

# Minutes - Board of Town Trustees

STATE OF ILLINOIS, }  
Macon County, } ss.  
Town of Long Creek, }

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 2610 Salem School Road on June 27, 2023, PRESENT:

Kevin R. Greenfield	Supervisor
Bryan E. Smith	Town Clerk
Michael R. Reynolds	Town Trustee
Karen F. Kelly	Town Trustee
	Town Trustee
	Town Trustee

M r. Kevin R. Greenfield acting as chairperson and Mr. Bryan E. Smith as clerk. The following official business was transacted:

**GUESTS PRESENT:** Wayne Dotson, Cheryl Smith, Jeff Jones, Joe Jackson

**MEETING CALLED TO ORDER AT 5:00 P.M. by Supervisor Greenfield. Mr. Greenfield** led all present in the Pledge of Allegiance to the Flag. **Clerk Smith** called the roll which showed the following:

- Mike Reynolds P
- Karen Kelly P
- April Kostenski A
- Melvin Fortner A
- Kevin Greenfield P

**SHOWED ALL PRESENT** except Trustees April Kostenski and Melvin Fortner.

**APPROVAL OF MINUTES:**

**MOTION:** Mike Reynolds, 2<sup>nd</sup> Karen Kelly to Approve Minutes of May 23, 2023 Board Meeting as submitted.

**MOTION CARRIED.** Minutes Approved.

**PUBLIC COMMENT:** Jeff Jones, 2710 Daybrook Dr., addressed the Board. He spoke about the Daybrook covenant and the Pond maintenance and who is now responsible for taking care of it because it is getting really bad. He also asked about installing a ramp on the gutter in his driveway. He was told that as long as water can flow through it would not be an issue. He also addressed in-ground pools and state requirements to have them fenced in and who would enforce this being done. He was told that the county would be the one to enforce this requirement. He also addressed the issue of grass at certain properties in Daybrook getting out of control from lack of maintenance. He also asked about side by sides running on township roads and he was told that the township has no ordinance on this and that they would be illegal.

**REPORTS:**

**SUPERVISOR'S REPORT:**

- Semi Annual Review of Closed meeting Minutes - Supervisor Greenfield explained

that there were 16 sets of Closed Meeting Minutes and nothing had changed since the last time they were reviewed. Mike Reynolds made a motion to keep the 16 sets of Closed Meeting Minutes Closed. Karen Kelly seconded the motion. Motion carried unanimously.

- Semi Annual Donation to STARR Program - It was time for the semi annual contribution to the STARR Program. Karen Kelly made a motion to approve giving \$2500 to the STARR Program. Mike Reynolds seconded the motion. Motion carried unanimously.

**HIGHWAY COMMISSIONER Report:** Commissioner Joe Jackson - Commissioner Jackson reported that they have accomplished a lot in the last month. Cracksealing was done in Birchwood; the Daybrook entrance was fixed; they received their new Patching Machine and will be trained on it tomorrow; and rock is in for Oil and Chip and that will be done in July.

**CEMETERY TRUSTEE REPORT:** Please see written Report at end of Minutes. Cemetery meeting will be July 19, 2023 at 8:30 a.m.

**WATER DEPARTMENT REPORT:** - See written report at end of minutes. Superintendent Dotson and Supervisor Greenfield also discussed possible sites for a new well.

**TOWN CLERK REPORT:** - Bryan Smith, Town Clerk see written report at end of minutes. Clerk Smith read a Thank You from the Township Officials of Macon County for use of the building for the dinner/meeting back in April.

