

May 17, 2021 – May 19, 2025 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
_____ – Trustee

September 16, 2021 - MINUTES – 6:30 p.m. - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

Covid 19 rules are still in effect per the Governor and County. We are practicing Social Distancing at our meeting and ask that if you are experiencing a fever or illness, have been exposed to someone or have tested positive yourself for Covid 19 within 14 days, please, do not attend the meeting. Thank you for your assistance in helping to keep our community safer.

1. Meeting was called to order by the Supervisor.
2. Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Seth, Jack, and Dennis were present. Tim Tosovsky passed away on August 21st due to complications after surgery.
4. Randy Long was in attendance as a guest.
5. Minutes from August 19, 2021 were read by the clerk. Seth made a motion to approve the August minutes. Jack seconded the motion. Hearing no objections, the August minutes were approved by the board.
6. No Public comments were heard.
7. Treasurer's Reports for April, May, June, July, and August were distributed and read by the Supervisor. Seth made a motion to approve the treasurer reports from April through August 2021. Dennis seconded. Jack asked about a spread sheet that might show monthly transactions. The Treasurer's Reports for April through August were approved by the board.
8. Township and Road District bills were reviewed by the trustees and approved for payment.
9. **REPORTS**
 - A. Supervisor's Report – Jay Kohlmiller
 - 1) Bookkeeping Update – Quick Books is up and functioning.
 - 2) Audit Report – Sheffel is running a little behind. They hope to meet with us to review some items in the next week or two.
 - 3) Supervisor Bond – TOI (Township Officials of Illinois) is still working on getting the packets out to the townships.
 - 4) No other items were discussed.
 - B. Highway Commissioner's Report – Robert Helms
 - 1) Roads – Tree trimming will begin in the next few weeks.
 - 2) Maintenance Shed – nothing new.
 - 3) Road District Workers – Crew member raises will go into effect on the next pay period.
 - 4) Oakland Hills Subdivision – Project is complete. Roadway is a little bumpy, but should be fine for the 25 mph speed limit.
 - 5) Truck Replacement – nothing new.

- 6) Culverts will be going in during the next few weeks. We will have to borrow a steel plate for the road culvert in El Pine Estates, as it is one way in and out.
- C. No Legal Report was given.
- D. Clerk's Report – All board members have contributed and a donation was given directly to the family in memory of Tim Tosovsky.
- E. Trustee's Report – Dennis commented on the mowing of Goshen Road and the poor communication with the city of Edwardsville.
- F. Cemetery Trustee's Report – Randy Long – V. Johnson's headstone has been set. A tentative appointment has been arranged for October to meet with a customer regarding her parents' headstone and grave sites for her family.
- G. Rental Manager's Report – Charlene Mitchell – no report.

10. **OLD BUSINESS**

- A. Property Maintenance / Building Use
 - 1) Flooring / Kitchen – Flooring looks great. Kitchen electrical and plumbing will be completed after the cabinets and countertops are installed.
 - 2) Refrigerator has been delivered.
 - 3) Jay reported that the cabinets are cut out and the laminate was delivered yesterday.
 - 4) The board agreed to wait until the remodeling is complete before opening the building for public use.
- B. Pin Oak Township Webpage (Jack & Seth) – Thomas Grieve is building our website using Township Officials of Illinois (TOI) as the web masters. A small monthly fee and an annual maintenance fee will be charged by TOI. Using them as the web masters should allow for a better maintained website now and in the future.
- C. No other Old Business was discussed.

11. **NEW BUSINESS**

- A. Pin Oak Township Board Member Vacancy – Trustee – Tim Tosovsky passed away on August 21 due to complications after surgery. Seth stated that we will miss our friend and fellow trustee. He was a great asset to the Pin Oak Township Board for eight years. Discussion followed. Randy Long would like to be considered for the Trustee position, he has served as trustee in the past. Other board members stated that they might have someone interested in the position as well. Seth asked that applicants attend our October meeting to meet with the board. The board could then call for an Executive Session to discuss and potentially select a Trustee.
- B. Township Separator System – Jack is going to pump out the system again.
- C. Town and Road District Tax Levy – Examples for review by the board were distributed by the Clerk. Draft shows 0%, 3% and 5% increase examples in the Town and Road Tax Levies for review and discussion by the board. Tax Levies will be discussed and voted on by the board at our October meeting. Levies must be posted for 30 days to allow for public review. Notices will be posted in the newspaper and on our website if possible.
- D. Next meeting is October 21, 2021 at 6:30 p.m.

12. Executive Session was not needed.

13. Jack made a motion to adjourn the meeting. Dennis seconded. The meeting was unanimously approved for adjournment at 7:17 p.m.

Respectfully submitted by Kathy L. Long, Clerk