

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, July 25, 2016
PLACE: Bloomington City Hall
TIME: 6:30 pm

AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Cherry Lawson, Town Clerk
- IV. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the June 27, 2016 Board Meeting, as submitted by Cherry Lawson, Town Clerk. (Recommend that the Minutes of the June 27, 2016 Meeting be approved as presented.)
- B. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)
- V. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of May 2016 accounts. (Recommend that the Audits be approved as presented.)
- VI. Approval of Appointment of Joe Gibson to the Cemetery Board of Trustees.
- VII. Reports by Elected Officials
 - A. Comments: Deb Skillrud, Township Supervisor.
 - B. Comments: Steve Scudder, Township Assessor.
- VIII. Public Comments
- VIII. Adjournment

**MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, JUNE 27, 2016; 6:30 P.M.**

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of the City Hall Building at 6:30 p.m. on June 27, 2016. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees: Kevin Lower, David Sage, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, Diana Hauman, Jim Fruin and Tari Renner.

Staff present: Cherry L. Lawson, Township Clerk; Steve Scudder, Township Assessor and Deborah Skillrud, Township Supervisor.

Approval of Minutes of the May 23, 2016 Board Meeting, as submitted by Cherry Lawson, Township Clerk.

Motion by Trustee Buragas, seconded by Trustee Mwilambwe, that the Minutes of the May 23, 2016 Meeting be approved as presented.

Motion carried, (viva voce).

Approval of General Town Fund anticipated expenditures as presented and certified. The Board was informed that an Addendum had been issued for an invoice received after Wednesday, June 22, 2016.

Motion by Trustee Buragas, seconded by Trustee Mwilambwe, that the Anticipated Expenditures including the Addendum be approved.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Lower, Sage, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman, Fruin and Renner.

Nays: None.

Motion carried.

Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of May 2016 accounts.

Trustee Schmidt recused herself from this item citing a conflict of interest. She left the dais. Time: 6:34 p.m.

Motion by Trustee Painter, seconded by Trustee Hauman, that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Lower, Sage, Mwilambwe, Buragas, Painter, Black, Hauman, Fruin and Renner.

Nays: None.

Motion carried.

Trustee Schmidt returned to the dais. Time: 6:35 p.m.

Appointment of Joe Gibson to the Evergreen Memorial Cemetery Board of Trustees.

Deborah Skillrud, Township Supervisor, addressed the Board. This appointment would allow Mr. Gibson to complete Pamala Eaton's unexpired term and appoint him to a complete six (6) year term.

Trustee Fruin questioned if similar action had been taken in the past. Ms. Skillrud had handled appointments to the John M. Scott Health Care Commission (JMSHCC) in this manner. These appointments appear on City Council Meeting Agendas. She offered to amend this request for appointment.

Trustee Fruin was not aware that as City Council appointments had been approved to complete an unexpired term and for a complete term. Trustee Renner stated as Mayor he had a limited role in JMSHCC appointments. These appointments appear on City Council Meeting Agendas. The concern was consistency.

Ms. Skillrud agreed to amend this request for appointment to completion of Ms. Eaton's unexpired term, (i.e. until March 31, 2017). Trustee Buragas believed that the statutory language provided the Township Board the authority to fill a vacancy with a six (6) year term, (Public Graveyards Act).

Ms. Skillrud believed that terms were staggered, ending in odd number years. Appointment to six (6) year terms when a vacancy occurred would alter staggered terms. Trustee Buragas noted this was state statute and townships must follow same.

Ms. Skillrud offered to lay this item over until the Board's July 25, 2016 Meeting. Trustee Renner suggested legal counsel consultation.

Trustee Mwilambwe agreed that due to uncertainty this item should be laid over. He questioned the urgency of the appointment. Ms. Skillrud informed the Board that Ms. Eaton had resigned effective June 14, 2016. This is a three (3) member board.

Motion by Trustee Mwilambwe, seconded by Trustee Lower, to lay the appointment of Joe Gibson to the Evergreen Memorial Cemetery Board over until the July 25, 2016 Township Board Meeting.

Motion carried, (viva voce).

Ms. Skillrud, Township Supervisor, addressed the Board. She informed them that the John M. Scott Health Care Commission had recommended provision of additional preventative dental services at their May 25, 2016 meeting. The McLean County Health Department hoped to move forward, but questions at the Commission's June 22, 2016 meeting postponed final action. Any change in programs/services would appear on a City Council meeting agenda as the Council served as Trustee.

Steve Scudder, Township Assessor, addressed the Board. He had prepared a written report which addressed property tax exemptions available to property owners in the state. There were new exemptions for disabled and returning veterans: 1.) Returning Veterans' Homestead Exemption; 2.) Disabled Veterans' Standard Homestead Exemption; and 3.) Specially-Adapted Housing Exemption for Veterans with Disabilities. There were also exemptions available to senior citizens, (i.e. persons sixty-five (65) years of age or older). They were: 1.) Senior Citizens Homestead Exemption; 2.) Senior Citizens Assessment Freeze Homestead Exemption, (SCAFHE); and 3.) Senior Citizens Real Estate Tax Deferral Program. In McLean County, the County Supervisor of Assessments Office administered these exemptions.

Trustee Schmidt questioned if these exemptions were self-reported. Mr. Scudder noted that the County would apply the exemption if made aware of owner qualification. If the exemption was not applied, the property owner would need to contact the County Assessor. Seniors have to apply when they reach age sixty-five (65) for the Senior Homestead Exemption. The SCAFHE must be applied for each year due to its income basis. Trustee Schmidt questioned if the exemption could be assessed retroactively, (i.e. not applied for when a property owner turned sixty-five (65)). Mr. Scudder believed the County would review the situation and offer a reimbursement.

Trustee Fruin thanked Mr. Scudder for the information. He questioned the number of homeowners who did not apply for the appropriate exemptions. He recommended that this information be included with the property tax bill. Mr. Scudder informed the Board that the assessment notice included information regarding exemptions. If his office recognized an exemption available to a homeowner, staff attempts to correct same.

Trustee Black questioned if property tax exemptions were established by the federal or state government. Mr. Scudder stated the IL Department of Revenue. Trustee Black questioned if the state provided funds to the Assessor's Office for processing/determining qualifications. Mr. Scudder responded negatively.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Schmidt, seconded by Trustee Hauman, to adjourn the meeting. Time: 6:50 p.m.

Motion carried (viva voce).

Cherry L. Lawson, Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
)SS
COUNTY OF McLEAN)

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of June 2016**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **25th day of July 2016**.

Supervisor of the Town of the City of Bloomington, McLean
County, Illinois.

Notary Public

This **25th day of July 2016**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$79,496.44** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$75,992.15** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,262,067.17** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Amelia S Buragas

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner
Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **JUNE 2016**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 47,286	
Investments: Illinois Fund	\$ 79,478	
Investments: Prairie State Bank & Trust (64)	\$ 911,791	
	<u> </u>	
Public Funds at Commencement		\$ 1,038,556

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$ 34	
Interest: Prairie State Bank (64)	\$ 234	
Interest: Illinois Funds	\$ 18	
Other Income - JMSHRC	\$ 4,256	
Other Income - IGA Workfare	\$ 900	
Other Income - Cemetery Benefits	\$ 10,219	
Tax Levy	\$ 500,042	
	<u> </u>	
Public Funds Received This Month		\$ 515,703
Public Funds Available		\$ 1,554,259

Public Funds Expended This Month

TOTAL Public Funds at Month End \$ 1,417,556

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 75,992	
Investments: Illinois Fund	\$ 79,496	
Investments: Prairie State Bank & Trust (64)	\$ 1,262,067	
	<u> </u>	
TOTAL Public Funds at Month End		<u><u>\$ 1,417,556</u></u>

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$ 47,286	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 34	
Other Income - JMSHRC	\$ 4,256	
Other Income - IGA Workfare	\$ 900	
Other Income - Cemetery Benefits	\$ 10,219	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 150,000	
Total Deposits for Month	<u> </u>	
	\$ 165,409	
Total Funds Available		\$ 212,695
Checks Written		
Assessor's Office Expenses	\$ 2,681	
Community Agency Funding	\$ 20,000	
Compensation & Benefits	\$ 108,108	
Services & Expenses	\$ 2,706	
Supervisor's Office Expenses	\$ 3,207	
Total Checks Written	<u> </u>	
	\$ 136,703	
Total Checks Written		\$ 136,703
Prairie State Bank & Trust (53) Balance at Month End		<u><u>\$ 75,992</u></u>

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$ 141,214	
Plus Outstanding Deposits	\$ 14,475	
Less Outstanding Checks	\$ (79,697)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u><u>\$ 75,992</u></u>

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Jun-16

Revenue			
7000 Interest		\$	287
7400 Other Income		\$	15,375
7800 Tax Levy		\$	500,042
	Total Revenue		\$ 515,703
Expense			
Assessor's Office			
9141 Rent/Debt Service		\$	745
9151 Auto Expense		\$	67
9161 Telephone		\$	255
9171 Utilities		\$	463
9291 Janitorial		\$	140
9301 Computer Services		\$	1,012
	Total Assessor's Office		\$ 2,681
Community Agency Funding			
1023 Community Medical		\$	20,000
	Total Community Agency Funding		\$ 20,000
Compensation (Salaries) & Benefits			
7011 Supervisor		\$	6,500
7021 Assessor		\$	7,833
7031 Town Clerk		\$	200
7041 Town Trustees		\$	560
7051 General Assistance Staff		\$	28,724
7061 Deputy Assessors		\$	27,104
7081 IMRF/Employer		\$	14,947
7091 FICA (SS/MC)/Employer		\$	4,964
7101 Group Medical/Employer		\$	17,108
7111 State Unemployment/Employer		\$	167
	Total Compensation (Salaries) & Benefits		\$ 108,108
Services & Expenses			
1028 Membership Dues		\$	1,282
1038 Other Expenditures		\$	71
1039 Debt Service-Principal & Interest		\$	987
1040 Building Maintenance		\$	121
1042 Janitorial Services & Supplies		\$	245
	Total Services & Expenses		\$ 2,706
Supervisor's Office			
8101 Rent/Debt Service		\$	1,380
8121 Janitorial		\$	175
8131 Utilities		\$	694
8141 Telephones		\$	321
8151 Car Expense		\$	17
8181 Equipment Repair/Rental		\$	512
8221 Computer/Contract Services		\$	108
	Total Supervisor's Office		\$ 3,207
	Total Expense		\$ 136,703
Net Income			\$ 379,000

