

# CITY OF BLOOMINGTON TOWNSHIP

## NOTICE

MEETING: Board of Trustees, City of Bloomington Township  
DATE: Monday, December 16, 2019  
PLACE: Bloomington City Hall, 109 E. Olive St.  
TIME: 5:45 pm

## AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Leslie Yocum, Town Clerk
- IV. "Consent Agenda"

*(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)*

- A. Approval of Minutes of the October 28, 2019 and November 25, 2019 Board Meetings.  
(Recommend that the Minutes of the October 28, 2019 and November 26, 2018 Meetings be approved as presented.)
  - B. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of November 2019 accounts.  
(Recommend that the Audits be approved as presented.)
  - C. Approval of General Town Fund anticipated expenditures as presented and certified.  
(Recommend that the Anticipated Expenditures be approved.)
- V. Reports by Elected Officials
    - A. Comments: Deb Skillrud, Township Supervisor.
    - B. Comments: Steve Scudder, Township Assessor.
  - VI. Public Comments
  - VII. Adjournment

MINUTES OF THE TOWN OF THE CITY  
OF BLOOMINGTON TOWNSHIP  
Monday, October 28, 2019; 5:45 P.M.

The Board of Trustees for the Town of the City of Bloomington met in the Council Chambers of the City Hall Building at 5:45 p.m. on October 28, 2019. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees: Jamie Mathy, Donna Boelen, Mboka Mwilambwe, Joni Painter, Jennifer Carrillo, Scott Black, Jeff Crabill, Kim Bray, and Tari Renner.

Elected officials present: Deborah L. Skillrud, Supervisor, and Steve Scudder, Assessor.

Staff present: Leslie Yocum, Township Clerk.

Approval of Minutes of the September 23, 2019 Board Meeting, as submitted by Leslie Yocum, Township Clerk.

Motion by Trustee Mwilambwe, seconded by Trustee Painter that the Minutes of September 23, 2019 Meeting be approved as presented.

Motion carried, (viva voce).

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of September 2019 accounts.

Motion by Trustee Mwilambwe, seconded by Trustee Painter that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Painter, Carrillo, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Approval of the General Town Fund, Anticipated Expenditures.

Motion by Trustee Mwilambwe, seconded by Trustee Painter that the Anticipated Expenditures be approved as presented and certified.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Painter, Carrillo, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Purchasing Policy for the Town of the City of Bloomington.

Trustee Crabill questioned current purchasing policies and a description of same. Deborah Skillrud, Township Supervisor, addressed the Board. Previously there had not been a Purchasing Policy. She provided background information regarding the proposed policy. Comparisons were made to the City of Bloomington's Purchasing Policy.

Trustee Crabill clarified the Board maintained discretion for purchases over \$20,000. Mrs. Skillrud responded affirmatively.

Trustee Painter expressed concern regarding emergency purchases. Her preference was all emergency purchases be reported to the Board at the Board meeting following the emergency. Mrs. Skillrud provided additional details and directed the Board to the last line of the proposed policy: *"In the case of such emergency purchases involving amounts in excess of Twenty Thousand Dollars, (\$20,000.00), the Supervisor, the Assessor or the Cemetery shall at the next meeting of the relevant governing authority, render a full report on the case."* Trustee Painter requested the word "equipment" be clarified under this policy. Mrs. Skillrud stated that "equipment" only included replacement of existing equipment in an emergency, not new purchases.

Trustee Emig arrived at 5:55 p.m.

Mrs. Skillrud understood the request to report all emergencies, (i.e. those over or under \$20,000), to the Board following the purchase.

Discussion continued, (i.e. the Board and Mrs. Skillrud), regarding the policy and whether to table in order to allow Mrs. Skillrud to seek legal advice.

Motion by Trustee Painter, seconded by Trustee Boelen that the Purchasing Policy be adopted with "emergency purchases report required" added to the Purchasing Policy.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Boelen, Mwilambwe, Emig, Painter, and Bray.

Nays: Trustees Mathy, Carrillo, Black, and Crabill.

Motion carried.

Proposed Tax Levy for Tax Year 2019 to be used in Fiscal Year 2021 (April 1, 2020 - March 30, 2021).

Motion by Trustee Black, seconded by Trustee Carrillo that the item be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Carrillo, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Deborah Skillrud, Township Supervisor, addressed the Board. General Assistance, (GA), and Emergency Assistance, (EA), payments have gone from \$304 to \$312 for a single adult effective October 15, 2019. EA also increased by \$111 for each additional eligible individual. Guidelines are based on Housing and Urban Development's, (HUD), Section 8 and State of IL Department of Humans Services', (DHS), income limits, which also included a \$1,000 per household disregard. There was a procedure to revisit changes annually as the state updates its guidelines.

Steve Scudder, Township Assessor, addressed the Board. He stated property tax exemptions for this year reduced the Equalized Assessed Value, (EAV), total provided to the McLean County Supervisor of Assessments.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Carrillo, seconded by Trustee Crabill to adjourn. Time: 6:00 p.m.

Motion carried (viva voce).

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Leslie Yocum, Township Clerk

MINUTES OF THE TOWN OF THE CITY  
OF BLOOMINGTON TOWNSHIP  
Monday, November 25, 2019; 5:45 P.M.

The Board of Trustees for the Town of the City of Bloomington met in the Council Chambers of the City Hall Building at 5:45 p.m. on November 25, 2019. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees: Jamie Mathy, Donna Boelen, Mboka Mwilambwe, Julie Emig, Joni Painter, Scott Black, Jeff Crabill, Kim Bray, and Tari Renner.

Trustee absent: Jennifer Carrillo.

Elected officials present: Deborah L. Skillrud, Supervisor, and Steve Scudder, Assessor.

Staff present: Leslie Yocum, Township Clerk.

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of October 2019 accounts.

Motion by Trustee Crabill, seconded by Trustee Emig that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Approval of the General Town Fund, Anticipated Expenditures.

Motion by Trustee Crabill, seconded by Trustee Emig that the Anticipated Expenditures be approved as presented and certified.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Public Notice of 2020 Meetings for the City of Bloomington Township and Evergreen Memorial Cemetery.

Motion by Trustee Crabill, seconded by Trustee Emig that the 2020 Annual List of Meetings be accepted.

Motion carried, (viva voce).

2019 Tax Levy Ordinance for Tax Year 2020 to be used in Fiscal Year 2021.

Motion by Trustee Mwilambwe, seconded by Trustee Painter that the 2019 Tax Levy be approved, and the Ordinance passed.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Deborah Skillrud, Township Supervisor, addressed the Board. Evergreen Memorial Cemetery will participate in Wreaths Across America for a second year. This program's mission is to remember, honor and teach. There are coordinated wreath laying ceremonies at Arlington National Cemetery as well as more than 1,600 additional locations in all fifty (50) states, at sea and abroad. Individuals can sponsor a wreath and/or volunteer to participate in the wreath laying ceremony. The holiday wreaths sale had begun and she discussed how citizens could purchase a wreath to honor a family member or friend. She opened the floor for Board questions.

Trustee Bray questioned if the POTS Program had closed for the year. Mrs. Skillrud responded affirmatively. She was excited about the Program. It had officially reduced/redirected an entire semi-load of pots from the landfill. The program would hold its first recycling pick-up event next week.

Steve Scudder, Township Assessor, addressed the Board. He provided an update on appeals received by his office.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Mwilambwe, seconded by Trustee Emig to adjourn. Time: 5:51 p.m.

Motion carried (viva voce).

