

Atlanta Township
301 SW Arch Street, Atlanta, Illinois 61723
November 9, 2021
Monthly Meeting Minutes

The monthly meeting of the Atlanta Township Board was held November 9th, 2021 at the Atlanta Township Building. The meeting was called to order at 7:30 P.M. by Supervisor Julie Osborn. Those present were Julie Osborn, Wes Green, Shellie Reed, Becky Brandt, Georgia Green and Amy Wertheim. Guests attending were Shelly Buettner and Shelly Brooks.

TRUSTEE NOMINATION AND OATH OF OFFICE

Becky Brandt nominated Michelle (Shelly) Buettner to fill the current Trustee vacancy which occurred when Shellie Reed moved into the Clerk position. Georgia Green seconded the motion. A roll call vote was taken: Julie – yes, Amy – abstained, Becky – yes, Georgia – yes. Motion was carried and Shelly Buettner will fill the Trustee vacancy effective immediately. Oath of Office was given by Clerk Shellie Reed.

PUBLIC COMMENT:

No public comments were made.

MINUTES OF PREVIOUS MEETING:

The minutes of the October 12, 2021 meeting were reviewed by each member. Amy Wertheim made a motion to accept the October 12, 2021 minutes with no corrections. Georgia Green seconded the motion. A vote was taken and the motion carried approving the minutes for October 12, 2021 as written.

CLERK'S REPORT:

There were 2 FOIA requests received and processed since the October meeting.

Future minutes require only the Clerk's signature after approval by the Board.

HIGHWAY COMMISSIONER REPORT:

Wes Green reported he has been grading and patching roads. A replacement battery has been installed in the big truck in anticipation of the potential winter weather.

CEMETERY REPORT:

The minutes of the Cemetery Advisory meeting were reviewed. Shelly Brooks has received photos of the repairs done by Manley and a list of the repairs made. Photos have been sent to the Betterment Fund. Two burials have been done since the last meeting – Kenneth Martin and Robert Ford. There is a funeral Saturday, November 13 for Hilda Nolan. Two markings were done by Adams Memorials for stones. Shelly Brooks is working on the potential sale of a space to someone in Florida. 24 cards have been updated.

OLD BUSINESS:

Audit Report – Supervisor Julie Osborn reported it is still being worked on.

Capital Funds Accounts Status – Julie Osborn announced the new Capital Funds accounts have been opened and the appropriate money transferred, which should have been done after the December 2020 meeting. The Special Bridge Capital Fund Account has \$130,000 in it and the Cemetery Capital Fund Account has \$115,000.00 and the appropriate CD's.

Website Report - Discussion was held on changes to be made. Clerk Shellie Reed will make changes and finalize it. Cemetery maps provided by Shelly Brooks will be uploaded to the Cemetery page.

Disposal of Hazardous/Electronic Waste ---Clerk Shellie Reed reported an email has been sent to request assistance but the original contact is not contracted for 2022. The county office has been contacted to determine which company will be doing recycling in 2022.

NEW BUSINESS:

Tax Levy – Supervisor Julie Osborn explained how the EAV number is calculated and the TIF is already removed from the numbers provided by Logan County on the settlement report.

Township Tax Levy – Supervisor Julie Osborn made a recommendation of keeping the taxes the same with no increases based on current bank balances and expected expenses. Amy Wertheim made a motion to propose Option 1 of no increase in taxes for the Town Tax levy. Georgia Green seconded the motion. A roll call vote was held: Julie Osborn – yes, Amy Wertheim – yes, Becky Brandt – yes, Shelly Buettner – yes, Georgia Green – yes. Motion passed and the proposed tax levy will be posted for review for 30 days.

Road & Bridge Tax Levy – Highway Commissioner Wes Green said there is a \$40,000 Motor Fuel Fund available in 2022 from Logan County which cannot be used until 2022. In addition, with the new Infrastructure Law being passed by the Federal Government, the amount of potential money to use for road paving and repairs is unknown. Wes Green does not believe an increase is necessary and recommends no increase be made. Amy Wertheim made a motion to propose Option 1 be approved for the Road & Bridge Tax Levy with no increase. Becky Brandt seconded the motion. A roll call vote was held: Julie Osborn – yes, Amy Wertheim – yes, Becky Brandt – yes, Shelly Buettner – yes, Georgia Green – yes. Motion passed and the proposed tax levy will be posted for 30 days.

2022 Meeting Dates – Discussion was held on the proposed dates for 2022 and times. Becky Brandt made a motion to approve the calendar for 2022 with the times to be the same – 7:30 PM for the Board Meeting and 7:00 PM for the Annual Town Meeting. Shelly Buettner seconded the motion. A vote was taken and the motion carried approving the proposed calendar for 2022.

FOIA Request Policy – Discussion was held on the current policy with suggestions for the changes as needed to include electronic options. The policy will be presented for final approval at the next meeting.

Public Comment Policy – Discussion was held on a formal public comment policy. A formal policy will be presented at the next meeting for final approval. Amy Wertheim made a motion to limit speakers to 5 minutes be included in the policy. Shelly Buettner seconded the

motion. A vote was taken and the motion carried approving the Public Comment Policy allowing 5 minutes per person.

Pledge of Allegiance – Discussion was held on the saying of the Pledge of Allegiance at the meeting. Shelly Buettner made a motion to include the Pledge of Allegiance at every meeting. Georgia Green seconded the motion. A vote was taken and the motion carried to recite the Pledge of Allegiance at the beginning of each meeting.

Emailing agendas and minutes – Discussion was held on how everyone felt receiving the minutes and agenda prior to the meeting. Everyone approved so Clerk Shellie Reed will continue to email agenda and previous meeting minutes 48 hours prior to meeting.

FINANCIAL REPORT & PAYING OF BILLS:

Board Members reviewed the bills to be paid. Julie Osborn explained there are some credits on the Town Fund and Road & Bridge due to checks which never cleared dating back to 2012 that were voided to balance the check register. Final totals on the financial reports reflect these amounts. Amy Wertheim made a motion to approve the financial report and paying of the bills. Becky Brandt seconded the motion. A roll call vote was taken: Julie Osborn – yes, Becky Brandt – yes, Amy Wertheim – yes, Shelly Buettner – yes, Georgia Green - yes. The motion carried and bills were approved for payment.

QUESTIONS AND COMMENTS:

Julie Osborn announced Greg Fuiten has been removed from the bank accounts and Clerk Shellie Reed has been added as appropriate.

Becky Brandt made a motion to adjourn the meeting. Shelly Buettner seconded. A vote was taken and the motion was carried. Meeting was adjourned at 8:48 PM.

Respectfully Submitted,

Shellie Reed
Atlanta Township Clerk