

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, August 24, 2015
PLACE: Bloomington City Hall
TIME: 6:45 pm

AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Cherry Lawson, Town Clerk
- IV. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the July 27, 2015 Board Meeting, as submitted by Cherry Lawson, Town Clerk. (Recommend that the Minutes of the July 27, 2015 Meeting be approved as presented.)
 - B. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of July 2015 accounts. (Recommend that the Audits be approved as presented.)
 - C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved as presented.)
- V. Presentation of Audit Report for Fiscal Year April 1, 2014 – March 31, 2015. Richard W. Phillips, CPA. (Recommend Acceptance of the FY 2014 – 2015 Audit).
 - VI. Reports by Elected Officials
 - A. Comments: Deb Skillrud, Township Supervisor.
 - B. Comments: Steve Scudder, Township Assessor.
 - VII. Public Comments
 - VII. Adjournment

**MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, JULY 27, 2015**

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of the City Hall Building at 6:32 p.m. on July 27, 2015.

The meeting was called to order by Trustee Renner and the following were present:

Trustees: Kevin Lower, David Sage, Mboka Mwilambwe, Karen Schmidt, Scott Black, Diana Hauman, Amelia Buragas, Jim Fruin, Joni Painter and Tari Renner.

Staff present: Cherry L. Lawson Township Clerk; Steve Scudder, Township Assessor and Deborah Skillrud, Township Supervisor.

Approval of the Minutes of June 22, 2015 as presented.

Motion by Trustee Schmidt, seconded by Trustee Black that the Minutes of June 22, 2015 meeting be dispensed with and approved as presented.

Motion carried, (viva voce).

Action and Approval of the audits for the General Town Fund, the General Assistance Fund, and Evergreen Memorial Cemetery for the month of June 2015 as presented.

Motion by Trustee Schmidt, seconded by Trustee Black that the General Town Fund, General Assistance Fund, and Evergreen Memorial Cemetery Audits for the month of June 2015 be approved as presented.

Ayes: Trustees Lower, Sage, Mwilambwe, Schmidt, Black, Hauman, Buragas, Fruin, Painter and Renner.

Nays: None.

Motion carried.

Approval of the General Town Fund anticipated expenditures as presented.

Motion by Trustee Schmidt, seconded by Trustee Black that the General Town Fund anticipated expenditures be approved as presented.

Ayes: Trustees Lower, Sage, Mwilambwe, Schmidt, Black, Hauman, Buragas, Fruin, Painter and Renner.

Nays: None.

Motion carried.

Deborah Skillrud, Township Supervisor, addressed the Board. She had prepared a written report. She noted that the Audit presentation had been postponed to allow staff time to review and finalize the findings. The Audit presentation was now rescheduled for the Board's August 24, 2015 meeting. The presentation regarding Evergreen Memorial Cemetery was also scheduled for this meeting.

Steve Scudder, Township Assessor, addressed the Board. He had prepared a written report. The Assessor's Office was reviewing evaluations of City property. One of the first reviews was market/real estate appraisals for the City from 2010 - 2014. The real estate market changes throughout the year and assessments are based on a three (3) year average of sales that includes the number of sales per year; median sales price; median square foot of the sales by price; breakdown of the median sales price per square foot in the price segment; and the median sale price by size.

Trustee Fruin noted Mitsubishi's decision to close its facility, and inquired about the number of employees owning a home in the Bloomington/Normal community.

Mr. Scudder stated the Township did not maintain the information. He was personally familiar with several individuals who were affected by the plant's closure.

Trustee Renner believed roughly 1,200 persons were employed at Mitsubishi, with approximately 600 of those residing in McLean County. He added that roughly 500 individuals lived within the Bloomington/Normal community. It was likely that 325 employees lived in Bloomington. The remaining may have dual residency — a reasonable estimate of 300 employees owned a home in the community. At present, no one has been able to determine if they would continue to live in the Bloomington/Normal community. He discussed retraining opportunities for Mitsubishi's employees with Normal's Mayor Chris Koos with Heartland Community College establishing training programs and/or waiving fees for these employees. Discussions were also held to determine whether another automotive company might come into the area and utilize the plant for its operations.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Hauman, seconded by Trustee Schmidt to adjourn. Time: 6:44 p.m.

Motion carried (viva voce).

Cherry L. Lawson, Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of July, 2015**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **24th day of August, 2015**.

Supervisor of the Town of the City of Bloomington, McLean
County, Illinois.

Notary Public

This **24th day of August, 2015**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of \$105,316.31 at US BANK, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,027,214.63** in the ILLINOIS FUNDS Account in SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Amelia S Buragas

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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City of Bloomington Township--General Town Administration Fund

Month of: **JULY 2015**

Public Funds at Commencement

Cash: US Bank Checking Balance	\$ 36,476	
Investments: The Illinois Funds	\$ 1,161,558	
		<u>\$ 1,198,034</u>

Public Funds Received This Month

Interest: US Bank	\$ 6	
Interest: The Illinois Funds	\$ 38	
Other Income - JMSHRC	\$ 8,246	
Other Income - Retiree Insurance	\$ 1,567	
Other Income - IGA Workfare	\$ 900	
Other Income - Cemetery Benefits	\$ 10,166	
Township Litigation Income	\$ 3,020	
Personal Property Replacement Tax	\$ 20,619	
		<u>\$ 44,561</u>
		<u>\$ 1,242,595</u>

Public Funds Expended This Month

Payroll Liabilities 07/31/2015		\$ 109,669
		<u>\$ 395</u>

TOTAL Public Funds at Month End

\$ 1,132,531

Public Funds at Month End

Cash: US Bank Checking Balance	\$ 105,316	
Investments: The Illinois Funds	\$ 1,027,215	
		<u>\$ 1,132,531</u>

Checking Account Activity

Checkbook Balance at Commencement		\$ 36,476	
Deposits			
Interest: US Bank Monthly	\$ 6		
Other Income - JMSHRC	\$ 8,246		
Other Income - Retiree Insurance	\$ 1,567		
Other Income - IGA Workfare	\$ 900		
Other Income - Cemetery Benefits	\$ 10,166		
Township Litigation Income	\$ 3,020		
Transfer from Reserve	\$ 155,000		
Total Deposits for Month		<u>\$ 178,904</u>	
			\$ 215,380
Checks Written			
Assessor's Office Expenses	\$ 2,406		
Compensation & Benefits	\$ 102,413		
Services & Expenses	\$ 1,593		
Supervisor's Office Expenses	\$ 3,257		
Total Checks Written		<u>\$ 109,669</u>	
Payroll Liabilities 07/31/2015		<u>\$ 395</u>	
Total Checks Written			<u>\$ 110,064</u>
			<u><u>\$ 105,316</u></u>

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 134,740	
Plus Outstanding Deposits	\$ 21,431	
Less Outstanding Checks	<u>\$ (50,855)</u>	
		<u><u>\$ 105,316</u></u>