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Leslie Yocum, Township Clerk



**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of November 2019**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **16th day of December 2019**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **16th day of December 2019**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$755,334.64** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$73,977.20** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,512,952.28** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwliambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

\_\_\_\_\_  
Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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**Town of the City of Bloomington--General Town Administration Fund**

Month of: **NOVEMBER 2019**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 59,002	
Investments: Illinois Fund (as of 10/31/2019)	\$ 754,242	
Investments: Prairie State Bank & Trust (64)	\$ 1,574,685	
		<u>\$ 2,387,929</u>

**Public Funds Received This Month**

Interest: Prairie State Bank (53)	\$ 25	
Interest: Prairie State Bank (64)	\$ 297	
Interest: Illinois Funds (1085)	\$ 1,093	
Interest: Back Taxes	\$ 18	
Other Income - Retiree Insurance	\$ 2,678	
Other Income - Cemetery (financial)	\$ 12,200	
Tax Levy	\$ 37,952	
		<u>\$ 54,263</u>

**Public Funds Expended This Month**

		<u>\$ 99,927</u>
		<u><u>\$ 2,342,264</u></u>

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 73,977	
Investments: Illinois Fund (as of 11/30/2019)	\$ 755,335	
Investments: Prairie State Bank & Trust (64)	\$ 1,512,952	
		<u>\$ 2,342,264</u>

**Checking Account Activity**

Prairie State Bank & Trust (53) Balance at Commencement	\$ 59,002	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 25	
Other Income - Cemetery Benefits	\$ 0	
Other Income - Retiree Insurance	\$ 2,678	
Other Income - Cemetery (financial)	\$ 12,200	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 100,000	
Total Deposits for Month	<u>\$ 114,903</u>	
		\$ 173,905
Checks Written		
Assessor's Office Expenses	\$ 823	
Community Agency Funding	\$ -	
Compensation & Benefits	\$ 96,573	
Services & Expenses	\$ 816	
Supervisor's Office Expenses	\$ 1,716	
Total Checks Written	<u>\$ 99,927</u>	
		\$ 99,927
<b>Prairie State Bank &amp; Trust (53) Balance at Month End</b>		<u><u>\$ 73,977</u></u>

**Prairie State Bank & Trust (53) Reconciliation at Month End**

Balance per Bank Statement	\$ 88,753	
Plus Outstanding Deposits	\$ 8,598	
Less Outstanding Checks	\$ (23,374)	
		<u>\$ 73,977</u>

**Town of the City of Bloomington--General Town Administration Fund**

Statement of Receipts and Disbursements

Nov-19

Revenue			
7000 Interest		\$	1,433
7400 Other Income		\$	14,878
7800 Tax Levy		\$	37,952
	Total Revenue		\$ 54,263
	Total Income		\$ <b>54,263</b>
Expense			
Assessor's Office			
9171 Utilities		\$	410
9271 Appraisal Services		\$	147
9291 Janitorial		\$	150
9301 Computer Services		\$	117
	Total Assessor's Office		\$ 823
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$	7,833
7021 TWP Assessor		\$	8,000
7031 Town Clerk		\$	200
7051 General Assistance Staff		\$	28,140
7061 Deputy Assessors		\$	28,978
7081 IMRF/Employer		\$	6,840
7091 FICA (SS/MC)/Employer		\$	5,151
7101 Group Medical/Employer		\$	11,430
	Total Compensation (Salaries) & Benefits		\$ 96,573
Services & Expenses			
1038 Other Expenditures		\$	57
1040 Building Maintenance		\$	497
1042 Janitorial Services & Supplies		\$	263
	Total Services & Expenses		\$ 816
Supervisor's Office			
8091 Postage		\$	188
8131 Utilities		\$	615
8151 Car Expense		\$	204
8161 Education/Conference/Meetings		\$	375
8181 Equipment Repair/Rental		\$	243
8221 Computer/Contract Services		\$	92
	Total Supervisor's Office		\$ 1,716
	Total Expense		\$ <b>99,927</b>
Net Income			\$ <b><u>(45,665)</u></b>

**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison

Income		<u>Nov-19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 12,426	\$ 9,000	\$ 3,426	138.1%
7400 Other Income		\$ 23,210	\$ 33,880	\$ (10,670)	68.5%
7450 Township Litigation Income		\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax		\$ 124,964	\$ 75,000	\$ 49,964	166.6%
7800 Tax Levy		\$ 1,642,699	\$ 1,645,000	\$ (2,301)	99.9%
	Total Revenue	\$ 1,803,299	\$ 1,762,905	\$ 40,394	102.3%
	Total Income	\$ 1,803,299	\$ 1,762,905	\$ 40,394	102.3%
Expense					
Assessor's Office					
9141 Rent/Debt Service		\$ -	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense		\$ 606	\$ 3,000	\$ (2,394)	20.2%
9161 Telephone		\$ 1,944	\$ 3,000	\$ (1,056)	64.8%
9171 Utilities		\$ 3,434	\$ 5,800	\$ (2,366)	59.2%
9191 Postage		\$ -	\$ 300	\$ (300)	0.0%
9201 Office Supplies		\$ 1,014	\$ 2,000	\$ (986)	50.7%
9211 Publications & Printing		\$ -	\$ 500	\$ (500)	0.0%
9231 Equipment		\$ -	\$ 6,000	\$ (6,000)	0.0%
9241 Equipment Repair/Rental		\$ -	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences		\$ 7,751	\$ 9,000	\$ (1,249)	86.1%
9261 Replatting & Remapping		\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services		\$ 7,154	\$ 34,000	\$ (26,846)	21.0%
9291 Janitorial		\$ 1,200	\$ 2,000	\$ (800)	60.0%
9301 Computer Services		\$ 2,589	\$ 20,000	\$ (17,411)	12.9%
9311 Mapping/GIS Services		\$ -	\$ 30,000	\$ (30,000)	0.0%
9312 Membership Dues/Assessor's Staff		\$ 815	\$ 2,500	\$ (1,685)	32.6%
	Total Assessor's Office	\$ 26,506	\$ 150,144	\$ (123,638)	17.7%
Community Agency Funding					
1023 Community Medical		\$ 18,500	\$ 31,000	\$ (12,500)	59.7%
1025 GA Workfare Development/Client Services		\$ 19,240	\$ 19,400	\$ (160)	99.2%
1026 Youth Services		\$ 35,000	\$ 37,500	\$ (2,500)	93.3%
1027 Senior Services		\$ 48,500	\$ 68,500	\$ (20,000)	70.8%
	Total Community Agency Funding	\$ 121,240	\$ 156,400	\$ (35,160)	77.5%
Compensation & Benefits					
7011 TWP Supervisor		\$ 62,667	\$ 94,000	\$ (31,333)	66.7%
7021 TWP Assessor		\$ 64,000	\$ 96,000	\$ (32,000)	66.7%
7031 Town Clerk		\$ 1,600	\$ 2,500	\$ (900)	64.0%
7041 Town Trustees		\$ 1,160	\$ 2,800	\$ (1,640)	41.4%
7051 General Assistance Staff		\$ 225,698	\$ 396,000	\$ (170,302)	57.0%
7061 Deputy Assessors		\$ 231,702	\$ 404,000	\$ (172,298)	57.4%
7081 IMRF/Employer		\$ 54,581	\$ 99,000	\$ (44,419)	55.1%
7091 FICA (SS/MC)/Employer		\$ 41,332	\$ 76,140	\$ (34,808)	54.3%
7101 Group Medical/Employer		\$ 91,443	\$ 177,000	\$ (85,557)	51.7%
7111 State Unemployment/Employer		\$ 153	\$ 1,400	\$ (1,247)	10.9%
	Total Compensation & Benefits	\$ 774,335	\$ 1,348,840	\$ (574,505)	57.4%

