

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, January 28, 2019
PLACE: Bloomington City Hall
TIME: 5:45 pm

AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: ~~Cherry Lawson, Town Clerk~~, *Leslie Yocum, Interim Township Clerk*
- IV. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the December 17, 2018 Board Meetings as submitted by Cherry Lawson, Town Clerk. (Recommend that the Minutes of the December 17, 2018 Meeting be approved as presented.)
 - B. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of December 2018 accounts. (Recommend that the Audits be approved as presented.)
 - C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)
- V. Draft Fiscal Year (FY) 2020 Budget Ordinance. (Recommend that the draft FY 2020 Budget Ordinance be accepted and placed on file for thirty (30) day review period.)
 - VI. Line Item Appropriation Transfers for Evergreen Memorial Cemetery. (Recommend that the Transfer of Appropriations be approved and the Ordinance passed.)
 - VII. Reports by Elected Officials
 - A. Comments: Deb Skillrud, Township Supervisor.
 - B. Comments: Steve Scudder, Township Assessor.
 - VIII. Public Comments
 - IX. Adjournment

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MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, DECEMBER 17, 2018; 5:45 P.M.

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of the City Hall Building at 5:45 p.m. on December 17, 2018. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees: Kim Bray, Jamie Mathy, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, David Sage, Diana Hauman, and Tari Renner.

Elected officials present: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present: Cherry Lawson, Township Clerk.

Approval of Minutes of the November 26, 2018 Board Meeting, as submitted by Cherry Lawson, Township Clerk.

Motion by Trustee Schmidt, seconded by Trustee Bray that the Minutes of November 26, 2018 Meeting be approved as presented.

Motion carried, (viva voce).

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of November 2018 accounts as amended.

Motion by Trustee Schmidt, seconded by Trustee Bray that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Buragas, Black, Sage, Mwilambwe, Schmidt, Painter, Bray, Mathy and Renner.

Nays: none.

Motion carried.

Approval of the General Town Fund, Anticipated Expenditures as presented and certified.

Motion by Trustee Schmidt, seconded by Trustee Bray that the Anticipated Expenditures be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Buragas, Black, Sage, Mwilambwe, Schmidt, Painter, Bray, Mathy and Renner.

Nays: none.

Motion carried.

Deborah Skillrud, Township Supervisor, addressed the Board. She referenced an email sent to the Board this day addressing PA 100 – 0983, (i.e. Township Clerk attestation). She was pleased to have a Board interested in reaffirming the Township’s commitment to transparency. There were ambiguities in this new law. She stressed that the Township had already demonstrated compliance according to the Township’s legal counsel, outside auditor and TOIRMA, (Township Officials of Illinois Risk Management Association). As Supervisor, she did not issue checks/payments. This task is performed by the Comptroller. A Township staff member cannot issue a check/payment. Invoices were reviewed by the Supervisor, Assessor and/or Cemetery Board, then forwarded onto the Comptroller for payment processing. Each check/payment is reviewed by Township staff members, including the Supervisor, as part of separation of duties and internal controls.

Ms. Skillrud cited Trustees’ questions. It seemed logical for her, as Supervisor, to meet with the new Township Clerk. There would be a review of the Township’s current procedures and review the comments/questions raised by the Board. Any formal policy would be shared with the Board. There would be guidance from the Township’s legal counsel, outside auditor and new Township Clerk. There were no plans to change the current procedure. There might be clarification which would address any Board concerns. Any action would result in the Township going above and beyond this new law.

Ms. Skillrud also informed the Board of an opportunity for a GA, (General Assistance), client who had taken the CDL exam. He was currently homeless and did not have a truck to take the road exam which would lead to employment. The Township worked with Nussbaum Transportation. Nussbaum sponsored the individual who was able to retake the exam through Heartland Community College. The Township would continue its support as this individual transitions to full employment.

Steve Scudder, Assessor, addressed the Board. The Assessor Office had completed its review, and the information was currently under review by the County’s Supervisor of Assessments Office. The results should be received in the next month. The report included a tax rate chart from 2015 – 2017. Property owners needed to be aware of the market value of their

property and the number of eligible property exemptions. This would ensure that each property owner was paying their fair share of the property tax.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Schmidt, seconded by Trustee Bray to adjourn. Time: 5:54 p.m.

Motion carried, (viva voce).

Cherry L. Lawson, Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **28th day of January 2019**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **28th day of January 2019**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$533,499.23** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$93,209.37** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,267,521.39** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR were made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **DECEMBER 2018**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	75,819	
Investments: Illinois Fund (as of 11/30/2018)	\$	526,087	
Investments: Prairie State Bank & Trust (64)	\$	1,467,248	
		<u> </u>	
Public Funds at Commencement			\$ 2,069,154

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$	43	
Interest: Prairie State Bank (64)	\$	273	
Interest: Illinois Funds (1085)	\$	1,050	
Other Income - Retiree Insurance	\$	1,339	
Personal Property Replacement Tax	\$	4,181	
		<u> </u>	
Public Funds Received This Month			\$ 6,885
Public Funds Available			<u>\$ 2,076,039</u>

Public Funds Expended This Month

Change in Payroll Liabilities 12/31/2018	\$	181,676	
		<u> </u>	
TOTAL Public Funds at Month End			<u>\$ 1,894,230</u>

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	93,209	
Investments: Illinois Fund (as of 12/31/2018)	\$	533,499	
Investments: Prairie State Bank & Trust (64)	\$	1,267,521	
		<u> </u>	
TOTAL Public Funds at Month End			<u>\$ 1,894,230</u>

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$	75,819	
Deposits			
Interest: Prairie State Bank & Trust (53)	\$	43	
Other Income - Retiree Insurance	\$	1,339	
Transfer from Prairie State Bank & Trust Reserve (64)	\$	200,000	
Total Deposits for Month		<u> </u>	
		\$ 201,381	
Total Funds Available			\$ 277,200
Checks Written			
Assessor's Office Expenses	\$	23,294	
Community Agency Funding	\$	12,500	
Compensation & Benefits	\$	99,123	
Services & Expenses	\$	2,940	
Supervisor's Office Expenses	\$	43,819	
PPRT Transfer to Cemetery Fund	\$	1,371	
PPRT Transfer to General Assistance Fund	\$	812	
Total Checks Written		<u> </u>	
		\$ 183,859	
Change in Payroll Liabilities 12/31/2018	\$	132	
Total Checks Written		<u> </u>	
		\$ 183,991	
Prairie State Bank & Trust (53) Balance at Month End			<u>\$ 93,209</u>

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$	107,176	
Plus Outstanding Deposits	\$	8,608	
Less Outstanding Checks	\$	(22,575)	
		<u> </u>	
Checkbook Balance per Reconciliation			<u>\$ 93,209</u>

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Dec-18

Revenue			
7000 Interest		\$ 1,366	
7400 Other Income		\$ 1,339	
7600 Personal Property Replacement Tax		\$ 4,181	
	Total Revenue	<u> </u>	\$ 6,885
	Total Income		<u>\$ 6,885</u>
Expense			
Assessor's Office			
9141 Rent/Debt Service		\$ 21,126	
9171 Utilities		\$ 121	
9251 Education/Meetings/Conferences		\$ 45	
9271 Appraisal Services		\$ 980	
9291 Janitorial		\$ 150	
9301 Computer Services		\$ 466	
9312 Membership Dues		\$ 405	
	Total Assessor's Office		\$ 23,294
Community Agency Funding			
1025 GA Workfare Development/Client Services		\$ 12,500	
	Total Community Agency Funding		\$ 12,500
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$ 7,833	
7021 TWP Assessor		\$ 8,000	
7031 Town Clerk		\$ 200	
7041 Town Trustees		\$ 540	
7051 General Assistance Staff		\$ 28,223	
7061 Deputy Assessors		\$ 29,020	
7081 IMRF/Employer		\$ 8,690	
7091 FICA (SS/MC)/Employer		\$ 5,184	
7101 Group Medical/Employer		\$ 11,430	
7111 State Unemployment/Employer		\$ 3	
	Total Compensation (Salaries) & Benefits		\$ 99,123
Services & Expenses			
1038 Other Expenditures		\$ 77	
1039 Debt Service-Principal & Interest		\$ 254	
1040 Building Maintenance		\$ 37	
1042 Janitorial Services & Supplies		\$ 282	
1045 Special Projects		\$ 2,290	
	Total Services & Expenses		\$ 2,940
Supervisor's Office			
8101 Rent/Debt Service		\$ 39,374	
8121 Janitorial		\$ 188	
8131 Utilities		\$ 182	
8151 Car Expense		\$ 97	
8161 Education/Conference/Meetings		\$ 240	
8181 Equipment Repair/Rental		\$ 40	
8191 Office Supplies		\$ 12	
8201 Printing		\$ 118	
8221 Computer/Contract Services		\$ 3,569	
	Total Supervisor's Office		\$ 43,819
	Total Expense		<u>\$ 181,676</u>
Net Income			<u><u>\$ (174,791)</u></u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>Dec-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 8,485	\$ 9,800	\$ (1,315)	86.6%
7400 Other Income	\$ 37,063	\$ 35,225	\$ 1,838	105.2%
7450 Township Litigation Income	\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax	\$ 91,095	\$ 90,000	\$ 1,095	101.2%
7800 Tax Levy	\$ 1,544,401	\$ 1,545,000	\$ (599)	100.0%
Total Revenue	\$ 1,681,044	\$ 1,680,050	\$ 994	100.1%
Total Income	\$ 1,681,044	\$ 1,680,050	\$ 994	100.1%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 21,544	\$ 21,544	\$ -	100.0%
9151 Auto Expense	\$ 492	\$ 3,000	\$ (2,508)	16.4%
9161 Telephone	\$ 2,161	\$ 2,500	\$ (339)	86.4%
9171 Utilities	\$ 3,773	\$ 5,800	\$ (2,027)	65.1%
9191 Postage	\$ -	\$ 500	\$ (500)	0.0%
9201 Office Supplies	\$ 469	\$ 1,200	\$ (731)	39.1%
9211 Publications & Printing	\$ -	\$ 1,150	\$ (1,150)	0.0%
9231 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 2,000	\$ (2,000)	0.0%
9251 Education/Meetings/Conferences	\$ 2,731	\$ 15,000	\$ (12,269)	18.2%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 11,907	\$ 35,000	\$ (23,093)	34.0%
9291 Janitorial	\$ 1,350	\$ 2,000	\$ (650)	67.5%
9301 Computer Services	\$ 3,268	\$ 10,000	\$ (6,732)	32.7%
9311 Mapping/GIS Services	\$ -	\$ 35,500	\$ (35,500)	0.0%
9312 Membership Dues/Assessor's Staff	\$ 1,294	\$ 2,000	\$ (706)	64.7%
Total Assessor's Office	\$ 48,990	\$ 151,194	\$ (102,204)	32.4%
Community Agency Funding				
1023 Mental Health/Community Medical	\$ 8,500	\$ 20,000	\$ (11,500)	42.5%
1025 GA Workfare Development/Client Services	\$ 21,496	\$ 25,500	\$ (4,004)	84.3%
1026 Youth Services	\$ 27,500	\$ 37,500	\$ (10,000)	73.3%
1027 Senior Services	\$ 40,000	\$ 68,500	\$ (28,500)	58.4%
Total Community Agency Funding	\$ 97,496	\$ 151,500	\$ (54,004)	64.4%
Compensation & Benefits				
7011 TWP Supervisor	\$ 70,500	\$ 94,000	\$ (23,500)	75.0%
7021 TWP Assessor	\$ 72,000	\$ 96,000	\$ (24,000)	75.0%
7031 Town Clerk	\$ 1,800	\$ 2,500	\$ (700)	72.0%
7041 Town Trustees	\$ 1,640	\$ 2,800	\$ (1,160)	58.6%
7051 General Assistance Staff	\$ 253,616	\$ 396,000	\$ (142,384)	64.0%
7061 Deputy Assessors	\$ 257,034	\$ 404,000	\$ (146,966)	63.6%
7081 IMRF/Employer	\$ 77,674	\$ 163,000	\$ (85,326)	47.7%
7091 FICA (SS/MC)/Employer	\$ 45,804	\$ 77,000	\$ (31,196)	59.5%
7101 Group Medical/Employer	\$ 112,654	\$ 170,000	\$ (57,346)	66.3%
7111 State Unemployment/Employer	\$ 171	\$ 1,200	\$ (1,029)	14.3%
Total Compensation & Benefits	\$ 892,893	\$ 1,406,500	\$ (513,607)	63.5%

