

**Minutes – Board of Town Trustees
July 16, 2015**

STATE OF ILLINOIS
Crawford County
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 p.m. July 16, 2015.

The following official business was transacted. The meeting was called to order by Chairman Larry McCoy.

Clerk Vickie Gribben then called the roll.

PRESENT:	Larry McCoy	Township Supervisor
	Vickie Gribben	Township Clerk
	Dave Lachenmayr	Township Highway Commissioner
	Shirley Berry	Township Trustee
	Lori Hodge	Township Trustee
	Pat Richards	Township Trustee
	Greg Wolfe	Township Trustee
ABSENT:	Sue Roberts	Assessor

Persons from the public attending the meeting were as follows: Lacey Kerns, Becky Taylor, Janie Thackrey.

Item 3, Pledge of Allegiance.

Under Item 4, Mr. McCoy asked if the trustees had any questions or changes concerning the minutes of the June 18, 2015 regular Monthly Board Meeting. There being none, Shirley Berry made the motion, seconded by Lori Hodge, to approve the minutes as written. Motion carried with vote as follows: Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes.

Under Item 5A, the Supervisor's report, Mr. McCoy read the beginning and ending monthly account balances from June 1, 2015 to June 30, 2015 for the Total Town Money Market, the General Assistance Money Market, and the Total Road and Bridge Money Market. He noted the interest rate has remained the same on the Certificates of Deposit at First Robinson Savings Bank. Mr. McCoy stated that \$360.00 has been received for assistance cases done from April 1, 2015 to June 30, 2015 for the other townships. \$3,957.84 has been disbursed for the fiscal year for General Assistance and \$566.10 for Emergency Assistance.

Under Item 5B, Highway Commissioner's report, Mr. Lachenmayr said the crew had been trying to catch up with the mowing, but that the rainfall continues to make things difficult. The crew has mowed the intersections two to three times. The ditches have been full of water. The crew will try to catch up on the mowing the road side of the ditch and then hopefully the back side of ditch.

Under Item 5C, Assessor's report, Sue Roberts was absent.

Item 6A, Continued Business, Discussion of cemetery mausoleums. Mr. McCoy asked the trustees about their suggestions last month on the proposed repair or replacement of the badly deteriorating mausoleums in Robinson New Cemetery. Ms. Hodge mentioned that placing a notice in the daily paper about repairing or replacing ledgers was proposed in an effort to give the living relatives a chance to arrange and pay for the repair. Ms. Berry mentioned that banning further full length ledgers in the cemeteries was also suggested. Mr. McCoy said no action could be taken at this meeting, but changes could be voted upon on next month's agenda. It was noted that ledgers are very expensive and cremations are being done more often now because of the expense of a full burial. Columbariums, monuments which can hold multiple cremains, are now being purchased and do not necessarily require grave openings. Mr. McCoy suggested that Ms. Berry and Mr. Wolfe, members of the cemetery committee, meet before next month's regular meeting with the goal of reviewing the current rules and making necessary revisions. Mr. McCoy made the motion to place revisions to the rules on the August 2015 meeting agenda, one of which is not allowing mausoleums in the new sections (15, 16, and 17) of Robinson New Cemetery. Pat Richards seconded the motion. Motion carried with vote as follows: Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes.

Item 7A, New Business, Kemper CPA-Audit Report. Mr. McCoy introduced Krista McClaren of Kemper CPA, who supervised the annual audit of Robinson Township. Ms. McClaren asked the trustees to keep in mind that the audit was of the financial statements as of March 31, 2015. She reminded the Board that the Township is responsible for the financial statements and that Kemper issues an opinion on the financial statements. Kemper has issued a clean opinion, meaning everything that Kemper has proposed has been recorded and reflected in these financial statements and that the statements properly reflect the findings of the Township as of March 31, 2015. She noted that the Township uses the modified cash basis of accounting—cash received, cash expended. She referred to the balance sheet on page 3 and then to each individual fund on page 5 and stated that the money in those funds is restricted—meaning that it must be used only for those individual purposes. On page 6, she referred to the Net change in fund balances which shows receipts less expenses for the different Township funds. She noted Road & Bridge expended more than it took in because of the land purchase. All in all, she concluded, cash balances are good. “You have sufficient funds based on where you stand as of March 31.”

She asked for questions before proceeding to required communications for which Kemper is responsible. Essentially, the letter To Management and Board of Trustees of July 16, 2015, states that Kemper had no problems with the audit: “The financial statement disclosures are neutral, consistent, and clear.” Under *Difficulties Encountered in Performing the Audit*: “We encountered no significant difficulties in dealing with management in performing and completing our audit.” She noted the Supervisor and secretaries were very helpful. Lacey had everything very organized. Any adjustments Kemper proposed had been recorded. There were no unusual findings. Ms. McClaren then noted the two page document which recommended things to be strengthened. One recommendation was that “...the Township maintain a listing of all culverts installed including the location, date, type, and size of culvert installed as well as the amount and individual invoiced, if applicable. This listing should include culverts installed that the Township previously had on hand, as well those culverts ordered and delivered directly to the site.” Mr. Lachenmayr responded that he had already implemented the recommendation. Mr. McCoy called for a motion to accept the Audit Report. Lori Hodge made the motion. Greg Wolfe seconded. Motion carried with vote as follows: Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes; and Larry McCoy-yes.

Item 8A, Approval of Town, General Assistance, and Payroll bills. Pat Richards moved to approve payment of Town, G.A., and Payroll bills. Shirley Berry seconded the motion. Motion carried with vote as follows: Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes.

Item 8B, Shirley Berry made a motion to pay the Road District bills. Lori Hodge seconded the motion. Motion carried with vote as follows: Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes; Pat Richards.

Item 8C: Shirley Berry made a motion, seconded by Lori Hodge, to pre-approve payment of Elected Officials for the time period of July 17, 2015 through August 20, 2015. Motion carried with vote as follows: Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes.

Item 9: Shirley Berry made a motion, seconded by Lori Hodge, to pay per diem. Motion carried with vote as follows: Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes.

Item 10: Public Comments. There were none

Item 11: Greg Wolfe made the motion to adjourn the meeting. Shirley Berry seconded. Motion carried with all in favor voting aye.

Meeting adjourned at 6:31 P.M.

Respectfully submitted,

Vickie Gribben
Township Clerk

Larry McCoy
Township Supervisor