

**PALATINE TOWNSHIP  
BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
September 13, 2021  
7:00 P.M.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Supervisor Kalkounos called the meeting to order at 7:13 p.m.\* in the Patriot Room of the Palatine Township Center.

*\*the start of the meeting was delayed due to virtual connectivity issues with Trustee Svenson*

**ROLL CALL**

Clerk Moran called the roll and the following members were:

**PRESENT IN THE ROOM:**

Voting Members- Supervisor Kalkounos, Trustees Bolanos, Pohlman and Smolka

Non-Voting Members- Clerk Moran

Other Invited Participants- Assistant Administrator Chychula, Attorney Airdo, Auditor Wade Arthur, and Township Bookkeeper Pei Pei Moy

**IN REMOTE ATTENDANCE:**

Voting Member- Trustee Svenson (Audio)

Non-Voting Members- Assessor Kelly (Video)

**VOTING MEMBERS ABSENT: None**

Supervisor Kalkounos read the following into the record:

Pursuant to Palatine Township Policy Number 150: Remote Attendance, Trustee Svenson requested to attend this September 13, 2021, Committee of the Whole Meeting by “other means.” Trustee Svenson’s participation is by Audio conference. This Board should note: that a quorum of members of the Township Board is physically present at 720 S. Quentin Road, Palatine, Illinois, which is the regular meeting location of the Palatine Township Board; that Trustee Svenson is prevented from physically attending because of Employment Purposes and provided advance notice to the Supervisor and Assistant Township Administrator in accordance with Palatine Township Policy Number 150: Remote Attendance.

**MOTION** by Trustee Pohlman, seconded by Trustee Bolanos to approve the allowance of Trustee Svenson to attend this September 13, 2021, Committee of the Whole Meeting by “other means.”

**ROLL CALL:**

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

**MOTION CARRIED 5-0**

**PLEDGE OF ALLEGIANCE**

The Supervisor had Clerk Moran lead all in the Pledge of Allegiance.

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**PUBLIC COMMENT**

None

**PRESENTATION**

A. FY 2020-2021 Audit Presentation by Wade Arthur of Tighe, Kress & Orr, Public Accounting Firm

Wade Arthur, Senior Accountant with Tighe, Kress, & Orr, addressed the Board noting that this is his fifth-year auditing Palatine Township. He reviewed key areas of the *Township of Palatine Annual Financial Report Year Ended February 28, 2021 All Funds Except Road and Bridge Fund Year Ended March 31, 2021*, which was distributed to Board Members. He noted that it was a clean unmodified audit, with good staff collaboration, good cash balances/reserves, and that the Township was in good standing with a very healthy net position of 12.4 million dollars.

**ELECTED OFFICIALS ANNOUNCEMENTS**

A. Supervisor

The Supervisor noted that the Township Shredding Event will take place on Saturday, Sept. 18 from 9-11 a.m.

i. Review of 2022 TWP Holiday & Meeting Schedule *\*discussed just after next item*

Supervisor Kalkounos noted that he will be working with staff on the 2022 TWP Holiday & Meeting Schedule.

ii. TOI Annual Virtual Conference, November 15-17, 2021

Assistant Administrator Chychula will forward the registration information for the *TOI Annual Virtual Conference* to all Board Members, along with the information on the *Palatine Chamber of Commerce Business Expo* on Sept. 25 that the Supervisor referenced.

The Supervisor reported that there will be a tribute to a long-time Township volunteer, Don Van Cleeve, at the next Board Meeting. *\*a non-agenda item*

iii. Update Re: Issues at 1602-1604 E. Algonquin Rd. Park Place Shopping Center

Supervisor Kalkounos reported that an arrest had been made in a recent shooting at the *Park Place Shopping Center* on Algonquin Rd. He had spoken with Chief of Public Safety and is in communications with all elected officials involved in this ongoing issue. He stated that he will keep the Board posted.

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iv. Update Re: Issues at 1580 E. Algonquin Rd. Formally Known as Frankly Yours

Supervisor Kalkounos reported that the weed and broken glass issue at the former *Frankly Yours* property on Algonquin Rd. continues. He has spoken to the respective elected officials involved with this issue and the Sheriff's Office. He has made a formal request on behalf of the Township to allow it to place a lien on the property if the County is unable. He stated that he will keep the Board posted.

B. Highway Commissioner

No Report

C. Clerk

No Report

D. Assessor

No Report

**BUSINESS**

A. Cemetery Committee

Cemetery Committee Chairman Kelly reported that this Sunday from 1-4 p.m. the *Palatine Historical Society* will hold their annual Cemetery Walk, and all are invited. He also gave a brief summary of the upcoming Canon Rededication Ceremony at Hillside Cemetery on Sunday, September 26 at 10 a.m.

*\*please note that this report was given in full earlier in evening when a question was asked about potential scheduling conflicts with another topic*

B. Finance Committee

Finance Committee Chairman Pohlman reported that there will be a regularly scheduled meeting on the third Monday of the month.

C. Human Needs Committee

Human Needs Committee Chairman Pohlman reported that follow-up meetings with the non-profit applicants will begin to be scheduled after the deadline date of September 24.

D. Insurance Committee

No Report

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E. Communications Committee

Communications Chairman Smolka reported that his committee will continue website work at its upcoming meeting.

F. Policy Committee

Policy Committee Chairman Smolka noted that the committee is trying to connect with counsel in its efforts to update the Policy Manual. The Supervisor added that Trustee Svenson and he will be in Springfield on Sept. 15 for the Townships of Illinois (TOI) *Policies and Procedures for Townships in 2021 & Beyond* course, and will report back to the Board.

G. Transportation Committee

Transportation Committee Chairwoman Bolanos reported that she is working with the Supervisor on a Transportation Dept. Ride-Along event date, probably two hours in length, and that all Board Members are invited to join her. She will report back to the Board once that date is secured.

H. Intergovernmental Relations Committee

No Report

**EXECUTIVE SESSION**

None

**ADJOURN**

MOTION by Trustee Smolka, seconded by Trustee Pohlman to adjourn the meeting at 7:43 p.m.

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

Respectfully submitted,

  
TOWN CLERK