

MINUTES - BOARD of TOWN TRUSTEES

STATE of ILLINOIS

TYPE OF MEETING HELD: Regular

LASALLE COUNTY,

SS.

TIME MEETING BEGAN: 5:00pm

COPY

TOWN of BRUCE

TIME MEETING ENDED: 5:50 pm

The February 9, 2022 meeting of the Bruce Township Board of Trustees opened with the Pledge of Allegiance to the Flag. Highway Commissioner John M. Barton and Assessor Andrea Zadkovich-Blakemore were in attendance. The meeting was conducted by Supervisor Lucas as chairman and recorded by Clerk Marsha Johnston.

APPROVAL OF PRIOR MEETING'S MINUTES:

The first order of business was to read and approve the minutes from the January 12, 2022 Regular Meeting.

MOTION MADE BY: Trustee Araujo

2nd BY: Trustee Kreier

That the minutes of the January 12, 2022 Regular Meeting be approved. No further discussion was required.

Aye's: 5

Nay's: 0

Motion: Carried

PUBLIC COMMENTS:

None

TREASURER'S REPORT/APPROVAL OF BILLS

A summary of the bills was distributed for review.

MOTION MADE BY: Trustee Araujo

2nd BY: Trustee Winterrowd

That the bills be allowed and paid for TOWNSHIP

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Henry Araujo: aye

Trustee Randy Baumrucker: aye

Trustee Margie Kreier: aye

Trustee Chad Winterrowd: aye

Supervisor Scott Lucas: aye

Aye's: 5

Nay's: 0

Motion: Carried

MOTION MADE BY: Trustee Winterrowd

2nd BY: Trustee Araujo

That the bills be allowed and paid for GENERAL ASSISTANCE

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Henry Araujo: aye

Trustee Randy Baumrucker: aye

Trustee Margie Kreier: aye

Trustee Chad Winterrowd: aye

Supervisor Scott Lucas: aye

Aye's: 5

Nay's: 0

Motion: Carried

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MOTION MADE BY: Trustee Baumrucker

2nd BY: Trustee Araujo

That the bills be allowed and paid for ROAD and BRIDGE

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Henry Araujo: aye

Trustee Randy Baumrucker: aye

Trustee Margie Kreier: aye

Trustee Chad Winterrowd: aye

Supervisor Scott Lucas: aye

Aye's: 5

Nay's: 0

Motion: Carried

COMMITTEE REPORTS:

SUPERVISOR'S:

Mr. Lucas reported that the floor in the hall was not done when scheduled due to illness by the worker. It has been rescheduled for the week of February 14th.

HIGHWAY COMMISSIONER'S:

Mr. Barton stated that the improvements, insulation and two heaters to the shop have been great and much needed. His crew has been busy with snow removal and many compliments were received on the conditions of the roads. Barricades had to be put up in some locations until it was safe to travel due to the snow and blowing wind. He received an email and a check from TOIRMA for the cost of the damaged guardrails. The check was more than the cost so we will be sending them a check for the overpayment. Mr. Barton is looking into an intergovernmental agreement between the City of Streator and Bruce Township concerning the drainage project on E 1725th Road. Mr. Barton and Mr. Lucas will contact the township's lawyers to proceed with the agreement.

ASSESSOR'S

Assessor Zadkovich-Blakemore reported that on February 7, 2022, the senior homesteads, 1118 this year, were mailed out to the township seniors. We have been busy assisting them with their forms. Also, we are helping our constituents with the Standard Disability and Veteran Disability applications and renewals. As spring approaches, we will have lined up the fieldwork in the neighborhoods. The workload will consist of obtaining current pictures, measurements, and drawings, then follow up all of that with accurate data entry to ensure true assessments. We want to be on track to hit our County quad goals.

TRUSTEE'S:

Trustee Kreier questioned and asked if we can number the GA and EA clients (example GA#1, EA#1) so it is clarified the amounts going to the client. Trustee Baumrucker suggested the same idea for the whole fiscal year and start over in the new year. Supervisor Lucas will let the office manager know the recipients will now have to be numbered.

OTHER:

Clerk Johnston and Trustee Araujo will be attending Lobby Day in Springfield on April 6, 2022. We have an appointment with Rep. Lance Yednock and will be meeting with other representatives also.

The FOIA and OMA portal is now open and all officials must complete and pass the test at the end. Clerk Johnston ask that the passing certificate be printed and brought to her so a copy can be put in the file. The website is www.illinoisattorneygeneral.gov.

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Due to the unpredictable weather conditions for Mr. Barton's crew and the assessor's office being extremely busy, the sexual harassment training will be postponed till sometime in March. Any items to be placed on the agenda for the annual town meeting being held on Tuesday, April 12, 2022 must be submitted to the Township Clerk by March 1, 2022. It must contain 15 signatures from registered Bruce Township voters. Economic Statement has been delayed being sent out for at least another week or so. Instruction will be sent along with it and you will be receiving it at your home address.

**REPORTS BY SPECIAL COMMITTEES:
HEALTH BOARD:**

None

OLD BUSINESS:

Assessor Zadkovich-Blakemore asked if there were any concerns or suggestions about the new employee handbook. Trustee Kreier had questions concerning the vacation days listed in the new handbook. Department heads will keep in check with their employees during busy times to make sure things are covered. Vacation days can not be rolled over to the next year. No more discussion was held.

MOTION MADE BY: Trustee Winterrowd 2nd BY: Trustee Araujo
Motion to Adopt New Employee Handbook for all departments of Bruce Township

Aye's: 5 Nay's: 0 Motion: Carried

NEW BUSINESS:

Mr. Barton would like to buy back his time while he was in the military service for the IMRF contribution. A resolution has to be adopted by the board of trustees. Discussion was held and a resolution will be drawn up by the clerk and will be adopted at the March meeting with no cost to the Township.

MOTION MADE BY: Supervisor Lucas 2nd BY: Trustee Araujo
That the meeting be adjourned.

Aye's: 5 Nay's: 0 Motion: Carried

