



MINUTES
Berwyn Township Board of Trustees
September 7, 2018

1. Supervisor Pechous called the regular Meeting of the Berwyn Township Board of Trustees to order at 6:00 p.m. The following Trustees responded present upon the call of the roll: Hayes, Bossany, and Johnston. Trustee Bossany made the motion, seconded by Johnston, to excuse Trustee Espinoza. The motion carried by a unanimous voice vote. Clerk Paul, Assessor Avila, Town Attorney Zdarsky, and Town Accountant Eagan were also present.
2. The **Pledge of Allegiance** was recited.
3. The **Open Forum** was announced. No one approached to speak. Open Forum was closed.
4. **Approval of Minutes:** Pechous made the motion, seconded by Hayes, to approve and accept the Minutes of the Regular Meeting of August 13, 2018 as presented. The motion carried by a unanimous voice vote. *Clerk's Note: Trustee Espinoza was present at the August meeting but was not recorded in the Minutes for the call of the roll. This was not corrected at the September meeting. The Clerk apologizes for the error.*
5. **Review of Closed Session Minutes:** Trustee Bossany made the motion, at the request of Clerk Paul, to defer review of the Closed Session Minutes to October. Trustee Hayes seconded the motion. The motion passed by a unanimous voice vote.
6. **Assessor's Office – Bills Payable and Payroll – September, 2018:** Trustee Hayes questioned Assessor Avila regarding several disbursements listed for approval. Hayes questioned **item #15528 (distribution of fliers)** and polled some Berwyn residents to determine whether they had received the flier distributed by this service provider. Hayes stated that the response indicated that many sections of Berwyn did not receive the deliver. The other trustees reported that they had not received the flier at their homes. Discussion ensued. Hayes then questioned Mr. Avila about **item #15520 (printing of fliers)** asking why he had listed City of Berwyn elected officials as sponsors of the Property Tax Appeal Workshops held in August. On questioning, Mr. Avila reported that he had not received any money or other types of contributions or use of city facilities from the city elected officials. Discussion ensued. The Trustees all were in agreements that Avila's practice of listing elected officials' names as sponsors, when no sponsorship assistance had been sought or given, was improper politicization of the event and should be discontinued going forward. Mr. Avila was questioned on the invoice for **item #15533 (Give Back Award)**. Trustees questioned the Assessor regarding the confusing invoices he has submitted for Watch Street Consulting and struggled to understand the bills submitted. Discussion ensued. Lastly, Mr. Avila was questioned regarding deferred **item #15473 (IT Services – Zamudio)** from the August board meeting. Trustee Bossany then made the motion, seconded by Johnston, to defer item #15473 to the October meeting so that Assessor Avila could provide an itemized invoice for the services performed in connection to this request for payment. The motion passed by a unanimous voice vote. Thereafter, Bossany made the motion, seconded by Johnston, to approve payment of the remainder of the listed items on the Assessor's list of Disbursements for Approval – September 7, 2018 in the amount of \$2,089.06. The motion passed on a unanimous call of the roll.
7. **Town Fund – Payables and Payroll - September, 2018:** Pechous made a motion, seconded by Hayes, to approve the Towns Fund payables and payroll as submitted for September, 2018 in the amount of \$30,920.75 and authorize payment. The motion carried by a unanimous call of the roll.
8. **General Assistance Fund Payables and Payroll – September, 2018:** Pechous made the motion, seconded by Hayes, to approve the General Assistance Fund payables and payroll as submitted in the amount of \$18,983.75 and authorize payment. The motion carried by a unanimous call of the roll.

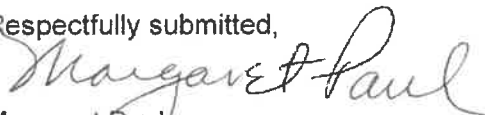
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Berwyn Township Regular Meeting of September 7, 2018 cont.

9. **Town Fund and General Assistance Fund Statement of Receipts and Disbursements:** Pechous recognized Town Accountant Brian Eagan who offered to answer any questions on his submitted monthly report. Hearing no questions, the item was marked as informational by Order of the Chair.
10. **708 Mental Health Board:** Bossany reported that this board was still on summer hiatus. Mr. Eagan provided information that one of the funding grantees may not be proceeding with its program and the approved grant is pending.
11. **Receipt for Filing Annual Audit:** Pechous deferred this item until the October meeting by Order of the Chair.
12. **Holiday Fund Program – Funding Request- Deferred from August, 2018:** Pechous advised the board of the various funding levels paid out of the Township and General Assistance funds. Questions regarding the legal status of the Holiday Fund established by Mayor Lovero arose. Discussion ensued. Bossany made the motion, seconded by Johnston, to refer the question to attorney Zdarsky and defer the item to the October meeting. The motion passed by a voice vote.
13. **Correspondence – Holiday Cheer:** Pechous informed the board about the coats donated by District 100. She provided the board with a communication by Debra Burke regarding the Township's Holiday Cheer programs. Questions and discussion ensued. The item was marked informational by Order of the Chair.
14. **Correspondence - Berwyn Park District Funding Request – All Hallows Eve:** Bossany made the motion, seconded by Hayes, to sponsor the Berwyn Park District event scheduled for October 27, 2018 in an amount not to exceed \$2,000.00. The motion passed by a unanimous call of the roll.
15. **Home Town Heroes – Farmer's Market:** Pechous reminded all to attend the scheduled event for September 9, 2018. Program details were discussed. The item was marked as informational by Order of the Chair.
16. **Broker of Record / Health Insurance Discussion:** Pechous advised the board that she is reviewing the current employee health insurance plan and comparing premiums of other carriers with that charged by our current carrier. Pechous explained the "grandfathered" plan currently in effect. The information provided in the packet was marked informational by Order of the Chair.
17. **NIMS Training Reminder:** Pechous reminded the board to keep current with NIMS training in honor to those who sacrificed their lives on 9-11.
18. **City of Berwyn Senior Breakfast – 12/5/2018 – Interest in Co-sponsoring:** Bossany made the motion, seconded by Johnston, to concur with the request to co-sponsor the holiday Senior Breakfast in an amount up to ¼ of the cost not to exceed \$1,000.00. The motion passed on the call of the roll.
19. **Adjournment:** There being no further business before the Trustees, Bossany made the motion, seconded by Hayes, to adjourn the Regular Meeting. The motion carried by a unanimous voice vote.

The meeting adjourned at 6:45 p.m.

Respectfully submitted,



Margaret Paul
Berwyn Township Clerk