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>Jun-16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 645	\$ 400	\$ 245	161.3%
7400 Other Income	\$ 53,164	\$ 182,800	\$ (129,636)	29.1%
7450 Township Litigation Income	\$ -	\$ 50	\$ (50)	0.0%
7600 Personal Property Replacement Tax	\$ 55,350	\$ 123,300	\$ (67,950)	44.9%
7800 Tax Levy	\$ 822,994	\$ 1,595,000	\$ (772,006)	51.6%
Total Revenue	<u>\$ 932,153</u>	<u>\$ 1,901,550</u>	<u>\$ (969,397)</u>	<u>49.0%</u>
Total Income	\$ 932,153	\$ 1,901,550	\$ (969,397)	49.0%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 745	\$ 21,544	\$ (20,799)	3.5%
9151 Auto Expense	\$ 358	\$ 3,000	\$ (2,642)	11.9%
9161 Telephone	\$ 765	\$ 2,500	\$ (1,735)	30.6%
9171 Utilities	\$ 1,114	\$ 5,800	\$ (4,686)	19.2%
9191 Postage	\$ -	\$ 500	\$ (500)	0.0%
9201 Office Supplies	\$ -	\$ 1,200	\$ (1,200)	0.0%
9211 Publications & Printing	\$ -	\$ 1,150	\$ (1,150)	0.0%
9231 Equipment	\$ -	\$ 3,000	\$ (3,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 1,000	\$ (1,000)	0.0%
9251 Education/Meetings/Conferences	\$ 107	\$ 15,000	\$ (14,893)	0.7%
9261 Replattng & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 2,205	\$ 35,000	\$ (32,795)	6.3%
9291 Janitorial	\$ 420	\$ 2,000	\$ (1,580)	21.0%
9301 Computer Services	\$ 2,581	\$ 10,000	\$ (7,419)	25.8%
9311 Mapping/GIS Services	\$ -	\$ 35,500	\$ (35,500)	0.0%
9312 Membership Dues/Assessor's Staff	\$ -	\$ 1,500	\$ (1,500)	0.0%
Total Assessor's Office	<u>\$ 8,295</u>	<u>\$ 147,694</u>	<u>\$ (139,399)</u>	<u>5.6%</u>
Community Agency Funding				
1023 Community Medical	\$ 20,000	\$ 60,000	\$ (40,000)	33.3%
1024 Transportation	\$ -	\$ 10,000	\$ (10,000)	0.0%
1025 GA Client Service Funding	\$ -	\$ 30,000	\$ (30,000)	0.0%
1026 Youth Services	\$ -	\$ 42,500	\$ (42,500)	0.0%
1027 Senior Services	\$ -	\$ 37,500	\$ (37,500)	0.0%
Total Community Agency Funding	<u>\$ 20,000</u>	<u>\$ 180,000</u>	<u>\$ (160,000)</u>	<u>11.1%</u>
Compensation & Benefits				
7011 Supervisor	\$ 19,333	\$ 78,000	\$ (58,667)	24.8%
7021 Assessor	\$ 23,500	\$ 95,000	\$ (71,500)	24.7%
7031 Town Clerk	\$ 600	\$ 2,700	\$ (2,100)	22.2%
7041 Town Trustees	\$ 560	\$ 2,800	\$ (2,240)	20.0%
7051 General Assistance Staff	\$ 85,326	\$ 400,000	\$ (314,674)	21.3%
7061 Deputy Assessors	\$ 81,804	\$ 376,000	\$ (294,196)	21.8%
7081 IMRF/Employer	\$ 44,053	\$ 140,000	\$ (95,947)	31.5%
7091 FICA (SS/MC)/Employer	\$ 15,226	\$ 73,000	\$ (57,774)	20.9%
7101 Group Medical/Employer	\$ 51,324	\$ 210,000	\$ (158,676)	24.4%
7111 State Unemployment/Employer	\$ 167	\$ 750	\$ (583)	22.3%
Total Compensation & Benefits	<u>\$ 321,894</u>	<u>\$ 1,378,250</u>	<u>\$ (1,056,356)</u>	<u>23.4%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Jun-16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,387	\$ 1,500	\$ (113)	92.5%
1029 Auditing Expense	\$ -	\$ 6,900	\$ (6,900)	0.0%
1030 Legal Expense	\$ 158	\$ 10,000	\$ (9,843)	1.6%
1031 Court Costs	\$ -	\$ 250	\$ (250)	0.0%
1033 Surety Bonds	\$ -	\$ 250	\$ (250)	0.0%
1034 Insurance	\$ 12,303	\$ 13,500	\$ (1,197)	91.1%
1035 Publishing	\$ -	\$ 1,000	\$ (1,000)	0.0%
1038 Other Expenditures	\$ 165	\$ 3,400	\$ (3,235)	4.9%
1039 Debt Service - Principal & Interest	\$ 987	\$ 7,000	\$ (6,013)	14.1%
1040 Building Maintenance	\$ 876	\$ 33,000	\$ (32,124)	2.7%
1042 Janitorial Services & Supplies	\$ 735	\$ 20,000	\$ (19,265)	3.7%
1043 Building Security	\$ -	\$ 10,000	\$ (10,000)	0.0%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ -	\$ 50,000	\$ (50,000)	0.0%
Total Services & Expenses	\$ 16,611	\$ 356,800	\$ (340,189)	4.7%
Supervisor's Office				
8091 Postage	\$ -	\$ 2,500	\$ (2,500)	0.0%
8101 Rent/Debt Service	\$ 1,380	\$ 40,000	\$ (38,620)	3.5%
8121 Janitorial	\$ 525	\$ 3,500	\$ (2,975)	15.0%
8131 Utilities	\$ 1,671	\$ 9,000	\$ (7,329)	18.6%
8141 Telephones	\$ 945	\$ 4,500	\$ (3,555)	21.0%
8151 Car Expense	\$ 49	\$ 5,000	\$ (4,951)	1.0%
8161 Education/Conference/Meetings	\$ 270	\$ 6,000	\$ (5,730)	4.5%
8171 Equipment	\$ -	\$ 7,500	\$ (7,500)	0.0%
8181 Equipment Repair/Rental	\$ 1,656	\$ 9,000	\$ (7,344)	18.4%
8191 Office Supplies	\$ 248	\$ 5,000	\$ (4,752)	5.0%
8201 Printing	\$ -	\$ 1,000	\$ (1,000)	0.0%
8211 Publications	\$ -	\$ 500	\$ (500)	0.0%
8221 Computer/Contract Services	\$ 354	\$ 16,900	\$ (16,546)	2.1%
8241 Membership Dues	\$ 30	\$ 775	\$ (745)	3.9%
Total Supervisor's Office	\$ 7,128	\$ 111,175	\$ (104,047)	6.4%
Total Expense	\$ 373,928	\$ 2,173,919	\$ (1,799,991)	17.2%
Net Income	\$ 558,225	\$ (272,369)	\$ 830,594	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
06/06/2016	EFT	EFT-Valutec Card Solutions	-107.60
06/07/2016	Transfer	Prairie State Bank & Trust	150,000.00
06/07/2016	7346	NICOR Gas	-64.52
06/07/2016	7347	Verizon Wireless	-91.68
06/14/2016	7348	City of Bloomington Finance Dept	-66.68
06/15/2016	20160615	EFT-Payroll	-22,858.56
06/15/2016	10687729	EFT-Federal Tax Deposit	-8,312.74
06/15/2016	1135245632	EFT-IL Tax Deposit	-1,064.63
06/15/2016	EFT	TASC (Total Administrative Services Corp)	-1,223.23
06/21/2016	1599	Normal Township	900.00
06/21/2016	7349	Huck's/WEX Bank	-17.37
06/28/2016	7350	TOI; Township Officials of IL	-1,281.85
06/28/2016	7351	City of Bloomington Water Dept	-99.55
06/28/2016	7352	A-1 Locksmith & Security Ltd	-84.00
06/28/2016	7353	MarcFirst	-560.00
06/28/2016	7354	Xerox Financial Services	-202.92
06/28/2016	7355	VISA (SRS)	-770.05
06/28/2016	7356	Toyota Financial Services	-309.49
06/28/2016	7357	Frontier	-575.90
06/28/2016	7358	Creative Technical Services, Inc (C-Tech)	-150.00
06/28/2016	7359	Ameren Illinois	-992.92
06/28/2016	7360	American Pest Control Inc	-37.00
06/28/2016	7361	Chase Bank (formerly Bank One, NA)	-3,112.17
06/30/2016	40663	Town of the City of Bloomington - CEM	10,218.60
06/30/2016	2553	John M Scott Health Resources Center	4,256.08
06/30/2016	20160630	EFT-Payroll	-23,199.37
06/30/2016	52326298	EFT-Federal Tax Deposit	-8,257.06
06/30/2016	0598374720	EFT-IL Tax Deposit	-1,074.25
06/30/2016	EFT	TASC (Total Administrative Services Corp)	-1,223.23
06/30/2016	7362	NCPERS Group Life Ins	-128.00
06/30/2016	7363	City of Bloomington Health Insurance	-20,644.05
06/30/2016	7364	Lower, Kevin G	-53.16
06/30/2016	7365	Renner, Tari	-55.41
06/30/2016	7366	IDES--IL Dept of Employment Security	-167.24
06/30/2016	7367	YMCA	-20,000.00
06/30/2016	12807	EFT-IMRF	-19,918.38
06/30/2016	Credit	Interest	34.00
Total			<u><u>28,705.67</u></u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE WELFARE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of June 2016**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **25th day of July 2016**.