**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Nov-19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,765	\$ 1,835	\$ (70)	96.2%
1029 Auditing Expense	\$ -	\$ 7,500	\$ (7,500)	0.0%
1030 Legal Expense	\$ 8,723	\$ 10,000	\$ (1,277)	87.2%
1034 Insurance	\$ 13,242	\$ 13,000	\$ 242	101.9%
1035 Publishing	\$ 111	\$ 1,500	\$ (1,389)	7.4%
1038 Other Expenditures	\$ 598	\$ 3,500	\$ (2,902)	17.1%
1039 Debt Service - Principal & Interest	\$ -	\$ 100	\$ (100)	0.0%
1040 Building Maintenance	\$ 4,357	\$ 6,000	\$ (1,643)	72.6%
1042 Janitorial Services & Supplies	\$ 2,631	\$ 6,000	\$ (3,369)	43.8%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ 50	\$ 50,000	\$ (49,950)	0.1%
Total Services & Expenses	\$ 31,477	\$ 299,435	\$ (267,958)	10.5%
Supervisor's Office				
8091 Postage	\$ 5	\$ 1,500	\$ (1,495)	0.3%
8101 Rent/Debt Service	\$ -	\$ 40,000	\$ (40,000)	0.0%
8121 Janitorial	\$ 1,500	\$ 2,500	\$ (1,000)	60.0%
8131 Utilities	\$ 5,143	\$ 9,500	\$ (4,357)	54.1%
8141 Telephones	\$ 2,575	\$ 4,000	\$ (1,425)	64.4%
8151 Car Expense	\$ 1,823	\$ 2,000	\$ (177)	91.2%
8161 Education/Conference/Meetings	\$ 2,190	\$ 2,000	\$ 190	109.5%
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$ 1,940	\$ 8,000	\$ (6,060)	24.3%
8191 Office Supplies	\$ 977	\$ 4,000	\$ (3,023)	24.4%
8201 Printing	\$ 39	\$ 500	\$ (461)	7.8%
8211 Publications	\$ 25	\$ 250	\$ (225)	10.0%
8221 Computer/Contract Services	\$ 912	\$ 16,900	\$ (15,988)	5.4%
8241 Membership Dues	\$ 35	\$ 450	\$ (415)	7.8%
Total Supervisor's Office	\$ 17,164	\$ 96,600	\$ (79,436)	17.8%
Total Expense	\$ 970,723	\$ 2,051,419	\$ (1,080,696)	47.3%
Net Income	\$ 832,576	\$ (288,514)	\$ 1,121,090	

**Town of the City of Bloomington--General Town Administration Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 ·	Prairie State Bank & Trust (53)		
11/01/2019	09984127811	IMRF - Illinois Municipal Retirement Fund	1,338.80
11/01/2019	8579	Soaring Eagle Cleaning Services LLC	-600.00
11/04/2019	EFT	EFT-Valutec Card Solutions	-92.20
11/05/2019	Transfer	Prairie State Bank & Trust	100,000.00
11/05/2019	8580	American Pest Control Inc	-37.00
11/05/2019	8581	Bowman, Danny	-147.00
11/05/2019	8582	NICOR Gas	-97.06
11/13/2019	8583	Verizon Wireless	-71.66
11/13/2019	8584	Wilcox Electric & Service Inc	-417.78
11/13/2019	8585	Xerox Corporation	-39.60
11/13/2019	8586	Coldwell Banker, Honig-Bell	-45.00
11/13/2019	8587	Maruna, Thomas O	-125.86
11/15/2019	20191115	EFT-Payroll	-23,445.82
11/15/2019	34633199	EFT-Federal Tax Deposit	-8,616.03
11/15/2019	1925091680	EFT-IL Tax Deposit	-1,503.51
11/15/2019	EFT	TASC (Total Administrative Services Corp)	-1,270.80
11/15/2019	EFT	Prairie State Bank & Trust	-90.00
11/19/2019	8588	City of Bloomington Water Dept	-468.93
11/19/2019	8589	Turner, Tammie J	-78.30
11/19/2019	8590	Covert, Tracey	-160.66
11/19/2019	8591	Davis, C A (Hadden)	-213.94
11/19/2019	8592	Xerox Financial Services	-202.92
11/19/2019	8593VOID	VOID	0.00
11/20/2019	41726	Town of the City of Bloomington - CEM	12,200.00
11/26/2019	8594	Illini Fire Equipment Company Inc	-41.75
11/27/2019	41727	Town of the City of Bloomington - CEM	8,598.42
11/27/2019	20191130	EFT-Payroll	-21,586.72
11/27/2019	21552571	EFT-Federal Tax Deposit	-8,099.22
11/27/2019	0469244256	EFT-IL Tax Deposit	-1,438.08
11/27/2019	EFT	TASC (Total Administrative Services Corp)	-1,270.80
11/27/2019	EFT	Prairie State Bank & Trust	-90.00
11/27/2019	09983976276	IMRF - Illinois Municipal Retirement Fund	1,338.80
11/27/2019	13212	EFT-IMRF	-16,649.45
11/27/2019	8595	City of Bloomington Health Insurance	-20,069.03
11/27/2019	8596	NCPERS Group Life Ins	-128.00
11/27/2019	8597	Combs-Skinner, Marsha L	-250.00
11/27/2019	8598	Howe., Amy L	-720.52
11/27/2019	8600	Direct Energy Business	-458.26
11/29/2019	Credit	Interest	25.25
		Total	<u><u>14,975.37</u></u>

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**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of November 2019**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **16th day of December 2019**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **16th day of December 2019**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$47,647.88** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$578,883.92** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

\_\_\_\_\_  
WARD 1: Jamie Mathy

\_\_\_\_\_  
WARD 6: Jenn Carrillo

\_\_\_\_\_  
WARD 2: Donna Boelen

\_\_\_\_\_  
WARD 7: Scott Black

\_\_\_\_\_  
WARD 3: Mboka Mwiliambwe

\_\_\_\_\_  
WARD 8: Jeff Crabill

\_\_\_\_\_  
WARD 4: Julie Emig

\_\_\_\_\_  
WARD 9: Kimberly Bray

\_\_\_\_\_  
WARD 5: Joni Painter

\_\_\_\_\_  
Trustee Tari Renner  
Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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**Town of the City of Bloomington--General Assistance Fund**

**Month of: NOVEMBER 2019**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 25,073	
Investments: Prairie State Bank & Trust (19)	\$ 624,152	
	<u>                    </u>	
Public Funds at Commencement		\$ 649,225

**Public Funds Received This Month**

Interest: Prairie State Bank (00)	\$ 12	
Interest: Prairie State Bank (19)	\$ 116	
Interest: Back Tax Levy	\$ 2	
Refunds & Recoveries	\$ 1,497	
Tax Levy	\$ 4,614	
	<u>                    </u>	
Public Funds Received This Month		\$ 6,241
Public Funds Available		\$ 655,466

**Public Funds Expended This Month**

	\$ 28,934
<b>TOTAL Public Funds at Month End</b>	<u><u>\$ 626,532</u></u>

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 47,648	
Investments: Prairie State Bank & Trust (19)	\$ 578,884	
	<u>                    </u>	
<b>TOTAL Public Funds at Month End</b>		<u><u>\$ 626,532</u></u>

**Checking Account Activity**

Checkbook Balance at Commencement	\$ 25,073	
Deposits:		
Interest: Prairie State Bank & Trust (00)	\$ 12	
Refunds & Recoveries	\$ 1,497	
Transfer from Prairie State Bank & Trust Reserve (19)	\$ 50,000	
Total Deposits for Month	<u>                    </u>	
	\$ 51,509	
Total Funds Available		\$ 76,582
Checks Written: General Assistance		\$ 28,934
<b>Checkbook Balance at Month End</b>		<u><u>\$ 47,648</u></u>

**Prairie State Bank & Trust (00) Reconciliation at Month End**

Balance per Bank Statement	\$ 52,675	
Plus Outstanding Deposits	\$ 1,497	
Less Outstanding Checks	\$ (6,524)	
	<u>                    </u>	
<b>Checkbook Balance per Reconciliation</b>		<u><u>\$ 47,648</u></u>

**Town of the City of Bloomington--General Assistance Fund**

Statement of Receipts and Disbursements

Nov-19

Revenue			
7000 Interest		\$	130
7700 Refunds & Recoveries		\$	1,497
7800 Tax Levy		\$	4,614
	Total Revenue		\$ 6,241
Expense: CW			
6011 Groceries/Personal Essentials		\$	9,155
6021 Rent		\$	12,732
6051 Utilities		\$	1,426
6071 Emergency Assistance		\$	4,527
6101 Transportation		\$	269
6121 Allowances		\$	825
	Total CW		\$ 28,934
	Total Income		\$ 6,241
	Total Expense		\$ 28,934
	Net Income		\$ (22,693)