**PROMOTIONS DIRECTOR:** Cheryl Smith Senior Citizens Report. See written report at end of Minutes.

**BILLS:**

**TOWN FUND: \$14,009.07**

**MOTION: Mike Reynolds, 2<sup>nd</sup> Karen Kelly to Approve.**

**Roll Call:**

Mike Reynolds Y

Karen Kelly Y

April Kostenski A

Melvin Fortner A

Kevin Greenfield Y

**MOTION CARRIED.**

**ROAD & BRIDGE FUND: \$13,677.99**

**MOTION: Karen Kelly, 2<sup>nd</sup> Mike Reynolds to approve by previous Roll Call Vote.**

**MOTION CARRIED.**

**CEMETERY FUND: \$16,850.10**

**MOTION: Mike Reynolds, 2<sup>nd</sup> Karen Kelly to Approve by previous Roll Call Vote.**

**MOTION CARRIED.**

**WATER O & M: \$123,300.59**

**MOTION: Mike Reynolds, 2<sup>nd</sup> Karen Kelly to Approve by previous Roll Call Vote.  
MOTION CARRIED.**

**BOND & INTEREST SINKING FUND: \$13,155.00**

**MOTION: Mike Reynolds, 2<sup>nd</sup> Karen Kelly to Approve by previous Roll Call Vote.  
MOTION CARRIED.**

**PAYROLL CLEARING FUND: \$66,644.05**

**MOTION: Karen Kelly, 2<sup>nd</sup> Mike Reynolds to Approve by previous Roll call vote.  
MOTION CARRIED.**

**OLD BUSINESS:** Trustee Mike Reynolds brought up the notice of Annexation by the City of Decatur that everyone had received. He said all the properties that were in Long Creek Township were all Park District property.

**MOTION: Mike Reynolds, 2<sup>nd</sup> Karen Kelly to Pay Operating Bills for next Month.  
MOTION CARRIED.**

**ADJOURNMENT: MOTION: Mike Reynolds, 2<sup>nd</sup> Karen Kelly to adjourn meeting.  
MOTION CARRIED. Meeting Adjourned at 5:30 p.m.**

Minutes Respectfully Submitted



**Bryan E. Smith  
Township Clerk**

Bryan E. Smith, Town Clerk  
Long Creek Township  
2610 Salem School Rd  
Decatur, IL 62521

Town Clerk Report – June 27, 2023 Board Meeting

Completed Monthly Highway Commissioner's Report for May 2023 and after approval by Highway Commissioner Jackson, forwarded same to Macon County Engineer.

Sent information to Board members concerning November TOI Annual Educational Conference. In Springfield.

Attended TOI Education program in Normal at the Normal Township Senior and Recreation Center along with Trustee Mike Reynolds. I presented a program on Budgeting.

Received "Thank You" note from Officers of Township Officials of Macon County thanking us for use of Community Building for first meeting of Township Officials of Macon County in a few years.

Received Notice of property Annexation for several parcels of property by the City of Decatur.

Placed Bid Notice for Reas Bridge Water Main relocation for Water Department in Decatur Tribune.

Prepared documents to send to Illinois State Historic Preservation Office on "old Town Hall" to see about getting it listed in the National Register of Historic Places.

Attended monthly Cemetery Board meeting.

Completed normal clerk duties for the month.



Bryan E. Smith

Town Clerk

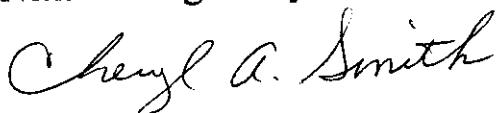
June 27, 2023 Cemetery notes for Bryan Smith Township clerk:

Everyone has the minutes and bill lists. Does anyone have any questions?

Debbie is great help for our cemeteries. Thank You Debbie.

We found a mowing and burial guy his name is Jon Viernum. And 2 or 3 trimmers. We had 2 trees at North Fork and 1 tree at Point Pleasant that are dead going to have them sawed down. They sawed down 1 at North Fork that wasn't suppose to be sawed down but didn't charge us, then I will call Jeff DeVore to take out the stumps, they did a great job.

Next meeting is July 19, 2023.



Cheryl A. Smith  
President of cemetery board

# Long Creek Township Water Department Report

June 27, 2023

- An advertisement for bids for the Reas Bridge water main replacement/relocation was published in the June 14<sup>th</sup> issue of the Decatur Tribune. Sealed bids will be received until June 30<sup>th</sup> @ 2:00 pm.
  
- The Construction Permit for the Rea's Bridge water main relocation has been assigned a Log Number.
  
- Brotcke Well drilled a test hole on the 60-acre field northeast of the treatment plant in search of a new well site. The sand and gravel were not very thick and was very silty. It was not going to produce a well with any amount of volume. We are searching for another location.
  
- For the month of May, we pumped a total of 16,991,900 gallons with an average daily usage of 548,126 gallons and a maximum of 789,200 gallons.

Submitted by,

*Wayne A. Dotson*

Water Superintendent

June 27, 2023 notes for Clerk Bryan Smith, Twp.

Senior account \$1,772.94.

No more potlucks until October 12, 2023.

The Township and Village filled out the application from Macon Co. to receive the \$1,800.00 grant for Sparkle and Shine.

Joanna does a great job for the Township.

Any Questions?

*Cheryl A. Smith*

Cheryl A. Smith