & Bridge Fund: \$ 2,304,315.00; and no dollars/cents for the Audit, Insurance, Illinois Municipal Retirement, Social Security, Permanent Road, Bridge Joint Construction w/ County, and Equipment & Building Funds. Therefore, I move that the Board approve *Ordinance 01-23 RD, An Ordinance appropriating for all road purposes for Palatine Township Road District, Cook County, Illinois, for the Fiscal Year Beginning April 1, 2023, and Ending March 31, 2024*

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

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MOTION CARRIED 5-0

B. Approval of the Engagement Letter with Selden Fox, Ltd. for the Annual Audit

MOTION by Trustee Smolka, seconded by Trustee Bolanos to approve the *Engagement Letter with Selden Fox, Ltd. for the Annual Audit*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**EXECUTIVE SESSION**

None

**OTHER BUSINESS**

None


**ADJOURN**

MOTION by Trustee Smolka, seconded by Trustee Freese to adjourn at 8:07 pm.

MOTION CARRIED by voice vote

*\*Please note that Clerk Pro Tempore/Trustee Svenson took the notes from this meeting and drafted an initial set. Clerk Moran revised accordingly and drafted this finalized set.*

Respectfully submitted,

  
TOWN CLERK