

Subject: Meeting of the Coe Township Cemetery Board

Location: Township Admin Building, 7:00pm, March 11th, 2014

Call to Order:

Present were Paul Riewerts, Mike Saddoris, and John Sample

Next Meeting Date:

- June 10th 2014 at 7 PM
- We must follow the Opens Meeting Law (must record minutes)

Old Business:

- Review results of meeting with Pam Bruner
- Cemeteries are now set up in the Illinois Cemetery Oversight Database (ILCOD)
- Work out training for Jim and John and plan to register all burials after December 1st
- Approve and accept mowing bid for both cemeteries (price is staying the same for 2014)
- It was requested we ask for additional amount to mow the East end of Pleasant Point (\$10 per mowing).
- Mike will investigate signs similar to the ones Cordova has in place for closed after sunset.
- New flags installed
- Review phone call with Chris Bode on the \$50 sexton fee collection. Collection will begin on any funeral after 1 April 2014 per township board vote.

Top priority issues:

- Board members to visit both cemeteries and review condition and improvement needs
- The Board should put together a list of expectations for the Sexton
- Records, who has them and where are they stored? Copies to place in fire proof location?
- Set up room in the township building as the cemetery board office and records room.

Other:

- Liability insurance?
- Surveillance needed?
- Post maps in Township Building?
- Do we have any rules/restrictions on grave markers or monuments? Is there an approval process?
- Do we have any rules on flowers, decorations etc.?
- Grave markers may need work to reset some to prevent falling over?
- Privacy fence at Fairfield?
- Gravel for roads at Pleasant Point?
- Solar lighting on flags?
- Review lot pricing, suggest lower price for tax paying township folks and higher price for non-township residents.
- Construct new cemetery web page with pricing, rules, and contacts posted.
- Additional Issues?