

MINUTES - BOARD of TOWN TRUSTEES

STATE of ILLINOIS

TYPE OF MEETING HELD: Regular

LASALLE COUNTY,

SS.

TIME MEETING BEGAN: 5:00pm

TOWN of BRUCE

TIME MEETING ENDED: 5:29pm

COPY

The April 9, 2019 meeting of the Bruce Township Board of Trustees opened with the Pledge of Allegiance to the Flag. Highway Commissioner John M. Barton was in attendance. Assessor Sullivan was absent from the meeting. The meeting was conducted by Mr. Henry Araujo as chairman and recorded by Clerk Marsha Johnston.

APPROVAL OF PRIOR MEETING'S MINUTES:

The first order of business was to read and approve the minutes from the March 13, 2019 Regular Meeting.

MOTION MADE BY: Trustee Christensen

2nd BY: Trustee Orban

That the minutes of the March 13, 2019 Regular Meeting be approved. No further discussion was required.

Aye's: 5

Nay's: 0

Motion: Carried

PUBLIC COMMENTS:

None

TREASURER'S REPORT/APPROVAL OF BILLS

A summary of the bills was distributed for review.

MOTION MADE BY: Trustee Baumrucker

2nd BY: Trustee Orban

That the bills be allowed and paid.

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

COMMITTEE REPORTS:

SUPERVISOR'S:

Mr. Araujo stated that the GA Wage has been raised from \$245 to \$305 per month. Clerk Johnston discussed the purchase of a PDF software to be used by the township clerk and the office manager. The cost would be around \$400 each and then also a license would have to be applied for both. More discussion and information will be looked into with this and may find other alternatives. \$613.51 was distributed for EA in the month of March.

HIGHWAY COMMISSIONER'S:

Commissioner Barton stated that his crew is getting caught up with trimming trees and hauling gravel. The gravel roads are a mess after the brutal winter, All plows have been removed from the trucks except the spreader just in case we have more sizable snowfall.

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ASSESSOR'S:

Clerk Johnston read a report by Assessor Sullivan in her absence. Two-thirds of the Senior homesteads have been returned in as of April 9, 2019, with a May 1st due date. There are 347 left not turned in and about 60 will probably be deleted due to permanently moved, deceased, etc.

Deputy clerk Andrea Blakemore took the last class of the series to receive her CIAO (Certified Illinois Assessing Officer) designation. The classes teach basic assessment procedures, mapping, etc. Andrea thought she should receive her grade by April 19, 2019.

The office is out and about doing the QUAD work of picture taking and data verifying on Monday, Wednesday, and Fridays.

TRUSTEE'S:

Trustee Christensen wanted to congratulate Supervisor Araujo for his picture in the April edition of the magazine, Perspective. He was receiving a check from TORIMA on behalf of the township.

OTHER:

There were no other reports presented.

REPORTS BY SPECIAL COMMITTEES:

HEALTH BOARD:

None

OLD BUSINESS:

RESOLUTION 2019A

To transfer funds into the Bruce Township Motor Fuel Tax Account from the Road and Bridge Fund for the Construction of said improvements in the amount of \$43,886.15.

MOTION MADE BY: Trustee Orban 2nd BY: Trustee Christensen

No further discussion was required. Clerk Johnston took the roll call vote.

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

Clerk Johnston will have Road Commissioner Barton and Treasurer Araujo sign the resolution and copies will be sent to the LaSalle County Highway Dept. The Office Manager will send a check to the department.

NEW BUSINESS:

The new budgets for township and road have been put in trustees' folders. Supervisor Araujo asked the trustees to look over the budgets and make comments, suggestions, and concerns on those copies. Please bring your notes to the May regular meeting for discussions.

Trustee Orban had questions about starting a capital fund account for both the Township and the Road and Bridge. Mr. Araujo will check with the TOI office and Brian Smith who is the TOI Executive Director if there are stipulations about time frame in the capitol fund account and also declaration of what the money will be used for. It was suggested that \$25,000 would be put in the Township fund and then \$5,000 would

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be put in yearly after that. The Road and Bridge Fund would have \$2,000 put in the fund and then \$2,000 would be put in yearly after that.

Mr. Barton will check into the purchase of a structure to house the salt that is used in the winter months, If the salt gets wet, it is almost like concrete and has to be chipped away.

Road Commissioner Barton was told by Jeremy Palm that Bruce Township will be getting dirt that is being removed by the city from the new assisted living project being built on East Main Street.

Mr. Barton also had a question about the property behind the shop that was leased to Bruce Township by Robert Black. The lease needs to be checked and to make sure it is current.

MOTION MADE BY: Trustee Baumrucker
That the meeting be adjourned.

2nd BY: Trustee Harrison

Aye's: 5

Nay's: 0

Motion: Carried