**Town of the City of Bloomington--General Assistance Fund**

Year to Date Budget Comparison

		<u>Nov-19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income					
Revenue					
7000 Interest	\$	1,104	\$ 2,000	\$ (896)	55.2%
7400 Other Income	\$	-	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$	15,191	\$ 17,000	\$ (1,809)	89.4%
7700 Refunds & Recoveries	\$	26,401	\$ 40,000	\$ (13,599)	66.0%
7800 Tax Levy	\$	199,696	\$ 200,000	\$ (304)	99.8%
	Total Revenue	\$ 242,392	\$ 259,150	\$ (16,758)	93.5%
	Total Income	\$ 242,392	\$ 259,150	\$ (16,758)	93.5%
Expense					
CW					
6011 Groceries/Personal Essentials	\$	61,688	\$ 90,000	\$ (28,312)	68.5%
6021 Rent	\$	118,223	\$ 200,000	\$ (81,777)	59.1%
6051 Utilities	\$	17,499	\$ 30,000	\$ (12,501)	58.3%
6061 Medical	\$	-	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$	47,814	\$ 70,000	\$ (22,186)	68.3%
6081 Hospital	\$	-	\$ 10,000	\$ (10,000)	0.0%
6091 Burial	\$	-	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation	\$	3,201	\$ 30,000	\$ (26,799)	10.7%
6121 Allowances	\$	6,402	\$ 10,000	\$ (3,598)	64.0%
	Total CW Expense	\$ 254,828	\$ 463,000	\$ (208,172)	55.0%
	Total Expense	\$ 254,828	\$ 463,000	\$ (208,172)	55.0%
	Net Income	\$ (12,436)	\$ (203,850)	\$ 191,414	

**Town of the City of Bloomington--General Assistance Fund**

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501	Prairie State Bank & Trust (00)		
11/05/2019	Transfer	Prairie State Bank & Trust	50,000.00
11/05/2019	EFT	EFT-Kroger via Valutec	-9,155.21
11/05/2019	34804STOP	Perez, Hollie M Buhl	304.00
11/05/2019	32057STOP	Listwan, Steven L & Jessica dba Even Prop	190.00
11/05/2019	35049	Listwan, Steven L & Jessica dba Even Prop	-190.00
11/05/2019	35050	Cameron, Charlie C	-200.00
11/05/2019	35051	CVB Property Holdings LLC %Highland	-312.00
11/05/2019	35052	Fairmont LLC	-312.00
11/05/2019	35053	Gruber, Ronald C dba Gruber Rentals	-208.26
11/05/2019	35054	Ameren Illinois	-306.68
11/05/2019	35055	Barth, Dawn M	-150.00
11/05/2019	35056	Finn, Mike	-312.00
11/05/2019	35057	Super Sign Service LLC dba HBT410	-201.00
11/05/2019	35058	Bloomington Portfolio LLC %PLS	-312.00
11/05/2019	35059	Hafner, Fred & Paula dba Hafner Rev Trust	-400.00
11/05/2019	35060	No Limits Real Estate LLC	-312.00
11/05/2019	35061	Phoenix Towers Preservation LP	-33.00
11/05/2019	35062	TVA LLP dba Turnberry Village	-423.00
11/05/2019	35063	GMTK Management	-312.00
11/06/2019	35064	Secretary of State of Illinois	-5.00
11/13/2019	35065	Home Sweet Home Ministries, Inc	-400.00
11/13/2019	35066	BHA; Blmgtn Housing Authority (laundry)	-25.00
11/13/2019	35067	BHA; Blmgtn Housing Authority (rent)	-520.00
11/13/2019	35068	Hairmasters Institute of Cosmetology Inc	-5.00
11/13/2019	35069	Mayor's Manor LTD Partnership (laundry)	-10.00
11/13/2019	35070	Kerrigan, Annabelle	-239.00
11/13/2019	35071	No Limits Real Estate LLC	-312.00
11/13/2019	35072	Thomas-Jones, Laura Ann	-307.00
11/13/2019	35073	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-249.00
11/13/2019	35074	Mission Mart	-247.18
11/13/2019	35075	Ameren Illinois	-405.14
11/13/2019	35076	City of Bloomington Water Department	-101.54
11/13/2019	35077	Alberts, Maria D	-200.00
11/13/2019	35078	Bloomington Leased Housing Associates VI	-754.00
11/13/2019	35079	Calandra, Jeffrey dba C&M Property Group	-312.00
11/13/2019	35080	Clothier Land Trust H-187 %Willow Creek	-407.00
11/13/2019	35081	Forrest, Margaret Tiana	-200.00
11/13/2019	35082	Hafner, Fred & Paula dba Hafner Rev Trust	-200.00
11/13/2019	35083	Interlocken LLC %Young America Realty	-423.00
11/13/2019	35084	Joyner, Roderick L	-312.00
11/13/2019	35085	Miller Trust, Annetta O dba Miller Prop	-223.00
11/13/2019	35086	Pedcor Homes Corp dba Fox Hill Apts	-58.00
11/13/2019	35087	Secretary of State of Illinois	-10.00
11/13/2019	35088	SRIM LLC %Redbird Property Mgmt Inc	-312.00
11/13/2019	35089	Steffen, Allen %Young America Realty	-262.00
11/13/2019	35090	Winterroth, Stanley D %Road RunnerRealEst	-274.00
11/19/2019	35091	Huck's/WEX Bank	-268.93
11/19/2019	35092	Mayor's Manor LTD Partnership (laundry)	-8.00
11/19/2019	35093	Mayor's Manor LTD Partnership (rent)	-392.00
11/19/2019	35094	Ameren Illinois	-993.87
11/19/2019	35095	City of Bloomington Water Department	-389.36
11/19/2019	35096	Dotson, Bernard & Rearn M	-250.00
11/19/2019	35097	Jessen, Chad & Micha dba Red Rock Prop	-312.00
11/19/2019	35098	M&M Real Estate Partnership LLC %Core3 Pr	-200.00
11/19/2019	35099	Shepard, Cynthia M dba Shakman Ent	-250.00
11/19/2019	35100	Trujillo, Ledy	-265.00
11/19/2019	35101	VISA ...0684	-67.78
11/19/2019	35102	Hospelhorn, Todd & Susan	-312.00

**Town of the City of Bloomington--General Assistance Fund**

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
11/19/2019	35103	Lakewood B LLC dba Lakewood Terrace Apts	-423.00
11/19/2019	35104	Madison Mutual Insurance Company	-33.21
11/19/2019	35105	Clothier Land Trust H-187 %Willow Creek	-250.00
11/19/2019	35106	Virtuoso LLC %AB Rentals	-312.00
11/26/2019	AB9658292	Treasurer, State of IL, SSI Reimbursement	881.00
11/26/2019	AB9670997	Treasurer, State of IL, SSI Reimbursement	616.00
11/26/2019	35107	Sutton, Kyle D	-312.00
11/26/2019	35108	Kudrys, Mark & Gregory Hall %Core3	-223.20
11/26/2019	35109	Super Sign Service LLC dba HBT410	-94.67
11/26/2019	35110	Cortez, Kyle Thomas	-200.00
11/26/2019	35111	Winterroth, Stanley D %Road RunnerRealEst	-312.00
11/26/2019	35112	Bloomington Leased Housing Associates VI	-261.00
11/26/2019	35113	CVB Property Holdings LLC %Young America	-312.00
11/26/2019	35114	BHA; Blmgtn Housing Authority (rent)	-325.00
11/26/2019	35115	Moore, J Sales %Maple Grove Estates	-356.14
11/26/2019	35116	Smith, Bettie L	-200.00
11/26/2019	35117	Allied Properties LLC	-312.00
11/26/2019	35118	Thrasher, Raymond E	-400.00
11/26/2019	35119	Corn Belt Energy Corporation	-94.79
11/26/2019	35120	Ameren Illinois	-223.18
11/26/2019	35121	City of Bloomington Water Department	-63.00
11/26/2019	35122	BHA; Blmgtn Housing Authority (laundry)	-145.00
11/26/2019	35123	Clobertin LLC %First Site Ltd	-423.00
11/26/2019	35124	Stone, Jerry L & Tina	-200.00
11/26/2019	35125	Allied Properties LLC	-312.00
11/26/2019	35126	IL&CJATP	-20.00
11/29/2019	Credit	Interest	12.19
			<u>22,575.05</u>

