

**MINUTES - BOARD of TOWN TRUSTEES**

**STATE of ILLINOIS**

**TYPE OF MEETING HELD: Regular**

**LASALLE COUNTY,**

**SS.**

**TIME MEETING BEGAN: 5:00pm**

**TOWN of BRUCE**

**TIME MEETING ENDED: 6:00pm**

**COPY**

The April 14, 2020 meeting of the Bruce Township Board of Trustees opened with the Pledge of Allegiance to the Flag. Highway Commissioner John M. Barton and Assessor Mary Sullivan were in attendance. The meeting was conducted by Mr. Henry Araujo as chairman and recorded by Clerk Marsha Johnston. Because of the COVID 19 virus, the April regular meeting was held as a conference call among the trustees, road commissioner, assessor, clerk, and supervisor. The public was invited to call in to be included in the conference call. The annual township meeting has been temporality suspended because of the executive stay at home order by the Governor Pritzker.

**APPROVAL OF PRIOR MEETING'S MINUTES:**

The first order of business was to read and approve the minutes from the March 11, 2020 Regular Meeting.

**MOTION MADE BY: Trustee Baumrucker**

**2<sup>nd</sup> BY: Trustee Christensen**

That the minutes of the March 11, 2020 Regular Meeting be approved. No further discussion was required.

Commissioner Barton wanted the address and location corrected on the lease property behind the garage in the minutes. Corrections will me made to the minutes by Clerk Johnston.

No more discussion was held. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

**PUBLIC COMMENTS:**

None

**TREASURER'S REPORT/APPROVAL OF BILLS**

A summary of the bills was distributed for review.

**MOTION MADE BY: Trustee Orban**

**2<sup>nd</sup> BY: Trustee Harrison**

That the bills be allowed and paid for TOWNSHIP

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

## **MINUTES - BOARD of TOWN TRUSTEES**

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MOTION MADE BY: Trustee Baumrucker                      2<sup>nd</sup> BY: Trustee Christensen  
That the bills be allowed and paid for GENERAL ASSISTANCE

No further discussion was required. Clerk Johnston took the roll call vote:  
Trustee Randy Baumrucker: aye  
Trustee Jerry Christensen: aye  
Trustee Bob Harrison: aye  
Trustee Scott Orban: aye  
Supervisor Henry Araujo: aye

Aye's:    5                      Nay's: 0                      Motion: Carried

MOTION MADE BY: Trustee Orban    2<sup>nd</sup> BY: Trustee Christensen  
That the bills be allowed and paid for ROAD and BRIDGE

No further discussion was required. Clerk Johnston took the roll call vote:  
Trustee Randy Baumrucker: aye  
Trustee Jerry Christensen: aye  
Trustee Bob Harrison: aye  
Trustee Scott Orban: aye  
Supervisor Henry Araujo: aye

Aye's:    5                      Nay's: 0                      Motion: Carried

**COMMITTEE REPORTS:**  
**SUPERVISOR'S:**

None

**HIGHWAY COMMISSIONER'S:**

Mr. Barton brought up that in two places in the financial papers given to the board had social security numbers listed of the employees and elected officials. Clerk Johnston will have them erased from the copies and will share this information to the office manager so there would be no repeat of this matter. Mr. Barton stated the snow plows blades will once again have to be put on the trucks for the upcoming weather forecasts expecting several inches of snow.

Trustee Christensen said he was happy to see pictures of the new salt shed in the April 2020 Perspective magazine on page 40. Everyone agreed that it looked very nice.

Commissioner Barton stated an incident took place at the corner of Marilla Park Rd and Otter Creek Rd. A semi-truck by Ameri-freight trucking company hit the bridge and guardrails. He contacted TORIMA so they can be informed. The IDOT will have to check if bridge is safe and the guardrails will have to be replaced. Commissioner Barton will be on top of the situation and will speak to the trucking company's insurance.

**ASSESSOR'S:**

Because of the pandemic, her office is closed to the public. The girls are alternating days working in the office and the opposite days are working from home. Assessor Sullivan is able to work remotely. Deadlines for the Homestead Exemption paperwork has been extended by Stephanie Kennedy. CCAO.

## MINUTES - BOARD of TOWN TRUSTEES

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### TRUSTEE'S:

None

### OTHER:

Clerk Johnston stated the economic statements were mailed out. Trustee Christensen, Trustee Harrison, Assessor Sullivan mailed theirs. The rest brought them to the clerk and was then mailed to the Ottawa Clerk's Office. Deadline is May 1, 2020. When they are returned to the individuals, they are to bring them to the office so the clerk can make a copy and have on file.

### REPORTS BY SPECIAL COMMITTEES:

#### HEALTH BOARD:

None

### OLD BUSINESS:

Half of the recommendations were discussed at the meeting but because of the time limit for the conference call, no actions could be done or proposals could be made. The remainder will be discussed at the May meeting and changes can be discussed if we do not have the stay at home order still in effect.

Discussion was held about different amounts that needs to be recommended at the Annual Town meeting for the transfer into her budget so that part time help can be hired to help get the quad parcels requirement. The township has been told that if it is not completed, it can be charged \$180 per parcel from the county. Trustee Christensen asked Assessor Sullivan if 2-3 people would help and because of the situation of the virus, it could possibly help thru fall and spring and not just summer help. Assessor Sullivan said she would take any kind of help.

MOTION MADE BY; Trustee Christensen 2<sup>nd</sup> BY: Trustee Orban

That a recommendation will be made at Annual Township Meeting for transfer of money to cover added employees' salaries for assessor's office and also giving Assessor Sullivan approval to hire 2-3 people

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

### NEW BUSINESS:

Supervisor Araujo read aloud the schedule for the Township Meeting Schedule for 2020-2021

MOTION MADE BY: Trustee Christensen 2<sup>nd</sup> BY: Trustee Orban

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

**MINUTES - BOARD of TOWN TRUSTEES**

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MOTION MADE BY: Trustee Orban  
That the meeting be adjourned.

2<sup>nd</sup> BY: Trustee Christensen

No further discussion was required. Clerk Johnston took the roll call vote:  
Trustee Randy Baumrucker: aye  
Trustee Jerry Christensen: aye  
Trustee Bob Harrison: aye  
Trustee Scott Orban: aye  
Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