City of Bloomington Township--General Town Administration Fund

Statement of Receipts and Disbursements

Jul-15

Revenue			
7000 Interest	\$	44	
7400 Other Income	\$	23,899	
7600 Personal Property Replacement Tax	\$	20,619	
		<u> </u>	
Total Revenue			\$ 44,561
			<u> </u>
			\$ 44,561
Expense			
Assessor's Office			
9151 Auto Expense	\$	57	
9161 Telephone	\$	439	
9171 Utilities	\$	520	
9191 Postage	\$	13	
9201 Office Supplies	\$	6	
9251 Education/Meetings/Conferences	\$	900	
9291 Janitorial	\$	140	
9301 Computer Services	\$	332	
		<u> </u>	
Total Assessor's Office			\$ 2,406
Compensation (Salaries) & Benefits			
7011 Supervisor	\$	6,333	
7021 Assessor	\$	7,667	
7031 Town Clerk	\$	200	
7061 Deputy Assessors	\$	24,920	
7091 FICA (SS/MC)/Employer	\$	5,124	
7101 Group Medical/Employer	\$	16,554	
		<u> </u>	
Total Compensation (Salaries) & Benefits			\$ 102,413
Services & Expenses			
1030 Legal Expense	\$	250	
1038 Other Expenditures	\$	81	
1040 Building Maintenance	\$	1,017	
1042 Janitorial Services & Supplies	\$	245	
		<u> </u>	
Total Services & Expenses			\$ 1,593
Supervisor's Office			
8121 Janitorial	\$	175	
8131 Utilities	\$	780	
8141 Telephones	\$	630	
8151 Car Expense	\$	18	
8181 Equipment Repair/Rental	\$	552	
8191 Office Supplies	\$	730	
8211 Publications	\$	82	
8221 Computer/Contract Services	\$	291	
		<u> </u>	
Total Supervisor's Office			\$ 3,257
			<u> </u>
			\$ 109,669
Net Income			<u><u> </u></u>
			\$ (65,107)

City of Bloomington Township--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>Jul-15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 107	\$ 100	\$ 7	107.0%
7400 Other Income	\$ 82,194	\$ 244,295	\$ (162,101)	33.6%
7450 Township Litigation Income	\$ 3,020	\$ 50	\$ 2,970	6040.0%
7600 Personal Property Replacement Tax	\$ 76,178	\$ 100,000	\$ (23,822)	76.2%
7800 Tax Levy	\$ 719,278	\$ 1,395,000	\$ (675,722)	51.6%
Total Revenue	\$ 880,778	\$ 1,739,445	\$ (858,667)	50.6%
Total Income	\$ 880,778	\$ 1,739,445	\$ (858,667)	50.6%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 1,000	\$ 21,544	\$ (20,544)	4.6%
9151 Auto Expense	\$ 184	\$ 3,000	\$ (2,816)	6.1%
9161 Telephone	\$ 924	\$ 2,500	\$ (1,576)	37.0%
9171 Utilities	\$ 1,515	\$ 5,800	\$ (4,285)	26.1%
9191 Postage	\$ 13	\$ 500	\$ (487)	2.5%
9201 Office Supplies	\$ 53	\$ 1,200	\$ (1,147)	4.4%
9211 Publications & Printing	\$ -	\$ 1,150	\$ (1,150)	0.0%
9231 Equipment	\$ -	\$ 3,000	\$ (3,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 1,000	\$ (1,000)	0.0%
9251 Education/Meetings/Conferences	\$ 3,003	\$ 15,000	\$ (11,997)	20.0%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ -	\$ 40,000	\$ (40,000)	0.0%
9291 Janitorial	\$ 560	\$ 2,000	\$ (1,440)	28.0%
9301 Computer Services	\$ 2,687	\$ 10,000	\$ (7,313)	26.9%
9311 Mapping/GIS Services	\$ -	\$ 29,000	\$ (29,000)	0.0%
9312 Membership Dues/Assessor's Staff	\$ -	\$ 1,500	\$ (1,500)	0.0%
Total Assessor's Office	\$ 9,939	\$ 146,194	\$ (136,255)	6.8%
Community Agency Funding				
1023 Community Medical	\$ -	\$ 60,000	\$ (60,000)	0.0%
1024 Transportation	\$ -	\$ 10,000	\$ (10,000)	0.0%
1025 GA Client Service Funding	\$ -	\$ 30,000	\$ (30,000)	0.0%
1026 Youth Services	\$ -	\$ 42,500	\$ (42,500)	0.0%
1027 Senior Services	\$ -	\$ 37,500	\$ (37,500)	0.0%
Total Community Agency Funding	\$ -	\$ 180,000	\$ (180,000)	0.0%
Compensation & Benefits				
7011 Supervisor	\$ 25,167	\$ 75,850	\$ (50,683)	33.2%
7021 Assessor	\$ 30,667	\$ 93,500	\$ (62,833)	32.8%
7031 Town Clerk	\$ 900	\$ 5,250	\$ (4,350)	17.1%
7041 Town Trustees	\$ 540	\$ 2,800	\$ (2,260)	19.3%
7051 General Assistance Staff	\$ 118,788	\$ 400,000	\$ (281,212)	29.7%
7061 Deputy Assessors	\$ 94,047	\$ 376,000	\$ (281,953)	25.0%
7081 IMRF/Employer	\$ 44,308	\$ 130,000	\$ (85,692)	34.1%
7091 FICA (SS/MC)/Employer	\$ 19,324	\$ 67,000	\$ (47,676)	28.8%
7101 Group Medical/Employer	\$ 66,432	\$ 210,000	\$ (143,568)	31.6%
7111 State Unemployment/Employer	\$ 135	\$ 1,500	\$ (1,365)	9.0%
Total Compensation & Benefits	\$ 400,307	\$ 1,361,900	\$ (961,593)	29.4%