**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of November 2019**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **9th day of December 2019**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **9th day of December 2019**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance **\$66,585.82** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$335,290.49** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$175,949.18** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

This **16th day of December 2019**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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**Town of the City of Bloomington--Cemetery Fund**  
**Month of: NOVEMBER 2019**

**Funds at Commencement**

Cash: Heartland Bank 7774 (Checking)	\$	67,126	
Cash: Heartland Bank 7782 (Reserve)	\$	373,598	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	176,011	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2019	\$	209,539	
Funds at Commencement			\$ 826,273

**Public Funds Received This Month**

Real Estate Tax Levy			\$ 11,687
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**Other Funds Received This Month**

Opening/Closing Fees	\$	5,280	
Sale of Lots	\$	4,790	
Sale of Crypts	\$	190	
Sale of Niches	\$	1,250	
Sale of Burial Supplies	\$	500	
Sales - Other	\$	400	
Interest: Back Taxes	\$	6	
Income from Trusts	\$	39	
Other Income	\$	195	
Inspection Fees	\$	75	
Total Funds Received This Month			\$ 12,724

		\$ 24,411	
Total Funds Available		\$ 850,684	

**Funds Expended This Month**

Change in Payroll Liabilities 11/30/2019			\$ (153)
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<b>TOTAL Funds at Month End</b>		<b>\$ 787,364</b>	
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**Funds at Month End**

Cash: Heartland Bank 7774 (Checking)	\$	66,586	
Cash: Heartland Bank 7782 (Reserve)	\$	335,290	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	175,949	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2019	\$	209,539	
<b>TOTAL Funds at Month End</b>		<b>\$ 787,364</b>	

**Checking Account Activity**

Checkbook Balance at Commencement			\$ 67,126
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Deposits	Opening/Closing Fees	\$	5,280	
	Sale of Lots	\$	4,790	
	Sale of Crypts	\$	190	
	Sale of Niches	\$	1,250	
	Sales - Other	\$	900	
	Other Income	\$	195	
	Inspection Fees	\$	75	
	Transfer (to)/from Reserve Acct 7782	\$	50,000	
	Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	100	
	Total Deposits for Month			\$ 62,780

Total Funds Available		\$ 129,906	
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Checks Written

Compensation & Benefits	\$	30,980	
Administrative Expenses	\$	14,686	
Cemetery Improvements, Maintenance & Repair	\$	14,048	
Cemetery Operations	\$	3,759	
Total Checks Written			\$ 63,474

Change in Payroll Liabilities 11/30/2019		\$ (153)	
--	--	----------	--

Total Checks Written		\$ 63,320	
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<b>Checkbook Balance at Month End</b>		<b>\$ 66,586</b>	
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**Bank Reconciliation at Month End**

Balance per Bank Statement	\$	76,716	
Less Outstanding Checks	\$	(10,130)	

<b>Checkbook Balance per Reconciliation</b>		<b>\$ 66,586</b>	
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## Town of the City of Bloomington--Cemetery Fund

### Statement of Receipts and Disbursements

Nov-19

Revenue			
40100 Real Estate Tax Levy		\$ 11,687	
42000 Opening/Closing Fee		\$ 5,280	
42500 Sale of Lots		\$ 4,790	
43000 Sale of Crypts		\$ 190	
43100 Sale of Niches		\$ 1,250	
44700 Sales - Other		\$ 900	
43500 Interest: Back Taxes		\$ 6	
49000 Income from Trusts		\$ 39	
49020 Other Income & Special Events		\$ 195	
49021 Inspection Fees		\$ 75	
	Total Revenue	<u>\$ 24,411</u>	
	Total Income		<u>\$ 24,411</u>
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff		\$ 5,936	
50102 Wages: Cemetery Staff		\$ 17,604	
50201 Payroll Taxes		\$ 1,655	
50202 IMRF		\$ 2,067	
50204 Employee Health Insurance		\$ 3,686	
50205 Direct Deposit Transmittal Fees		\$ 32	
	Total Compensation & Benefits	<u>\$ 30,980</u>	
Administrative Expenses			
51500 Contractual Services		\$ 346	
52000 Office Supplies		\$ 126	
52500 Utilities		\$ 1,646	
54000 Advertising		\$ 5	
55200 Financial Administration		\$ 12,200	
55400 Special Event Expenses		\$ 129	
55450 Other Admin Expenses		\$ 234	
	Total Administrative Expenses	<u>\$ 14,686</u>	
Cemetery Improvements, Maintenance & Repair			
57800 Operating Equipment		\$ 132	
58000 Mausoleum (including debt service)		\$ 5,066	
58300 Veterans Memorial		\$ 8,850	
	Total Cemetery Improvements, Maintenance & Repair	<u>\$ 14,048</u>	
Cemetery Operations			
55500 Fuel, Oil and Equipment		\$ 912	
56600 Cemetery Supplies & Maintenance		\$ 538	
56800 Disposal of Leaves/Branches		\$ 190	
57602 Grounds Maintenance/Repair		\$ 532	
58100 Grave Markers		\$ 1,588	
	Total Cemetery Operations	<u>\$ 3,759</u>	
	Total Expense	<u>\$ 63,474</u>	
Net Income			<u><u>\$ (39,062)</u></u>

## Town of the City of Bloomington--Cemetery Fund

### Year to Date Budget Comparison

Income	<u>Nov-19</u>	Revised <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Revenue</b>				
40100 Real Estate Tax Levy	\$ 505,861	\$ 506,600	\$ (739)	99.9%
41000 Personal Property Replacement Tax	\$ 38,482	\$ 30,000	\$ 8,482	128.3%
42000 Opening/Closing Fee	\$ 59,060	\$ 60,000	\$ (940)	98.4%
42100 Marker Commission	\$ 9,170	\$ 8,000	\$ 1,170	114.6%
42500 Sale of Lots	\$ 37,882	\$ 70,000	\$ (32,118)	54.1%
43000 Sale of Crypts	\$ 10,185	\$ 10,000	\$ 185	101.9%
43100 Sale of Niches	\$ 27,329	\$ 10,000	\$ 17,329	273.3%
44700 Sale of Burial Supplies	\$ 500	\$ 1,500	\$ (1,000)	33.3%
44800 Chapel Fee	\$ -	\$ 1,000	\$ (1,000)	0.0%
44850 Sale of Pet Cemetery Spaces	\$ 200	\$ 1,000	\$ (800)	20.0%
42400 Sales - Other	\$ 4,816	\$ 2,400	\$ 2,416	200.7%
43500 Interest	\$ 1,514	\$ 3,500	\$ (1,986)	43.2%
49000 Income from Trusts	\$ 3,175	\$ 500	\$ 2,675	635.0%
49020 Other Income & Special Events	\$ 2,944	\$ 5,000	\$ (2,056)	58.9%
49021 Inspection Fees	\$ 1,575	\$ 3,000	\$ (1,425)	52.5%
Total Revenue	<u>\$ 702,694</u>	<u>\$ 712,500</u>	<u>\$ (9,806)</u>	<u>98.6%</u>
Total Income	\$ 702,694	\$ 712,500	\$ (9,806)	98.6%
<b>Expense</b>				
<b>Compensation &amp; Benefits</b>				
50101 Wages: Administrative Staff	\$ 55,172	\$ 104,000	\$ (48,828)	53.1%
50102 Wages: Cemetery Staff	\$ 156,153	\$ 225,000	\$ (68,847)	69.4%
50103 Trustee Compensation	\$ 917	\$ 3,000	\$ (2,083)	30.6%
50201 Payroll Taxes	\$ 14,924	\$ 25,398	\$ (10,474)	58.8%
50202 IMRF	\$ 20,038	\$ 32,900	\$ (12,862)	60.9%
50203 IDES - Unemployment Insurance	\$ 4,643	\$ 20,000	\$ (15,357)	23.2%
50204 Employee Health Insurance	\$ 32,357	\$ 70,000	\$ (37,643)	46.2%
50205/50206 Other Payroll Expenses	\$ 263	\$ 1,000	\$ (738)	26.3%
Total Compensation & Benefits	<u>\$ 284,466</u>	<u>\$ 481,298</u>	<u>\$ (196,832)</u>	<u>59.1%</u>
<b>Administrative Expenses</b>				
51100 Casualty Insurance	\$ 20,711	\$ 20,317	\$ 394	101.9%
51500 Contractual Services	\$ 5,402	\$ 10,000	\$ (4,598)	54.0%
52000 Office Supplies	\$ 1,562	\$ 4,000	\$ (2,438)	39.0%
52500 Utilities	\$ 10,262	\$ 18,500	\$ (8,238)	55.5%
54000 Advertising	\$ 109	\$ 2,000	\$ (1,891)	5.5%
54500 Dues/Seminars	\$ -	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$ 285	\$ 3,000	\$ (2,715)	9.5%
55100 Audit Expense	\$ -	\$ 7,100	\$ (7,100)	0.0%
55200 Financial Administration	\$ 12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$ 9,690	\$ 10,000	\$ (310)	96.9%
55450 Other Admin Expenses	\$ 4,176	\$ 4,500	\$ (324)	92.8%
57900 Office Equipment	\$ 69	\$ 3,000	\$ (2,931)	2.3%
Total Administrative Expenses	<u>\$ 64,466</u>	<u>\$ 95,217</u>	<u>\$ (30,751)</u>	<u>67.7%</u>
<b>Cemetery Improvements, Maintenance &amp; Repairs</b>				
57601 Flags & Flag Poles	\$ 4,393	\$ 5,000	\$ (607)	87.9%
57800 Operating Equipment	\$ 45,806	\$ 71,800	\$ (25,994)	63.8%
58000 Mausoleum (including debt service)	\$ 42,028	\$ 62,000	\$ (19,972)	67.8%
58150 Real Estate for Parking Lot	\$ -	\$ 5,000	\$ (5,000)	0.0%
58300 Veterans Memorial	\$ 42,850	\$ 43,000	\$ (150)	99.7%
58350 Dirt Shelter	\$ -	\$ 11,000	\$ (11,000)	0.0%
58400 Scattering Grounds/Ossuary	\$ -	\$ 4,000	\$ (4,000)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 135,077</u>	<u>\$ 201,800</u>	<u>\$ (66,723)</u>	<u>66.9%</u>