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **25th day of July 2016**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE WELFARE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$13,458.76** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$919,461.50** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE WELFARE FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Amelia S Buragas

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner
Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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Town of the City of Bloomington--General Assistance Welfare Fund

Month of: JUNE 2016

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 45,409	
Investments: Prairie State Bank & Trust (19)	\$ 872,269	
	<u> </u>	
Public Funds at Commencement		\$ 917,678

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$ 10	
Interest: Prairie State Bank (19)	\$ 186	
Refunds & Recoveries	\$ 1,895	
Tax Levy	\$ 47,007	
	<u> </u>	
Public Funds Received This Month		\$ 49,098
Public Funds Available		<u>\$ 966,776</u>

Public Funds Expended This Month

	<u>\$ 33,855</u>
TOTAL Public Funds at Month End	<u><u>\$ 932,920</u></u>

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 13,459	
Investments: Prairie State Bank & Trust (19)	\$ 919,462	
	<u> </u>	
TOTAL Public Funds at Month End		<u><u>\$ 932,920</u></u>

Checking Account Activity

Checkbook Balance at Commencement	\$ 45,409	
Deposits:		
Interest: Prairie State Bank & Trust (00)	\$ 10	
Refunds & Recoveries	\$ 1,895	
Total Deposits for Month	<u>\$ 1,905</u>	
Total Funds Available		\$ 47,314
Checks Written: General Assistance		<u>\$ 33,855</u>
Checkbook Balance at Month End		<u><u>\$ 13,459</u></u>

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$ 30,909	
Less Outstanding Checks	\$ (17,450)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u><u>\$ 13,459</u></u>

Town of the City of Bloomington--General Assistance Welfare Fund

Statement of Receipts and Disbursements

Income			<u>Jun-16</u>
Revenue			
7000 Interest			\$ 196
7700 Refunds & Recoveries			\$ 1,895
7800 Tax Levy			\$ 47,007
	Total Revenue		<u>\$ 49,098</u>
	Total Income		<u>\$ 49,098</u>
Expense			
CW			
6011 Groceries/Personal Essentials			\$ 7,804
6021 Rent			\$ 18,355
6051 Utilities			\$ 1,557
6071 Emergency Assistance			\$ 4,602
6101 Transportation			\$ 399
6121 Allowances			\$ 1,139
	Total CW		<u>\$ 33,855</u>
	Total Expense		<u>\$ 33,855</u>
Net Income			<u><u>\$ 15,242</u></u>

Town of the City of Bloomington--General Assistance Welfare Fund

Year to Date Budget Comparison

Income	<u>Jun-16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 586	\$ 500	\$ 86	117.2%
7400 Other Income	\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$ 6,242	\$ 11,700	\$ (5,458)	53.3%
7700 Refunds & Recoveries	\$ 18,221	\$ 15,000	\$ 3,221	121.5%
7800 Tax Levy	\$ 77,366	\$ 150,000	\$ (72,634)	51.6%
Total Revenue	<u>\$ 102,415</u>	<u>\$ 177,350</u>	<u>\$ (74,935)</u>	<u>57.7%</u>
Total Income	\$ 102,415	\$ 177,350	\$ (74,935)	57.7%
Expense				
CW				
6011 Groceries/Personal Essentials	\$ 29,023	\$ 150,000	\$ (120,977)	19.3%
6021 Rent	\$ 57,446	\$ 300,000	\$ (242,554)	19.1%
6051 Utilities	\$ 4,624	\$ 40,000	\$ (35,376)	11.6%
6061 Medical	\$ -	\$ 50,000	\$ (50,000)	0.0%
6071 Emergency Assistance	\$ 8,629	\$ 75,000	\$ (66,371)	11.5%
6081 Hospital	\$ -	\$ 25,000	\$ (25,000)	0.0%
6091 Burial	\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation	\$ 13,606	\$ 45,000	\$ (31,394)	30.2%
6121 Allowances	\$ 3,619	\$ 25,000	\$ (21,381)	14.5%
Total CW	<u>\$ 116,948</u>	<u>\$ 713,000</u>	<u>\$ (596,052)</u>	<u>16.4%</u>
Total Expense	\$ 116,948	\$ 713,000	\$ (596,052)	16.4%
Net Income	\$ (14,533)	\$ (535,650)	\$ 521,117	

Town of the City of Bloomington--General Assistance Welfare Fund

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501	- Prairie State Bank & Trust (00)		
06/03/2016	035441	Circuit Clerk of McLean County	40.00
06/05/2016	EFT	EFT-Kroger via Valutec	-7,804.14
06/06/2016	AB5069754	Treasurer, State of IL, SSI Reimbursement	795.00
06/07/2016	31331	BHA; Blmgtm Housing Authority (laundry)	-70.00
06/07/2016	31332	BHA; Blmgtm Housing Authority (rent)	-451.00
06/07/2016	31333	Kauffman, John J dba Kauffman Real Estate	-222.50
06/07/2016	31334	Knight, Vallery J	-150.00
06/07/2016	31335	Apartment Investors XVI LP %RCS	-410.00
06/07/2016	31336	City of Bloomington Water Department	-290.27
06/07/2016	31337	Clothier Land Trust H-187 %Willow Creek	-655.00
06/07/2016	31338	Phoenix Towers Preservation LP	-26.00
06/07/2016	31339	Home Sweet Home Ministries, Inc	-200.00
06/07/2016	31340	Mayor's Manor LTD Partnership (rent)	-280.00
06/07/2016	31341	Ameren Illinois	-101.20
06/07/2016	31342	Emmanuel, Ayodele I & Victoria	-37.00
06/07/2016	31343	Franzen, Harold M Estate dba FranzenRntls	-200.00
06/07/2016	31344	Moore, J A dba Maple Grove Estates	-651.65
06/07/2016	31345	SRIM LLC %Redbird Property Mgmt Inc	-265.00
06/07/2016	31346	Pelhank, Wayne A dba Heartland Apt Mgmt	-265.00
06/07/2016	31347	Walters, Lue A dba Law 'N' Jaw Apts	-477.50
06/07/2016	31348	GMTK Management	-265.00
06/07/2016	31349	Jackson, Kim dba StoneMillProp %RST***	-265.00
06/07/2016	31350	M&M Real Estate Partnership LLC %ClassAct	-265.00
06/07/2016	31351	Spelde, Kenneth & Barbara	-265.00
06/07/2016	31352	Stone, Jerry L & Tina	-86.88
06/07/2016	31353	Village Housing Partners VI LP dba Fox Hi	-483.00
06/07/2016	31354	Barakat, Norman dba Barakat Family Trust	-359.00
06/07/2016	31355	Salvation Army	-400.00
06/14/2016	B5086334	Treasurer, State of IL, SSI Reimbursement	1,060.00
06/14/2016	31356	BHA; Blmgtm Housing Authority (laundry)	-30.00
06/14/2016	31357	BHA; Blmgtm Housing Authority (rent)	-286.00
06/14/2016	31358	Duran Ownership Group LLC %Eduard F Duran	-210.00
06/14/2016	31359	Poynor, Michael & Kristin	-150.00
06/14/2016	31360	RV Horizons Inc dba Bloomington GW MHPLLC	-151.00
06/14/2016	31361	Mayor's Manor LTD Partnership (rent)	-245.80
06/14/2016	31362	GMTK Management	-265.00
06/14/2016	31363	Shepard, Cynthia M dba ShakmanEnt %CORE3	-86.88
06/14/2016	31364	Smith, Janet Wilson & Roger K	-546.00
06/14/2016	31365	Phoenix Towers Preservation LP	-44.00
06/14/2016	31366	Dotson, Bernard & Rearn M	-265.00
06/14/2016	31367	Adekoya, Tony S & Deborah F	-240.00
06/14/2016	31368	Lowery, Estate of Ruth %Karol Bowser	-225.00
06/14/2016	31369	Moore Enterprises, Alexander Estates	-265.00
06/14/2016	31370	Home Sweet Home Ministries, Inc	-200.00
06/14/2016	31371	Allied Properties LLC	-29.00
06/14/2016	31372	Beverly, Johnny L	-200.00
06/14/2016	31373	Broadmoor Park LLC	-265.00
06/14/2016	31374	Clothier Land Trust H-187 %Willow Creek	-230.00
06/14/2016	31375	Cardinal Ridge (was Southgate)	-265.00
06/14/2016	31376	Labyrinth Outreach Services to Women	-200.00
06/14/2016	31377	M&M Real Estate Partnership LLC %ClassAct	-265.00
06/14/2016	31378	Moore, J Sales %Hilltop MHP	-563.00
06/14/2016	31379	Denbesten, Ray C & Irene	-265.00
06/14/2016	31380	Ameren Illinois	-686.82
06/14/2016	31381	City of Bloomington Water Department	-239.05
06/21/2016	31382	BHA; Blmgtm Housing Authority (laundry)	-85.00
06/21/2016	31383	Gruber, Ronald C dba Gruber Rentals	-465.00
06/21/2016	31384	TVVIII LP dba Turnberry Villiage Apts III	-58.00