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Dec-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,760	\$ 1,500	\$ 260	117.4%
1029 Auditing Expense	\$ -	\$ 12,000	\$ (12,000)	0.0%
1030 Legal Expense	\$ 10,314	\$ 12,000	\$ (1,686)	86.0%
1034 Insurance	\$ 12,611	\$ 14,000	\$ (1,389)	90.1%
1035 Publishing	\$ 351	\$ 500	\$ (149)	70.2%
1038 Other Expenditures	\$ 480	\$ 4,000	\$ (3,520)	12.0%
1039 Debt Service - Principal & Interest	\$ 254	\$ 100	\$ 154	254.2%
1040 Building Maintenance	\$ 3,864	\$ 6,000	\$ (2,136)	64.4%
1042 Janitorial Services & Supplies	\$ 3,873	\$ 4,000	\$ (127)	96.8%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ 8,735	\$ 82,000	\$ (73,265)	10.7%
Total Services & Expenses	\$ 42,243	\$ 336,100	\$ (293,857)	12.6%
Supervisor's Office				
8091 Postage	\$ -	\$ 1,500	\$ (1,500)	0.0%
8101 Rent/Debt Service	\$ 40,000	\$ 40,000	\$ -	100.0%
8121 Janitorial	\$ 1,688	\$ 2,100	\$ (413)	80.4%
8131 Utilities	\$ 5,660	\$ 9,500	\$ (3,840)	59.6%
8141 Telephones	\$ 2,708	\$ 4,000	\$ (1,292)	67.7%
8151 Car Expense	\$ 695	\$ 2,000	\$ (1,305)	34.7%
8161 Education/Conference/Meetings	\$ 1,886	\$ 2,000	\$ (114)	94.3%
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$ 1,980	\$ 8,000	\$ (6,020)	24.7%
8191 Office Supplies	\$ 1,401	\$ 4,000	\$ (2,599)	35.0%
8201 Printing	\$ 954	\$ 500	\$ 454	190.8%
8211 Publications	\$ 25	\$ 250	\$ (225)	10.0%
8221 Computer/Contract Services	\$ 4,446	\$ 16,900	\$ (12,454)	26.3%
8241 Membership Dues	\$ 35	\$ 150	\$ (115)	23.3%
Total Supervisor's Office	\$ 61,477	\$ 95,900	\$ (34,423)	64.1%
Total Expense	\$ 1,143,100	\$ 2,141,194	\$ (998,094)	53.4%
Net Income	\$ 537,944	\$ (461,144)	\$ 999,088	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
12/03/2018	8225	Soaring Eagle Cleaning Services LLC	-600.00
12/04/2018	Transfer	Prairie State Bank & Trust	200,000.00
12/04/2018	8226	American Pest Control Inc	-37.00
12/04/2018	8227	NJS Enterprises Inc	-3,400.00
12/04/2018	8228	Bowman, Danny	-980.00
12/04/2018	8229	Maruna, Thomas O	-97.01
12/04/2018	8230	NICOR Gas	-156.98
12/05/2018	EFT	EFT-Valutec Card Solutions	-169.00
12/11/2018	8231	Coldwell Banker, Honig-Bell	-45.00
12/11/2018	8232	Verizon Wireless	-71.66
12/11/2018	8233	Xerox Corporation	-39.60
12/11/2018	8234	Community Health Care Clinic	-12,500.00
12/11/2018	8235	Fogler Signs	-2,290.00
12/11/2018	8236	Blmngtn-Normal Economic Dev Council	-25.00
12/14/2018	20181215	EFT-Payroll	-23,564.12
12/14/2018	15475542	EFT-Federal Tax Deposit	-8,835.70
12/14/2018	0518531744	EFT-IL Tax Deposit	-1,525.09
12/14/2018	EFT	TASC (Total Administrative Services Corp)	-1,507.43
12/18/2018	8237	Chase Bank (formerly Bank One, NA)	-60,754.22
12/18/2018	8238	VISA (DLS)	-304.14
12/18/2018	8239	IAAO--Int'l Assoc of Assessing Officers	-210.00
12/18/2018	8240	McLean County Chamber of Commerce	-60.00
12/18/2018	8241	VISA (SRS)	-589.75
12/18/2018	8242	City of Bloomington Water Dept	-146.45
12/28/2018	20181231	EFT-Payroll	-22,961.82
12/28/2018	30999095	EFT-Federal Tax Deposit	-8,267.38
12/28/2018	0386996896	EFT-IL Tax Deposit	-1,445.61
12/28/2018	EFT	TASC (Total Administrative Services Corp)	-1,509.11
12/28/2018	8243	NCPERS Group Life Ins	-128.00
12/28/2018	8244	Renner, Tari	-55.41
12/28/2018	8245	City of Bloomington Health Insurance	-20,064.85
12/28/2018	99798	EFT-IMRF	-17,900.90
12/28/2018	0647043744	IDES--IL Dept of Employment Security	-3.15
12/28/2018	09985774558	IMRF - Illinois Municipal Retirement Fund	1,340.12
12/28/2018	74261401	EFT-Federal Tax Deposit	-151.54
12/28/2018	1934396064	EFT-IL Tax Deposit	-20.87
12/28/2018	41453	Town of the City of Bloomington - CEM	8,608.07
12/28/2018	8247	Brines, Dee	-1.32
12/28/2018	8262	Town of the City of Bloomington - CEM	-1,370.56
12/28/2018	8263	Town of the City of Bloomington - GA	-811.68
12/31/2018	Credit	Interest	42.51
		Total	<u><u>17,390.35</u></u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **28th day of January 2019**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **28th day of January 2019**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$19,380.31** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$717,789.17** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR were made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: DECEMBER 2018

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 43,012	
Investments: Prairie State Bank & Trust (19)	\$ 717,637	
	<u> </u>	
Public Funds at Commencement		\$ 760,649

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$ 7	
Interest: Prairie State Bank (19)	\$ 152	
Personal Property Replacement Tax	\$ 812	
	<u> </u>	
Public Funds Received This Month		\$ 971
Public Funds Available		<u>\$ 761,620</u>

Public Funds Expended This Month

	<u>\$ 24,451</u>
TOTAL Public Funds at Month End	<u>\$ 737,169</u>

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 19,380	
Investments: Prairie State Bank & Trust (19)	\$ 717,789	
	<u> </u>	
TOTAL Public Funds at Month End		<u>\$ 737,169</u>

Checking Account Activity

Checkbook Balance at Commencement	\$ 43,012	
Deposits:		
Interest: Prairie State Bank & Trust (00)	\$ 7	
Personal Property Replacement Tax	\$ 812	
Total Deposits for Month	<u> </u>	
	\$ 819	
Total Funds Available		\$ 43,831
Checks Written: General Assistance		\$ 24,451
Checkbook Balance at Month End		<u>\$ 19,380</u>

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$ 20,993	
Plus Outstanding Deposits	\$ 812	
Less Outstanding Checks	\$ (2,425)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u>\$ 19,380</u>

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Dec-18

Revenue				
7000 Interest		\$	160	
7600 Personal Property Replacement Tax		\$	812	
	Total Revenue			\$ 971
	Total Income			\$ 971
Expense: CW				
6011 Groceries/Personal Essentials		\$	5,519	
6021 Rent		\$	13,635	
6051 Utilities		\$	1,180	
6071 Emergency Assistance		\$	1,653	
6091 Burial		\$	1,500	
6101 Transportation		\$	207	
6121 Allowances		\$	756	
	Total CW			\$ 24,451
	Total Expense			\$ 24,451
	Net Income			\$ (23,479)