**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison (cont.)

	<u>Nov-19</u>	<u>Revised Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 7,410	\$ 11,000	\$ (3,590)	67.4%
56000 Tree Removal/Monument Repair	\$ 36,300	\$ 30,000	\$ 6,300	121.0%
56500 Equipment Repairs	\$ 3,200	\$ 4,000	\$ (800)	80.0%
56600 Cemetery Supplies & Maintenance	\$ 3,080	\$ 5,000	\$ (1,920)	61.6%
56700 Rental Equipment & Leasing	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 Removal of Leaves/Branches	\$ 1,360	\$ 7,000	\$ (5,640)	19.4%
56900 Abandoned Lot Reclamation	\$ -	\$ 5,000	\$ (5,000)	0.0%
57000 Office Repairs & Maintenance	\$ 24,280	\$ 3,000	\$ 21,280	809.3%
57602 Grounds Maintenance/Repairs	\$ 10,973	\$ 16,000	\$ (5,027)	68.6%
57603 Road, Fence, Lot, Drains	\$ 38,379	\$ 40,000	\$ (1,621)	95.9%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 12,245	\$ 9,000	\$ 3,245	136.1%
59900 Other Cemetery Expenses	\$ 7,572	\$ 10,500	\$ (2,928)	72.1%
Total Cemetery Operations	\$ 144,932	\$ 142,500	\$ 2,432	101.7%
Total Expense	\$ 628,942	\$ 920,815	\$ (291,873)	68.3%
Net Income	\$ 73,752	\$ (208,315)	\$ 282,067	

**Town of the City of Bloomington--Cemetery Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
11/01/2019	Deposit	HBT - Heartland Bank & Trust	525.35
11/04/2019	Deposit	HBT - Heartland Bank & Trust	379.82
11/05/2019	Deposit	HBT - Heartland Bank & Trust	1,138.58
11/05/2019	41701	Pontiac Granite Co Inc	-8,850.00
11/05/2019	41702	Pontiac Granite Co Inc	-1,000.00
11/05/2019	41703	Ameren Illinois	-299.91
11/05/2019	41704	AT&T Mobility	-140.42
11/05/2019	41705	COMCAST Business	-225.05
11/07/2019	Deposit	HBT - Heartland Bank & Trust	950.00
11/08/2019	41706	Aaron M Anderson	-325.00
11/08/2019	41707	Christopher D Anderson	-325.00
11/08/2019	41708	Tina M Crow	-300.00
11/08/2019	41709	Kyle J Durflinger	-325.00
11/08/2019	41710	Terry L Hansen	-325.00
11/08/2019	41711	Wesley A Novy	-325.00
11/08/2019	41712	Deanna L O'Reilly	-300.00
11/08/2019	41713	Misty D Porter	-300.00
11/08/2019	10033910	EFTPS - IRS	-434.68
11/12/2019	Deposit	HBT - Heartland Bank & Trust	388.45
11/13/2019	Deposit	HBT - Heartland Bank & Trust	194.70
11/13/2019	41714	Heartland Bank & Trust - mausoleum	-5,066.00
11/13/2019	41715	Evergreen FS Inc	-832.03
11/13/2019	41716	ColdSpring Memorial Group	-462.60
11/13/2019	41717	Illini Fire Equipment	-346.00
11/13/2019	41718	Martin Sullivan Inc	-79.92
11/13/2019	41719	Midwest Equipment	-69.99
11/13/2019	41720	Pontiac Granite Co Inc	-125.00
11/13/2019	41721	Dave Capodice Excavating Inc	-516.25
11/13/2019	41722	Ron Smith Printing Co	-30.00
11/13/2019	41723	VISA BMCU...1484	-1,001.33
11/13/2019	41724	Wreaths Across America	-105.00
11/15/2019	Deposit	HBT - Heartland Bank & Trust	905.72
11/15/2019	Deposit	HBT - Heartland Bank & Trust	875.00
11/15/2019	20191115	Payroll Direct Deposit	-6,752.76
11/15/2019	01084585	EFTPS - IRS	-1,895.34
11/15/2019	41725	TX Child Support SDU	-85.00
11/18/2019	1118194876	Transfer	50,000.00
11/18/2019	Deposit	HBT - Heartland Bank & Trust	2,240.10
11/18/2019	1118194822	Penn, Donald & Norma	-1,000.00
11/18/2019	1118194825	Youngs,Faith & SeanStutsman/MildredTjaden	1,100.00
11/19/2019	41726	City of Bloomington TWP - Financials	-12,200.00
11/20/2019	Deposit	HBT - Heartland Bank & Trust	900.00
11/21/2019	Deposit	HBT - Heartland Bank & Trust	19.15
11/26/2019	Deposit	HBT - Heartland Bank & Trust	4,000.00
11/26/2019	41727	City of Bloomington TWP - Reimburse	-8,598.42
11/26/2019	41728	City of Bloomington Water Dept	-482.31
11/26/2019	41729	NICOR Gas	-202.63
11/26/2019	41730	Ameren Illinois	-295.92
11/27/2019	20191127	Payroll Direct Deposit	-6,663.14
11/27/2019	14740211	EFTPS - IRS	-2,052.28
11/27/2019	1442048352	IL Dept of Revenue	-835.57
11/27/2019	41731	TX Child Support SDU	-85.00
11/27/2019	20191129	Payroll Direct Deposit	-899.64
		Total	<u><u>-540.32</u></u>

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**CERTIFICATE FOR PAYMENT OF ACCOUNTS**

CEMETERY FUND ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS**

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

\_\_\_\_\_  
Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **November 13, 2019 through December 9, 2019.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **9th day of December 2019.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **9th day of December 2019.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson  
\_\_\_\_\_

Secretary/Treasurer for Cemetery Board:

Brad A Williams  
\_\_\_\_\_

Cemetery Board Vice President:

Garrett Thalgot  
\_\_\_\_\_

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

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**CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: December 9, 2019 Meeting**