Town of the City of Bloomington--General Assistance Welfare Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
06/21/2016	31385	Ameren Illinois	-296.48
06/21/2016	31386	Moore, J A dba Maple Grove Estates	-200.00
06/21/2016	31387	Elterich, John P & Karen Schmidt	-265.00
06/21/2016	31388	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-200.00
06/21/2016	31389	Thomas-Jones, Laura Ann	-162.50
06/21/2016	31390	Huck's/WEX Bank	0.00
06/21/2016	31391	Kauffman, John J dba Kauffman Real Estate	-222.50
06/21/2016	31392	Khant, Ranjanbala & Ramniklal %Val Dumser	-86.88
06/21/2016	31393	Listwan, Steven L & Jessica dba Even Prop	-170.00
06/21/2016	31394	Busey Bank (loan specific)	-265.00
06/21/2016	31395	Smith, Tracy A	-265.00
06/21/2016	31396	Armstrong Inc., John D %Valerie L Dumser	-265.00
06/21/2016	31397	Smith, Carol L	-81.87
06/21/2016	31398	Coker, Joan & Ronald I	-200.00
06/21/2016	31399	Veve, Tabatha	-200.00
06/21/2016	31400	Cardinal Ridge (was Southgate)	-455.00
06/21/2016	31401	City of Bloomington Water Department	-192.00
06/21/2016	31402	Lilienthal, Viola D	-265.00
06/21/2016	31403	Duran Ownership Group LLC %Eduard F Duran	-200.00
06/21/2016	31404	Illini Home Buyers of Bloomington LLC	-270.07
06/21/2016	31405	Huck's/WEX Bank	-354.75
06/28/2016	31406	BHA; Blmgtm Housing Authority (rent)	-516.00
06/28/2016	31407	BHA; Blmgtm Housing Authority (laundry)	-90.00
06/28/2016	31408	VISA ...0684	-44.00
06/28/2016	31409	Mission Mart	-664.30
06/28/2016	31410	Swallow, Robert R dba RS Apartments	-265.00
06/28/2016	31411	Home Sweet Home Ministries, Inc	-600.00
06/28/2016	31412	Smith, Tracy A	-150.00
06/28/2016	31413	Harrell, Cris L & Deanna J	-250.00
06/28/2016	31414	Miller Trust, Annetta O dba Miller Prop	-265.00
06/28/2016	31415	Ameren Illinois	-324.62
06/28/2016	31416	Labyrinth Outreach Services to Women	-400.00
06/28/2016	31417	Allied Properties LLC	-236.00
06/28/2016	31418	NICOR Gas	-115.27
06/28/2016	31419	Corn Belt Energy Corporation	-100.25
06/28/2016	31420	City of Bloomington Water Department	-132.12
06/28/2016	31421	Midwest Properties	-624.00
06/28/2016	31422	Khant, Ranjanbala & Ramniklal %AB Rentals	-120.00
06/28/2016	31423	Valentine, Nancy L & Roy	-200.00
06/28/2016	31424	Mayor's Manor LTD Partnership (rent)	-160.00
06/28/2016	31425	Salvation Army	-200.00
06/28/2016	31426	Brobston, Jesse D dba BN the City LLC	-31.00
06/28/2016	31427	Bush, Janice M	-200.00
06/28/2016	31428	Clothier Land Trust H-187 %Willow Creek	-125.00
06/28/2016	31429	Hillcrest Mobile Manor LLC	-265.00
06/28/2016	31430	Rustom, Ragmed (Mike) %Brady Prop Mgmt	-265.00
06/28/2016	31431	RV Horizons Inc dba Bloomington GW MHPLLC	-265.00
06/28/2016	31432	Shepard, Cynthia M dba ShakmanEnt %CORE3	-150.00
06/28/2016	31433	Southgate Estates LLC	-510.00
06/30/2016	Credit	Interest	10.05
			<u><u>-31,950.25</u></u>

STATEMENT OF FUNDS--SUPERVISOR
 ALL ACCOUNTS
 McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS))SS Town of the City of Bloomington
 COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--EVERGREEN MEMORIAL CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of June 2016**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **11th day of July 2016**.

 Supervisor of the Town of the City of Bloomington, McLean County,
 Illinois.

 Notary Public

This **11th day of July 2016**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$250.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$157,301.10** at HEARTLAND BANK 7774, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$179,788.01** at HEARTLAND BANK 7782, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$101,483.63** at HEARTLAND BANK 7114, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$200,000.00** in STATE FARM BANK 0441, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:
 Eugene C Lorch

 Secretary/Treasurer for Cemetery Board:
 Pamala J Eaton

Cemetery Board Vice President:
 Gregory E Fraley

 Board of Trustees of the Evergreen Memorial Cemetery, Town of the
 City of Bloomington, McLean County, Illinois

This **25th day of July 2016**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Amelia S Buragas

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner

 Board of Trustees of the Town of the City of Bloomington, McLean
 County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

 Town Clerk

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Town of the City of Bloomington--Evergreen Memorial Cemetery Fund

Month of: JUNE 2016

Funds at Commencement

Cash: Petty Cash	\$	250	
Cash: Heartland Bank 7774 (Checking)	\$	43,204	
Cash: Heartland Bank 7782 (Reserve)	\$	370,967	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	102,072	
Trust Account: Heartland Bank 3189 (Irrevocable Trust)	\$	172,270	
		<u>\$</u>	688,763

Funds Received This Month

Real Estate Tax Levy	\$	158,790	
Opening/Closing Fees	\$	5,100	
Marker Commission	\$	2,416	
Sale of Lots	\$	4,205	
Sale of Crypts	\$	4,035	
Sale of Niches	\$	2,087	
Sale of Burial Supplies	\$	500	
Sales - Chapel Fee	\$	100	
Interest: Reserve/Checking	\$	39	
Income from Trusts	\$	12	
Other Income	\$	1,135	
Inspection Fees	\$	450	
		<u>\$</u>	178,868

Funds at Commencement	\$	688,763
Funds Received This Month	\$	178,868
Funds Available	\$	867,631

Funds Expended This Month

TOTAL Funds at Month End	\$	811,093
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Funds at Month End

Cash: Petty Cash	\$	250	
Cash: Heartland Bank 7774 (Checking)	\$	157,301	
Cash: Heartland Bank 7782 (Reserve)	\$	179,788	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019)	\$	200,000	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	101,484	
Trust Account: Heartland Bank 3189 (Irrevocable Trust)	\$	172,270	
		<u>\$</u>	811,093

Checking Account Activity

Checkbook Balance at Commencement		\$	43,204
Deposits			
Opening/Closing Fees	\$	5,100	
Marker Commission	\$	2,416	
Sale of Lots	\$	4,205	
Sale of Crypts	\$	4,035	
Sale of Niches	\$	2,087	
Sale of Burial Supplies	\$	500	
Chapel Fee	\$	100	
Other Income	\$	1,135	
Inspection Fee	\$	450	
Transfer to checking from 7782 Reserve	\$	150,000	
Prepaid O/C Deposits transferred to/from Acct 7114	\$	600	
Total Deposits for Month		\$	170,628
Total Funds Available		\$	213,832
Checks Written			
Compensation & Benefits	\$	42,948	
Administrative Expenses	\$	3,472	
Cemetery Improvements, Maintenance & Repair	\$	6,703	
Cemetery Operations	\$	3,407	
Total Checks Written		\$	56,530
Total Checks Written		\$	56,530
Checkbook Balance at Month End		\$	157,301

Bank Reconciliation at Month End

Balance per Bank Statement	\$	176,106
Less Outstanding Checks	\$	(18,805)
Checkbook Balance per Reconciliation	\$	157,301

Town of the City of Bloomington--Evergreen Memorial Cemetery Fund

Statement of Receipts and Disbursements

Income			<u>Jun-16</u>
Revenue			
40100 Real Estate Tax Levy		\$ 158,790	
42000 Opening/Closing Fee		\$ 5,100	
42100 Marker Commission		\$ 2,416	
42500 Sale of Lots		\$ 4,205	
43000 Sale of Crypts		\$ 4,035	
43100 Sale of Niches		\$ 2,087	
44700 Sale of Burial Supplies		\$ 500	
44800 Chapel Fee		\$ 100	
43500 Interest: Savings/Checking		\$ 39	
49000 Income from Trusts		\$ 12	
49020 Other Income		\$ 1,135	
49021 Inspection Fees		\$ 450	
	Total Revenue		\$ 178,868
		Total Income	\$ 178,868
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff		\$ 6,750	
50102 Wages: Cemetery Staff		\$ 22,956	
50201 Payroll Taxes: FICA		\$ 2,164	
50202 IMRF		\$ 4,097	
50203 Unemployment Insurance		\$ 3,526	
50204 Health Insurance		\$ 3,424	
50205 Direct Deposit Transmittal Fees		\$ 32	
	Total Compensation & Benefits		\$ 42,948
Administrative Expenses			
51500 Contractual Services		\$ 397	
52000 Office Supplies		\$ 167	
52500 Utilities		\$ 1,484	
54000 Advertising		\$ 753	
55400 Special Event Expenses		\$ 591	
55450 Other Admin Expenses		\$ 87	
	Total Administrative Expenses		\$ 3,480
Cemetery Improvements, Maintenance & Repair			
57602 Grounds Maintenance/Repair		\$ 379	
57700 Equipment Building		\$ 36	
57800 Operating Equipment		\$ 802	
58000 Mausoleum (including debt service)		\$ 5,066	
58100 Grave Markers		\$ 420	
	Total Cemetery Improvements, Maintenance & Repair		\$ 6,703
Cemetery Operations			
55500 Fuel, Oil and Equipment		\$ 677	
56500 Equipment Repairs		\$ 377	
56600 Cemetery Supplies & Maintenance		\$ 153	
56800 IGA for Leaves/Brush		\$ 2,200	
	Total Cemetery Operations		\$ 3,407
		Total Expense	\$ 56,538
Net Income			\$ 122,330