City of Bloomington Township--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Jul-15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,362	\$ 1,500	\$ (138)	90.8%
1029 Auditing Expense	\$ -	\$ 6,800	\$ (6,800)	0.0%
1030 Legal Expense	\$ 250	\$ 10,000	\$ (9,750)	2.5%
1031 Court Costs	\$ -	\$ 500	\$ (500)	0.0%
1033 Surety Bonds	\$ -	\$ 500	\$ (500)	0.0%
1034 Insurance	\$ 11,968	\$ 13,500	\$ (1,532)	88.7%
1035 Publishing	\$ 84	\$ 1,000	\$ (916)	8.4%
1038 Other Expenditures	\$ 251	\$ 3,000	\$ (2,749)	8.4%
1039 Debt Service - Principal & Interest	\$ 1,127	\$ 7,000	\$ (5,873)	16.1%
1040 Building Maintenance	\$ 2,716	\$ 33,038	\$ (30,322)	8.2%
1042 Janitorial Services & Supplies	\$ 980	\$ 15,000	\$ (14,020)	6.5%
1043 Building Security	\$ -	\$ 10,000	\$ (10,000)	0.0%
1044 Building Repairs	\$ -	\$ 20,000	\$ (20,000)	0.0%
1045 Special Projects	\$ -	\$ 30,000	\$ (30,000)	0.0%
Total Services & Expenses	\$ 18,738	\$ 151,838	\$ (133,100)	12.3%
Supervisor's Office				
8091 Postage	\$ -	\$ 2,500	\$ (2,500)	0.0%
8101 Rent/Debt Service	\$ 2,000	\$ 40,000	\$ (38,000)	5.0%
8121 Janitorial	\$ 700	\$ 3,500	\$ (2,800)	20.0%
8131 Utilities	\$ 2,272	\$ 9,000	\$ (6,728)	25.2%
8141 Telephones	\$ 1,343	\$ 4,500	\$ (3,157)	29.8%
8151 Car Expense	\$ 47	\$ 5,000	\$ (4,953)	0.9%
8161 Education/Conference/Meetings	\$ 134	\$ 7,500	\$ (7,366)	1.8%
8171 Equipment	\$ -	\$ 7,500	\$ (7,500)	0.0%
8181 Equipment Repair/Rental	\$ 2,233	\$ 9,000	\$ (6,767)	24.8%
8191 Office Supplies	\$ 730	\$ 5,000	\$ (4,270)	14.6%
8201 Printing	\$ -	\$ 1,000	\$ (1,000)	0.0%
8211 Publications	\$ 82	\$ 500	\$ (418)	16.4%
8221 Computer/Contract Services	\$ 1,587	\$ 16,900	\$ (15,313)	9.4%
8241 Membership Dues	\$ 30	\$ 775	\$ (745)	3.9%
Total Supervisor's Office	\$ 11,157	\$ 112,675	\$ (101,518)	9.9%
Total Expense	\$ 440,142	\$ 1,952,607	\$ (1,512,465)	22.5%
Net Income	\$ 440,636	\$ (213,162)	\$ 653,798	

City of Bloomington Township--General Town Administration Fund

Checks Issued			
<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
0500 - US Bank			
07/01/2015	6927	Frontier	-507.37
07/01/2015	13308282	EFT-Federal Tax Deposit	-459.00
07/02/2015	Transfer	Illinois Funds, The	155,000.00
07/06/2015	EFT	EFT-Valutec Card Solutions	-116.40
07/07/2015	6928	NICOR Gas	-50.89
07/07/2015	6929	Xerox Corporation	-39.60
07/07/2015	6930	City of Bloomington Finance Dept	-56.52
07/09/2015	Transfer	EFT-Cemetery share of PPRT	7,487.74
07/09/2015	6931	City of Bloomington Twp Cemetery	-7,487.74
07/14/2015	6932	Blmgtn-Nrml Assoc of Realtors, Inc	-180.00
07/14/2015	6933	Wilcox Electric & Service Inc	-979.90
07/14/2015	6934	PAETEC Business Services dba Windstream	-50.58
07/14/2015	6935	Verizon Wireless	-91.68
07/14/2015	6936	MarcFirst	-560.00
07/15/2015	20150715	EFT-Payroll	-22,629.85
07/15/2015	34196810	EFT-Federal Tax Deposit	-8,363.72
07/15/2015	212869	EFT-IL Tax Deposit	-1,235.20
07/15/2015	EFT	TASC (Total Administrative Services Corp)	-1,069.39
07/20/2015	012530	Normal Township	900.00
07/21/2015	6937	Huck's Martin & Bayley Inc (FleetOne LLC)	-17.95
07/21/2015	6938	Xerox Financial Services	-202.92
07/21/2015	6939	City of Bloomington Water Dept	-271.47
07/27/2015	075649	TOIRMA	134.38
07/28/2015	6940	TOI; Township Officials of IL	-175.00
07/28/2015	6941	Heyl, Royster, Voelker & Allen PC	-250.00
07/28/2015	6942	TOI; Township Officials of IL	-105.50
07/28/2015	6943	Sterrenberg, Maureen C	-12.65
07/28/2015	6944	VISA (SRS)	-357.05
07/28/2015	6944	VISA (SRS)	0.85
07/28/2015	6945	Frontier	-510.45
07/28/2015	6946	Creative Technical Services, Inc (C-Tech)	-60.00
07/28/2015	6947	Toyota Financial Services	-309.49
07/28/2015	6948VOID	City of Bloomington Twp Cemetery	0.00
07/28/2015	6949	City of Bloomington Twp Cemetery	-134.38
07/28/2015	6950	Quill Corporation	-729.59
07/28/2015	6951	Ameren Illinois	-977.00
07/28/2015	6952	Raney Termite Control, Inc	-37.00
07/29/2015	6955	TAAD	-550.00
07/29/2015	40367	City of Bloomington Twp Cemetery	10,165.53
07/30/2015	5774	Old Town MTAD (Downs)	3,020.00
07/30/2015	2440	John M Scott Health Resources Center	8,245.76
07/31/2015	20150731	EFT-Payroll	-22,516.91
07/31/2015	95914303	EFT-Federal Tax Deposit	-8,284.62
07/31/2015	212874	EFT-IL Tax Deposit	-1,249.25
07/31/2015	6953	City of Bloomington Health Insurance	-19,502.30
07/31/2015	6954	NCPERS Group Life Ins	-128.00
07/31/2015	EFTPS	TASC (Total Administrative Services Corp)	-1,069.39
07/31/2015	75087	EFT-IMRF	-16,358.09
07/31/2015	09991823303	IMRF - Illinois Municipal Retirement Fund	1,567.32
07/31/2015	Credit	Interest	5.67
			<u>68,840.40</u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE WELFARE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of July, 2015**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **24th day of August, 2015**.

Supervisor of the Town of the City of Bloomington, McLean
County, Illinois.

Notary Public

This **24th day of August, 2015**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE WELFARE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$21,098.26** at US BANK, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,030,432.99** in the ILLINOIS FUNDS Account in SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE WELFARE FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Amelia S Buragas

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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City of Bloomington Township--General Assistance Welfare Fund

Month of: JULY 2015

Public Funds at Commencement

CASH: US Bank Checking Balance	\$ 4,836	
INVESTMENTS: The Illinois Funds	\$ 1,075,222	
	<u> </u>	
Public Funds at Commencement		\$ 1,080,058

Public Funds Received This Month

Interest: US Bank	\$ 2	
Interest: The Illinois Funds	\$ 38	
Personal Property Replacement Tax	\$ 5,173	
Refunds & Recoveries	\$ 2,145	
	<u> </u>	
Public Funds Received This Month		\$ 7,358
Public Funds Available		<u>\$ 1,087,416</u>

Public Funds Expended This Month

	<u>\$ 35,884</u>
TOTAL Public Funds at Month End	<u><u>\$ 1,051,531</u></u>

Public Funds at Month End

CASH: US Bank Checking Balance	\$ 21,098	
INVESTMENTS: The Illinois Funds	\$ 1,030,433	
	<u> </u>	
TOTAL Public Funds at Month End		<u><u>\$ 1,051,531</u></u>

Checking Account Activity

Checkbook Balance at Commencement	\$ 4,836	
Deposits:		
US Bank Monthly Interest	\$ 2	
Refunds & Recoveries	\$ 2,145	
Transfer from Reserve	\$ 50,000	
	<u> </u>	
Total Deposits for Month		\$ 52,147
Total Funds Available		\$ 56,983
Checks Written: General Assistance		<u>\$ 35,884</u>
Checkbook Balance at Month End		<u><u>\$ 21,098</u></u>

