

Atlanta Township
301 SW Arch Street, Atlanta, Illinois 61723
January 11, 2022
Monthly Meeting Minutes

The monthly meeting of the Atlanta Township Board was held January 11th, 2022 at the Atlanta Township Building. The meeting was called to order at 7:31 P.M. by Clerk Shellie Reed. Those present were Highway Commissioner Wes Green, Clerk Shellie Reed, Trustees Becky Brandt, Georgia Green, Amy Wertheim and Shelly Buettner. Supervisor Julie Osborn was absent. Cemetery Director Shelly Brooks was also in attendance.

Clerk Shellie Reed asked for nominations for pro tem chairman for today's meeting due to the absence of Supervisor Julie Osborn. Trustee Becky Brandt made a motion that Trustee Georgia Green be appointed chairman pro tem. Trustee Georgia Green declined the nomination. Trustee Shelly Buettner nominated Trustee Becky Brandt. Trustee Georgia Green seconded the nomination. Roll call vote was held: Amy Wertheim – yes; Becky Brandt – yes; Shelly Buettner – yes; Georgia Green - yes. Trustee Becky Brandt was unanimously approved to serve as pro tem chairman.

The Pledge of Allegiance was led by Pro Tem Chair Becky Brandt.

The following items were discussed:

PUBLIC COMMENT:

There was no public comment.

MINUTES OF PREVIOUS MEETING:

The minutes of the December 14, 2021 meeting were reviewed by each member. Discussion was held over the details required for FOIA requests in the meeting minutes. Shelly Buettner made a motion to table the approval of the December 14 minutes until the February meeting until determination is made regarding the exact details required. Georgia Green seconded the motion. A vote was taken and the motion carried approving the table of the December 14, 2021 minute's approval until February.

CLERK'S REPORT:

The Economic Interest Statement ID Form for County Clerk's office with all board members information was distributed for verification. Clerk Shellie Reed asked for it to be updated as appropriate for filing with the Clerk's office.

The new address for the website is www.toi.org/atlanta-township. Clerk Shellie Reed will email out the website address, as well.

HIGHWAY COMMISSIONER REPORT:

Wes Green reported he had put the plow on the truck for the last snow event, which didn't happen, but will be ready for the one coming this weekend. He will be replacing the locks on the doors since we are not sure how long it has been and we need to be sure who has keys.

New thermostats will also be installed we are having a hard time regulating the temperature in the office/meeting room. A charge account application at the new Farm and Home which is replacing Big R has been completed.

CEMETERY REPORT:

The minutes of the Cemetery Advisory meeting were reviewed. Shelly Brooks reported Alice Robison has resigned from the Cemetery Advisory Board. Shelly read Alice's letter of resignation.

OLD BUSINESS:

Disposal of Hazardous/Electronic Waste - Clerk Shellie Reed reported no new information on who the county is working with for 2022.

NEW BUSINESS:

Cemetery Advisory Committee Function Description - discussion was held on the proposed description with suggested revisions. Amy Wertheim made a motion to revise the proposed Cemetery Advisory Board description and present for final approval at the February meeting. Georgia Green seconded the motion. A vote was taken and the motion carried to revise suggested description and present for approval at the February meeting.

Purchase of a new safe - Discussion was held for the need of a new safe to keep the documents required in since the old safe is in bad shape. Suggestion was made to check into the possibility of a gun safe since it is taller and will hold the maps. Highway Commissioner Wes Green will check into gun safe options.

Annual Economic Statements – Discussion was held on the revised annual economic statements. Clerk Shellie Reed said they are due by May 2, 2022.

FINANCIAL REPORT & PAYING OF BILLS:

Board Members reviewed the bills to be paid. Amy Wertheim made a motion to approve the financial report and paying of the bills. Georgia Green seconded the motion. A roll call vote was taken: Becky Brandt – yes; Shelly Buettner – yes; Georgia Green – yes; Amy Wertheim – yes; Supervisor Julie Osborn was absent. The motion carried and bills were approved for payment.

QUESTIONS AND COMMENTS:

There were no questions or comments.

Pro Tem Chairman Becky Brandt adjourned the meeting at 8:50 PM.

Respectfully Submitted,

Shellie Reed
Atlanta Township Clerk