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income		<u>Dec-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest	\$	1,360	\$ 2,000	\$ (640)	68.0%
7400 Other Income	\$	-	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$	17,660	\$ 17,000	\$ 660	103.9%
7700 Refunds & Recoveries	\$	37,839	\$ 40,000	\$ (2,161)	94.6%
7800 Tax Levy	\$	299,856	\$ 300,000	\$ (144)	100.0%
	Total Revenue	\$ 356,715	\$ 359,150	\$ (2,435)	99.3%
	Total Income	\$ 356,715	\$ 359,150	\$ (2,435)	99.3%
Expense					
CW					
6011 Groceries/Personal Essentials	\$	58,432	\$ 123,000	\$ (64,568)	47.5%
6021 Rent	\$	123,636	\$ 250,000	\$ (126,364)	49.5%
6051 Utilities	\$	14,637	\$ 36,000	\$ (21,363)	40.7%
6061 Medical	\$	-	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$	37,078	\$ 70,000	\$ (32,922)	53.0%
6081 Hospital	\$	-	\$ 10,000	\$ (10,000)	0.0%
6091 Burial	\$	1,500	\$ 3,000	\$ (1,500)	50.0%
6101 Transportation	\$	2,188	\$ 50,000	\$ (47,812)	4.4%
6121 Allowances	\$	6,293	\$ 15,000	\$ (8,707)	42.0%
	Total CW Expense	\$ 243,764	\$ 577,000	\$ (333,236)	42.2%
	Total Expense	\$ 243,764	\$ 577,000	\$ (333,236)	42.2%
	Net Income	\$ 112,951	\$ (217,850)	\$ 330,801	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
12/04/2018	34096	Ameren Illinois	-265.38
12/04/2018	34097	Dotson, Bernard & Rearn M	-445.00
12/04/2018	34098	Pelhank, Wayne A dba Heartland Apt Mgmt	-265.00
12/04/2018	34099	Thomason Trust, Lula M	-265.00
12/04/2018	34100	City of Bloomington Water Department	-187.88
12/04/2018	34101	Bloomington Leased Housing Associates VI	-65.00
12/04/2018	34102	Cardinal Ridge (was Southgate)	-530.00
12/04/2018	34103	Downtowner Apts, The	-25.00
12/04/2018	34104	Labyrinth Outreach Services to Women	-200.00
12/04/2018	34105	Carmody-Flynn Funeral Home LLC	-1,500.00
12/04/2018	34106	B&B Property Group LLC	-100.00
12/04/2018	34107	Calandra, Jeffrey	-200.00
12/04/2018	34108	Clothier Land Trust H-187 %Willow Creek	-530.00
12/04/2018	34109	Jones, Betty J %AB Rentals	-200.00
12/04/2018	34110	M&M Real Estate Partnership LLC %ClassAct	-265.00
12/04/2018	34111	Masching, Douglas R	-766.00
12/04/2018	34112	Montgomery, Justin M	-265.00
12/04/2018	34113	Moore Enterprises dba Grandview Estates	-265.00
12/04/2018	34114	No Limits Real Estate LLC	-530.00
12/04/2018	34115	Powell, M & Kudrys, M dba RTPF Investment	-265.00
12/04/2018	34116	Heartland Community College	-250.00
12/04/2018	34117	Apartment Investors XVIII c/o RCS	-483.00
12/04/2018	34118	Williams, Danarion T %Kimberly Williams	-250.00
12/04/2018	34119	Moore, J A dba Maple Grove Estates	-265.00
12/05/2018	EFT	EFT-Kroger via Valutec	-5,518.72
12/11/2018	34120	BHA; Blmgt Housing Authority (rent)	-477.00
12/11/2018	34121	BHA; Blmgt Housing Authority (laundry)	-155.00
12/11/2018	34122	Hairmasters Institute of Cosmetology Inc	-15.00
12/11/2018	34123	Home Sweet Home Ministries, Inc	-200.00
12/11/2018	34124	Jones, Betty J %AB Rentals	-233.00
12/11/2018	34125	SASIL Properties LLC %Douglas R Masching	-265.00
12/11/2018	34126	Ameren Illinois	-294.70
12/11/2018	34127	Gruber, Ronald C dba Gruber Rentals	-200.00
12/11/2018	34128	Hafner, Fred & Paula dba Hafner Rev Trust	-260.00
12/11/2018	34129	Khant, EstRanjanbala&Ramniklal %ABRentals	-120.00
12/11/2018	34130	Salvation Army	-200.00
12/11/2018	34131	City of Bloomington Water Department	-96.87
12/11/2018	34132	Clothier Land Trust H-187 %Willow Creek	-145.00
12/11/2018	34133	GMTK Management	-265.00
12/11/2018	34134	Moore Enterprises, Alexander Estates	-265.00
12/11/2018	34135	SRIM LLC %Redbird Property Mgmt Inc	-265.00
12/11/2018	34136	Welch, Gloria J	-200.00
12/11/2018	34137	Zoeller & Burcham Properties LLC	-200.00
12/11/2018	34138	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-205.00
12/11/2018	34139	M&M Real Estate Partnership LLC %ClassAct	-244.90
12/11/2018	34140	Bloomington Portfolio LLC %PLS	-265.00
12/11/2018	34141	Covert, John Michael & Joseph W Vilmos	-265.00
12/11/2018	34142	Jessen, Chad & Micha dba Red Rock Prop	-265.00
12/11/2018	34143	Joyner, Roderick L	-265.00
12/11/2018	34144	Allied Properties LLC	-265.00
12/18/2018	34145	Miller Trust, Annetta O dba Miller Prop	-265.00
12/18/2018	34146	Ameren Illinois	-151.01
12/18/2018	34147	RV Horizons Inc dba Bloomington GW MHPLLC	-530.00
12/18/2018	34148	BHA; Blmgt Housing Authority (laundry)	-85.00
12/18/2018	34149	BHA; Blmgt Housing Authority (rent)	-306.00
12/18/2018	34150	Calandra, Jeffrey	-200.00
12/18/2018	34151	Huck's/WEX Bank	-207.13
12/18/2018	34152	BLOOMNORM LLC	-359.00

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
12/18/2018	34153	Cortez, Kyle Thomas	-200.00
12/18/2018	34154	Dotson, Bernard & Rearn M	-122.59
12/18/2018	34155	Trujillo, Ledy	-265.00
12/18/2018	34156	Stone, Jerry L & Tina	-200.00
12/20/2018	34157	Mayor's Manor LTD Partnership (laundry)	-6.00
12/20/2018	34158	Mayor's Manor LTD Partnership (rent)	-160.00
12/20/2018	34159	Ameren Illinois	-144.45
12/20/2018	34160	Cardinal Ridge (was Southgate)	-265.00
12/20/2018	34161	NICOR Gas	-40.00
12/20/2018	34162	BHA; Blmgtm Housing Authority (laundry)	-40.00
12/20/2018	34163	BHA; Blmgtm Housing Authority (rent)	-377.00
12/20/2018	34164	Dotson, Bernard & Rearn M	-265.00
12/20/2018	34165	Labyrinth Outreach Services to Women	-200.00
12/20/2018	34166	Armstrong, John D	-265.00
12/20/2018	34167	Pedcor Homes Corp dba Fox Hill Apts	-265.00
12/28/2018	8263	EFT-Personal Property Replacement Tax	811.68
12/31/2018	Credit	Interest	7.14
			<u>-23,631.81</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **14th day of January 2019**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **14th day of January 2019**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance **\$61,397.53** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$187,397.61** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$127,392.18** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$207,594.57** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Cemetery Board Vice President:

Gregory E Fraley

Secretary/Treasurer for Cemetery Board:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

This **28th day of January 2019**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR were made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: **DECEMBER 2018**

Funds at Commencement

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	10,954	
Cash: Heartland Bank 7782 (Reserve)	\$	287,294	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 11/30/2018	\$	207,341	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	127,368	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2018	\$	207,429	
		<u> </u>	
Funds at Commencement			\$ 840,436

Other Funds Received This Month

Opening/Closing Fees	\$	6,500	
Marker Commission	\$	2,894	
Sale of Lots	\$	4,235	
Sale of Crypts	\$	125	
Sale of Niches	\$	402	
Sale of Burial Supplies	\$	200	
Interest: Reserve/Checking	\$	383	
Income from Trusts	\$	24	
		<u> </u>	
Total Funds Received This Month			\$ 14,763
Total Funds Available			\$ 855,199

Funds Expended This Month

TOTAL Funds at Month End \$ 791,211

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$	61,398	
Cash: Heartland Bank 7782 (Reserve)	\$	187,398	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 12/31/2018	\$	207,595	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	127,392	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2018	\$	207,429	
		<u> </u>	
TOTAL Funds at Month End			<u><u>\$ 791,211</u></u>

Checking Account Activity

Checkbook Balance at Commencement			\$ 10,954
Deposits			
Opening/Closing Fees	\$	6,500	
Marker Commission	\$	2,894	
Sale of Lots	\$	4,235	
Sale of Crypts	\$	125	
Sale of Niches	\$	402	
Sale of Burial Supplies	\$	200	
Interest: Checking	\$	383	
Transfer (to)/from Petty Cash Account (Closed)	\$	50	
Transfer (to)/from Reserve Acct 7782	\$	100,000	
Total Deposits for Month		<u> </u>	
			\$ 114,788
Total Funds Available			\$ 125,743
Checks Written			
Compensation & Benefits	\$	24,432	
Administrative Expenses	\$	3,023	
Cemetery Improvements, Maintenance & Repair	\$	32,959	
Cemetery Operations	\$	3,574	
Total Checks Written		<u> </u>	
			\$ 63,988
Total Checks Written			\$ 63,988
Checkbook Balance at Month End			<u><u>\$ 61,755</u></u>

Bank Reconciliation at Month End

Balance per Bank Statement	\$	70,579	
Less Outstanding Checks	\$	(9,182)	
		<u> </u>	
Checkbook Balance per Reconciliation			<u><u>\$ 61,398</u></u>

