

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
May 23, 2022
7:00 P.M.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:02 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson and Smolka*

Non-Voting Members- Clerk Moran and Assessor Pohlman

Other Invited Participants- Administrator Lopez, Assistant Administrator Chychula, Attorney Airdo, Food Pantry Coordinator Westlund-Deenihan, Outreach Director Lama, and Transportation Director Wolff

IN REMOTE ATTENDANCE:

Voting Members: Bolanos (video)

Non-Voting Members- None

Other Invited Participants- General Assistance Director Shapiro (video)

VOTING MEMBERS ABSENT:

None

**Please note that John Freese was sworn-in as a Trustee after this initial Roll Call*

Supervisor Kalkounos read the following into the record: Trustee Bolanos has requested to attend this May 23, 2022, Board Meeting by "other means," pursuant to Township Policy and in accordance with Illinois law. This participation is by videoconference. This Board should note: that a quorum of members of the Board is physically present at 720 S. Quentin Road, Palatine, Illinois, which is the regular meeting location of the Palatine Township Board; that Trustee Bolanos is prevented from physically attending because of because of personal illness; and that Trustee Bolanos provided advance notice to the Assistant Township Administrator in accordance with Township Policy.

MOTION by Supervisor Kalkounos, seconded by Trustee Svenson to allow Trustee Bolanos to attend this May 23, 2022, Board Meeting by "other means."

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

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Trustee Bolanos confirmed that she was able to hear Supervisor Kalkounos via videoconference. Supervisor Kalkounos instructed Trustee Bolanos to advise the Board immediately if at any time she was unable to hear the proceedings.

PLEDGE OF ALLEGIANCE

At the Supervisor's request, Judge James Geocarlis led all in the Pledge of Allegiance.

PUBLIC COMMENT

None

PRESENTATION

A. Bradish Associates, LTD- Bill Bradish

Supervisor Kalkounos introduced Bill Bradish, of Bradish Associates, LTD, who reviewed Board Packet Inserts and answered Board Member Questions regarding the *Selective Insurance- Commercial Governmental Insurance 2022-2023 Renewal* proposal.

B. Trustee Candidate

Supervisor Kalkounos introduced John Freese as his recommendation for the vacant Trustee position and asked him to speak to the Board. Mr. Freese provided the Board with

brief background information on himself and his service to the community, notably his 37 years of service with the *Rolling Meadows Police Department* with his retirement as Sergeant in 2019.

C. Resolution and Recognition of Patrick J. Beach, Harper College

MOTION by Supervisor Kalkounos, seconded by Trustee Svenson approving *Resolution 12-22 Recognition of Patrick J. Beach, Harper College*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Road District (presented by Assistant Administrator Chychula)

MOTION by Trustee Svenson, seconded by Trustee Smolka to approve the payroll and bills for May, presented for *Road District- \$88,305.65*

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Nays: None

MOTION CARRIED 4-0

B. Approval of Payroll & Bills for General Assistance

MOTION by Trustee Smolka, seconded by Trustee Svenson to approve the payroll and bills for May, presented for *General Assistance*- \$26,487.82

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

C. Approval of Payroll & Bills for Town Fund

MOTION by Trustee Svenson, seconded by Trustee Smolka to approve the payroll and bills for May, presented for *Town Fund*- \$129,237.93

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

CONSENT AGENDA

A. Discussion & Potential Action on Approval of Minutes:

- i. April 25, 2022 Public Hearing Minutes
- ii. April 25, 2022 Regular Board Minutes
- iii. May 9, 2022 Special Board Meeting Minutes
- iv. May 9, 2022 COW Minutes

B. Acceptance of Township Elected Officials' Reports:

- i. May 2022 Clerk's Report
- ii. May 2022 Hwy Commissioner's Report
- iii. May 2022 Assessor's Report

C. Acceptance of Prior Approved Committee Minutes:

- i. April 25, 2022 Finance Committee Minutes

MOTION by Trustee Svenson, seconded by Trustee Smolka to approve the Consent Agenda, as presented

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Nays: None

MOTION CARRIED 4-0

SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief report.

ADMINISTRATOR & DEPARTMENT REPORTS

Brief reports were given by Assistant Administrator Chychula, Food Pantry Director Westlund-Deenihan, Transportation Director Wolff, Outreach Coordinator Lama, and General Assistance Director Shapiro.

OLD BUSINESS

None

NEW BUSINESS

A. Approval of Property and Casualty Insurance for 2022-2023*

*MOTION by Trustee Svenson, seconded by Trustee Smolka to move agenda items *New Business B. and C.* as the first two under *New Business*.

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

B. Appointment of Palatine Township Trustee

MOTION by Supervisor Kalkounos, seconded by Trustee Svenson to approve the filling of the vacancy of the Township Trustee position by Section 60:5 Illinois Township Code, and to appoint John M. Freese to the office of Township Trustee to fill the vacancy left by the resignation of Bill Pohlman with warrant to issue

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos

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Nays: None

MOTION CARRIED 4-0

C. Oath of Office for Palatine Township Trustee

Clerk Moran provided Judge James Geocaris with the Oath of Office document. Judge Geocaris proceeded to swear-in John M. Freese as Palatine Township Trustee. The *Oath of Office* document was then completed and signed by both parties for filing in the Clerk's Office.

*Trustee Freese was congratulated and commemorative pictures taken

*(A.) Approval of Property and Casualty Insurance for 2022-2023

MOTION by Trustee Smolka, seconded by Trustee Freese to approve the *Selective Insurance- Commercial Governmental Insurance 2022-2023 Renewal* proposal from *Bradish Associates, LTD.* in the amount of \$149,218, to include tank liability and workers compensation, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

D. Approval of Committee Appointments for FY 2023

Supervisor Kalkounos reiterated that the committee assignments were reconfigured this year to have only three standing committees of Finance, Human Needs, and Policy, and that if any other committees are necessary, those will be ad hoc committees. He appointed Trustee Svenson to *Finance*; Trustee Bolanos to *Human Needs*; and Trustee Smolka to *Policy*.

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the committee appointments as presented by the Supervisor

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

EXECUTIVE SESSION

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MOTION by Trustee Svenson, seconded by Trustee Smolka moving that the Board adjourn to Executive Session pursuant to Section 2(c)(21) of the Open Meetings Act, in order to conduct the bi-annual review of unreleased executive session minutes: May 20, 2019, January 25, 2021, and June 14, 2021, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**The Board adjourned to Executive Session at 8:20 p.m.*

**The Board reconvened into Regular Session at 8:32 p.m.*

Clerk Moran called the roll and the following were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Freese, and Smolka

Non-Voting Members- Clerk Moran

Other Invited Participants- Assistant Administrator Chychula, and Attorney Airdo

**Administrator Lopez arrived in room a few minutes after the ROLL CALL was taken*

IN REMOTE ATTENDANCE:

Trustee Bolanos

ACTION ON MATTERS FROM EXECUTIVE SESSION

MOTION by Supervisor Kalkounos, seconded by Trustee Smolka moving that the Board retain the following Executive Session Minutes as they require confidential treatment:

May 20, 2019, January 25, 2021, and June 14, 2021

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos

Nays: None

Abstain: Freese

MOTION CARRIED 4-0

OTHER BUSINESS

None

ADJOURN

MOTION by Trustee Svenson, seconded by Trustee Freese to adjourn at 8:34 p.m.

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Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

Respectfully submitted,



TOWN CLERK