ACCT	COMPENSATION & BENEFITS	DESCRIPTION	Date Due	Amount
50204	Health Insurance	HD PPO Accts/H.S.A.	12/31/19	\$5,700.00
50206	City of Bloomington Township/TASC/Others	TASC annual fees	12/31/19	\$700.00
<b>SubTotal: Compensation &amp; Benefits</b>				\$6,400.00
ACCT	VENDORS	DESCRIPTION	Date Due	Amount
51500	Adobe/VISA	Acrobat Pro DC License (Estimated)	12/31/19	\$280.00
51500	ANC Newspapers.com/VISA	Subscription Renewal	12/31/19	\$74.90
58100	Cold Spring Memorial Group	Gauf, Emblem	12/31/19	\$344.30
56600	Farm & Fleet/VISA	Supplies	12/31/19	\$21.38
57800	Farm & Fleet/VISA	Shop Vac	12/31/19	\$107.09
55450	Hobby Lobby/VISA	Holiday Décor	12/31/19	\$133.90
54500	ICFHA: Illinois Cemetery & Funeral Home/VISA	Dues/Seminars	12/31/19	\$350.00
55450	Jeffrey Alans/VISA	Holiday Décor	12/31/19	\$65.93
55450	Labor Law Center/VISA	Labor Law posters	12/31/19	\$32.90
55400	Logan's Steakhouse/VISA	Holiday Luncheon: Employees	12/31/19	\$288.69
57000	Lowe's/VISA	door handle	12/31/19	\$66.98
56500	Martin Sullivan	oil filters & filter elements	12/31/19	\$59.60
56500	Midwest Equipment/VISA	equipment repairs	12/31/19	\$516.50
52000	Office Depot/VISA	Office Supplies	12/31/19	\$132.36
56500	O'Reilly Auto Parts/VISA	Oil filter	12/31/19	\$57.94
58100	Pontiac Granite	vases	12/31/19	\$180.00
58100	Pontiac Granite	infant markers: Gesty & Ross	12/31/19	\$300.00
57000	RP Lumber Company Inc/VISA	keys for office door handle	12/31/19	\$9.54
56600	RP Lumber Company Inc/VISA	supplies	12/31/19	\$37.97
55450	Target/VISA	Holiday Décor	12/31/19	\$14.00
58100	Triple H Company	Mausoleum Vases/Rings (Estimated)	12/31/19	\$185.27
52000	US Postmaster/VISA	Office Supplies: Postage	12/31/19	\$110.00
<b>SubTotal: VENDOR Payments</b>				\$3,369.25
<b>TOTAL: Requests for Payments</b>				\$9,769.25

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**CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR**

ALL ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS**

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **November 26, 2019, to December 16, 2019.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **16th day of December 2019.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **16th day of December 2019.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwiliambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner  
Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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**GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"**  
 REQUEST FOR PAYMENT: **December 16, 2019** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	12/30/19	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	01/15/19	\$ 3,916.67
7021	TWP Assessor	S Scudder	12/30/19	\$ 4,000.00
7021	TWP Assessor	S Scudder	01/15/19	\$ 4,000.00
7041	Town Trustee <b>11/25/2019</b>	Ward 1: J Mathy	12/31/19	\$ 20.00
7041	Town Trustee <b>11/25/2019</b>	Ward 2: D Boelen	12/31/19	\$ 20.00
7041	Town Trustee <b>11/25/2019</b>	Ward 3: M Mwilambwe	12/31/19	\$ 20.00
7041	Town Trustee <b>11/25/2019</b>	Ward 4: J Emig	12/31/19	\$ 20.00
7041	Town Trustee <b>11/25/2019</b>	Ward 5: J Painter	12/31/19	\$ 20.00
7041	Town Trustee <b>11/25/2019</b>	Ward 6: J Carrillo	12/31/19	\$ -
7041	Town Trustee <b>11/25/2019</b>	Ward 7: S Black	12/31/19	\$ 20.00
7041	Town Trustee <b>11/25/2019</b>	Ward 8: J Crabill	12/31/19	\$ 20.00
7041	Town Trustee <b>11/25/2019</b>	Ward 9: K Bray	12/31/19	\$ 20.00
7041	Town Trustee <b>11/25/2019</b>	Mayor: T Renner	12/31/19	\$ 20.00
7101	Group Medical/Employer	HD PPO Accts/H.S.A.	12/31/19	\$ 6,500.00
<b>Compensation (Salaries) TOTAL</b>				<b>\$ 22,513.34</b>
<b>Assessor's Claims</b>				
9151	Auto Expense	BMCU Visa/COB/WEX/Parkway/Waldon/Others (Estimated)	12/31/19	\$ 200.00
9161	Telephone	Frontier/Verizon North (Estimated)	12/31/19	\$ 300.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	12/31/19	\$ 150.00
9171	Utilities	Ameren/Direct Energy Business (Estimated)	12/31/19	\$ 400.00
9171	Utilities	NICOR Gas/Direct Energy Business (Estimated)	12/31/19	\$ 250.00
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	12/31/19	\$ 750.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	12/31/19	\$ 150.00
9301	Computer Services	BMCU Visa/Apex/Others (Estimated)	12/31/19	\$ 3,000.00
9301	Computer Services	BMCU Visa/BNAR/Coldwell Banker (Estimated)	12/31/19	\$ 160.00
9301	Computer Services	BMCU Visa/GoToMyPC.com/Others	12/31/19	\$ 1,600.00
9301	Computer Services	BMCU Visa/Network Solutions/SmarterASP.net/Others	12/31/19	\$ 65.00
9301	Computer Services	BMCU Visa/COB/Verizon Wireless (Estimated)	12/31/19	\$ 100.00
<b>Assessor's Claims TOTAL</b>				<b>\$ 7,125.00</b>
<b>Community Agency Funding</b>				
1023	Community Medical	Community Health Care Clinic	12/31/19	\$ 12,500.00
<b>Community Agency Funding TOTAL</b>				<b>\$ 12,500.00</b>
<b>Services &amp; Expenses</b>				
1038	Other Expense	TASC/Other/Section 125 Plan(Estimated)	12/31/19	\$ 1,500.00
1040	Building Maintenance	Hermes Sales & Service (Estimated)	12/31/19	\$ 189.00
1040	Building Maintenance	Childers Door Service of Central IL	12/31/19	\$ 2,500.00
1040	Building Maintenance	American Pest Control	12/31/19	\$ 37.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply/Quill/Others (Estimated)	12/31/19	\$ 446.58
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	12/31/19	\$ 262.50
<b>Services &amp; Expenses TOTAL</b>				<b>\$ 4,935.08</b>
<b>Supervisor's Claims</b>				
8121	Janitorial	Soaring Eagle Cleaning Services	12/31/19	\$ 187.50
8131	Utilities	Ameren/Direct Energy Business (Estimated)	12/31/19	\$ 274.96
8131	Utilities	NICOR Gas/Direct Energy Business (Estimated)	12/31/19	\$ 112.22
8141	Telephones	Frontier/Verizon North (estimated)	12/31/19	\$ 62.28
8151	Car Expense	T Maruna/others (Estimated)	12/31/19	\$ 97.44
8161	Education/Conference/Meetings	BMCU VISA/Chamber of Commerce	12/31/19	\$ 15.00
8161	Education/Conference/Meetings	BMCU VISA/B-N Economic Dev Council (Estimated)	12/31/19	\$ 25.00
8171	Equipment	BMCU Visa/Quill/Dell/City of Bloomington/Others (Estimated)	12/31/19	\$ 2,500.00
8211	Publications	TOI (2019 Laws & Duties)	12/31/19	\$ 179.00
8221	Computer/Contract Services	EFT-Valutec (Estimated)	12/31/19	\$ 155.45
<b>Supervisor's Claims TOTAL</b>				<b>\$ 3,608.85</b>
<b>TOTAL Request for Payment</b>				<b>\$ 50,682.27</b>