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Dec-18

Revenue			
42000 Opening/Closing Fee	\$	6,500	
42100 Marker Commission	\$	2,894	
42500 Sale of Lots	\$	4,235	
43000 Sale of Crypts	\$	125	
43100 Sale of Niches	\$	402	
44700 Sale of Burial Supplies	\$	200	
43500 Interest: Reserve	\$	254	
43500 Interest: Checking	\$	25	
43500 Interest: Reserve	\$	103	
49000 Income from Trusts	\$	24	
Total Revenue		\$	14,763
Total Income			\$ 14,763
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	7,825	
50102 Wages: Cemetery Staff	\$	9,492	
50201 Payroll Taxes	\$	1,176	
50202 IMRF	\$	2,184	
50203 IDES - Unemployment Insurance	\$	40	
50204 Employee Health Insurance	\$	3,698	
50205 Direct Deposit Transmittal Fees	\$	18	
Total Compensation & Benefits		\$	24,432
Administrative Expenses			
51500 Contractual Services	\$	385	
52000 Office Supplies	\$	729	
52500 Utilities	\$	849	
54500 Dues/Seminars	\$	350	
55400 Special Event Expenses	\$	232	
55450 Other Admin Expenses	\$	478	
Total Administrative Expenses		\$	3,023
Cemetery Improvements, Maintenance & Repair			
58000 Mausoleum (including debt service)	\$	32,959	
Total Cemetery Improvements, Maintenance & Repair		\$	32,959
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	493	
56500 Equipment Repairs	\$	211	
56600 Cemetery Supplies & Maintenance	\$	355	
56900 Abandoned Lot Reclamation	\$	665	
58100 Grave Markers	\$	1,581	
59900 Other Cemetery Expenses	\$	270	
Total Cemetery Operations		\$	3,574
	Total Expense		\$ 63,988
Net Income			\$ (49,225)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Dec-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 506,322	\$ 506,600	\$ (278)	99.9%
41000 Personal Property Replacement Tax	\$ 28,505	\$ 40,000	\$ (11,495)	71.3%
42000 Opening/Closing Fee	\$ 45,612	\$ 60,000	\$ (14,388)	76.0%
42100 Marker Commission	\$ 9,827	\$ 8,000	\$ 1,827	122.8%
42500 Sale of Lots	\$ 41,318	\$ 75,000	\$ (33,682)	55.1%
43000 Sale of Crypts	\$ 5,525	\$ 16,000	\$ (10,475)	34.5%
43100 Sale of Niches	\$ 5,902	\$ 15,000	\$ (9,098)	39.3%
44700 Sale of Burial Supplies	\$ 2,450	\$ 1,000	\$ 1,450	245.0%
44800 Chapel Fee	\$ (100)	\$ 500	\$ (600)	-20.0%
44850 Sale of Pet Cemetery Spaces	\$ 375	\$ 1,000	\$ (625)	37.5%
42400 Sales - Other	\$ 11	\$ 2,400	\$ (2,389)	0.5%
43500 Interest	\$ 2,917	\$ 6,000	\$ (3,083)	48.6%
49000 Income from Trusts	\$ 235	\$ 2,500	\$ (2,265)	9.4%
49020 Other Income & Special Events	\$ 55,452	\$ 2,500	\$ 52,952	2218.1%
49021 Inspection Fees	\$ 1,500	\$ 5,000	\$ (3,500)	30.0%
Total Revenue	\$ 705,851	\$ 741,500	\$ (35,649)	95.2%
Total Income	\$ 705,851	\$ 741,500	\$ (35,649)	95.2%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 77,393	\$ 100,370	\$ (22,977)	77.1%
50102 Wages: Cemetery Staff	\$ 167,800	\$ 210,000	\$ (42,200)	79.9%
50103 Trustee Compensation	\$ 2,167	\$ 3,000	\$ (833)	72.2%
50201 Payroll Taxes	\$ 17,259	\$ 23,945	\$ (6,686)	72.1%
50202 IMRF	\$ 30,919	\$ 39,215	\$ (8,296)	78.8%
50203 IDES - Unemployment Insurance	\$ 4,201	\$ 20,000	\$ (15,799)	21.0%
50204 Employee Health Insurance	\$ 45,071	\$ 60,000	\$ (14,929)	75.1%
50205 Direct Deposit Transmittal Fees	\$ 287	\$ 400	\$ (113)	71.8%
50206 TASC Annual Fees	\$ (0)	\$ 400	\$ (400)	-0.1%
Total Compensation & Benefits	\$ 345,096	\$ 457,330	\$ (112,234)	75.5%
Administrative Expenses				
51100 Casualty Insurance	\$ 19,725	\$ 22,000	\$ (2,275)	89.7%
51500 Contractual Services	\$ 12,215	\$ 10,000	\$ 2,215	122.2%
52000 Office Supplies	\$ 2,790	\$ 4,000	\$ (1,210)	69.8%
52500 Utilities	\$ 11,297	\$ 18,500	\$ (7,203)	61.1%
54000 Advertising	\$ 4,018	\$ 5,000	\$ (982)	80.4%
54500 Dues/Seminars	\$ 350	\$ 600	\$ (250)	58.3%
55500 Legal Expense	\$ 342	\$ 3,000	\$ (2,658)	11.4%
55100 Audit Expense	\$ -	\$ 9,000	\$ (9,000)	0.0%
55200 Financial Administration	\$ 12,200	\$ 18,000	\$ (5,800)	67.8%
55400 Special Event Expenses	\$ 10,781	\$ 10,000	\$ 781	107.8%
55450 Other Admin Expenses	\$ 4,773	\$ 4,500	\$ 273	106.1%
57900 Office Equipment	\$ 2,951	\$ 1,000	\$ 1,951	295.1%
Total Administrative Expenses	\$ 81,441	\$ 105,600	\$ (24,159)	77.1%
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 5,889	\$ 8,500	\$ (2,611)	69.3%
57800 Operating Equipment	\$ 56,870	\$ 30,000	\$ 26,870	189.6%
58000 Mausoleum (including debt service)	\$ 126,840	\$ 110,792	\$ 16,048	114.5%
58150 Real Estate for Parking Lot	\$ -	\$ 40,000	\$ (40,000)	0.0%
58250 Real Estate--repurchase lots	\$ -	\$ 42,000	\$ (42,000)	0.0%
58300 Veterans Memorial	\$ -	\$ 10,000	\$ (10,000)	0.0%
58400 Scattering Grounds/Ossuary	\$ 6,717	\$ 4,000	\$ 2,717	167.9%
Total Cemetery Improvements, Maintenance & Repairs	\$ 196,316	\$ 245,292	\$ (48,976)	80.0%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Dec-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 7,060	\$ 10,000	\$ (2,940)	70.6%
56000 Tree Removal/Monument Repair	\$ 27,500	\$ 12,000	\$ 15,500	229.2%
56500 Equipment Repairs	\$ 3,586	\$ 4,000	\$ (414)	89.6%
56600 Cemetery Supplies & Maintenance	\$ 3,799	\$ 2,500	\$ 1,299	152.0%
56700 Rental Equipment & Short-term Leases	\$ 137	\$ 1,000	\$ (863)	13.7%
56800 IGA for Leaves/Branches	\$ 6,000	\$ 6,000	\$ -	100.0%
56900 Abandoned Lot Reclamation	\$ 2,029	\$ 5,000	\$ (2,971)	40.6%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 8,091	\$ 16,000	\$ (7,909)	50.6%
57603 Road, Fence, Lot, Drains	\$ 2,232	\$ 19,000	\$ (16,768)	11.7%
57700 Equipment Building	\$ 177	\$ 1,000	\$ (823)	17.7%
58100 Grave Markers	\$ 10,193	\$ 9,000	\$ 1,193	113.3%
59900 Other Cemetery Expenses	\$ 3,270	\$ 5,000	\$ (1,730)	65.4%
Total Cemetery Operations	\$ 74,074	\$ 91,000	\$ (16,926)	81.4%
Total Expense	\$ 696,927	\$ 899,222	\$ (202,295)	77.5%
Net Income	\$ 8,924	\$ (157,722)	\$ 166,646	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
12/02/2018	Credit	Interest	11.69
12/04/2018	1204180678	Transfer	50,000.00
12/04/2018	Deposit	HBT - Heartland Bank & Trust	414.04
12/05/2018	Deposit	HBT - Heartland Bank & Trust	1,069.75
12/07/2018	Deposit	HBT - Heartland Bank & Trust	2,300.00
12/10/2018	Deposit	HBT - Heartland Bank & Trust	194.50
12/11/2018	41438	Heartland Bank & Trust - mausoleum	-5,066.00
12/11/2018	41439	AT&T Mobility	-189.87
12/11/2018	41440	Chief City Mechanical, Inc.	-146.00
12/11/2018	41441	ColdSpring Memorial Group	-1,180.80
12/11/2018	41442	Evergreen FS Inc	-485.85
12/11/2018	41443	Martin Sullivan Inc	-120.03
12/11/2018	41444	Mescher Law Offices PC	-665.00
12/11/2018	41445	Midwest Equipment II	-168.00
12/11/2018	41446	PC Guy	-40.00
12/11/2018	41447	Pontiac Granite Co Inc	-670.00
12/11/2018	41448	RP Lumber Company Inc	-103.38
12/11/2018	41449	VISA BMCU...1484	-2,028.80
12/13/2018	Deposit	HBT - Heartland Bank & Trust	692.00
12/13/2018	Transfer	Heartland Bank & Trust - close out Petty Cash Acct	50.00
12/13/2018	Deposit	HBT - Heartland Bank & Trust	964.85
12/14/2018	20181215	Payroll Direct Deposit	-4,824.03
12/14/2018	92966103	EFTPS - IRS	-1,403.64
12/14/2018	41450	TX Child Support SDU	-85.00
12/18/2018	41451	Core 3 - Construction Services	-27,892.80
12/18/2018	41452	City of Bloomington Water Dept	-409.03
12/19/2018	1219182019	Transfer	50,000.00
12/20/2018	Deposit	HBT - Heartland Bank & Trust	6,328.86
12/20/2018	Deposit	HBT - Heartland Bank & Trust	1,458.75
12/27/2018	Deposit	HBT - Heartland Bank & Trust	389.00
12/28/2018	Deposit	HBT - Heartland Bank & Trust	355.00
12/28/2018	Deposit	HBT - Heartland Bank & Trust	48.25
12/28/2018	20181231	Payroll Direct Deposit	-6,625.93
12/28/2018	74202926	EFTPS - IRS	-2,046.86
12/28/2018	41454	TX Child Support SDU	-85.00
12/28/2018	0966641312	IL Dept of Revenue	-713.02
12/28/2018	41453	City of Bloomington TWP - Reimburse	-8,607.89
12/28/2018	0445761184	IDES - IL Dept of Emp Sec	-40.40
12/28/2018	41455	NICOR Gas	-249.66
12/31/2018	Credit	Interest	13.46
		Total	<u><u>50,443.16</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
)SS
COUNTY OF McLEAN)

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **December 18, 2018, to January 28, 2019.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **28th day of January 2019.**

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **28th day of January 2019.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner
Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR were made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"
 REQUEST FOR PAYMENT: **January 28, 2018** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	01/31/19	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	02/15/19	\$ 3,916.67
7021	TWP Assessor	S Scudder	01/31/19	\$ 4,000.00
7021	TWP Assessor	S Scudder	02/15/19	\$ 4,000.00
7041	Town Trustee 12/17/2018	Ward 1: J Mathy	03/31/19	\$ 20.00
7041	Town Trustee 12/17/2018	Ward 2: D Sage	03/31/19	\$ 20.00
7041	Town Trustee 12/17/2018	Ward 3: M Mwilambwe	03/31/19	\$ 20.00
7041	Town Trustee 12/17/2018	Ward 4: A Buragas	03/31/19	\$ 20.00
7041	Town Trustee 12/17/2018	Ward 5: J Painter	03/31/19	\$ 20.00
7041	Town Trustee 12/17/2018	Ward 6: K Schmidt	03/31/19	\$ 20.00
7041	Town Trustee 12/17/2018	Ward 7: S Black	03/31/19	\$ 20.00
7041	Town Trustee 12/17/2018	Ward 8: D Hauman	03/31/19	\$ 20.00
7041	Town Trustee 12/17/2018	Ward 9: K Bray	03/31/19	\$ 20.00
7041	Town Trustee 12/17/2018	Mayor: T Renner	03/31/19	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,033.34
Assessor's Claims				
9151	Auto Expense	BMCU Visa/COB/WEX/Sam Leman/Others (Estimated)	01/31/19	\$ 1,300.00
9161	Telephone	Frontier/Verizon North (Estimated)	01/31/19	\$ 315.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	01/31/19	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	01/31/19	\$ 400.00
9171	Utilities	NICOR Gas (Estimated)	01/31/19	\$ 250.00
9231	Equipment	BMCU Visa/COB/Others (Estimated)	01/31/19	\$ 5,000.00
9231	Equipment	BMCU Visa/Widmer Interiors/Others (Estimated)	01/31/19	\$ 1,000.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Scudder/Others (Estimated)	01/31/19	\$ 1,500.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	01/31/19	\$ 150.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers	01/31/19	\$ 120.00
9301	Computer Services	BMCU Visa/COB/McGIS	01/31/19	\$ 20,000.00
9301	Computer Services	BMCU Visa/COB/Verizon Wireless (Estimated)	01/31/19	\$ 100.00
Assessor's Claims TOTAL				\$ 30,285.00
Services & Expenses				
1028	Membership Dues	Township Officials of Illinois (TOI) Clerks Division	01/31/19	\$ 50.00
1028	Membership Dues	Township Officials of Illinois (TOI) Trustees Division	01/31/19	\$ 50.00
1029	Auditing Expense	Phillips & Associates, CPAs, PC	01/31/19	\$ 50.00
1030	Legal Expense	Mescher Law	01/31/19	\$ 1,976.00
1040	Building Maintenance	Hermes Sales & Service (Estimated)	01/31/19	\$ 297.00
1040	Building Maintenance	American Pest Control	01/31/19	\$ 37.00
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	01/31/19	\$ 262.50
Services & Expenses TOTAL				\$ 2,722.50
Supervisor's Claims				
8091	Postage	BMCU Visa/US Postmaster (Estimated)	01/31/19	\$ 100.00
8121	Janitorial	Soaring Eagle Cleaning Services	01/31/19	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	01/31/19	\$ 21.53
8131	Utilities	Illinois Power Co dba Ameren Illinois	01/31/19	\$ 290.59
8131	Utilities	NICOR Gas (Estimated)	01/31/19	\$ 945.56
8141	Telephones	Frontier/Verizon North	01/31/19	\$ 293.46
8151	Car Expense	T Maruna/others	01/31/19	\$ 86.66
8161	Education/Conference/Meetings	BMCU VISA/D Skillrud/others	01/31/19	\$ 71.16
8161	Education/Conference/Meetings	BMCU VISA/T Covert/others	01/31/19	\$ 4.50
8181	Equipment Repair/Rental	Xerox Financial Services	01/31/19	\$ 514.96
8191	Office Supplies	BMCU Visa/Quill/Sam's Club/Others (Estimated)	01/31/19	\$ 1,458.23
8221	Computer/Contract Services	EFT-Valutec	01/31/19	\$ 77.00
8241	Membership Dues	Township Officials of Illinois (TOI); Caseworker's Division	01/31/19	\$ 100.00
Supervisor's Claims TOTAL				\$ 4,151.15
TOTAL Request for Payment				\$ 53,191.99