Town of the City of Bloomington--Evergreen Memorial Cemetery Fund

Year to Date Budget Comparison

Income	<u>Jun-16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 261,344	\$ 506,600	\$ (245,256)	51.6%
41000 Personal Property Replacement Tax	\$ 17,878	\$ 45,000	\$ (27,122)	39.7%
42000 Opening/Closing Fee	\$ 14,652	\$ 50,000	\$ (35,348)	29.3%
42100 Marker Commission	\$ 2,416	\$ 7,000	\$ (4,584)	34.5%
42500 Sale of Lots	\$ 10,420	\$ 65,000	\$ (54,580)	16.0%
43000 Sale of Crypts	\$ 4,335	\$ 8,000	\$ (3,665)	54.2%
43100 Sale of Niches	\$ 3,392	\$ 15,000	\$ (11,608)	22.6%
44700 Sale of Burial Supplies	\$ 1,700	\$ 2,000	\$ (300)	85.0%
44800 Chapel Fee	\$ 300	\$ 1,000	\$ (700)	30.0%
42400 Sales - Other	\$ -	\$ 2,500	\$ (2,500)	0.0%
43500 Interest: Savings/Checking	\$ 104	\$ 6,000	\$ (5,896)	1.7%
49000 Income from Trusts	\$ 36	\$ 3,000	\$ (2,964)	1.2%
49020 Other Income	\$ 26,570	\$ 48,690	\$ (22,120)	54.6%
49021 Inspection Fees	\$ 1,350	\$ 3,000	\$ (1,650)	45.0%
Total Revenue	<u>\$ 344,496</u>	<u>\$ 762,790</u>	<u>\$ (418,294)</u>	<u>45.2%</u>
Total Income	<u>\$ 344,496</u>	<u>\$ 762,790</u>	<u>\$ (418,294)</u>	<u>45.2%</u>
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 18,361	\$ 81,000	\$ (62,639)	22.7%
50102 Wages: Cemetery Staff	\$ 64,492	\$ 233,000	\$ (168,508)	27.7%
50103 Trustee Compensation	\$ 750	\$ 3,000	\$ (2,250)	25.0%
50201 Payroll Taxes: FICA	\$ 6,071	\$ 24,000	\$ (17,929)	25.3%
50202 IMRF	\$ 11,398	\$ 45,000	\$ (33,602)	25.3%
50203 Unemployment Insurance	\$ 3,526	\$ 18,000	\$ (14,474)	19.6%
50204 Health Insurance	\$ 10,273	\$ 50,000	\$ (39,727)	20.5%
50205 Direct Deposit Transmittal Fees	\$ 107	\$ 450	\$ (343)	23.7%
50206 TASC Annual Fees	\$ -	\$ 400	\$ (400)	0.0%
Total Compensation & Benefits	<u>\$ 114,977</u>	<u>\$ 454,850</u>	<u>\$ (339,873)</u>	<u>25.3%</u>
Administrative Expenses				
51100 Casualty Insurance	\$ 20,033	\$ 21,000	\$ (967)	95.4%
51500 Contractual Services	\$ 467	\$ 5,100	\$ (4,633)	9.2%
52000 Office Supplies	\$ 1,048	\$ 3,000	\$ (1,952)	34.9%
52500 Utilities	\$ 4,357	\$ 14,500	\$ (10,143)	30.0%
54000 Advertising	\$ 1,126	\$ 13,570	\$ (12,444)	8.3%
54500 Dues/Seminars	\$ -	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$ -	\$ 1,000	\$ (1,000)	0.0%
55100 Audit Expense	\$ -	\$ 6,800	\$ (6,800)	0.0%
55200 COBT (financial)	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ 11,251	\$ 49,450	\$ (38,199)	22.8%
55450 Other Admin Expenses	\$ 1,896	\$ 3,700	\$ (1,804)	51.2%
Total Administrative Expenses	<u>\$ 40,178</u>	<u>\$ 130,920</u>	<u>\$ (90,742)</u>	<u>30.7%</u>
Cemetery Improvements, Maintenance & Repairs				
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57601 Flags & Flag Poles	\$ 5,756	\$ 6,000	\$ (244)	95.9%
57602 Grounds Maintenance/Repairs	\$ 3,028	\$ 13,700	\$ (10,672)	22.1%
57603 Road, Fence, Lot, Drains	\$ 105	\$ 7,000	\$ (6,895)	1.5%
57700 Equipment Building	\$ 1,866	\$ 9,000	\$ (7,134)	20.7%
57800 Operating Equipment	\$ 11,782	\$ 17,321	\$ (5,539)	68.0%
57900 Office Equipment	\$ -	\$ 508	\$ (508)	0.0%
58000 Mausoleum (including debt service)	\$ 15,198	\$ 60,792	\$ (45,594)	25.0%
58100 Grave Markers	\$ 2,586	\$ 5,500	\$ (2,914)	47.0%
58400 Scattering Grounds	\$ -	\$ 2,500	\$ (2,500)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 40,320</u>	<u>\$ 122,821</u>	<u>\$ (82,501)</u>	<u>32.8%</u>

Town of the City of Bloomington--Evergreen Memorial Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Jun-16</u>		<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations					
55500 Fuel, Oil & Equipment	\$ 1,868	\$	\$ 13,000	\$ (11,132)	14.4%
56000 Tree Removal/Monument Repair	\$ 1,200	\$	\$ 19,999	\$ (18,799)	6.0%
56500 Equipment Repairs	\$ 481	\$	\$ 6,000	\$ (5,519)	8.0%
56600 Cemetery Supplies & Maintenance	\$ 356	\$	\$ 2,500	\$ (2,144)	14.3%
56700 Rental Equipment & Short-term Leases	\$ -	\$	\$ 500	\$ (500)	0.0%
56800 IGA w/COB for leaves & branches disposal	\$ 2,200	\$	\$ 2,200	\$ -	100.0%
59900 Other Cemetery Expenses	\$ -	\$	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Operations	\$ 6,106	\$	\$ 54,199	\$ (48,093)	11.3%
 Total Expense	\$ 201,582	\$	\$ 762,790	\$ (561,208)	26.4%
 Net Income	\$ 142,915	\$	\$ -	\$ 142,915	

Town of the City of Bloomington--Evergreen Memorial Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland 7774			
06/01/2016	Debit	Woodforest National Bank	-47.28
06/01/2016	Deposit	Heartland Bank & Trust	160.00
06/02/2016	Deposit	Heartland Bank & Trust	100.00
06/03/2016	Deposit	Heartland Bank & Trust	1,265.00
06/03/2016	Deposit	Heartland Bank & Trust	3,800.00
06/07/2016	40637	AT&T Mobility	-169.22
06/14/2016	Deposit	Heartland Bank & Trust	2,815.00
06/14/2016	Deposit	Heartland Bank & Trust	1,900.00
06/14/2016	40638	City of Bloomington - Finance Dept	-2,200.00
06/15/2016	20160615	Payroll Direct Deposit	-13,520.03
06/15/2016	00967991	EFTPS - IRS	-4,597.28
06/15/2016	40639	John Deere Financial	-460.01
06/15/2016	40611VOID	Pantagraph; Lee Industries - Central IL	1,267.00
06/15/2016	40640	Pantagraph; Lee Industries - Central IL	-1,903.00
06/15/2016	40641	Sam's Club	-115.58
06/21/2016	40642	Heartland Bank & Trust - mausoleum	-5,066.00
06/21/2016	40643	AlphaGraphics	-31.00
06/21/2016	40644	Audiology Innovations	-32.00
06/21/2016	40645	BL Pest Control	-35.00
06/21/2016	40646	Cold Spring Memorial Group	-295.00
06/21/2016	40647	Dave Capodice Excavating Inc	-379.26
06/21/2016	40648	Evergreen FS Inc	-676.96
06/21/2016	40649	George Alarm Co., Inc.	-361.74
06/21/2016	40650	Pontiac Granite Co Inc	-60.00
06/21/2016	40651	RP Lumber Company Inc	-20.78
06/21/2016	40652	Ruch Quality Homes, Inc., Jack	-36.00
06/21/2016	40653	Visa Elan...6929	-1,228.21
06/23/2016	Deposit	Heartland Bank & Trust	25.00
06/23/2016	Deposit	Heartland Bank & Trust	4,847.50
06/28/2016	Transfer	Transfer	150,000.00
06/28/2016	Transfer	Transfer	300.00
06/28/2016	Transfer	Transfer	300.00
06/28/2016	40654	Frontier Communications	-224.52
06/28/2016	40655	NICOR Gas	-138.00
06/28/2016	40656	City of Bloomington Water Dept	-354.16
06/28/2016	40657	Illinois Route 66 Scenic Byway	-100.00
06/28/2016	40658	Pontiac Granite Co Inc	-125.00
06/28/2016	40659	Morris Avenue Garage	-75.00
06/28/2016	40660	Supermedia/DexMedia (FrontierDirectories)	-117.15
06/28/2016	40661	AT&T Mobility	-169.58
06/28/2016	40662	Ameren Illinois	-428.68
06/30/2016	Deposit	Heartland Bank & Trust	5,090.00
06/30/2016	Deposit	Heartland Bank & Trust	25.00
06/30/2016	20160616	Payroll Direct Deposit	-7,219.20
06/30/2016	94343930	EFTPS - IRS	-2,349.06
06/30/2016	0552045888	IL Dept of Revenue	-978.81
06/30/2016	40663	City of Bloomington TWP - Reimburse	-10,218.60
06/30/2016	40664	Richard A Rusher	-539.11
06/30/2016	40665	IDES - IL Dept of Emp Sec	-3,526.22
		Total	<u><u>114,097.06</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
)SS
COUNTY OF McLEAN)

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from June 28, 2016, to July 25, 2016.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this 25th day of July 2016.

Supervisor of the Town of the City of Bloomington, McLean
County, Illinois.

Notary Public

This 25th day of July 2016.