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 32,248	
Less Outstanding Checks	\$ (11,150)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u><u>\$ 21,098</u></u>

City of Bloomington Township--General Assistance Welfare Fund

Statement of Receipts and Disbursements

Income			<u>Jul-15</u>
Revenue			
7000 Interest		\$ 40	
7600 Personal Property Replacement Tax		\$ 5,173	
7700 Refunds & Recoveries		\$ 2,145	
	Total Revenue		\$ 7,358
		Total Income	\$ 7,358
Expense			
CW			
6011 Groceries/Personal Essentials		\$ 6,778	
6021 Rent		\$ 17,688	
6051 Utilities		\$ 2,246	
6061 Medical		\$ 42	
6071 Emergency Assistance		\$ 3,994	
6091 Burial		\$ 1,500	
6101 Transportation		\$ 2,711	
6121 Allowances		\$ 925	
	Total CW		\$ 35,884
		Total Expense	\$ 35,884
Net Income			<u>\$ (28,527)</u>

City of Bloomington Township--General Assistance Welfare Fund

Year to Date Budget Comparison

Income	<u>Jul-15</u>	Budget	\$ Over Budget	% of Budget
Revenue				
7000 Interest	\$ 109	\$ 150	\$ (41)	72.6%
7400 Other Income	\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$ 19,113	\$ 50,000	\$ (30,887)	38.2%
7700 Refunds & Recoveries	\$ 4,580	\$ 50,000	\$ (45,420)	9.2%
7800 Tax Levy	\$ 180,421	\$ 350,000	\$ (169,579)	51.5%
Total Revenue	<u>\$ 204,223</u>	<u>\$ 450,300</u>	<u>\$ (246,077)</u>	45.4%
Total Income	\$ 204,223	\$ 450,300	\$ (246,077)	45.4%
Expense				
CW				
6011 Groceries/Personal Essentials	\$ 35,208	\$ 180,000	\$ (144,792)	19.6%
6021 Rent	\$ 76,856	\$ 350,000	\$ (273,144)	22.0%
6051 Utilities	\$ 9,306	\$ 31,500	\$ (22,194)	29.5%
6061 Medical	\$ 56	\$ 75,000	\$ (74,944)	0.1%
6071 Emergency Assistance	\$ 9,175	\$ 50,000	\$ (40,825)	18.3%
6081 Hospital	\$ -	\$ 25,000	\$ (25,000)	0.0%
6091 Burial	\$ 1,500	\$ 4,500	\$ (3,000)	33.3%
6101 Transportation	\$ 9,676	\$ 43,000	\$ (33,324)	22.5%
6121 Allowances	\$ 4,223	\$ 25,000	\$ (20,777)	16.9%
Total CW	<u>\$ 145,999</u>	<u>\$ 784,000</u>	<u>\$ (638,001)</u>	18.6%
Total Expense	\$ 145,999	\$ 784,000	\$ (638,001)	18.6%
Net Income	\$ 58,223	\$ (333,700)	\$ 391,923	

City of Bloomington Township--General Assistance Welfare Fund

Checks Issued				
<u>Date</u>	<u>Num</u>	<u>Name</u>		<u>Amount</u>
07/02/2015	Transfer	Illinois Funds, The		50,000.00
07/05/2015	EFT	EFT-Kroger via Valutec		-6,778.21
07/06/2015	034079	Circuit Clerk of McLean County		25.00
07/07/2015	29988	Ameren Illinois		-230.41
07/07/2015	29989	City of Bloomington Water Department		-77.36
07/07/2015	29990	Fairway Apts LLC %First Site Ltd		-86.88
07/07/2015	29991	Moore, J A dba Maple Grove Estates		-265.00
07/07/2015	29992	Ostling, Bonnie Jo		-125.00
07/07/2015	29993	SRIM LLC %Redbird Property Mgmt Inc		-265.00
07/07/2015	29994	Weston Properties LLC		-42.17
07/07/2015	29995	Williams, Danarion T %Kimberly Williams		-225.00
07/07/2015	29996	Rumbold, Martin R %AB Rentals		-359.00
07/07/2015	29997	Shillington LLC		-265.00
07/07/2015	29998	TSB, LP dba Turnberry Square Apts		-546.00
07/09/2015	29999	Broadmoor Park LLC		-215.00
07/09/2015	29476VOID	Broadmoor Park LLC		215.00
07/10/2015	30000	B/N-Blmgtm-Normal Public Transit System		-1,160.00
07/14/2015	30001	BHA; Blmgtm Housing Authority (laundry)		-120.00
07/14/2015	30002	BHA; Blmgtm Housing Authority (rent)		-603.00
07/14/2015	30003	Mayor's Manor LTD Partnership (rent)		-80.00
07/14/2015	30004	GMTK Management		-265.00
07/14/2015	30005	Jessen, Chad & Micha dba Red Rock Prop		-198.62
07/14/2015	30006	Pelhank, Wayne A dba Heartland Apt Mgmt		-782.50
07/14/2015	30007	Ameren Illinois		-638.11
07/14/2015	30008	City of Bloomington Water Department		-77.89
07/14/2015	30009	NICOR Gas		-163.78
07/14/2015	30010	Adekoya, Tony S & Deborah F		-880.00
07/14/2015	30011	Allied Properties LLC		-265.00
07/14/2015	30012	Champaign Capital LLC		-265.00
07/14/2015	30013	Dobski, Steven dba J Galt Properties LLC		-265.00
07/14/2015	30014	Jackson, Kim dba StoneMillProp %RST***		-505.00
07/14/2015	30015	Lowery, Ruth %Karol Bowser		-225.00
07/14/2015	30016	Moore, J A dba Maple Grove Estates		-350.46
07/14/2015	30017	Poynor, Michael & Kristin		-200.00
07/14/2015	30018	Brady, Edward P %Brady Property Mgmt		-265.00
07/14/2015	30019	Salvation Army-Safe Harbor & Genesis		-400.00
07/14/2015	30020	Brown, Richard P		-150.00
07/14/2015	30021	Clothier Land Trust H-187 %Willow Creek		-165.76
07/14/2015	30022	Phoenix Towers Preservation LP		-62.00
07/14/2015	30023	Wilson, Frank		-150.00
07/14/2015	30024	Secretary of State of Illinois		-20.00
07/14/2015	30025	Shepard, Cynthia M dba ShakmanEnterprises		-265.00
07/14/2015	30026	Hairmasters Institute of Cosmetology Inc		-10.00
07/14/2015	30027	Frontier		-37.75
07/14/2015	30028	Duran Ownership Group LLC %Eduard F Duran		-265.00
07/14/2015	30029	Moore Living Trust dba Hilltop MHP		-200.00
07/14/2015	30030	Mission Mart		-530.47
07/14/2015	30031	Carmody-Flynn Funeral Home LLC		-1,500.00
07/14/2015	30032	Thomas-Jones, Laura Ann		-109.50
07/14/2015	30033	Crossley, Samuel C		-200.00
07/14/2015	30034	Dotson, Bernard & Rearn M		-170.00
07/14/2015	30035	TVA LLP dba Turnberry Village		-88.00
07/14/2015	30036	Colburn, Candace L Ray		-200.00
07/14/2015	30037	Ray, J L Inc		-265.00
07/21/2015	30038	Ameren Illinois		-239.91
07/21/2015	30039	Hafner, Fred & Paula dba Hafner Rev Trust		-56.00
07/21/2015	30058	Moore, J A dba Maple Grove Estates		-200.00
07/21/2015	30040	Shepard, Cynthia M dba ShakmanEnterprises		-265.00
07/21/2015	30041	Joyner, Roderick L		-265.00
07/21/2015	30042	City of Bloomington Water Department		-36.64
07/21/2015	30043	Armstrong Inc., John D %Valerie L Dumser		-265.00

