



MINUTES
Berwyn Township Board of Trustees
February 11, 2019

1. Supervisor Pechous called the Regular Meeting of the Berwyn Township Board of Trustees to order at 6:00 p.m. The following Trustees responded present upon the call of the roll: Hayes, Bossany, and Johnston. Clerk Paul, Town Attorney Zdarsky were also present. Trustee Hayes made the motion, seconded by Trustee Johnston, to excuse Trustee Espinoza. The motion carried. Note: Trustee Espinoza was present at 6:15 p.m.
2. The **Pledge of Allegiance** was recited.
3. The **Open Forum** was announced. No one approached. Open Forum was closed.
4. Pechous made the motion, seconded by Hayes, to bring forward **J-2 Senior Summerfest Request and J-1 TIF District Extension Presentation**. The motion carried. Thereafter, a discussion on the Township's participation with the parties overseeing the Senior Summer Fest for 2019 (J-2) ensued. Mr. Zdarsky advised that he had reviewed the matter and was of the opinion that participation was within the purview of Township business. He had reviewed the Partnership/Sponsorship Agreement and found it appropriate. Supervisor Pechous directed the board to the agreement and stated that she would change paragraph 1: Nature of the Agreement crossing out the word "provide" in the first sentence to "assist with" to correctly reflect the Township's participation in the program. Thereafter, Bossany made the motion, seconded by Johnston, to direct Supervisor Pechous to sign the agreement. The motion carried by a unanimous voice vote.

Supervisor Pechous recognized Berwyn Development Corporation Executive Director David Hulseberg for the purpose of leading the discussion on J-1 TIF District Extensions. Mr. Hulseberg began a presentation on the operations of TIF Districts in general. His presentation materials included: Taxing Bill Contributions in Berwyn TIFS 2017 Tax Bill Data, A Primer on Tax Increment Financing, TIFF Success Stories, and Tax Increment Status Reports for the Depot and Roosevelt Road TIF Districts respectively. A lengthy discussion of the purpose of the extensions and the presentation materials ensued. Following the discussion, Supervisor Pechous thanked Mr. Hulseberg for the presentation and marked the item informational by Order of the Chair.

5. **Approval of Minutes:** Pechous made the motion, seconded by Hayes, to approve and accept the Minutes of the Regular Meeting of January 14, 2019 and the Minutes of the Budget Committee meeting of February 4, 2019 as presented. The motion carried by a unanimous voice vote.
6. **Town Fund Bills Payable and Payroll – February, 2019:** Assessor Avila submitted only one invoice, in the amount of \$300.00, on time for the accountant's report. However, Mr. Avila submitted the following invoices in addition to \$300.00 payable to the Cook County Township Assessor's Assoc.: CCTAA Holiday Party \$35.00, Nation Builder (1/7/2019) \$59.00, Nation Builder (12/7/2018) \$59.00, Google (1/1 – 1/31/2019) \$4.16, Google (12/1 – 12/31/2018) \$4.16. The Trustees reviewed the late submitted bills. Discussion ensued.

The disbursements for the General Town Fund, in the amount of \$25, 296.06, were reviewed. Thereafter, Bossany made the motion, seconded by Johnston, to approve the Assessor's bills as submitted and include them for payment along with the timely filed \$300 charge and to approve payment of the Town Fund bills and payroll as submitted. The motion carried on a unanimous call of the roll.

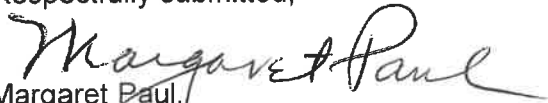
7. **General Assistance Fund Payables and Payroll – February 11, 2019:** Pechous made the motion, seconded by Hayes, to approve the General Assistance Fund payables and payroll as submitted in the amount of \$17,677.76 and authorize payment. The motion carried by a unanimous call of the roll.
8. **Statement of Receipts and Disbursements:** The report by accountants Seldon Fox was marked informational by Order of the Chair.

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9. **708 Board Report:** Trustee Bossany gave the Board an oral report of the 708 Board activities. The report was marked informational by Order of the Chair.
10. **Assessor's Office Budget:** Assessor Avila sent an email dated January 29, 2019 to Supervisor Pechous with a proposed budget attached. A brief discussion ensued. Pechous made the motion, seconded by Hayes, to defer the item to the Budget Committee. The motion carried.
11. **Policy / Handbook Update:** Pechous advised that Assessor Avila has indicated that his employees would not be following the Policy and Employee Handbook adopted by the Trustees in January. Attorney Zdarsky advised that the employees would have to adhere to the Township policy and handbook if the Assessor failed to put forth his own employee handbook document.
12. **Budget Workshop Schedule:** The next scheduled Budget Committee meeting will be held immediately following the March 11, 2019 Regular Meeting.
13. **Senior / Disability Fair:** Supervisor Pechous gave a brief overview of the preparation and planning of the event to date. The item was marked informational by Order of the Chair.
14. **Annual Town Meeting – April 9, 2019:** Time limits for the Annual Town Meeting agenda were discussed. The item was marked informational by Order of the Chair.
15. **Township Officials of Illinois Scholarship:** This item was marked informational by Order of the Chair.
16. **Township Officials of Illinois Topics Day:** This item is informational. Supervisor Pechous requested that anyone wishing to attend contact her so that reservations could be made in advance.
17. **Adjournment:** There being no further business before the Trustees, Johnston made the motion, seconded by Espinoza, to adjourn the Regular Meeting. The motion carried by a unanimous voice vote.
The meeting adjourned at 7:40 p.m.

Respectfully submitted,


Margaret Paul,
Berwyn Township Clerk