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **DECEMBER 2018**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 840,436	\$ 2,069,154	\$ 760,649	\$ 3,670,239
Revenues	Interest	\$ 383	\$ 1,366	\$ 160	\$ 1,908
	Income from Trusts	\$ 24			\$ 24
	Other Income	\$ -	\$ 1,339		\$ 1,339
	Personal Property Replacement Tax	\$ -	\$ 4,181	\$ 812	\$ 4,992
	Marker Commissions	\$ 2,894			\$ 2,894
	Opening/Closing Fees	\$ 6,500			\$ 6,500
	Sales	\$ 4,962			\$ 4,962
	Total Revenues	\$ 14,763	\$ 6,885	\$ 971	\$ 22,619
Expenditures	Administrative Expenses	\$ 3,023			\$ 3,023
	Assessor's Office		\$ 23,294		\$ 23,294
	Capital Improvements	\$ 32,959			\$ 32,959
	Casework/General Assistance			\$ 24,451	\$ 24,451
	Cemetery Operations	\$ 3,574			\$ 3,574
	Community Agency Funding		\$ 12,500		\$ 12,500
	Compensation & Benefits	\$ 24,432	\$ 99,123		\$ 123,555
	less change in payroll liability	\$ -	\$ 132		\$ 132
	Services & Expenses		\$ 2,940		\$ 2,940
	Supervisor's Office		\$ 43,819		\$ 43,819
	Total Expenditures	\$ 63,988	\$ 181,809	\$ 24,451	\$ 270,247
Fund Balances at Month End		\$ 791,211	\$ 1,894,230	\$ 737,169	\$ 3,422,611

Revenue Distribution Report Fiscal Year To Date ~ FY2019

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2017	\$ 506,525	\$ 1,545,023	\$ 299,977	\$ 2,351,525
	Percentage	21.5403%	65.7030%	12.7567%	100.0000%
Personal Property Replacement Tax					
	08/03/2017 correction on 04/24/2018	\$ 336	\$ 992	\$ 166	\$ 1,493
	04/10/2018 03-2018	\$ 7,797	\$ 23,784	\$ 4,618	\$ 36,199
	05/07/2018 04-2018	\$ 7,948	\$ 24,244	\$ 4,707	\$ 36,899
	08/16//2018 05-2018	\$ 6,193	\$ 18,891	\$ 3,668	\$ 28,752
	08/31/2018 06-2018	\$ 626	\$ 1,909	\$ 371	\$ 2,906
	10/08/2018 07-2018	\$ 5,605	\$ 17,096	\$ 3,319	\$ 26,019
	12/07/2018 08-2019	\$ 1,371	\$ 4,181	\$ 812	\$ 6,363
	TOTAL	\$ 29,876	\$ 91,095	\$ 17,660	\$ 138,631
Tax Levy Extension for Tax Year 2017					
	05/29/2018 01-2018	\$ 108,827	\$ 331,949	\$ 64,450	\$ 505,226
	06/11/2018 02-2018	\$ 106,359	\$ 324,421	\$ 62,989	\$ 493,768
	06/15/2018 03-2018	\$ 48,719	\$ 148,604	\$ 28,853	\$ 226,176
	08/27/2018 04-2018	\$ 92,504	\$ 282,158	\$ 54,783	\$ 429,445
	09/07/2018 05-2018	\$ 93,300	\$ 284,587	\$ 55,254	\$ 433,141
	09/17/2018 06-2018	\$ 42,568	\$ 129,842	\$ 25,210	\$ 197,620
	11/28/2018 07-2018	\$ 14,045	\$ 42,841	\$ 8,318	\$ 65,204
	TOTAL	\$ 506,322	\$ 1,544,401	\$ 299,856	\$ 2,350,579



FOR: Honorable Township Trustees

SUBJECT: Draft Fiscal Year (FY) 2020 Budget

RECOMMENDATION/MOTION: Recommend that the draft FY 2020 Township Budget be accepted and placed on file for thirty (30) day review period.

BACKGROUND: It has been a standard business practice at the Township to place the draft budget for the upcoming fiscal year on the Board's January meeting agenda. This has been done to ensure compliance with two (2) Township laws: 1.) 25 ILCS 200/2 – 30 addresses the Assessor's Office budget's presentation sixty (60) days prior to the start of the fiscal year; and 2.) 50 ILCS 330/3 addresses Township budget availability thirty (30) days prior to the Public Hearing.

Township staff's preference has been to present the budget document in its entirety. The month of February does not have thirty (30) days. Presentation occurs at the Board's January meeting. Budget Ordinance adoption appears on the Board's March meeting agenda. This schedule results in adoption of the Township's Budget Ordinance prior to the start of the fiscal year.

Township law, (50 ILCS 330/3), states that within or before the end of the first quarter of each fiscal year, the township board shall adopt the budget ordinance. If the budget ordinance is not passed prior to the start of the fiscal year, then a continuing annual budget ordinance must be passed which allows the expenditure of funds during the first quarter.

The draft budget will be presented to the Board at the January 28, 2019 meeting. Adoption of the Budget Ordinance will appear on the Board's March 25, 2019 meeting agenda. This timeline allows adequate time for feedback from the Board and citizens.

ADMINISTRATOR RESPONSE: I hope that the Board will support my recommendation regarding the draft FY 2020 budget. I welcome your feedback and/or questions.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

Town of the City of Bloomington

FY2020 Budget ~ *Preliminary Draft*

For Tax Year 2018

04/01/2019 - 03/31/2020

LEVY COMPARISONS	<i>Tax Year:</i>	2015	2016	2017	2018
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600
General Town Fund		1,595,000	1,495,000	1,645,000	1,645,000
General Assistance Fund		150,000	250,000	200,000	200,000
Total LEVY		2,251,600	2,251,600	2,351,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Fund Balance on 04/01/2019		373,212	1,432,695	648,266	2,454,173
Projected Revenues	Interest	3,500	9,000	2,000	14,500
	Income from Trusts	500			500
	Other Income & Special Events	5,000	33,880	150	39,030
	Township Litigation Income		25		25
	Personal Property Replacement Tax	30,000	75,000	17,000	122,000
	Opening/Closing Fee	60,000			60,000
	Marker Commission	8,000			8,000
	Sales	95,900			95,900
	Inspection Fee	3,000			3,000
	Refunds and Recoveries			40,000	40,000
	Tax Levy	506,600	1,645,000	200,000	2,351,600
Total Projected Revenues		712,500	1,762,905	259,150	2,734,555
Projected Expenditures	Administrative Expenses	95,217			95,217
	Assessor's Office		150,144		150,144
	Cemetery Improvements, Maintenance & Repairs	201,800			201,800
	Casework/General Assistance			463,000	463,000
	Cemetery Operations	142,500			142,500
	Community Agency Funding		156,400		156,400
	Compensation & Benefits	481,298	1,348,840		1,830,138
	Services & Expenses		299,435		299,435
	Supervisor's Office		96,600		96,600
Total Projected Expenditures		920,815	2,051,419	463,000	3,435,234
Projected Fund Balance on 03/31/2020		164,897	1,144,181	444,416	1,753,494

Average Monthly Expenditures	76,735	150,118	38,583
Number of Months in Reserve at end of FY	2.15	7.62	11.52