City of Bloomington Township--General Assistance Welfare Fund

Checks Issued			
<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
07/21/2015	30044	Khant, Ranjan & Ramnik %AB Rentals	-220.00
07/21/2015	30045	MJM Partnership LLC	-247.50
07/21/2015	30046	Rettick, John Joseph	-170.00
07/21/2015	30047	Walters, Lue A dba Law 'N' Jaw Apts	-477.50
07/21/2015	30048	XBC Properties LLC %Class Act Realty	-265.00
07/21/2015	30049	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-115.00
07/21/2015	30050	Gruber, Ronald C dba Gruber Rentals	-200.00
07/21/2015	30051	Ostling, Bonnie Jo	-200.00
07/21/2015	30052	Huck's	-506.84
07/21/2015	30053	Swallow, Robert R dba RS Apartments	-265.00
07/21/2015	30054	Harness, Harold	-200.00
07/21/2015	30055	Jackson, Kim dba StoneMillProp %RST***	-359.00
07/21/2015	30056	Listwan, Steven L & Jessica dba Even Prop	-160.00
07/21/2015	30057	Smith, Tracy A	-415.00
07/23/2015	AB4144191	Treasurer, State of IL, SSI Reimbursement	795.00
07/23/2015	AB4144192	Treasurer, State of IL, SSI Reimbursement	1,325.00
07/28/2015	30059	BHA; Blmgtm Housing Authority (laundry)	-130.00
07/28/2015	30060	BHA; Blmgtm Housing Authority (rent)	-1,229.00
07/28/2015	30061	Mayor's Manor LTD Partnership (rent)	-320.00
07/28/2015	30062	Home Sweet Home Ministries, Inc	-200.00
07/28/2015	30063	Ameren Illinois	-778.58
07/28/2015	30064	City of Bloomington Water Department	-201.40
07/28/2015	30065	Frontier	-74.44
07/28/2015	30066	NICOR Gas	-48.89
07/28/2015	30067	Ahrens, Arthur J Sr & Christine E Sympson	-200.00
07/28/2015	30068	Busey Bank (loan specific)	-265.00
07/28/2015	30069	Dotson, Bernard & Rearn M	-265.00
07/28/2015	30070	Hillcrest Mobile Manor	-265.00
07/28/2015	30071	Hunt, Erika & Andrew dba A-List Prop %AB	-150.00
07/28/2015	30072	Lilienthal, Viola D	-265.00
07/28/2015	30073	Pelhank, Wayne A dba Heartland Apt Mgmt	-300.00
07/28/2015	30074	Shepard, Cynthia M dba ShakmanEnterprises	-150.00
07/28/2015	30075	Shillington LLC	-265.00
07/28/2015	30076	Smith, Carol L	-265.00
07/28/2015	30077	Segneri, Angela & Edward Runyon	-359.00
07/28/2015	30078	Cardinal Ridge (was Southgate)	-746.00
07/28/2015	30079	Clothier Land Trust H-187 %Willow Creek	-430.76
07/28/2015	30080	Harris, Remelle	-150.00
07/28/2015	30081	Goggin, Jeffrey C	-175.00
07/28/2015	30082	Salvation Army-Safe Harbor & Genesis	-200.00
07/28/2015	30083	Allied Properties LLC	-265.00
07/28/2015	30084	Khant, Ranjan & Ramnik %AB Rentals	-250.00
07/28/2015	30085	TVEO Corporation	-359.00
07/28/2015	30086	Atrium Pharmacy, The	-42.00
07/31/2015	30087	B/N-Blmgtm-Normal Public Transit System	-1,044.00
07/31/2015	Credit	Interest	1.56
			<u>16,262.23</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--EVERGREEN MEMORIAL CEMETERY

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of July, 2015**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **11th day of August, 2015**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **11th day of August, 2015**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** Petty Cash held at Evergreen Memorial Cemetery Office, **\$181,795.25** at HEARTLAND BANK 7774, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$268,099.48** at HEARTLAND BANK 7782, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$98,225.97** at HEARTLAND BANK 7114, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:
Eugene C Lorch
Secretary/Treasurer for Cemetery Board:
Pamala J Eaton

Cemetery Board Vice President:
Gregory E Fraley
Board of Trustees of the Evergreen Memorial Cemetery, Town of the
City of Bloomington, McLean County, Illinois

This **24th day of August, 2015**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Amelia S Buragas

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner
Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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City of Bloomington Township--EVERGREEN MEMORIAL CEMETERY FUND

Month of: **JULY 2015**

Funds at Commencement

Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	266,708	
Cash: Heartland Bank 7782 (Reserve)	\$	218,367	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	97,915	
Trust Account: Heartland Bank 3189 (Irrevocable Trust)	\$	177,966	
Public Funds at Commencement			\$ 761,006

Funds Received This Month

Personal Property Replacement Tax	\$	7,488	
Opening/Closing Fee	\$	1,900	
Sale of Lots	\$	2,909	
Sale of Crypts	\$	425	
Sale of Niches	\$	2,475	
Sale of Burial Supplies	\$	300	
Interest: Reserve/Checking	\$	32	
Income from Trusts	\$	1,139	
Inspection Fees	\$	225	
Public Funds Received This Month			\$ 16,893
Public Funds Available			\$ 777,898

Funds Expended This Month

Change in Payroll Liabilities 07/31/2015	\$	53,129	
	\$	(1,278)	
TOTAL Public Funds at Month End			\$ 726,047

Funds at Month End

Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	181,705	
Cash: Heartland Bank 7782 (Reserve)	\$	268,099	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	98,226	
Trust Account: Heartland Bank 3189 (Irrevocable Trust)	\$	177,966	
TOTAL Public Funds at Month End			\$ 726,047

Checking Account Activity

Checkbook Balance at Commencement			\$ 266,708
Deposits			
Personal Property Replacement Tax	\$	7,488	
Opening/Closing Fee	\$	1,900	
Sale of Lots	\$	2,909	
Sale of Crypts	\$	425	
Sale of Niches	\$	2,475	
Sale of Burial Supplies	\$	300	
Income from Trusts	\$	1,127	
Inspection Fee	\$	225	
Total Deposits for Month			\$ 16,849
Total Funds Available			\$ 283,557
Checks Written			
Compensation & Benefits	\$	41,405	
Administrative Expenses	\$	2,151	
Capital Improvements	\$	6,112	
Cemetery Operations	\$	3,461	
Total Checks Written			\$ 53,129
Transferred to Acct 7782			\$ 50,000
Change in Payroll Liabilities 07/31/2015			\$ (1,278)
Total Checks Written			\$ 101,852
Checkbook Balance at Month End			\$ 181,705

