

**Minutes – Board of Town Trustees
July 21, 2011**

STATE OF ILLINOIS
Crawford County
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00P.M. July 21, 2011.

The following official business was transacted. The meeting was called to order by Chairman Larry McCoy. Clerk Vickie Gribben then called the roll.

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| PRESENT: | Larry McCoy | Township Supervisor |
| | Vickie Gribben | Township Clerk |
| | David Lachenmayr | Township Highway Commissioner |
| | Bob Manning | Township Assessor |
| | Shirley Berry | Township Trustee |
| | Glenda Fulling | Township Trustee |
| | Pat Richards | Township Trustee |
| ABSENT: | Don McSchooler | Township Trustee |

The Pledge of Allegiance was recited.

Chairman McCoy noted that Mr. McSchooler was absent due to a death in the family, and the Township would be sending flowers.

Persons from the public attending the meeting were as follows: Steve Nicholas, Becky Taylor, Janie Thackrey, Lacey Whipkey, Gary Wilson and son. Chairman McCoy asked if the public had any comments. Gary Wilson requested the minutes from May of 2009 to the present.

Under Item 5, Mr. McCoy asked if the trustees had any questions or changes concerning the minutes for the June 16, 2011 monthly board meeting. Highway Commissioner Lachenmayr noted that the Angling Road number 929 – 950 should be changed to 920 - 950. Glenda Fulling made the motion, seconded by Pat Richards, to approve the minutes as amended. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes.

Under item 6, the Supervisor’s report, Chairman McCoy referred the Board to their copies of the Township and Road and Bridge monthly account balances and read the beginning and ending balances of the Total Town Money Market Fund, the Total Road District Checking Account, and the Total Road and Bridge Money Market Fund for the month ending June 30, 2011. He noted the interest rates the Township is receiving on the certificates of deposits which are currently with First Robinson Savings Bank.

Under item 7 on the agenda, the Highway Commissioner’s Report, Dave Lachenmayr stated that the crew finished mowing the township roads and is now applying hot mix to pot holes. He also referred to the tiling of West View Addition which was done when Ellis Hamilton was commissioner in order to correct the drainage problem, but the tile is filling up with dirt and debris. The tiling in the addition also had not been mapped. Mr. Lachenmayr is planning to have the addition surveyed, cut new ditches, and get rid of the old tile.

Under Item 8, the Assessor's Report, Bob Manning stated he had new instructions from the Supervisor of Assessments and was told to use the 2010 schedule. He stated that he will have to redo the assessments he has already done for this fiscal year.

Under Old or Continued Business, Item 9A, Road District Backhoe Bid, Mr. Lachenmayr informed the Board that he had looked into a new Case backhoe to replace the JCB backhoe that will soon be out of warranty, due to the difficulty of using and repairing the JCB and the cost of transporting it to St. Louis for repair. The money has been budgeted for a replacement backhoe. By buying through the State of Illinois, he will not have to go through a bidding process. A new backhoe would be built to Mr. Lachenmayr's specifications and would serve the Township for, he hoped, ten to fifteen years. Price for the new Case backhoe would be \$97,269.75 with a trade in allowance for the JCB of \$45,000.00. The accessories would be interchangeable with the Township's old Case backhoe. After discussion, Pat Richards moved to buy the new backhoe. Shirley Berry seconded the motion. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes.

Under New Business, Item 10A: Carol Holbert from Kemper CPA presented the Township Audit for fiscal year April 1, 2010 to March 31, 2011 to the trustees. She informed the Board that new accounting standards are in the wings and would require the new accounting standard to be the international standard. She said that she hoped that "Governmentals" would be exempt from this standard. She referred the Board to the part of the audit termed Budgetary Comparison Schedules in which Kemper accountants compared the amounts which were budgeted for what she termed "the major funds" known as the General Fund, Road and Bridge Fund, Bridge Aid Fund, and General Assistance Fund with actual expenditures and revenues and then went to the other three, "non major funds" of Insurance, FICA, and IMRF. She gave the Township a "clean opinion" overall. She then referred the Trustees to three separate letters to the Township. She said the two findings listed at the bottom of the first letter were the same ones noted the previous year concerning internal control and that the bigger governmentals receive the same comments. She stated that there is nothing to be concerned about and nothing to be done to correct procedures such as "segregation of duties" as they were due to the size of the organization and it would not be cost beneficial to increase the size of the staff. The second letter concerned allocating salaries to Bridge Aid—Due to/Due from Balances (2010)—which she was pleased to report had been implemented. She then discussed an Appropriations Ordinance Summary Page and requested that contingency amounts for emergencies be factored in the mathematical formula in the future. The third letter basically recaps that there were no difficulties or disagreements with management, basically a standard letter that Kemper is required to submit to the Board. She concluded by saying that "You've got a nice clean Township here. The books are in great shape. Everybody does a great job and so I commend you on your work and keeping your balances and being conservative in spending...." She thanked the Board for the opportunity to perform the audit. Chairman McCoy thanked Mrs. Holbert and asked the Board if there were any questions. There were none.

Under Item 10B, Employee Handbook for Cemetery: Chairman McCoy said he was going to postpone this item until the August 2011 meeting.

Under Other Business, Item 11A, Glenda Fulling made the motion, seconded by Larry McCoy, to approve payment of the Town, G.A., and Payroll bills. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes.

Under Other Business, Item 11B, Pat Richards made a motion to pay the Road District bills. Shirley Berry seconded. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes.

Under Other Business, Item 11C: Glenda Fulling made a motion, seconded by Larry McCoy, to pre approve payment of elected officials for the time period of July 22, 2011 through August 18, 2011. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes.

Item 12: Shirley Berry made a motion, seconded by Larry McCoy, to pay per diem. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Shirley Berry-yes.

Item 13, Adjourn Meeting: Shirley Berry moved to adjourn the meeting. Glenda Fulling seconded. Motion carried all in favor voting aye. Meeting adjourned at 6:30 P.M.

Respectfully submitted,

Vickie Gribben
Township Clerk

Larry McCoy
Township Supervisor