Town of the City of Bloomington

Evergreen Memorial Cemetery Fund FY2020 Budget ~ Preliminary Draft

For Tax Year 2018
04/01/2019 - 03/31/2020

		FY 2014 Actual		FY 2015 Actual		FY 2016 Actual		FY 2017 Actual		FY 2018 Actual		FY 2019 (estimated as of 12/31/2018)		FY 2020 (Draft)	
Beginning Public Fund Balance			319,270		409,307		331,229		395,690		584,421		530,934		373,212
Revenues	Interest		262		317		357		2,580		3,628		4,000		3,500
	Income from Trusts						3,102		6,908		2,522		2,100		500
	Personal Property Replacement Tax		45,864		43,828		44,024		41,690		40,192		32,500		30,000
	Opening/Closing Fee		42,642		56,503		49,123		68,224		72,775		52,000		60,000
	Marker Commission		6,008		6,267		6,867		6,765		8,542		9,900		8,000
	Sales		114,030		153,687		151,340		104,953		99,334		76,200		95,900
	Sale of Lots		42,323		66,681		58,476		79,368		84,009		56,000		70,000
	Sale of Crypts		6,955		9,505		10,730		10,410		8,865		8,000		10,000
	Sale of Niches		14,600		11,730		22,495		12,075		4,010		8,500		10,000
	Sale of Burial Supplies		1,502		2,700		1,250		2,700		850		3,000		1,500
	Chapel Fee				300				400		100		100		1,000
	Sale of Pet Cemetery Spaces										1,500		500		1,000
	Other Sales					2,400		0		0			100		2,400
	Inspection Fee		2,850		2,550		2,850		3,525		4,225		2,200		3,000
	Other Income & Special Events		4,335		6,922		25,141		57,576		13,124		56,000		5,000
	Tax Levy		506,194		506,022		505,993		505,413		506,135		506,600		506,600
	Total Revenues		673,534		713,325		732,807		797,634		750,476		741,500		712,500
Expenditures	Administrative Expenses		69,747		82,706		84,534		116,541		88,261		105,600		95,217
	Casualty Insurance		19,268		19,461		19,734		20,033		20,048		19,725		20,317
	Contractual Services		5,708		8,407		3,079		3,635		10,742		15,000		10,000
	Office Supplies		3,091		3,454		2,558		3,350		3,802		4,000		4,000
	Utilities		14,200		16,140		14,623		15,336		16,073		15,000		18,500
	Advertising		7,075		7,841		4,707		5,521		1,716		5,000		2,000
	Dues/Seminars		725		725		599		749		1,044		600		600
	Legal Expense		3,250		5,514		0		0		90		3,000		3,000
	Audit Expense		6,650		6,845		6,700		6,775		6,850		6,900		7,100
	COBT for Financial		0		0		12,200		12,200		12,200		12,200		12,200
	Special Event Expenses		5,661		10,733		16,190		42,847		9,003		12,000		10,000
	Other Admin Expenses		4,049		3,587		3,545		5,746		6,693		8,175		4,500
	Office Equipment		70		0		599		349		0		4,000		3,000
	Cemetery Improvements, Maintenance & Repairs		87,810		191,916		94,208		84,037		152,320		245,292		201,800
	Flags & Poles		9,001		5,667		9,474		7,303		9,114		8,500		5,000
	Operating Equipment		16,502		16,181		19,192		15,942		19,506		70,000		71,800
	Mausoleum (including debt service)		62,308		60,838		60,792		60,792		110,792		143,000		62,000
	Real Estate for Parking Lot		0		109,229		0		0		0		13,000		5,000
	Real Estate--repurchase lots		0		0		0		0		0		792		0
	Veterans Memorial		0		0		4,750				11,994		2,000		43,000
	Dirt Shelter		0		0		0		0		0		0		11,000
	Scattering Grounds/Ossuary		0		0		0		0		914		8,000		4,000
	Cemetery Operations		67,927		108,462		79,562		64,088		141,866		91,000		142,500
	Fuel, Oil & Equipment		12,642		12,157		8,717		7,542		7,719		10,000		11,000
	Tree Removal/Monument Repair		6,402		13,200		30,541		10,550		19,100		30,000		30,000
	Equipment Repairs		8,976		5,210		8,279		5,393		7,250		5,500		4,000
	CEM Supplies & Maintenance		2,726		2,666		2,076		2,670		10,102		5,000		5,000
	Rental Equipment & Leasing		0		0		0		88		198		750		1,000
	IGA for leaves/branches		0		0		2,200		2,200		5,000		6,000		7,000
	Abandoned Lot Reclamation										5,431		2,300		5,000
	Office Repairs & Maintenance		8,402		341		45						500		3,000
	Grounds Maintenance/Repair		2,252		9,091		13,241		9,392		38,025		10,000		16,000
	Road, Fence, Lot, Drains		19,531		39,086		1,877		105		33,350		3,450		40,000
	Equipment Building		2,224		17,406		19		12,144				500		1,000
	Other CEM Expenses		222				7,314				0		5,000		10,500
	Grave Markers		4,551		9,307		5,254		14,004		15,691		12,000		9,000
	Compensation & Benefits		358,013		408,319		416,117		400,785		421,516		457,330		481,298
	Wages: Administrative Staff		68,244		77,290		81,707		78,944		98,111		100,370		104,000
	Wages: Cemetery Staff		174,605		204,756		217,282		204,708		197,496		210,000		225,000
	Trustee Compensation		1,500		3,000		2,750		2,917		3,000		3,000		3,000
	Payroll Taxes		19,637		21,599		21,590		20,540		21,025		23,945		25,398
	IMRF		28,993		31,696		32,575		38,128		37,370		39,215		32,900
	IDES - Unemployment		5,995		12,521		12,544		11,031		9,945		20,000		20,000
	Employee Health Insurance, Etc.		59,017		57,206		46,921		43,814		53,808		60,000		70,000
	Other Payroll Expenses		23		251		749		703		760		800		1,000
	Total Expenditures		583,498		791,403		674,421		665,451		803,963		899,222		920,815
Other Financing Sources In/(Out)			12,301		2,389		-67		-12,845						
Ending Public Fund Balance			409,307		331,229		389,615		515,028		530,934		373,212		164,897
Average Monthly Expenditures			48,625		65,950		56,202		55,454		66,997		74,935		76,735
Number of Months in Reserve at end of FY			8.42		5.02		6.93		9.29		7.92		4.98		2.15

Town of the City of Bloomington

General Town Fund FY2020 Budget ~ Preliminary Draft

For Tax Year 2018
04/01/2019 - 03/31/2020

		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated as of 12/31/2018	FY 2020 (Draft)
Beginning Fund Balance		940,972	831,833	691,895	859,331	1,168,787	1,356,419	1,432,695
Revenues	Interest	261	145	1,073	3,874	8,434	11,250	9,000
	Other Income	164,237	180,834	245,481	105,378	73,480	45,000	33,880
	Township Litigation Income	20,000	0	3,020	40,385	0	0	25
	Personal Property Replacement Tax	105,262	93,565	121,227	130,336	131,443	103,095	75,000
	Tax Levy	1,161,507	1,080,311	1,393,175	1,591,588	1,493,813	1,544,401	1,645,000
	Total Revenues	1,451,267	1,354,855	1,763,976	1,871,562	1,707,170	1,703,746	1,762,905
Expenditures	Assessor's Office	133,456	99,500	97,579	89,834	72,649	118,144	150,144
	Rent/Debt Service	21,544	21,544	21,544	21,544	21,544	21,544	21,544
	Auto Expense	1,605	1,231	820	2,941	761	1,000	3,000
	Telephone	2,529	2,715	2,874	3,182	3,164	2,700	3,000
	Utilities	4,433	4,477	5,156	5,578	5,390	4,900	5,800
	Postage	138	0	74	145	245	500	300
	Office Supplies	1,275	1,784	953	1,669	1,925	1,200	2,000
	Publications & Printing	1,160	489	737	225	232	1,000	500
	Equipment	19,062	5,613	2,308	1,691	0	5,000	6,000
	Equipment Repair/Rental	1,012	246	0	40	0	1,000	1,500
	Education/Meetings/Conferences	14,207	7,640	10,443	7,136	9,605	15,000	9,000
	Replating & Remapping	0	0	0	0	0	0	9,000
	Appraisal Services	33,160	14,662	0	15,383	20,703	20,000	34,000
	Janitorial	1,820	1,540	1,680	1,840	1,650	1,800	2,000
	Computer Services	6,648	12,520	14,886	9,103	5,055	5,000	20,000
	Mapping/GIS Services	23,004	24,100	35,103	16,978	0	35,500	30,000
	Membership Dues	1,860	940	1,000	2,380	2,375	2,000	2,500
	Community Agency Funding	107,500	90,517	129,100	167,500	137,000	151,500	156,400
	Community Medical	0	517	20,000	20,000	18,500	20,000	31,000
	Transportation	30,000	10,000	10,000	10,000	0	0	0
	GA Client Service Funding	0	0	19,100	17,500	12,500	25,500	19,400
	Youth Services	42,500	42,500	42,500	42,500	37,500	37,500	37,500
	Senior Services	35,000	37,500	37,500	77,500	68,500	68,500	68,500
	Compensation & Benefits	1,191,128	1,177,715	1,224,466	1,171,773	1,190,273	1,207,000	1,348,840
	TWP Supervisor	71,919	73,833	75,833	77,833	92,667	94,000	94,000
	TWP Assessor	89,836	90,500	92,500	94,500	96,000	96,000	96,000
	Town Clerk	4,824	4,884	2,500	2,400	2,400	2,400	2,500
	Town Trustees	2,140	2,260	2,300	2,660	2,320	2,400	2,800
	GA Staff	408,230	431,243	346,714	343,840	338,944	340,000	396,000
	Deputy Assessors	305,773	272,838	306,835	327,440	339,799	350,000	404,000
	IMRF	113,227	106,836	137,905	113,202	104,334	104,000	99,000
	FICA	63,170	62,397	58,520	59,474	60,960	62,000	76,140
	Group Medical	130,937	132,048	200,299	149,474	151,922	155,000	177,000
	State Unemployment	1,072	876	1,059	948	928	1,200	1,400
	Services & Expenses	52,799	43,328	61,487	47,862	42,455	58,726	299,435
	Membership Dues	1,367	1,342	1,392	1,387	1,442	1,860	1,835
	Auditing Expense	6,650	6,650	6,700	6,775	6,850	6,900	7,500
	Legal Expense	4,250	350	1,713	4,390	5,482	14,000	10,000
	Court Costs	0	0	0	0	0	0	0
	Surety Bonds	0	0	0	0	0	0	0
	Insurance	11,809	11,927	11,968	12,303	12,288	12,611	13,000
	Publishing	752	451	555	448	498	500	1,500
	Other Expenditures	2,205	3,017	3,935	3,806	2,617	2,500	3,500
	Debt Service: Principle & Interest	10,964	8,899	6,759	4,700	2,606	255	100
	Building Maintenance	10,812	7,449	10,352	8,659	7,004	6,000	6,000
	Janitorial Services & Supplies	3,989	3,242	4,105	3,395	3,667	5,300	6,000
	Building Security	0	0	11,874	1,999	0	0	0
	Building Repairs	0	0	0	0	0	0	200,000
	Special Projects	0	0	2,134	0	0	8,800	50,000
	Supervisor's Office	75,522	83,734	83,909	85,136	77,162	92,100	96,600
	Postage	1,723	1,470	2,450	1,983	46	2,000	1,500
	Rent/Debt Service	40,000	40,000	40,000	40,000	40,000	40,000	40,000
	Janitorial	2,275	1,925	2,100	2,300	2,063	2,250	2,500
	Utilities	6,650	6,715	7,734	8,367	8,085	7,600	9,500
	Telephones	3,713	3,875	4,090	3,912	3,957	3,700	4,000
	Car Expense	2,362	1,193	172	291	825	1,000	2,000
	Education/Conference/Meetings	2,002	2,424	1,320	2,230	3,319	2,000	2,000
	Equipment	0	0	0	0	1,066	5,000	5,000
	Equipment Repair/Rental	3,946	6,255	6,737	6,624	3,862	8,000	8,000
	Office Supplies	4,063	2,875	3,159	3,778	2,090	2,500	4,000
	Printing	1,543	31	44	480	0	1,000	500
	Publications	98	98	132	50	871	100	250
	Computer/Contract Services	7,122	16,849	15,942	14,991	10,849	16,900	16,900
	Membership Dues	25	25	30	130	130	50	450
	Total Expenditures	1,560,406	1,494,793	1,596,541	1,562,105	1,519,539	1,627,470	2,051,419
Ending Fund Balance		831,833	691,895	859,331	1,168,787	1,356,419	1,432,695	1,144,181

Average Monthly Expenditures	130,034	124,566	133,045	130,175	126,628	134,889	150,118
Number of Months in Reserve at end of FY	6.40	5.55	6.46	8.98	10.71	10.62	7.62