Bank Reconciliation at Month End

Balance per Bank Statement	\$	197,508	
Plus Outstanding Deposits	\$	166	
Less Outstanding Checks	\$	(15,968)	
Checkbook Balance per Reconciliation			\$ 181,705

City of Bloomington Township--EVERGREEN MEMORIAL CEMETERY FUND

Statement of Receipts and Disbursements

Income		<u>Jul-15</u>	
Revenue			
41000 Personal Property Replacement Tax	\$	7,488	
42000 Opening/Closing Fee	\$	1,900	
42500 Sale of Lots	\$	2,909	
43000 Sale of Crypts	\$	425	
43100 Sale of Niches	\$	2,475	
44700 Sale of Burial Supplies	\$	300	
43500 Interest: Savings/Checking	\$	32	
49000 Income from Trusts	\$	1,139	
49021 Inspection Fees	\$	225	
		<hr/>	
Total Revenue			\$ 16,893
	Total Income		<hr/>
			\$ 16,893
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	7,994	
50102 Wages: Cemetery Staff	\$	22,214	
50103 Trustee Compensation	\$	500	
50201 Payroll Taxes: FICA	\$	2,216	
50202 IMRF	\$	3,037	
50203 Unemployment Insurance	\$	1,278	
50204 Health Insurance	\$	4,166	
		<hr/>	
Total Compensation & Benefits			\$ 41,405
Administrative Expenses			
51500 Contractual Services	\$	73	
52000 Office Supplies	\$	421	
52500 Utilities	\$	1,051	
54000 Advertising	\$	317	
55400 Special Event Expenses	\$	100	
55450 Other Admin Expenses	\$	189	
		<hr/>	
Total Administrative Expenses			\$ 2,151
Cemetery Improvements, Maintenance & Repair			
57602 Grounds Maintenance/Repair	\$	(370)	
57603 Road, Fence, Lot, Drains	\$	161	
57800 Operating Equipment	\$	460	
58000 Mausoleum (including debt service)	\$	5,066	
58100 Grave Markers	\$	795	
		<hr/>	
Total Cemetery Improvements, Maint & Repair			\$ 6,112
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	1,091	
56500 Equipment Repairs	\$	170	
56800 IGA w/COB for leaves & branches disposal	\$	2,200	
		<hr/>	
Total Cemetery Operations			\$ 3,461
	Total Expense		<hr/>
			\$ 53,129
Net Income			<hr/> <hr/>
			\$ (36,237)

City of Bloomington Township--EVERGREEN MEMORIAL CEMETERY FUND

Year to Date Budget Comparison

Income	<u>Jul-15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 261,236	\$ 506,600	\$ (245,364)	51.6%
41000 Personal Property Replacement Tax	\$ 27,664	\$ 40,000	\$ (12,336)	69.2%
42000 Opening/Closing Fee	\$ 15,583	\$ 50,000	\$ (34,417)	31.2%
42100 Marker Commission	\$ 1,919	\$ 7,000	\$ (5,081)	27.4%
42500 Sale of Lots	\$ 29,629	\$ 50,000	\$ (20,371)	59.3%
43000 Sale of Crypts	\$ 1,325	\$ 20,000	\$ (18,675)	6.6%
43100 Sale of Niches	\$ 2,500	\$ 20,000	\$ (17,500)	12.5%
44700 Sale of Burial Supplies	\$ 400	\$ 5,000	\$ (4,600)	8.0%
44800 Chapel Fee	\$ -	\$ 1,000	\$ (1,000)	0.0%
43500 Interest: Savings/Checking	\$ 108	\$ 100	\$ 8	108.3%
49000 Income from Trusts	\$ 1,173	\$ 1,500	\$ (327)	78.2%
49020 Other Income	\$ 10,700	\$ 2,490	\$ 8,210	429.7%
49021 Inspection Fees	\$ 1,500	\$ 3,000	\$ (1,500)	50.0%
Total Revenue	<u>\$ 353,737</u>	<u>\$ 706,690</u>	<u>\$ (352,953)</u>	<u>50.1%</u>
Total Income	\$ 353,737	\$ 706,690	\$ (352,953)	50.1%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 30,846	\$ 81,000	\$ (50,154)	38.1%
50102 Wages: Cemetery Staff	\$ 81,020	\$ 233,000	\$ (151,980)	34.8%
50103 Trustee Compensation	\$ 1,333	\$ 3,000	\$ (1,667)	44.4%
50201 Payroll Taxes: FICA	\$ 8,126	\$ 22,800	\$ (14,674)	35.6%
50202 IMRF	\$ 11,340	\$ 34,000	\$ (22,660)	33.4%
50203 Unemployment Insurance	\$ 5,018	\$ 16,000	\$ (10,982)	31.4%
50204 Health Insurance	\$ 16,666	\$ 60,000	\$ (43,334)	27.8%
Total Compensation & Benefits	<u>\$ 154,350</u>	<u>\$ 449,800</u>	<u>\$ (295,450)</u>	<u>34.3%</u>
Administrative Expenses				
51100 Casualty Insurance	\$ 19,734	\$ 21,000	\$ (1,266)	94.0%
51500 Contractual Services	\$ 887	\$ 10,000	\$ (9,113)	8.9%
52000 Office Supplies	\$ 613	\$ 2,500	\$ (1,887)	24.5%
52500 Utilities	\$ 4,491	\$ 18,000	\$ (13,509)	25.0%
54000 Advertising	\$ 7,145	\$ 10,500	\$ (3,355)	68.0%
54500 Dues/Seminars	\$ -	\$ 500	\$ (500)	0.0%
55500 Legal Expense	\$ -	\$ 3,000	\$ (3,000)	0.0%
55100 Audit Expense	\$ -	\$ 6,700	\$ (6,700)	0.0%
55200 COBT (financial)	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ 663	\$ 4,600	\$ (3,937)	14.4%
55450 Other Admin Expenses	\$ 1,384	\$ 4,595	\$ (3,211)	30.1%
Total Administrative Expenses	<u>\$ 34,917</u>	<u>\$ 93,595</u>	<u>\$ (58,678)</u>	<u>37.3%</u>
Cemetery Improvements, Maintenance & Repairs				
57000 Office Building	\$ 45	\$ 1,500	\$ (1,455)	3.0%
57601 Flags & Flag Poles	\$ 9,776	\$ 10,000	\$ (224)	97.8%
57602 Grounds Maintenance/Repairs	\$ 1,869	\$ 13,700	\$ (11,831)	13.6%
57603 Road, Fence, Lot, Drains	\$ 193	\$ 15,000	\$ (14,807)	1.3%
57700 Equipment Building	\$ 19	\$ 1,810	\$ (1,791)	1.0%
57800 Operating Equipment	\$ 13,694	\$ 20,270	\$ (6,576)	67.6%
57900 Office Equipment	\$ 449	\$ 1,000	\$ (551)	44.9%
58000 Mausoleum (including debt service)	\$ 20,264	\$ 60,792	\$ (40,528)	33.3%
58100 Grave Markers	\$ 1,167	\$ 4,000	\$ (2,833)	29.2%
58300 Veterans Memorial	\$ -	\$ 5,000	\$ (5,000)	0.0%
58400 Scattering Grounds	\$ -	\$ 2,500	\$ (2,500)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 47,475</u>	<u>\$ 135,572</u>	<u>\$ (88,097)</u>	<u>35.0%</u>

City of Bloomington Township--EVERGREEN MEMORIAL CEMETERY FUND

Year to Date Budget Comparison (cont.)

