

# CITY OF BLOOMINGTON TOWNSHIP

## NOTICE

MEETING: Board of Trustees, City of Bloomington Township  
DATE: Monday, February 24, 2020  
PLACE: Bloomington City Hall  
TIME: 5:45 pm

## AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Leslie Yocum, Township Clerk
- IV. "Consent Agenda"

*(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)*

- A. Approval of Minutes of the January 27, 2020 Board Meetings as submitted by Amanda Mohan, Deputy Town Clerk. (Recommend that the Minutes of the January ~~28, 2019~~ 27, 2020 Meeting be approved as presented.)
- B. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of January 2020 accounts. (Recommend that the Audits be approved as presented.)
- C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)
- V. Proposed Agenda for Annual Town Meeting on April 14, 2020. (Recommend that the proposed Agenda for the Annual Town Meeting be adopted).
- VI. Approval of Appointment of Barb Springer and Dr. Uday Deoskar to Normal Township's Activity & Recreation Center, (ARC), Advisory Committee. (Recommend that the appointments be approved.)
- VII. Reports by Elected Officials
  - A. Comments: Deb Skillrud, Township Supervisor.
  - B. Comments: Steve Scudder, Township Assessor.
- VIII. Public Comments
- IX. Adjournment

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MINUTES OF THE TOWN OF THE CITY  
OF BLOOMINGTON TOWNSHIP  
MONDAY, JANUARY 27, 2020; 5:45 P.M.

The Board of Trustees for the Town of the City of Bloomington met in the Council Chambers of the City Hall Building at 5:45 p.m. on January 27, 2020. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees Present: Donna Boelen, Mboka Mwilambwe, Julie Emig, Joni Painter, Jennifer Carrillo, Scott Black, Jeff Crabill, and Tari Renner.

Elected officials present: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present: Amanda Mohan, Deputy Township Clerk.

Trustee Emig made a motion, seconded by Trustee Carrillo to allow Trustee Kim Bray to participate remotely due to family emergency.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Boelen, Mwilambwe, Emig, Painter, Carrillo, Black, Crabill, and Renner.

Nays: none.

Motion carried.

Approval of Minutes of the December 16, 2019 Board Meeting, as submitted by Amanda Mohan, Deputy Township Clerk.

Motion carried, (viva voce).

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of December 2019 accounts as presented.

Motion by Trustee Crabill, seconded by Trustee Painter that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Boelen, Mwilambwe, Emig, Painter, Carrillo, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Approval of the General Town Fund Anticipated Expenditures as presented and certified.

Motion by Trustee Crabill, seconded by Trustee Painter that the Anticipated Expenditures be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Boelen, Mwilambwe, Emig, Painter, Carrillo, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Draft Fiscal Year (FY) 2021 Budget Ordinance.

Trustee Crabill questioned the General Assistance, (GA), Fund's continuous reduction.

Deborah Skillrud, Supervisor, addressed the Board. This fund should not experience a significant decrease in the future. The implementation of the Affordable Care Act in 2015 meant the Township no longer offered assistance with medical and hospitalization. There was a possibility of an increase the next fiscal year based on re-evaluation of the guidelines for Emergency Assistance, (EA), to align with current income for the area. A portion of the Community Health Needs Assessment studied access to appropriate care and cited appropriate access to transportation should also be addressed.

Motion by Trustee Crabill, seconded by Trustee Emig that the draft FY 2021 Budget Ordinance be accepted and placed on file for thirty (30) day review period.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Boelen, Mwilambwe, Emig, Painter, Carrillo, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Line Item Appropriation Transfers for Evergreen Memorial Cemetery.

Motion by Trustee Black, seconded by Trustee Carrillo that the Transfer of Appropriations be approved, and the Ordinance passed.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Boelen, Mwilambwe, Emig, Painter, Carrillo, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Mrs. Skillrud, Township Supervisor, addressed the Board. The collaboration between the Township and the Bloomington Public Library offering a series of Wellness Lifestyle classes for GA recipients and the public was cited. A grant was written in collaboration with the Public Library and twenty (20) Fitbits were awarded. A six to eight, (6 – 8), week program would start in February as a part of low budget heart health awareness. Data gathered would be sent to the National Network of the Library of Medicine.

Trustee Black questioned Mrs. Skillrud as to available resources during extreme climate events, (i.e. available temporary shelters). He also questioned how other Townships prepared for such events.

Mrs. Skillrud stated the Township does not currently provide temporary shelter. The Township Building was not open twenty-four, (24), hours a day. When it was open, the entry way acts as a temporary temperature controlled space while waiting for the bus. The Township does receive a list of shelters from the City of Bloomington and McLean County, during extreme climate events. This information was provided to clients and the general public.

Trustee Mathy arrived at 5:52 p.m.

Steve Scudder, Assessor, addressed the Board. He presented and reviewed the numbers from the Board of Review. He stated that the Township is actively seeking a Residential Appraiser.

Trustee Mwilambwe inquired whether the position would be posted. Mr. Scudder responded the information was available and had been posted on multiple websites.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Carrillo, seconded by Trustee Boelen to adjourn. Time: 5:57 p.m.

Motion carried (viva voce).