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Amelia S Buragas

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner
Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **July 25, 2016** Meeting

Compensation (Salaries)			Due	Amount
7011	Supervisor	D Skillrud	07/31/16	\$ 3,250.00
7011	Supervisor	D Skillrud	08/15/16	\$ 3,250.00
7021	Assessor	S Scudder	07/31/16	\$ 3,916.67
7021	Assessor	S Scudder	08/15/16	\$ 3,916.67
7041	Town Trustee 06/27/2016	Ward 1: K Lower	09/30/16	\$ 20.00
7041	Town Trustee 06/27/2016	Ward 2: D Sage	09/30/16	\$ 20.00
7041	Town Trustee 06/27/2016	Ward 3: M Mwilambwe	09/30/16	\$ 20.00
7041	Town Trustee 06/27/2016	Ward 4: A Buragas	09/30/16	\$ 20.00
7041	Town Trustee 06/27/2016	Ward 5: J Painter	09/30/16	\$ 20.00
7041	Town Trustee 06/27/2016	Ward 6: K Schmidt	09/30/16	\$ 20.00
7041	Town Trustee 06/27/2016	Ward 7: S Black	09/30/16	\$ 20.00
7041	Town Trustee 06/27/2016	Ward 8: D Hauman	09/30/16	\$ 20.00
7041	Town Trustee 06/27/2016	Ward 9: J Fruin	09/30/16	\$ 20.00
7041	Town Trustee 06/27/2016	Mayor: T Renner	09/30/16	\$ 20.00
Compensation (Salaries) TOTAL				\$ 14,533.34
Assessor's Claims				
9151	Auto Expense	COB/Sam Leman/Walden/Others	07/31/16	\$ 1,653.00
9161	Telephone	Frontier/Verizon North (Estimated)	07/31/16	\$ 300.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	07/31/16	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	07/31/16	\$ 400.00
9171	Utilities	NICOR Gas (Estimated)	07/31/16	\$ 250.00
9211	Publications & Printing	BMCU Visa/Marshall & Swift/Others	07/31/16	\$ 100.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Jorczak/Others	07/31/16	\$ 500.00
9251	Education/Meetings/Conferences	BMCU Visa/TOI/S Scudder/Others	07/31/16	\$ 75.00
9291	Janitorial	MarcFirst	07/31/16	\$ 150.00
9301	Computer Services	BN Assoc of Realtors Inc	07/31/16	\$ 180.00
9301	Computer Services	BMCU Visa/McGIS Arc Licenses	07/31/16	\$ 1,900.00
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	07/31/16	\$ 100.00
9311	Mapping/GIS Services	McLean County Regional Planning Commission/McGis	07/31/16	\$ 16,978.00
Assessor's Claims TOTAL				\$ 22,736.00
Services & Expenses				
1030	Legal Expense	Pratt & Pratt PC/Heyl Royser	07/31/16	\$ 1,250.00
1040	Building Maintenance	Chief City Mechanical, Inc.	07/31/16	\$ 94.00
1040	Building Maintenance	BMCU Visa/Childer's Door Service of Central IL	07/31/16	\$ 672.75
1040	Building Maintenance	Hermes Sales & Service (Estimated)	07/31/16	\$ 702.00
1040	Building Maintenance	American Pest Control	07/31/16	\$ 37.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply Inc (Estimated)	07/31/16	\$ 250.00
1042	Janitorial Services & Supplies	MarcFirst	07/31/16	\$ 500.00
Services & Expenses TOTAL				\$ 3,505.75
Supervisor's Claims				
8121	Janitorial	MarcFirst	07/31/16	\$ 175.00
8131	Utilities	City of Bloomington Water Dept (Estimated)	07/31/16	\$ 66.47
8131	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	07/31/16	\$ 691.64
8131	Utilities	NICOR Gas (Estimated)	07/31/16	\$ 28.17
8141	Telephones	Frontier/Verizon North (Estimated)	07/31/16	\$ 88.44
8151	Car Expense	BMCU VISA/COB/PAL/Huck's/WEX (Estimated)	07/31/16	\$ 25.65
8161	Education/Conference/Meetings	BMCU Visa/TOI/Others	07/31/16	\$ 1,756.00
8181	Equipment Repair/Rental	BMCU Visa/Toyota Financial Services	07/31/16	\$ 309.49
8181	Equipment Repair/Rental	Xerox Financial Services	07/31/16	\$ 242.02
8221	Computer/Contract Services	EFT-Valutec	07/31/16	\$ 117.40
Supervisor's Claims TOTAL				\$ 3,500.28
TOTAL Request for Payment				\$ 44,275.37

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: JUNE 2016

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 688,763	\$ 1,038,556	\$ 917,678	\$ 2,644,997
Revenues	Interest	\$ 39	\$ 287	\$ 196	\$ 522
	Income from Trusts	\$ 12			\$ 12
	Other Income	\$ 1,135	\$ 15,375		\$ 16,510
	Township Litigation Income	\$ -	\$ -	\$ -	\$ -
	Personal Property Replacement Tax	\$ -	\$ -	\$ -	\$ -
	Marker Commissions	\$ 2,416			\$ 2,416
	Opening/Closing Fees	\$ 5,100			\$ 5,100
	Sales	\$ 10,927			\$ 10,927
	Inspection Fee	\$ 450			\$ 450
	Refunds and Recoveries			\$ 1,895	\$ 1,895
	Tax Levy	\$ 158,790	\$ 500,042	\$ 47,007	\$ 705,838
	Trust Activity	\$ -			\$ -
Total Revenues		\$ 178,868	\$ 515,703	\$ 49,098	\$ 743,669
Expenditures	Administrative Expenses	\$ 3,472			\$ 3,472
	Assessor's Office		\$ 2,681		\$ 2,681
	Capital Improvements	\$ 6,703			\$ 6,703
	Casework/General Assistance			\$ 33,855	\$ 33,855
	Cemetery Operations	\$ 3,407			\$ 3,407
	Community Agency Funding		\$ 20,000		\$ 20,000
	Compensation & Benefits	\$ 42,948	\$ 108,108		\$ 151,056
	Services & Expenses		\$ 2,706		\$ 2,706
	Supervisor's Office		\$ 3,207		\$ 3,207
Total Expenditures		\$ 56,530	\$ 136,703	\$ 33,855	\$ 227,089
FUND BALANCES at Month End		\$ 811,101	\$ 1,417,556	\$ 932,920	\$ 3,161,577

Revenue Distribution Report Fiscal Year To Date

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy for Tax Year 2015	\$ 506,600	\$ 1,595,000	\$ 150,000	\$ 2,251,600
	Percentage	22.4996%	70.8385%	6.6619%	100.0000%
Personal Property Replacement Tax					
	04/29/2016 02-2016	\$ 2,404	\$ 6,619	\$ 1,661	\$ 10,684
	05/01/2016 03-2016	\$ 8,559	\$ 26,954	\$ 2,534	\$ 38,047
	05/05/2015 04-2016	\$ 6,915	\$ 21,777	\$ 2,047	\$ 30,740
	TOTAL	\$ 17,878	\$ 55,350	\$ 6,242	\$ 79,470
Tax Levy for Tax Year 2015					
	05/26/2016 01-2016	\$ 102,554	\$ 322,952	\$ 30,359	\$ 455,866
	06/08/2016 02-2016	\$ 111,336	\$ 350,608	\$ 32,959	\$ 494,903
	06/15/2016 03-2016	\$ 47,453	\$ 149,434	\$ 14,048	\$ 210,935
	TOTAL	\$ 261,344	\$ 822,994	\$ 77,366	\$ 1,161,704

GENERAL TOWN ADMINISTRATION FUND: ADDENDUM to Exhibit "A"
July 25, 2017 Board Meeting

Supervisor's Claims			
8181	Equip Repair/Rental	VISA/Sam Leman Tire Repair	\$ 21.00
Supervisor's Claims TOTAL			\$ 21.00
TOTAL ADDENDUM TO Request for Payment			\$ 21.00



FOR: Honorable Township Trustees

SUBJECT: Evergreen Memorial Cemetery Board Appointment

RECOMMENDATION/MOTION: That the appointment of Joe Gibson to the Evergreen Memorial Cemetery Board be approved.

BACKGROUND: Evergreen Memorial Cemetery is a component unit of the Town of the City of Bloomington (Township). The Cemetery Board consists of three (3) members who serve six (6) year terms by state statute.

The Township in the spirit of collaboration and cooperation has requested that interested persons for appointment complete the City of Bloomington's application form for service on Boards and Commission. In addition, the Township will mirror the City's three (3) consecutive term limit. Due to the length of a term on the Cemetery Board, Township staff does not anticipate many appointees be willing and able to serve for that length of time.

This vacancy was created when Pamala Eaton informed the Cemetery Board that she would be unable to complete her initial term. Township staff reached out to Heyl Roster, Township legal counsel. Appointments shall be made in odd numbered years and for the term of six (6) years. Heyl Roster presented two (2) options: 1.) appoint an individual to complete Ms. Eaton's term or 2.) leave the vacancy until March 2017. This is a three (3) member Board, Township staff recommends the appointment of Mr. Gibson to serve the remainder of Ms. Eaton's term.

The Cemetery Board and Township staff reached out into the community to encourage individuals who could make the time commitment and were interested in serving on the Board of this historical and active cemetery. Joe Gibson, 5 Whites Pl., former Township Supervisor, was the lone individual who completed the application form. Mr. Gibson is retired but has remained active in various community events, boards and organizations.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The Cemetery Board members and the Township staff reached out into the community in an effort to encourage application to the Cemetery Board.

ADMINISTRATOR RESPONSE: The Township Supervisor is also the Treasurer of the Cemetery's funds. I hope that the Board will support my recommendation to appoint Mr. Gibson to the Evergreen Memorial Cemetery Board.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

CITY of BLOOMINGTON TOWNSHIP
 JOHN M SCOTT HEALTH RESOURCE CENTER
 EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
 FROM: Deborah L Skillrud, TWP Supervisor & JMSHRC Administrator
 DATE: July 25, 2016
 RE: Township Supervisor's Report/John M Scott Administrator's Report

1. Township: Total June cases for General Assistance listed on attached System Activity Report.

Emergency Assistance Income guidelines were reviewed and adjusted. These guidelines have not been modified since 2001. The grant amounts did not change, only the monthly income levels for eligibility. This adjustment enabled more of the working poor to receive assistance. A maximum lifetime benefit has been put in place to eliminate the 'planned emergencies' that have existed in the past.