# Town of the City of Bloomington

## STATEMENT OF FUNDS

Month of: **NOVEMBER 2019**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
<b>Fund Balances at Beginning of Month</b>		\$ 826,273	\$ 2,387,929	\$ 649,225	\$ 3,863,427
<b>Revenues</b>	Interest	\$ 6	\$ 1,433	\$ 130	\$ 1,569
	Income from Trusts	\$ 39			\$ 39
	Other Income	\$ 195	\$ 14,878		\$ 15,073
	Opening/Closing Fees	\$ 5,280			\$ 5,280
	Sales	\$ 7,130			\$ 7,130
	Inspection Fee	\$ 75			\$ 75
	Refunds and Recoveries			\$ 1,497	\$ 1,497
	Tax Levy	\$ 11,687	\$ 37,952	\$ 4,614	\$ 54,253
	Total Revenues	\$ 24,411	\$ 54,263	\$ 6,241	\$ 84,915
<b>Expenditures</b>	Administrative Expenses	\$ 14,686			\$ 14,686
	Assessor's Office		\$ 823		\$ 823
	Capital Improvements	\$ 14,048			\$ 14,048
	Casework/General Assistance			\$ 28,934	\$ 28,934
	Cemetery Operations	\$ 3,759			\$ 3,759
	Compensation & Benefits	\$ 30,980	\$ 96,573		\$ 127,553
	less change in payroll liability	\$ (153)	\$ -		\$ (153)
	Services & Expenses		\$ 816		\$ 816
	Supervisor's Office		\$ 1,716		\$ 1,716
	Total Expenditures	\$ 63,320	\$ 99,927	\$ 28,934	\$ 192,182
<b>Fund Balances at Month End</b>		<b>\$ 787,364</b>	<b>\$ 2,342,264</b>	<b>\$ 626,532</b>	<b>\$ 3,756,160</b>

### Revenue Distribution Report Fiscal Year To Date ~ FY2020

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2018	\$ 506,572	\$ 1,645,005	\$ 199,977	\$ 2,351,554
	Percentage	21.5420%	69.9539%	8.5040%	100.0000%
<b>Personal Property Replacement Tax</b>					
	04/09/2019 03-2019	\$ 9,013	\$ 29,267	\$ 3,558	\$ 41,837
	05/07/2019 04-2019	\$ 10,957	\$ 35,581	\$ 4,325	\$ 50,864
	07/12/2019 05-2019	\$ 6,472	\$ 21,017	\$ 2,555	\$ 30,044
	08/19/2019 06-2019	\$ 776	\$ 2,521	\$ 306	\$ 3,604
	10/08/2019 07-2019	\$ 11,264	\$ 36,578	\$ 4,447	\$ 52,289
	TOTAL	\$ 38,482	\$ 124,964	\$ 15,191	\$ 178,637
<b>Tax Levy Extension for Tax Year 2018</b>					
	05/28/2019 01-2019	\$ 109,109	\$ 354,315	\$ 43,072	\$ 506,497
	06/11/2019 02-2019	\$ 102,786	\$ 333,779	\$ 40,576	\$ 477,140
	06/20/2019 03-2019	\$ 49,542	\$ 160,881	\$ 19,558	\$ 229,981
	08/22/2019 04-2019	\$ 78,257	\$ 254,128	\$ 30,893	\$ 363,278
	09/10/2019 05-2019	\$ 106,828	\$ 346,904	\$ 42,172	\$ 495,903
	09/20/2019 06-2019	\$ 47,652	\$ 154,741	\$ 18,811	\$ 221,204
	11/27/2019 07-2019	\$ 11,687	\$ 37,952	\$ 4,614	\$ 54,253
	TOTAL	\$ 505,861	\$ 1,642,699	\$ 199,696	\$ 2,348,256

CITY of BLOOMINGTON TOWNSHIP  
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees  
FROM: Deborah L Skillrud, TWP Supervisor  
DATE: December 23, 2019  
RE: Township Supervisor's Report

**Work Program:** Jobs: (1) FT DHS, (1) FT Farm House Diner, (1) FT ADDUS Homecare, (1) PT Avanti's, (1) PT Cracker Barrel, (1) PT Salvation Army bell ringer, (1) PT Anne's Eats, (1) PT IHOP

- Six, (6), Township recipients worked for National Able and received Township assistance.
- Six, (6), Township recipients participated in Recovery Court.
- Six, (6), participated in Skills to Succeed at the Township Building.
- Fourteen, (14), Township recipients and five, (5), community members participated in Wellness Lifestyle classes.
- Seven, (7), workfare participants, participated in the POTS program, (i.e. workfare).
- NEW: One, (1), National Able assigned to POTS

Township office has responded to approximately 700 calls and walk-ins during the month of November.

Recipients in job training assignments have completed 303 man-hours. This number was lower from previous month. Recipients in the workfare program have completed 163.3 man-hours. This number was also lower from previous month.

**General Assistance (GA):** Total November cases for GA listed on attached System Statistics Report. Of twenty-five, (25), shelter assistance cases served by Township: five, (5), were homeless - down by 2, one, (1), resided in a home; seventeen, (17), were renters, and two, (2), lived subsidized housing.

New clients by age: three clients, (10.7%), age 18 - 25; twenty-six clients, (39.3%), age 26 - 40; ten clients, (35.7%), age 41 - 50; and four clients, (14.3%), age 51 - 62.

One recipient was awarded Supplemental Security Income, (SSI), in the month of November for a reimbursement of \$1,497 to COBT.

Fifty-one, (51), individuals, (34 GA and 17 EA), attended orientation throughout the month of November.

**Cemetery:** Seasonal crew will return around the first of March 1, 2020. The date will be weather dependent. Cemetery niche sales are at 270% of the budgeted revenue. Most of the sales were for individuals who were pre-planning.

**Emergency Expense:**

The Township experienced an emergency repair of one of the garage doors. The garage door opener will be replaced. A repair of the existing garage door opener was price prohibitive. The existing garage door opener was original to the building.

# System Activity Report

[11/1/2019 - 11/30/2019] Report Date: 12/9/2019

## General Assistance

Grants (New Clients) :	9	\$2,702.00
Grants (Previous Clients) :	72	\$21,862.67
In-Process :	5	
Denials :	19	
Sanctions :	27	
Terminations :	18	
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	150	\$24,564.67

## General Assistance - Medical

Referrals :	2	
Disbursements :	0	
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	2	\$0.00

## General Assistance - Work Program Assignments

Job Training :	17	
Workfare :	13	
	<hr/>	
	30	

## General Assistance - Work Program Expenses

Haircut :	2	\$10.00
Certifications/Testing :	1	\$20.00
Clothing/Shoes :	2	\$67.78
WF 30 Day :	47	\$1,504.00
WF 7 Day Bus :	5	\$50.00
WF Gasoline :	9	\$288.00
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	66	\$1,939.78

## Emergency Assistance

Grants :	12	\$4,769.18
In-Process :	0	
Denials :	1	
	<hr/>	
	13	\$4,769.18

## Additional Activity

A Call (phone/fax/email) :	302	
A Face-to-Face :	393	
General - Intake :	45	
General - Orientation :	113	
General - Other :	9	
R - BHA :	4	
R - CHS :	1	
R - MCCA / LIHEAP :	21	
R - Other :	9	
R - PATH :	3	
R - Salvation Army :	2	
R - SSI :	1	
WF - Appointment :	64	
WF - Sanction :	7	
WF - Work Sponsor Site :	191	
WF Training/Education :	80	
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	1,245	

Grand Totals:	1,506	\$31,273.63
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**From:** Steve Scudder  
**Date:** December 11, 2019  
**Subject:** Assessor Report

The Board of Review hearings were completed on Tuesday December 10<sup>th</sup>. We do not have all the numbers processed at the time of this report.

The annual meeting of the Assessors in Mclean County will be on Monday December 30 at 9:00 a.m. in Room 101 of the Government Center. At this meeting, the County Supervisor of Assessments passes on information of County's concerns of all the Townships' assessments and process times.

The office process for the review of the complaints was modified this year. Input from the appraisers and office consultant came up with several ideas. The Chief Deputy discussed the changes with our developer. These changes improved the turnaround time of the complaints back to the County. In turn the hearings could be set up sooner and the Board of Review could end at an earlier date.

I welcome any questions or comments.

See you next year Happy Holidays!