



State of Illinois            )     December 9, 2014  
County of LaSalle         )     Regular Meeting  
Township of Northville)

The Northville Township meeting was called to order at 7:00 p.m.

**Roll Call**

Present – Trustee Jim Byrne, Trustee Joe Emma, Trustee Jerry Owens, Trustee Jim Swanson and  
Chairman - Richard Felstead

Others Present – Road Commissioner – John Middleton  
Assessor – Hal Ament  
Clerk – Linda Swanson

Public Present – None

**Pledge to the Flag**

**Approval and/or Correction of Prior Meeting’s Minutes**

Trustee Byrne motioned to approve the Regular Meeting minutes for November 13, 2014 and Trustee Swanson seconded. All ayes per voice vote, so motion passed.

**Reports from Officers**

*Supervisor’s Report* – I received a copy of the employee manual from the attorney. I filled in the blank places and emailed back for review. I asked Linda if she would mind being the person to hear from the concerned party if your supervisor is the alleged party. Then John Redlingshafer reminded me that Linda supervises an employee. I talked to Linda about it and changed to person to report to the Township Supervisor.

The board should be pleased to know that this is the first time since 2006 that the Town Levy was not raised at all. We came a long way since the General Assistance Fund ran out of money and we needed to raise the Town Levy by \$20,000. This board has come a long way since May of 2013. I appreciate what you have done and I thank you.

Rich Felstead, Township Supervisor

*Highway Commissioner’s Report* – See attached report.

*Assessor’s Report* – I attended the annual Assessor’s Meeting with the Chief County Assessor’s office. There will be some changes coming for the new season. There will be some things new for agriculture, but nothing really new for residential. We are still collecting data for the Township as weather allows.

*Clerk's Report* – I took the Amended Road Budget to the County Clerk.

I inventoried the first aid and blood borne pathogen kits and will purchase the supplies that are going to be outdated. I ordered the defibrillator and wall mount. We saved more than \$700.00 by ordering from CMS. Tomorrow I will take the class to renew my Deputy Registrar status.

*Trustees' Reports* – Trustee Owens asked about the Northville Township Comprehensive Plan. The LaSalle County Plan is complete. The committee reviewed the Township plan and did not make any changes, so we will be reviewing the plan to see if the Board wants to make any changes and we will be finishing our plan.

Trustee Emma asked about the possibility of having a Township flag. We will be looking into the details.

**Public Comments - None**

**New Business**

- a. Adopt Towns and Road Levies

Trustee Byrne motioned to adopt the Town Levy Ordinance 2014-1 and Trustee Swanson seconded. All ayes by Roll Call Vote, so motion passed.

Trustee Swanson motioned to adopt the Road Levy Ordinance 2014-2 and Trustee Emma seconded. All ayes by Roll Call Vote, so motion passed.

**Old Business**

- a. Discuss and Adopt Employee Handbook

There were some questions, comments and discussion about two areas in the manual. Changes were made to the Employee Handbook and the Chairman will contact the Township Attorney for legal advice about the changes.

**Audit Town and Road Bills**

Town bills were reviewed and signed.

Trustee Emma motioned to approve the Town bills and Trustee Swanson seconded. All ayes per voice vote, so motion passed.

Road bills were reviewed and signed.

Trustee Emma motioned to approve the Road bills and Trustee Swanson seconded. All ayes per voice vote, so motion passed.

**Adjournment**

Trustee Emma motioned to adjourn the meeting and Trustee Swanson seconded. All ayes per voice vote, so motion passed.

Meeting ended at 8:14 p.m.

Respectively Submitted by Linda Swanson – Northville Township Clerk

# Northville Township Highway Department

## Highway Commissioners Report

December 9, 2014

### Roads

1. Salt delivery of 50 tons received \$82.14 per ton.
2. D Construction is 85% completed with construction of E.29<sup>th</sup> Rd.
3. Preliminary Engineering Agreement for MFT funds, with Hutchinson Engineering Shorewood IL, for new bridge on 42<sup>nd</sup> road to be constructed 2018.
4. 2015 construction Cape Seal 4650<sup>th</sup> Rd. 1 mile east of E29th Rd.
5. Gravel added to 45<sup>th</sup> Road west of Township Building.
6. 16.5 miles of gravel road graded with road grader.
7. Finished mowing ROW to minimize snow drifting.

### Equipment

1. Ford F-550 strobe lights installed at Bonnells.
2. New snowplow edge installed to IH-4900 snowplow.
3. IH-4900 coolant tank replaced at Reds in Ottawa.

### Building

1. Winterizing of building, air conditioner cover, and rodent control.
2. Monthly cleaning of office.
3. Shop heater service call no charge Huber Plumbing.
4. Frontier bill reduced 30%, by request of Road Commissioner.