1/17/2019

Town of the City of Bloomington

General Assistance Fund FY2020 Budget ~ *Preliminary Draft*

For Tax Year 2018

04/01/2019 - 03/31/2020

		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY2019 Estimated as of 12/31/2018	FY2020 (Draft)
Beginning Fund Balance		976,419	861,824	993,308	947,454	700,416	624,219	648,266
Revenues	Interest	222	143	962	2,153	1,772	1,700	2,000
	Other Income	-	-	-	-	-	-	150
	Personal Property Replacement Tax	44,134	49,179	30,415	15,435	19,839	22,075	17,000
	Refunds and Recoveries	77,579	56,768	43,418	41,989	65,364	47,298	40,000
	Tax Levy	486,994	567,779	349,459	149,618	249,831	299,856	200,000
Total Revenues		608,929	673,868	424,254	209,195	336,806	370,930	259,150
Expenditures	Groceries/Personal Essentials	142,672	134,719	105,660	98,132	89,937	73,040	90,000
	Rent	253,932	274,403	250,563	233,195	197,570	159,544	200,000
	Utilities	26,161	26,618	33,232	26,775	28,712	21,296	30,000
	Medical	178,837	23,082	99	338	117	100	20,000
	Emergency Assistance	33,402	24,057	31,106	46,616	42,663	51,347	70,000
	Hospital	36,585	-	297	-	-	-	10,000
	Burial	-	1,500	1,500	-	-	1,500	3,000
	Transportation	32,161	37,487	34,297	38,132	43,540	32,188	30,000
	Allowances	19,774	20,517	13,354	13,045	10,465	7,866	10,000
Total Expenditures		723,524	542,384	470,107	456,233	413,003	346,883	463,000
Ending Fund Balance		861,824	993,308	947,454	700,416	624,219	648,266	444,416

Average Monthly Expenditures	60,294	45,199	39,176	38,019	34,417	28,907	38,583
Number of Months in Reserve at end of FY	14.29	21.98	24.18	18.42	18.14	22.43	11.52
							1/17/2019



FOR: Honorable Township Trustees

SUBJECT: Line Item Appropriation Transfers

RECOMMENDATION/MOTION: Recommend that the Transfer of Appropriations be approved and the Ordinance passed.

BACKGROUND: Township statutes allow transfers between various line items in any fund in such budget and appropriation ordinance not exceeding ten percent, (10%), in aggregate of the total amount appropriated in such fund. This year, Township staff has prepared a list of line item transfers for Evergreen Memorial Cemetery.

These line item transfers represent technical adjustments and Township staff made the decision to present them at the fiscal year end where needed. The revenue amendments reflect increases in some line items and decreases in others. The expense amendments reflect decreases in some line items and increases in others. This fact has resulted in no dollar change to the expense total.

The line item transfers addressed unforeseen circumstances, (i.e. citizen automobile accidents which negatively impacted Cemetery property), expenditures that were not budgeted, (i.e. trees – some became safety hazards and others died). Purchase/replacement of operating equipment due to high and unexpected repair costs. On the revenue side, there were insurance claim dollars from property damage accidents. Private sales have not reached the budgeted projections and the state lowered Personal Property Replacement Tax, (PPRT), payments to local governmental units.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Cemetery Board and staff worked with Township staff.

ADMINISTRATOR RESPONSE: Respectfully requests that the Transfer of Appropriations be approved and the Ordinance passed.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

ORDINANCE NO. 2019 – __

**AN ORDINANCE FOR TRANSFER OF APPROPRIATIONS
FOR THE 2018 – 2019 FISCAL YEAR**

WHEREAS, on March 26, 2018, by Ordinance Number 2018 – 01, the Town of the City of Bloomington also known as City of Bloomington Township, (“Township”), passed a Budget and Appropriation Ordinance for the Fiscal Year ending March 31, 2019, which Ordinance was approved and signed on March 27, 2018;

WHEREAS, the “Township” has prepared line item transfers for the 2018 – 2019 fiscal year as provided by the Municipal Budget Law (50 ILCS 330/3) approved July 12, 1937, as amended, which authorizes transfers between line items within any fund in such Appropriation Ordinance not exceeding ten percent, (10%), of the total amount appropriated in such fund by such ordinance;

WHEREAS, adjustments between appropriated line items in the Evergreen Memorial Cemetery Fund are desirable and necessary; and

WHEREAS, line item transfers are needed as detailed below.

NOW THEREFORE BE IT ORDAINED by the Township Board of the Town of the City of Bloomington as follows:

Section 1. Ordinance Number 2018 – 01, An Ordinance Adopting Budget for the 2018 – 2019 Fiscal Year is hereby amended. The “Township” has prepared line item transfers for the fiscal year 2018 - 2019 attached hereto is hereby approved and the amounts shown therein are hereby appropriated for the uses and purposes set forth therein, see EXHIBIT A.

Section 2. Except as provided for herein, Ordinance Number 2018 – 01 shall remain in full force and effect, provided, that any budgeted or appropriated amounts which are changed by reason of the line item transfers made in Section One of this Ordinance shall be amended in Ordinance Number 2018 – 01.

Section 3. This ordinance shall take effect immediately upon passage and approval.

PASSED this 28th day of January, 2019.

APPROVED this ____ day of January, 2019.

APPROVED: _____
Deborah L. Skillrud
Township Supervisor

ATTEST: _____
Leslie Yocum
Interim Township Clerk

**EXHIBIT A.
EVERGREEN MEMORIAL CEMETERY
FY 2018- 2019 LINE ITEM TRANSFERS**

REVENUE LINE ITEM	FROM	TO
49020 Other Income	\$2,500.00	\$56,000.00
43500 Interest	\$6,000.00	\$4,000.00
49000 Income from Trusts	\$2,500.00	\$2,100.00
42000 Opening/Closing Fee	\$60,000.00	\$52,000.00
42100 Marker Commission	\$8,000.00	\$9,900.00
42500 Sale of Lots	\$75,000.00	\$56,000.00
43000 Sale of Crypts	\$16,000.00	\$8,000.00
43100 Sale of Niches	\$15,000.00	\$8,500.00
44700 Sale of Burial Supplies	\$1,000.00	\$3,000.00
44800 Chapel Fee	\$500.00	\$100.00
44850 Sale of Pet Cemetery Supplies	\$1,000.00	\$500.00
42400 Other Sales	\$2,400.00	\$100.00
49021 Inspection Fee	\$5,000.00	\$2,200.00
41000 Personal Property Replacement Tax	\$40,000.00	\$32,500.00
EXPENDITURE ITEM	FROM	TO
51100 Casualty Insurance	\$22,000.00	\$19,725.00
51500 Contractual Services	\$10,000.00	\$15,000.00
52500 Utilities	\$18,500.00	\$15,000.00
55100 Audit Expense	\$9,000.00	\$6,900.00
552000 Financial Administration	\$18,000.00	\$12,200.00
55400 Special Event Expenses	\$10,000.00	\$12,000.00
55450 Other Administration Expenses	\$4,500.00	\$8,175.00
57900 Office Equipment	\$1,000.00	\$4,000.00
57800 Operating Equipment	\$30,000.00	\$70,000.00
58000 Mausoleum including debt service	\$110,792.00	\$143,000.00
58250 Real Estate for Parking Lot	\$40,000.00	\$13,000.00
58250 Real Estate –repurchase	\$42,000.00	\$792.00
58300 Veterans Memorial	\$10,000.00	\$2,000.00
58400 Scattering Grounds/Ossuary	\$4,000.00	\$8,000.00
56000 Tree Removal/Monument Repair	\$12,000.00	\$30,000.00
56500 Equipment Repairs	\$4,000.00	\$5,500.00
56600 Cemetery Supplies & Maintenance	\$2,500.00	\$5,000.00
56700 Rental Equipment &Leasing	\$1,000.00	\$750.00
56900 Abandoned Lot Reclamation	\$5,000.00	\$2,300.00
57602 Grounds Maintenance/Repair	\$16,000.00	\$10,000.00
57603 Road, Fence, Lot, Drains	\$19,000.00	\$3,450.00
57700 Equipment Building	\$1,000.00	\$500.00
58100 Grave Markers	\$9,000.00	\$12,000.00

CITY of BLOOMINGTON TOWNSHIP
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor
DATE: January 28, 2019
RE: Township Supervisor's Report

Work Program: Jobs: (1) FT Beer Nuts; (1) FT Harbor Freight; (1) FT Westminster Village through People Ready temp agency; (1) FT Olive Garden; (1) PT Tobin's Pizza; and (1) Child Care Resource and Referral Network.

Six, (6), Township recipients work for National Able and receive Township assistance.

Five, (5), participated in Skills to Succeed at the Township Building.

Twenty-one, (21), recipients in Workfare participated in Holistic Health Classes.

Two, (2), participants were assigned to POTS program, (i.e. workfare).

Four, (4), recipients in Job Training participated in Job Skills classes at Home Sweet Home Ministries, (HSHM).

Five, (5), recipients in Workfare participated in self-enhancement classes HSHM.

One, (1), recipient provided low strain work at the Township Building.

One, (1), recipient completed Art Therapy class.

One, (1), client turned sixty-two, (62), which required permanently closing Township General Assistance file.

Township office has responded to over 485 calls during the month of December.

Recipients in Job Training Assignments have completed 145 man-hours.

Recipients in the Workfare program have completed 146 man-hours.

General Assistance (GA): Total December cases for GA listed on attached System Activity Report.

Of twenty-three, (23), shelter assistance cases served by Township: one, (1), was homeless; one, (1), resides in a home; and twenty-one, (21), were renters.

New clients by age: three clients, (12.5%), age 18 - 25; twelve clients, (50.0%), age 26 - 40; four clients, (16.7%), age 41 - 50, and four clients, (16.7%), age 51 - 62.

Thirty-three, (33), individuals, (27 GA and 6 EA), attended orientation throughout the month of December. This figure is nineteen, (19), lower than the month of November.

One, (1), GA recipient was awarded Social Security Income, (SSI). SSI reimbursements to the Township equaled \$7,155 for the month of December.

Cemetery: Facebook post this month regarding the Dorothy Gage Infant Memorial Garden:
"Because of the VERY SWEET Mickey Carroll and Evergreen Cemetery, my precious little girl whom was given angel wings so very early, was the "FIRST" infant to be laid to rest in this BEAUTIFUL Dorothy Gage Infant Memorial Garden!! I miss my daughter more than words can express, however, Mickey and the staff at Evergreen had ALWAYS treated not only myself and family with such devoted respect at the untimely moment of my infant daughter's death. Evergreen again showed their devotion, both times at my parents passing!!! I want to say THANK YOU a hundred times over!!! Your Gardens are a place of peace and love, of history and purest respect and honor. It truly and lovingly makes me so proud to be a part of it!! Thank You!!!!"