	<u>Jul-15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 3,507	\$ 17,000	\$ (13,493)	20.6%
56000 Tree Removal/Monument Repair	\$ 16	\$ 26,000	\$ (25,984)	0.1%
56500 Equipment Repairs	\$ 653	\$ 4,000	\$ (3,347)	16.3%
56600 Cemetery Supplies & Maintenance	\$ 673	\$ 4,000	\$ (3,327)	16.8%
56700 Rental Equipment & Short-term Leases	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 IGA w/COB for leaves & branches disposal	\$ 2,200	\$ 2,200	\$ -	100.0%
59900 Other Cemetery Expenses	\$ 666	\$ 21,000	\$ (20,334)	3.2%
Total Cemetery Operations	<u>\$ 7,714</u>	<u>\$ 75,200</u>	<u>\$ (67,486)</u>	<u>10.3%</u>
 Total Expense	 \$ 244,455	 \$ 754,167	 \$ (509,712)	 32.4%
 Net Income	 \$ 109,282	 \$ (47,477)	 \$ 156,759	

City of Bloomington Township--EVERGREEN MEMORIAL CEMETERY FUND

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland 7774 (Checking)			
07/01/2015	Deposit	Heartland Bank & Trust	154.65
07/02/2015	Debit	US Merchant Systems	-17.14
07/02/2015	Deposit	Heartland Bank & Trust	49.07
07/06/2015	Deposit	Heartland Bank & Trust	24.04
07/08/2015	Deposit	Heartland Bank & Trust	2,381.40
07/08/2015	Deposit	Heartland Bank & Trust	9,212.74
07/09/2015	Deposit	Heartland Bank & Trust	1,454.15
07/10/2015	Transfer	Transfer	-50,000.00
07/13/2015	Deposit	Heartland Bank & Trust	290.65
07/15/2015	20150715	Payroll Direct Deposit	-10,834.76
07/15/2015	71517204	EFTPS - IRS	-3,557.92
07/15/2015	40354	Evergreen FS Inc	-546.49
07/15/2015	40355	Ron Smith Printing Co	-225.00
07/15/2015	40356	City of Bloomington - Finance Dept	-2,200.00
07/15/2015	40357	John Deere Financial	-460.01
07/15/2015	40358	Heartland Bank & Trust - mausoleum	-5,066.00
07/15/2015	40359	AT&T Mobility	-165.36
07/15/2015	40360	LimeLight Communications Inc	-200.00
07/15/2015	40361	BL Pest Control	-35.00
07/15/2015	40362	Pontiac Granite Co Inc	-795.00
07/15/2015	40363	McLean County Asphalt Co Inc	-160.99
07/15/2015	40364	Growing Grounds	-56.05
07/15/2015	40365	Dave Capodice Excavating Inc	-118.80
07/15/2015	40366	Visa Elan...6929	-480.95
07/20/2015	Deposit	Heartland Bank & Trust	3,010.00
07/21/2015	Debit	Heartland Bank & Trust	-7.95
07/27/2015	Debit	Merchants Choice	-40.00
07/28/2015	40367	City of Bloomington TWP - Reimburse	-10,165.53
07/28/2015	40368	Frontier Communications	-227.13
07/28/2015	40369	NICOR Gas	-148.00
07/28/2015	40370	Supermedia/DexMedia (FrontierDirectories)	-117.15
07/28/2015	40371	City of Bloomington Water Dept	-339.95
07/28/2015	40372	AT&T Mobility	-170.32
07/31/2015	0867949440	IL Dept of Revenue	-994.88
07/31/2015	20150731	Payroll Direct Deposit	-11,008.95
07/31/2015	83738622	EFTPS - IRS	-3,605.50
07/31/2015	Deposit	Heartland Bank & Trust	165.52
			<u>-85,002.61</u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from July 28, 2015, to August 24, 2015.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this 24th day of August, 2015.

Supervisor of the Town of the City of Bloomington, McLean
County, Illinois.

Notary Public

This 24th day of August, 2015.

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Amelia S Buragas

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **August 24, 2015** Meeting

Compensation (Salaries)			Due	Amount
7011	Supervisor	D Skillrud	08/31/15	\$ 3,166.67
7011	Supervisor	D Skillrud	09/15/15	\$ 3,166.67
7021	Assessor	S Scudder	08/31/15	\$ 3,833.33
7021	Assessor	S Scudder	09/15/15	\$ 3,833.33
7041	Town Trustee 07/27/2015	Ward 1: K Lower	09/30/15	\$ 20.00
7041	Town Trustee 07/27/2015	Ward 2: D Sage	09/30/15	\$ 20.00
7041	Town Trustee 07/27/2015	Ward 3: M Mwilambwe	09/30/15	\$ 20.00
7041	Town Trustee 07/27/2015	Ward 4: A Buragas	09/30/15	\$ 20.00
7041	Town Trustee 07/27/2015	Ward 5: J Painter	09/30/15	\$ 20.00
7041	Town Trustee 07/27/2015	Ward 6: K Schmidt	09/30/15	\$ 20.00
7041	Town Trustee 07/27/2015	Ward 7: S Black	09/30/15	\$ 20.00
7041	Town Trustee 07/27/2015	Ward 8: D Hauman	09/30/15	\$ 20.00
7041	Town Trustee 07/27/2015	Ward 9: J Fruin	09/30/15	\$ 20.00
7041	Town Trustee 06/22/2015	Mayor: T Renner	09/30/15	\$ 20.00
Compensation (Salaries) TOTAL				\$ 14,200.00
Assessor's Claims				
9151	Auto Expense	City of Bloomington/Others (Estimated)	09/01/15	\$ 200.00
9161	Telephone	McLeod USA/PAETEC/Windstream (Estimated)	09/01/15	\$ 40.00
9161	Telephone	Frontier/Verizon North (Estimated)	09/01/15	\$ 215.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	09/01/15	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	09/01/15	\$ 400.00
9171	Utilities	NICOR (Estimated)	09/01/15	\$ 250.00
9291	Janitorial	MarcFirst	09/01/15	\$ 150.00
9301	Computer Services	BN Assoc of Realtors Inc	09/01/15	\$ 180.00
9301	Computer Services	Danny Bowman (Estimated)	09/01/15	\$ 6,000.00
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	09/01/15	\$ 150.00
9311	Mapping/GIS Services	McLean County Regional Planning Commission/McGis	09/01/15	\$ 35,200.00
Assessor's Claims TOTAL				\$ 42,935.00
Community Agency Funding				
1024	Transportation	YWCA McLean County	09/01/15	\$ 10,000.00
1027	Senior Services	Peace Meal Senior Nutrition Program	09/01/15	\$ 25,000.00
1027	Senior Services	Prairie State Legal Services Inc	09/01/15	\$ 8,500.00
Community Agency Funding TOTAL				\$ 43,500.00
Services & Expenses				
1035	Publishing	Pantagraph (Estimated)	09/01/15	\$ 250.00
1040	Building Maintenance	Hermes Sales & Service (Estimated)	09/01/15	\$ 544.75
1040	Building Maintenance	Illini Fire Equipment (Estimated)	09/01/15	\$ 225.00
1040	Building Maintenance	Raney Termite Control, Inc.	09/01/15	\$ 37.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply Inc (Estimated)	09/01/15	\$ 250.00
1042	Janitorial Services & Supplies	MarcFirst	09/01/15	\$ 245.00
Services & Expenses TOTAL				\$ 1,551.75