Statistics for comparison of **June 2015** and **June 2016** for Emergency Assistance:

	June 2015	June 2016
Grants Issued	5	14
In Process	1	0
Denials	9	0
Total	15	14

Jobs: (1) First Student, (4) Popeye's, (1) Home Sweet Home, and (2) Evergreen Memorial Cemetery.

New clients by age: 16.7% age 18 - 25; 33.3% age 26 - 40; 23.8% age 41 - 50 and 26.2% age 51 - 62.

Eight (8) clients are participating in our group counseling sessions. Ongoing group sessions continue to be successful.

Three (3) clients are on light duty due to physical and/or mental health restrictions.

2. Scott Health Resources: FY2017 Statistics

	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	YTD
Dental Procedures	7	12											19
Medical Health Referrals	6	7											13
Med. Equipment/Supplies	1	2											3
Prescriptions Paid	13	13											26
# Maternal/Child Trips	6	12											18
# M/C Passengers	5	12											17
# Cancer Trips	56	22											78
# Cancer Passengers	34	11											45

John M. Scott Health Resources Center financials are attached.

3. Cemetery: In compliance with the OMA, the Cemetery Board of Trustee meetings will be published in the Pantagraph this week. The meetings will change from the 2nd Tuesday of the month to the 2nd Monday of the month. The time of the meetings will remain the same at 6:00pm.

The next Cemetery Board of Trustee meeting will be held on Monday, August 8, 2016 at 6:00pm.

System Activity Report

[6/1/2016 - 6/30/2016] Report Date: 7/12/2016

General Assistance

Grants (New Clients) :	19	\$4,839.00
Grants (Previous Clients) :	106	\$27,174.40
In-Process :	5	
Denials :	25	
Sanctions :	21	
Terminations :	26	
	202	\$32,013.40

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	36	
	36	

General Assistance - Work Program Expenses

WF Bus Tokens :	2	\$21.00
WF Gasoline :	11	\$319.00
Haircut :	5	\$25.00
WF 1-Ride :	30	\$365.00
WF 30 Day :	69	\$2,001.00
WF 30 Day + 1 :	1	\$30.00
	118	\$2,761.00

Emergency Assistance

Grants :	14	\$5,704.78
In-Process :	0	
Denials :	0	
	14	\$5,704.78

Additional Assistance

Transient :	2	\$44.00
	2	\$44.00

Additional Activity

A Call / Phone :	204
A Front Desk Walk-in :	246
An Appointment: New :	23
An Appointment: Reschedule :	3
General - Intake :	240
General - Orientation :	136
General - Other :	1
JMS - Appointment :	7
JMS - General :	11
JMS - Transportation :	21

System Activity Report

[6/1/2016 - 6/30/2016] Report Date: 7/12/2016

JMS - Vision :	1	
R - BHA :	3	
R - Chestnut :	2	
R - CHS :	1	
R - COB :	1	
R - MCCA / LIHEAP :	1	
R - Other :	12	
R - Parole / Probation :	4	
R - PATH :	1	
R - Salvation Army :	7	
WF - Light Duty :	11	
WF - Sanction :	9	
WF - Work Sponsor Site :	7	
	<hr/>	
	952	
Grand Totals:	1,324	\$40,523.18

System Activity Report

[4/1/2015 - 6/30/2015] Report Date: 7/19/2016

4/1/2016 - 6/30/2016

4/1/2015 - 6/30/2015

General Assistance

Grants (New Clients) :	42	\$10,544.92	39	\$10,019.67
Grants (Previous Clients) :	337	\$86,891.54	342	\$88,195.12
In-Process :	4		1	
Denials :	55		52	
Sanctions :	50		40	
Terminations :	82		90	
	570	\$97,436.46	564	\$98,214.79

General Assistance - Medical

Referrals :	0		0	
Disbursements :	0		32	\$64.00
	0	\$0.00	32	\$64.00

General Assistance - Work Program Assignments

Job Training :	0		26	
Workfare :	120		89	
	120		115	\$0.00

General Assistance - Work Program Expenses

WF Bus Pass :	142	\$4,118.00	169	\$4,901.00
WF Bus Tokens :	2	\$21.00	3	\$30.00
WF Gasoline :	29	\$841.00	39	\$1,131.00
Haircut :	8	\$40.00	17	\$85.00
Birth Certificates :	0	\$0.00	1	\$28.00
WF 1-Ride :	56	\$721.00		
WF 30 Day :	75	\$2,175.00		
WF 30 Day + 1 :	1	\$30.00		
	313	\$7,946.00	229	\$6,175.00

Emergency Assistance

Grants :	23	\$10,152.23	13	\$5,323.53
In-Process :	0		4	
Denials :	6		16	
	29	\$10,152.23	33	\$5,323.53

Additional Assistance

Transient :	3	\$51.00	2	\$58.00
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Additional Activity

A Call / Phone :	759		1,232	
A Front Desk Walk-in :	650		799	
An Appointment: New :	35		103	
An Appointment: Reschedule :	12		63	
General - Agencies :	3		1	
General - Intake :	718		400	
General - Orientation :	349		541	
General - Other :	34		358	
JMS - Appointment :	18		16	
JMS - General :	28		75	
JMS - Transportation :	78		184	
JMS - Vision :	7		45	
Referrals to other agencies:	165		314	
WF - Appointment :	9		28	
WF - Light Duty :	32		109	
WF - Sanction :	27		42	
WF - Work Sponsor Site :	19		65	
WF Training/Education :	21		24	

Grand Totals:	2,964		4,399	
	3,999	\$115,585.69	5,374	\$109,835.32

John M Scott Health Care Trust
Balance Sheet
As of June 30, 2016

	<u>Jun 30, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
0010 · Busey Bank 0947 (COBchecking)	100,868.54
1000 · BMCU share/checking (COBT)	19,502.13
1001 · BMCU share/savings (COBT)	10.15
1003 · USBank/ILFund 3902 (COBsavings)	77,154.67
1010 · Vanguard Trust	10,957,692.15
Total Checking/Savings	<u>11,155,227.64</u>
Total Current Assets	<u>11,155,227.64</u>
TOTAL ASSETS	<u>11,155,227.64</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 · COBT Liabilities	10.00
2300 · ERI Liability	1,656.38
Total Other Current Liabilities	<u>1,666.38</u>
Total Current Liabilities	<u>1,666.38</u>
Total Liabilities	1,666.38
Equity	
3001 · Opening Bal Equity	12,281,632.52
3010 · Unrestrict (retained earnings)	-1,353,560.04
Net Income	225,488.78
Total Equity	<u>11,153,561.26</u>
TOTAL LIABILITIES & EQUITY	<u>11,155,227.64</u>

John M Scott Health Care Trust
Profit & Loss
June 2016

	<u>Jun 16</u>
Ordinary Income/Expense	
Income	
5000 - Revenue	
56000 - Interest	
56010 - Interest from Investments	35,452.36
56040 - Dividend Income	0.01
Total 56000 - Interest	<u>35,452.37</u>
57000 - Miscellaneous Revenues	
57310 - Donations	75.00
Total 57000 - Miscellaneous Revenues	<u>75.00</u>
Total 5000 - Revenue	35,527.37
56110 - Unrealized Gain/Loss Sale	102,000.49
Total Income	<u>137,527.86</u>
Expense	
6000 - Compensation & Benefits	
61000 - Comp & Benefits - Admin	
61101 - Salaries - Admin	1,522.39
62001 - Misc Fees - Admin	2.08
62101 - Health Ins - Admin	32.61
62121 - IMRF - Admin	218.92
62131 - FICA - Admin	115.09
Total 61000 - Comp & Benefits - Admin	<u>1,891.09</u>
62000 - Comp & Benefits - Program	
61102 - Salaries - Program	1,850.60
62002 - Misc Fees - Program	5.47
62102 - Health Ins - Program	116.11
62122 - IMRF - Program	266.12
62132 - FICA - Program	119.37
62152 - IDES - Program	7.32
Total 62000 - Comp & Benefits - Program	<u>2,364.99</u>
Total 6000 - Compensation & Benefits	4,256.08
6900 - Office Expenses	
71070 - Vehicle Gas	33.60
71340 - Telecommunications	10.69
Total 6900 - Office Expenses	<u>44.29</u>
7000 - Client Services	
70030 - Client Dental Services	281.90
79090 - Client Prescription (Formulary)	590.80
79980 - Special Prgrm Exp (Med Supply)	41.98
Total 7000 - Client Services	<u>914.68</u>
Total Expense	<u>5,215.05</u>
Net Ordinary Income	<u>132,312.81</u>
Net Income	<u><u>132,312.81</u></u>

John M Scott Health Care Trust
Profit & Loss Budget vs. Actual
 May through June 2016