System Activity Report

[12/1/2018 - 12/31/2018] Report Date: 1/11/2019

General Assistance

Grants (New Clients) :	10	\$2,650.00
Grants (Previous Clients) :	72	\$18,935.40
In-Process :	3	
Denials :	14	
Sanctions :	13	
Terminations :	18	
	<hr/>	
	130	\$21,585.40

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	11	
Workfare :	39	
	<hr/>	
	50	

General Assistance - Work Program Expenses

Haircut :	2	\$10.00
WF 1-Ride :	2	\$30.00
WF 30 Day :	53	\$1,696.00
WF 7 Day Bus :	5	\$50.00
WF Gasoline :	7	\$217.00
	<hr/>	
	69	\$2,003.00

Emergency Assistance

Grants :	5	\$1,936.67
In-Process :	0	
Denials :	1	
	<hr/>	
	6	\$1,936.67

Additional Assistance

Transient :	6	\$124.00
	<hr/>	
	6	\$124.00

Additional Activity

A Call (phone/fax/email) :	214	
A Face-to-Face :	272	
General - Intake :	45	
General - Orientation :	55	
General - Other :	10	
JMS - Vision Denial :	1	
R - BHA :	1	
R - CHS :	1	
R - DHS :	2	
R - MCCA / LIHEAP :	7	
R - Other :	14	
R - Parole / Probation :	2	
R - Salvation Army :	4	
R - SSI :	3	
WF - Appointment :	27	
WF - Sanction :	1	
WF - Work Sponsor Site :	91	
WF Training/Education :	82	
	<hr/>	
	832	
Grand Totals:	1,093	\$25,649.07

	October 1, 2018 - December 31, 2018		October 1, 2017 - December 31, 2017	
General Assistance				
Grants (New Clients) :	37	\$8,947.36	42	\$10,405.01
Grants (Previous Clients) :	235	\$60,906.56	261	\$66,675.92
In-Process :	5		0	
Denials :	59		52	
Sanctions :	44		23	
Terminations :	77		90	
	<u>457</u>	<u>\$69,853.92</u>	<u>468</u>	<u>\$77,080.93</u>
General Assistance - Medical				
Referrals :	0		0	
Disbursements :	0		2	\$54.46
	<u>0</u>	<u>\$0.00</u>	<u>2</u>	<u>\$54.46</u>
General Assistance - Work Program Assignments				
Job Training :	54		4	
Workfare :	138		54	
	<u>192</u>		<u>58</u>	
General Assistance - Work Program Expenses				
Haircut :	8	\$40.00	10	\$50.00
ID/DMV/Fingerprinting :	1	\$10.00	0	\$0.00
Clothing/Shoes :	4	\$207.11	0	\$0.00
WF 1-Ride :	2	\$30.00	5	\$34.00
WF 30 Day :	187	\$5,984.00	172	\$5,504.00
WF 7 Day Bus :	16	\$160.00	7	\$70.00
WF Gasoline :	25	\$793.00	37	\$1,184.00
	<u>243</u>	<u>\$7,224.11</u>	<u>231</u>	<u>\$6,842.00</u>
Emergency Assistance				
Grants :	29	\$12,424.40	21	\$8,158.40
In-Process :	0		0	
Denials :	6		2	
	<u>35</u>	<u>\$12,424.40</u>	<u>23</u>	<u>\$8,158.40</u>
Additional Assistance				
Transient :	7	\$180.60	4	\$35.50
	<u>7</u>	<u>\$180.60</u>	<u>4</u>	<u>\$35.50</u>
Additional Activity				
A Call (ph/fx/email) :	824		1,040	
A Face-to-Face :	1,205		1,218	
General - Intake :	185		318	
General - Orientation :	296		388	
General - Other :	25		189	
General - Reschedule :	3		12	
JMS - Vision Denial :	1		3	
R - BHA :	6		7	
R - Chestnut :	3		5	
R - CHS :	4		3	
R - DHS :	5		1	
R - DORS :	2		66	
R - MCCA / LIHEAP :	49		64	
R - Other :	66		5	
R - Parole / Probation :	4		4	
R - PATH :	9		11	
R - Salvation Army :	11		16	
R - SSI :	13		140	
WF - Appointment :	127		2	
WF - Sanction :	8		8	
WF - Sponsor Site :	435		360	
WF Training/Education :	359		112	
	<u>3,640</u>		<u>3,972</u>	
Grand Totals:	<u>4,571</u>	<u>\$89,683.03</u>	<u>4,754</u>	<u>\$92,171.29</u>



Steven R. Scudder, Assessor
607 S. Gridley St. Suite A, Bloomington, IL 61701
Tel: (309) 828-6016 Fax: (309) 829-0663
stevenr@assessor-blm.com www.assessor-blm.com

From: Steve Scudder
Date: January 16, 2019
Subject: Assessor Report

The Board of Review closed on December 31, 2018. The following charts go back to 2012. 2018 has the largest reduction in the six year charted. In 2016 was the largest number of complaints in the six years. The table is the breakdown of 2018 by Use.

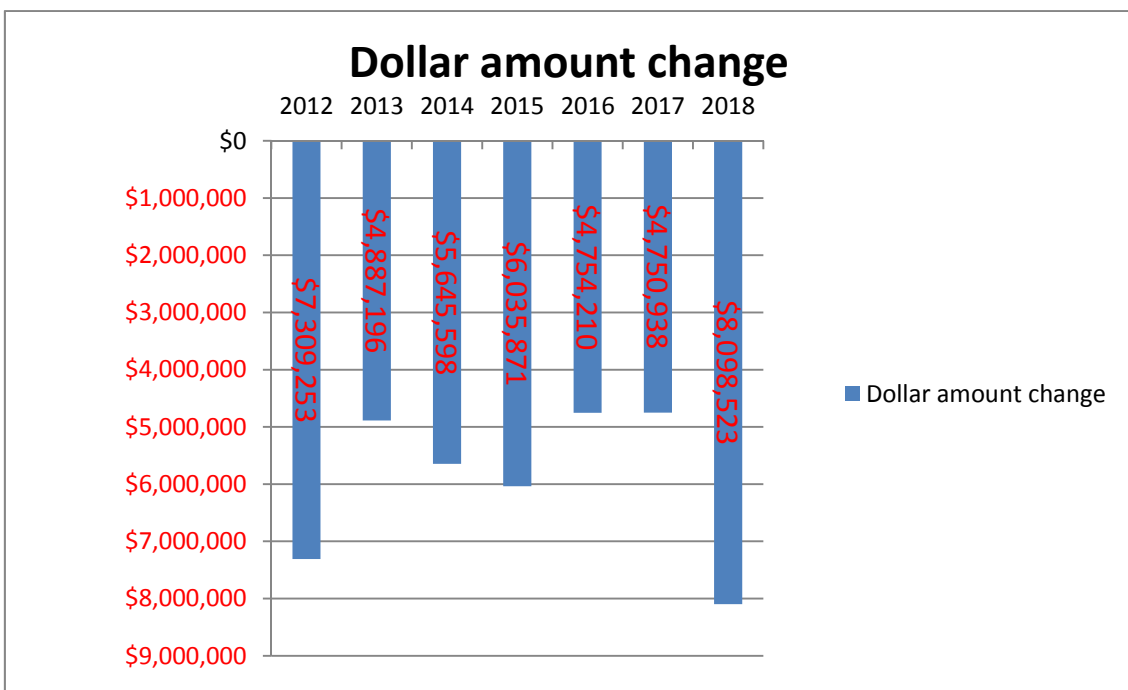


Chart 1

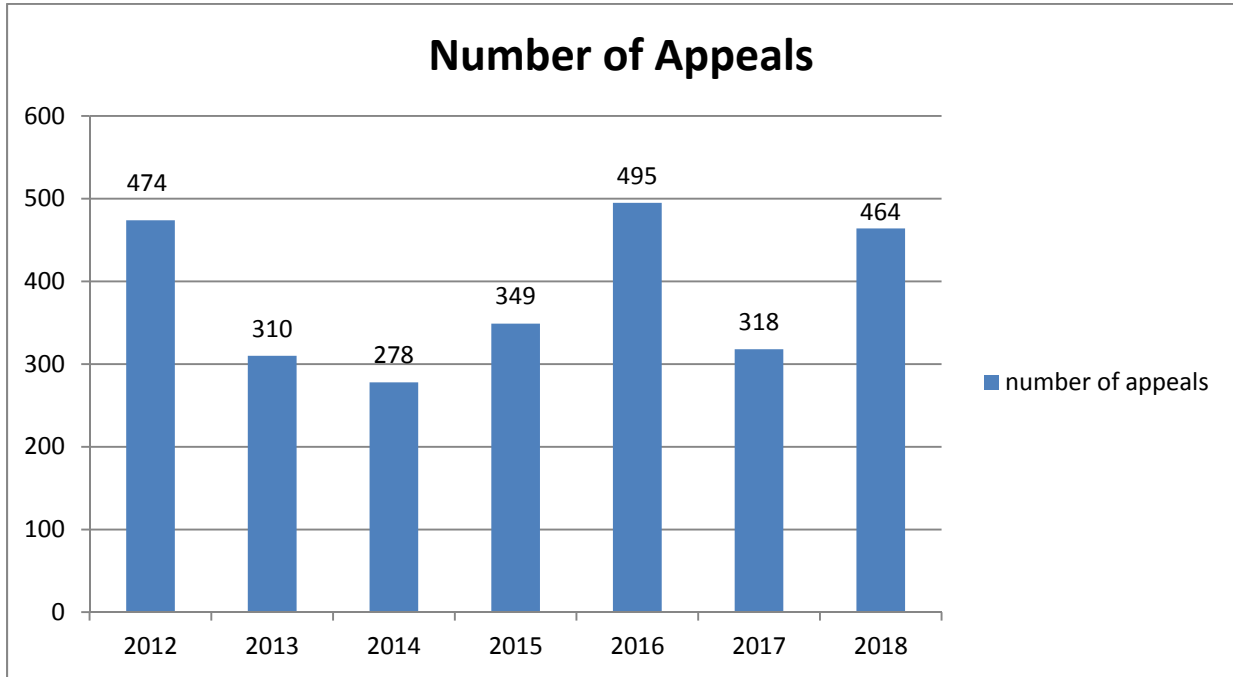


Chart 2

USE CODE	USE	# of Complaints	Sum of Board	Sum of Change
0090	Exempt	3	0	0
C 0050	Apartments > 6 Units	26	9,375,865	778,088
C 0060	Commercial Business	56	43,263,952	-5,041,560
C 0070	Commercial Office	6	1,541,717	64,314
I 0080	Industrial	1	1,466,667	-95,543
R 0030	Residential Vacant Land	11	178,158	12,637
R 0040	Single Family	296	25,788,720	-3,377,306
R 0041	Condominium	9	301,178	-33,015
R 0042	Conversion	8	262,957	-37,462
R 0043	Apartments <= 6 Units	7	293,712	-66,035
R 0044	Zero Lot Line	41	2,710,573	-302,641
Total		464	85,183,499	-8,098,523

Table