

Coe Township Meeting Minutes – 20 May 21, 2013

The meeting was called to order at 7pm.

Original board members attending: Ann Tague, Mark Kruckenberg, Brent Brinkmeier, Wayne Brinkmeier, Craig Wainwright, and Brenna Francisko. Absent were Tony Hughes and Heather Danielowski.

New board members attending: Steve Simpson, Rick Mitton, Paul Riewerts, Mark Kruckenberg, Betsey Morthland, Mike O'Hara, and Bev Hansen.

Guests attending were: Rich Morthland, Kenny Reveal, Stanley Woodburn, Pat Morthland, and Jim Hecker.

Minutes from the meeting were read. Mark moved to approve minutes, Wayne 2nd, motion passed.

Supervisor report:

- there was one use of the building last month
- Craig will meet with Steve Simpson to change over bank account signatures and safe deposit box

Assessor report:

- Ann got an expected book from Rock Island County

No other reports were available.

New board members were sworn in (Steve – Township Supervisor; Rick – Road Commissioner; Paul, Mark, Betsey, and Mike – Trustees; Bev – Township Clerk) Thanks given to out-going members.

The Town Budget and Road Budget prepared by Brenna were discussed. Regarding the Town Budget, the increased budget amount for Administration Expenditures was questioned. There are minor increases to several areas such as training costs and a required financial audit which led to the increase.

For the Road Budget, it was decided to increase the budgeted amount for Diesel Fuel due to the increased fuel prices present today.

The Budgets will be voted on in June after the public has an opportunity to comment on them.

Because of the new incoming board, a financial audit will be conducted. Brenna researched prices for such an audit, the firm that had performed the previous audit offered a bid of \$3900. Darrell Strohmman bid \$2500. A motion to give the bid to Darrel Strohmman was made by Betsey, Paul 2nd, motion was passed.

Bookkeeping services were discussed, in the past Brenna performed duties of both Township Clerk and Bookkeeping. Mark moved to retain Brenna as accountant, Betsey 2nd, motion was passed.

Cleaning services for the township building were discussed. Joan DeCap had been doing the cleaning for \$40/hour (the job takes about 1 hour), she has resigned. Beth Quilty has expressed an interest in doing the job. Betsey moved and Paul 2nd to hire her, motion passed. Joanne will fill her in on what the job duties are.

Record Retention was discussed. The township has a variety of records dating many years past. The State of Illinois is sending a person to determine what records need to be kept and what can be destroyed. The person is scheduled to be there at 9:30 am, Wed. 22 May 2013.

Meeting Date and Time was discussed. Paul moved and Mike 2nd, to continue Township meetings on the 3rd Monday at 6:30 pm. Motion passed. The next meeting will be June 17, 2013 at 6:30pm.

Mark moved to adjourn, Paul 2nd, motion passed.