	May - Jun...	Budget	\$ Over Bu...	% of ...
Ordinary Income/Expense				
Income				
5000 · Revenue				
56000 · Interest				
56010 · Interest from Investments	41,148.41			
56040 · Dividend Income	0.01			
Total 56000 · Interest	<u>41,148.42</u>			
57000 · Miscellaneous Revenues				
57310 · Donations	75.00			
Total 57000 · Miscellaneous Revenues	<u>75.00</u>			
Total 5000 · Revenue	41,223.42			
56110 · Unrealized Gain/Loss Sale	197,786.38			
Total Income	<u>239,009.80</u>			
Expense				
6000 · Compensation & Benefits				
61000 · Comp & Benefits - Admin				
61101 · Salaries - Admin	3,044.78			
62001 · Misc Fees - Admin	4.16			
62101 · Health Ins - Admin	65.22			
62121 · IMRF - Admin	437.84			
62131 · FICA - Admin	230.19			
61000 · Comp & Benefits - Admin - Other	0.00	26,187.00	-26,187.00	0.0%
Total 61000 · Comp & Benefits - Admin	<u>3,782.19</u>	26,187.00	-22,404.81	14.4%
62000 · Comp & Benefits - Program				
61102 · Salaries - Program	3,701.20			
62002 · Misc Fees - Program	10.94			
62102 · Health Ins - Program	232.22			
62122 · IMRF - Program	532.24			
62132 · FICA - Program	238.73			
62152 · IDES - Program	7.32			
62000 · Comp & Benefits - Program - Other	0.00	53,764.00	-53,764.00	0.0%
Total 62000 · Comp & Benefits - Program	<u>4,722.65</u>	53,764.00	-49,041.35	8.8%
Total 6000 · Compensation & Benefits	8,504.84	79,951.00	-71,446.16	10.6%
6900 · Office Expenses				
70010 · Legal	0.00	5,000.00	-5,000.00	0.0%
70520 · Vehicle Maintenance	0.00	1,000.00	-1,000.00	0.0%
70611 · Printing	0.00	1,000.00	-1,000.00	0.0%
70690 · Other Purchased Services	153.40	5,000.00	-4,846.60	3.1%
71010 · Office Supplies	0.00	200.00	-200.00	0.0%
71017 · Postage	0.00	1,000.00	-1,000.00	0.0%
71070 · Vehicle Gas	112.70	2,000.00	-1,887.30	5.6%
71340 · Telecommunications	89.68	1,000.00	-910.32	9.0%
89112 · Transfer ERI Reimbursement	1,656.38	19,876.00	-18,219.62	8.3%
Total 6900 · Office Expenses	<u>2,012.16</u>	36,076.00	-34,063.84	5.6%
7000 · Client Services				
70020 · Physician Services	0.00	2,000.00	-2,000.00	0.0%
70030 · Client Dental Services	1,233.10	20,000.00	-18,766.90	6.2%
70210 · Labs & Other Medical	0.00	1,000.00	-1,000.00	0.0%
79090 · Client Prescription (Formulary)	937.26	20,000.00	-19,062.74	4.7%
79980 · Special Prgrm Exp (Med Supply)	833.66	5,000.00	-4,166.34	16.7%
79990 · Mental Health Services & Meds	0.00	12,500.00	-12,500.00	0.0%
Total 7000 · Client Services	<u>3,004.02</u>	60,500.00	-57,495.98	5.0%
70190 · Community Grants				
70191 · Mental Health	0.00	30,000.00	-30,000.00	0.0%
70192 · Adult Dental--Preventative	0.00	20,000.00	-20,000.00	0.0%
70193 · CYFS	0.00	10,000.00	-10,000.00	0.0%
701940 · Contingency Grant	0.00	10,000.00	-10,000.00	0.0%
70195 · MCHD Adult Dental--Pain Control	0.00	15,000.00	-15,000.00	0.0%
70196 · Peace Meals	0.00	7,500.00	-7,500.00	0.0%
70197 · CHS--APN	0.00	25,000.00	-25,000.00	0.0%
70198 · CHCC--Operations	0.00	50,000.00	-50,000.00	0.0%
70199 · CHCC--Pharm Tech	0.00	10,000.00	-10,000.00	0.0%

John M Scott Health Care Trust
Profit & Loss Budget vs. Actual
 May through June 2016

	<u>May - Jun...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of ...</u>
Total 70190 - Community Grants	0.00	177,500.00	-177,500.00	0.0%
Total Expense	13,521.02	354,027.00	-340,505.98	3.8%
Net Ordinary Income	225,488.78	-354,027.00	579,515.78	-63.7%
Net Income	<u>225,488.78</u>	<u>-354,027.00</u>	<u>579,515.78</u>	<u>-63.7%</u>



Steven R. Scudder, Assessor
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To: Town Trustees
From: Steve Scudder
Date: July 25, 2016
Subject: Assessor Report

We are working on valuing the city at this time. These are the preliminary adjustments for valuation. We are still reviewing many properties until September when the assessment roll is turned over to the County. We made small adjustments to several neighborhoods. These are the adjustments that were made to single family detached homes in single family neighborhoods. If the adjustment is greater than one, sale prices are higher than the assessed values. If the adjustment is less than one, more sale prices are lower than the assessed value.

Neighborhood Number	Neighborhood Name	2016 Adjustment
NH 1	HEDGEWOOD	1.0134
NH 2	SUBURBAN EAST, EASTMOOR	1.0134
NH 3	HIGHLANDS, HILLCREST, LAKEWOOD ESTS	0.9881
NH 4	LINCOLNWOOD	1.0134
NH 5	HOLIDAY KNOLLS	1.0276
NH 6	OAKLAND SUBURBAN HTS	1.0134
NH 7	WASHINGTON EAST	1.0134
NH 8	BROADMOOR	1.0134
NH 9	OAKRIDGE	1.0134
NH 10	BROOKRIDGE, BROOKRIDGE WEST	1.0134
NH 11	FLEETWOOD SUB, ETC	0.9739
NH 12	FAIRWAY KNOLLS	1.0519
NH 13	PINEBACH, SOMERSET	1.0134
NH 14	THE INDIAN HILLS SUB	1.0438
NH 15	BRIARWOOD SUB	1.0438
NH 16	COUNCIL'S ADD, ETC	1.0134

NH 17	DAVIS ADD	1.0134
NH 18	DAVIS HOME PLACE ADD	1.0377
NH 19	CANTERBURY SUB	1.0134
NH 20	BELLEMONT	0.9982
NH 21	ROGERS ADD, ETC	1.0134
NH 22	ASSOCIATION OF COMMERCE, ETC	1.0286
NH 23	COUNTY CLERK'S SUB	1.0539
NH 25	GOLDEN ACRES RESUB	1.0134
NH 26	TOWN & COUNTRY ADD	1.0134
NH 28	SOUTHVIEW GARDENS, ETC	1.0641
NH 29	H. M. ROSS SUB	1.0134
NH 30	BACHENHEIMER'S SUB	1.0134
NH 31	MEADOWBROOK SUB	1.0134
NH 32	SAKEMILLER'S SUB, ETC	1.0235
NH 33	FITZGERALD SUB, ETC	0.9648
NH 34	GRANTLEY'S ADD, ETC	1.0337
NH 35	FELL'S 2ND ADD, ETC	1.0235
NH 36	GRIDLEY & PRICKETTS, ETC	1.0438
NH 37	WM. MUSCH ADD	1.0134
NH 38	ASSESSOR'S SUB, ETC	0.9921
NH 39	BLM HTS SUB, SOHNS SUB, KNUTH SUB	1.0134
NH 40	STEVESON & WORRELL'S	1.0134
NH 41	VAN SCHOICK'S, ETC	1.0134
NH 42	OAKWOODS SUB	0.9982
NH 43	BLOOMING GROVE	1.0033
NH 44	THE MEADOWS	1.0033
NH 45	ROYAL POINTE	1.0002
NH 46	BENSON'S OAK GROVE, SZAREK	1.0134
NH 47	NORTH POINTE	0.9972
NH 48	EAGLE RIDGE	1.0134
NH 49	HAWTHORNE HILLS	1.0235
NH 50	PARK PLACE 3, 5, 6, 9 & 10, PARK PLACE ON THE CREEK, LAKE RIDGE SUB	1.0134

NH 51	BRIGHAM HTS SUB	1.0134
NH 52	RIDGE CREST SUB	1.0154
NH 53	WOODLAND RIDGE	1.0134
NH 54	ROLLINGBROOK	1.0134
NH 55	ROLLINGBROOK SOUTH	0.9992
NH 56	HIGHLANDS	1.0367
NH 57	HILLCREST	1.0235
NH 58	MAIN & LINDEN	1.0134
NH 59	COUNTRY CLUB	1.0134
NH 60	PEPPER RIDGE	1.0033
NH 61	EAGLE CREST	1.0002
NH 62	EAGLE CREEK	1.0448
NH 64	MIDLANDS	0.9992
NH 65	GARLING HTS	1.0033
NH 66	BRITTANY PARC	1.0337
NH 67	LINKS LANDING	1.0000
NH 68	OAKLAND ESTATES	1.0235
NH 69	WINDHAM HILL	0.9901
NH 70	PHEASANT RUN	1.0134
NH 71	SUMMERFIELD	1.0603
NH 73	FOX CREEK CC	1.0134
NH 74	EAGLE NEST	1.0134
NH 75	WHITE EAGLE	0.9830
NH 76	WATERFORD ESTATES	0.9860
NH 78	PRAIRIEVIEW ESTATES	1.0033
NH 79	GOLDEN EAGLE SUB	1.0245
NH 80	BRECKENRIDGE SUB	1.0134
NH 81	EAGLE CREST NORTH	1.0033
NH 82	HEARTLAND HILLS	1.0134
NH 83	WHITE EAGLE SOUTH	1.0257
NH 84	FOX LAKE	1.0134
NH 85	TIPTON TRAILS	1.0134
NH 86	SUNSET	1.0438

NH 88	GAELIC PLACE	1.0134
NH 89	OLD FARM LAKES	1.0134
NH 90	RIDGEWOOD	1.0276
NH 91	EAGLE CREST EAST	1.0134
NH 92	Stonebridge Court	1.0134
NH 93	HERSHEY GROVE	1.0276
NH 95	PRAIRIE PLACE	0.9982
NH 96	IRELAND GROVE	1.0367
NH 97	MCGRAW PARK	0.9982
NH 98	SAPPHIRE LAKE	1.0033
NH 99	FOX HOLLOW	0.9814
NH 101	EAGLE VIEW	1.0266
NH 102	FOUNDER'S SQUARE RESUB, BILL'S PLACE	1.0499
NH 103	BROOKRIDGE ESTATES	1.0134
NH104	WITTENBERG WOODS AT PRAIRIE VISTA	1.0134
NH105	ROYAL LINKS	1.0134
NH108	HARVEST POINTE	1.0134
NH110	GROVE ON KICKAPOO CREEK	1.0134
NH111	CEDAR RIDGE	1.0370
NH112	HIGH MEADOW SUB, HAMILTON ROAD	1.0134

2016 Neighborhood Equalization Adjustments