GENERAL TOWN ADMINISTRATION FUND: Exhibit "A" (continued)

REQUEST FOR PAYMENT: **August 24, 2015** Meeting

Supervisor's Claims				
8121	Janitorial	MarcFirst	09/01/15	\$ 350.00
8131	Utilities	City of Bloomington Water Dept	09/01/15	\$ 271.29
8131	Utilities	Illinois Power Co dba Ameren Illinois	09/01/15	\$ 586.20
8131	Utilities	NICOR	09/01/15	\$ 29.41
8141	Telephones	McLeod USA/PAETEC/Windstream	09/01/15	\$ 33.71
8141	Telephones	Frontier/Verizon North	09/01/15	\$ 301.94
8151	Car Expense	BMCU VISA/COB/Huck's/WEX	09/01/15	\$ 16.20
8181	Equipment Repair/Rental	BMCU Visa/Dennison Ford/Toyota Financial Services	09/01/15	\$ 309.49
8181	Equipment Repair/Rental	Xerox Financial Services	09/01/15	\$ 242.52
8221	Computer/Contract Services	Valutec	09/01/15	\$ 120.20
Supervisor's Claims TOTAL				\$ 2,260.96
TOTAL Request for Payment				\$ 104,447.71

City of Bloomington Township

STATEMENT OF FUNDS

Month of: **JULY 2015**

		Evergreen Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 761,006	\$ 1,198,034	\$ 1,080,058	\$ 3,039,097
Revenues	Interest	\$ 32	\$ 44	\$ 40	\$ 116
	Income from Trusts	\$ 1,139			\$ 1,139
	Other Income	\$ -	\$ 20,879	\$ -	\$ 20,879
	Personal Property Replacement Tax	\$ 7,488	\$ 20,619	\$ 5,173	\$ 33,280
	Opening/Closing Fees	\$ 1,900			\$ 1,900
	Sales	\$ 6,109			\$ 6,109
	Inspection Fee	\$ 225			\$ 225
	Refunds and Recoveries			\$ 2,145	\$ 2,145
Total Revenues		\$ 16,893	\$ 41,541	\$ 7,358	\$ 65,792
Expenditures	Administrative Expenses	\$ 2,151			\$ 2,151
	Assessor's Office		\$ 2,406		\$ 2,406
	Capital Improvements	\$ 6,112			\$ 6,112
	Casework/General Assistance			\$ 35,884	\$ 35,884
	Cemetery Operations	\$ 3,461			\$ 3,461
	Compensation & Benefits	\$ 41,405	\$ 102,413		\$ 143,818
	less payroll liability	\$ (1,278)	\$ 395		\$ (882)
	Services & Expenses		\$ 1,593		\$ 1,593
Supervisor's Office		\$ 3,257		\$ 3,257	
Total Expenditures		\$ 51,852	\$ 110,064	\$ 35,884	\$ 197,800
FUND BALANCES at Month End		\$ 726,047	\$ 1,129,511	\$ 1,051,531	\$ 2,907,089

Revenue Distribution Report Fiscal Year To Date

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
Tax Levy for Tax Year 2014		\$ 506,600	\$ 1,395,000	\$ 350,000	\$ 2,251,600
Percentage		22.4996%	61.9559%	15.5445%	100.0000%
Personal Property Replacement Tax					
	04/07/2015 03-2015	\$ 11,062	\$ 30,462	\$ 7,643	\$ 49,167
	05/07/2015 04-2015	\$ 9,114	\$ 25,098	\$ 6,297	\$ 40,509
	TOTAL	\$ 20,177	\$ 55,560	\$ 19,113	\$ 89,676
Tax Levy for Tax Year 2014					
	05/27/2015 01-2015	\$ 105,533	\$ 290,570	\$ 72,886	\$ 468,989
	06/09/2015 02-2015	\$ 106,235	\$ 292,505	\$ 73,371	\$ 472,111
	06/16/2015 03-2015	\$ 49,468	\$ 136,203	\$ 34,165	\$ 219,835
	TOTAL	\$ 261,236	\$ 719,278	\$ 180,421	\$ 1,160,935

Phillips & Associates, CPAs, P.C.

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Pontiac, IL 61764
Phone: 815-842-2138
Fax: 815-844-3197

August 13, 2015

To the Board of Trustees
Town of the City of Bloomington, Illinois

We have audited the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Town of the City of Bloomington, Illinois for the year ended March 31, 2015. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our response to request for proposal letter to you letter outlining the terms of our services. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of the City of Bloomington, Illinois are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2015. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no sensitive estimates affecting the Town of the City of Bloomington, Illinois' financial statements.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no sensitive disclosures affecting the financial statements implemented during the current fiscal year.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. As part of our engagement, we assisted management with adjustments made regarding accounting for investments in the cemetery trust fund records, and to convert the Township's government funds to a government-wide basis for financial statement purposes, which were material, but planned as part of this engagement.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 13, 2015.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

The other information and statistical sections are presented for purposes of additional analysis and are not a required part of the financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

We also issued a communication on the system of internal control stating we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This information is intended solely for the use of the Township Board of Trustees and management of Town of the City of Bloomington, Illinois and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Phillips & Associates, CPAs, P.C.

Phillips & Associates, CPAs, P.C.
Normal, Illinois

Phillips & Associates, CPAs, P.C.

1600 Hunt Drive, Suite B
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Pontiac, IL 61764
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To the Board of Trustees Town of the City of Bloomington, Illinois

In planning and performing our audit of the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Town of the City of Bloomington, Illinois as of and for the year ended March 31, 2015, in accordance with auditing standards generally accepted in the United States of America, we considered the Township's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of management, Township Board of Trustees, and others within the organization, and is not intended to be, and should not be, used by anyone other than these parties.

Phillips & Associates, CPAs, P.C.

Normal, Illinois
August 13, 2015

TOWN OF THE CITY OF BLOOMINGTON, ILLINOIS

ANNUAL FINANCIAL REPORT

As of and for the Year Ended

March 31, 2015

Phillips & Associates, CPAs, P.C.