

**PALATINE TOWNSHIP
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
October 10, 2022
7:00 p.m.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 6:05 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were:

PRESENT IN THE ROOM:

Voting members – Supervisor Kalkounos and Trustees Bolanos and Freese

Non-voting members- Clerk Moran and Highway Commissioner Del Mar

Other invited participants – Administrator Chychula, Attorney Kimzey, and Office Manager Strassburger

IN REMOTE ATTENDANCE:

None

VOTING MEMBERS ABSENT:

Trustee Smolka *

**please note that Trustee Svenson was noted as absent during the ROLL CALL, but arrived later in the meeting (noted below)*

PLEDGE OF ALLEGIANCE

At the Supervisor's Request, Highway Commissioner Del Mar led all in the Pledge of Allegiance.

PUBLIC COMMENT

None

PRESENTATION

A. Wes Levy, Director, Lauterbach & Amen, LLP

Supervisor Kalkounos reported that the Fiscal Year '21-'22 Audit was reviewed at the October Regular Board Meeting and tabled for further discussion and review. He informed the Committee of the Whole, *COW*, that subsequently a meeting was held with Mr. Levy, Mr. Fox, Highway Commissioner Del Mar, Administrator Chychula, Road District Supervisor Sachs, and himself to discuss the need for extension filings and the process that lead to this. Wes Levy, Director of Lauterbach & Amen, LLP, the Township's Accounting firm handling bookkeeping duties, addressed the *COW*. Mr. Levy provided a brief review of a normal audit process and the various factors which led to the challenges in this past year's process, including retirements and transition issues.

**PALATINE TOWNSHIP
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
October 10, 2022
7:00 p.m.**

B. FY 2021-2022 Audit Presentation by Ed Tracy of Selden Fox, Public Accounting Firm

Ed Tracy, of Selden Fox, Public Accounting Firm distributed the final Audit, *Township of Palatine Annual Financial Report For the Years Ended February 28, 2022 and March 31, 2022*. He provided an overview of the audit process, and key points in it, including the fact that the Township shows strong adherence to the Budget, which is a testament to the management of the Township over the last year.

**Please note that Trustee Svenson arrived late to the meeting at 6:29 p.m.*

Highway Commissioner Del Mar thanked both gentlemen for the productive meeting and process in delivering on the final audit presentation and extension filings, especially noting the audit annotations that will be helpful with tax objectors.

ELECTED OFFICIAL ANNOUNCEMENTS

A. Highway Commissioner

No Report

B. Clerk

No Report

C. Assessor

No Report

D. Supervisor

Supervisor Kalkounos reported to the *COW*:

1. The Township and the Lions Club on Saturday October 15, will host a collaborative Textiles Recycling Event, and invited Board Members to attend.
2. The General Assistance Department processed 235 LIHEAP applications last month, for resident assistance with gas, electric and water. These services amount to a \$148,000 value.
3. A group of neighboring Townships, along with Palatine Township, will be collaborating on a Donation Drive to help the group of migrants that have recently arrived to our area.

BUSINESS

**PALATINE TOWNSHIP
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
October 10, 2022
7:00 p.m.**

A. Review of 2023 Holiday Schedule

Supervisor Kalkounos asked the *COW* to review the *COW* Packet Insert, *2023 Holiday Schedule Draft*. Trustee Bolanos noted that the July 4 holiday was noted as two days. The Draft will be revised to remove July 3, resulting in 10.5 paid holidays for Township staff in 2023.

B. Review of 2023 Meeting Schedule

Supervisor Kalkounos asked the *COW* to review the *COW* Packet Insert, *Palatine Township Meetings for 2023 Draft*.

C. Other

None

**Please note that Assessor Pohlman arrived to the meeting at 6:53 p.m.*

EXECUTIVE SESSION

None

OTHER BUSINESS

None

ADJOURN

MOTION by Trustee Bolanos, seconded by Trustee Freese to adjourn at 6:55 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,


TOWN CLERK