

## **Minutes:** Coe Township Cemetery Board Meeting

**Date:** December, 7<sup>th</sup>, 2016

**Attending:** Paul Riewerts, Stan Woodburn, John Sample, Ken Reveal and Steve Simpson

### **Meeting called to order at 7:30pm:**

The minutes from last meeting were distributed and – **Approved.**

Selected meeting dates for next year – (7 March, 6 June, 5 September, 5 December 2017)

### **Old Business:**

New sign for Fairfield cemetery installed

Sexton invoice form now in use

Sexton location fee will now be \$50 for burial location and \$50 for marker location work.

Cross reference list of lot owners to lot numbers, complete for Pleasant Point, in process for Fairfield.

Ken Reveal said we should be able to get used posts for our closed sunset to sunrise signs as new road signs are installed. Post are now available to install. Need to locate service for Pleasant Point.

Still some small dead trees to cut off along the road at Fairfield cemetery.

Discussed who is responsible for repair costs to monuments if damaged by mowers, storms, vandals etc. It was reported that in the past the family was responsible for this. Paul will add this to the rules and regulations document. (not completed yet)

Requirement for flags at half-staff is for federal government installations

### **New Business:**

Discussed pricing for lots at both cemeteries. Ken and John obtained pricing information from both Port Byron and Cordova. We are less than ½ the price of both these cemeteries. Several proposals were discussed but action was tabled until all three board members good meet on just this one issue and come to a unanimous vote.

Sexton John Sample requested a small hand held metal detector for locating metal pins at the Pleasant Point cemetery. Chuck Smalley said the cost for what we need would be in the \$250 to \$450 range. No action was taken at this time.

Ken Reveal asked for a computer and printer to be available in the cemetery office. All agreed it is needed and Paul and Steve will work on the procurement.

Meeting adjourned at 8:25 pm