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Amanda Mohan, Deputy Township Clerk



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**Town of the City of Bloomington--General Town Administration Fund**

Month of: **JANUARY 2020**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	50,974	
Investments: Illinois Fund	\$	765,133	
Investments: Prairie State Bank & Trust (64)	\$	1,433,268	
		<u>          </u>	
Public Funds at Commencement			\$ 2,249,375

**Public Funds Received This Month**

Interest: Prairie State Bank (53)	\$	7	
Interest: Prairie State Bank (64)	\$	303	
Interest: Illinois Funds (1085)	\$	1,128	
Other Income - Retiree Insurance	\$	1,341	
Other Income - Workfare	\$	841	
Personal Property Replacement Tax	\$	19,603	
		<u>          </u>	
Public Funds Received This Month			\$ 23,222
Public Funds Available			<u>\$ 2,272,597</u>

**Public Funds Expended This Month**

**TOTAL Public Funds at Month End** \$ 2,162,010

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	55,427	
Investments: Illinois Fund	\$	798,012	
Investments: Prairie State Bank & Trust (64)	\$	1,308,571	
		<u>          </u>	
TOTAL Public Funds at Month End			<u><u>\$ 2,162,010</u></u>

**Checking Account Activity**

Prairie State Bank & Trust (53) Balance at Commencement	\$	50,974	
Deposits			
Interest: Prairie State Bank & Trust (53)	\$	7	
Other Income - Cemetery Benefits	\$	0	
Other Income - Retiree Insurance	\$	1,341	
Other Income - Workfare	\$	841	
Transfer from Prairie State Bank & Trust Reserve (64)	\$	125,000	
Total Deposits for Month		<u>          </u>	
			\$ 127,189
Total Funds Available			\$ 178,163
Checks Written			
Assessor's Office Expenses	\$	4,510	
Community Agency Funding	\$	473	
Compensation & Benefits	\$	93,842	
Services & Expenses	\$	10,483	
Supervisor's Office Expenses	\$	1,279	
PPRT Transfer to Cemetery Fund	\$	8,711	
PPRT Transfer to General Assistance Fund	\$	3,439	
Total Checks Written		<u>          </u>	
			\$ 122,736
Total Checks Written			\$ 122,736
<b>Prairie State Bank &amp; Trust (53) Balance at Month End</b>			<u><u>\$ 55,427</u></u>

**Prairie State Bank & Trust (53) Reconciliation at Month End**

Balance per Bank Statement	\$	82,305	
Plus Outstanding Deposits	\$	3,600	
Less Outstanding Checks	\$	(30,478)	
		<u>          </u>	
Checkbook Balance per Reconciliation			<u><u>\$ 55,427</u></u>

**Town of the City of Bloomington--General Town Administration Fund**

Statement of Receipts and Disbursements

Jan-20

Revenue			
7000 Interest		\$ 1,438	
7400 Other Income		\$ 2,181	
7600 Personal Property Replacement Tax		\$ 19,603	
	Total Revenue		\$ 23,222
	Total Income		\$ 23,222
Expense			
Assessor's Office			
9151 Auto Expense		\$ 38	
9161 Telephone		\$ 272	
9171 Utilities		\$ 349	
9201 Office Supplies		\$ 669	
9211 Publications & Printing		\$ 227	
9271 Appraisal Services		\$ 294	
9291 Janitorial		\$ 150	
9301 Computer Services		\$ 1,851	
9312 Membership Dues		\$ 660	
	Total Assessor's Office		\$ 4,510
Community Agency Funding			
1025 GA Workfare Development/Client Services		\$ 473	
	Total Community Agency Funding		\$ 473
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$ 7,833	
7021 TWP Assessor		\$ 8,000	
7031 Town Clerk		\$ 200	
7051 General Assistance Staff		\$ 25,236	
7061 Deputy Assessors		\$ 25,518	
7081 IMRF/Employer		\$ 7,254	
7091 FICA (SS/MC)/Employer		\$ 4,722	
7101 Group Medical/Employer		\$ 15,079	
	Total Compensation (Salaries) & Benefits		\$ 93,842
Services & Expenses			
1029 Auditing Expense		\$ 6,950	
1030 Legal Expense		\$ 1,235	
1038 Other Expenditures		\$ 788	
1040 Building Maintenance		\$ 1,247	
1042 Janitorial Services & Supplies		\$ 263	
	Total Services & Expenses		\$ 10,483
Supervisor's Office			
8091 Postage		\$ 47	
8121 Janitorial		\$ 188	
8131 Utilities		\$ 523	
8141 Telephones		\$ 357	
8151 Car Expense		\$ (368)	
8161 Education/Conference/Meetings		\$ (111)	
8181 Equipment Repair/Rental		\$ 315	
8191 Office Supplies		\$ 37	
8211 Publications		\$ 83	
8221 Computer/Contract Services		\$ 109	
8241 Membership Dues		\$ 100	
	Total Supervisor's Office		\$ 1,279
	Total Expense		\$ 110,587
Net Income			\$ (87,365)

**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison

Income	<u>Jan-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Revenue</b>				
7000 Interest	\$ 15,321	\$ 9,000	\$ 6,321	170.2%
7400 Other Income	\$ 26,732	\$ 33,880	\$ (7,148)	78.9%
7450 Township Litigation Income	\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax	\$ 153,250	\$ 75,000	\$ 78,250	204.3%
7800 Tax Levy	\$ 1,642,699	\$ 1,645,000	\$ (2,301)	99.9%
Total Revenue	<u>\$ 1,838,003</u>	<u>\$ 1,762,905</u>	<u>\$ 75,098</u>	<u>104.3%</u>
Total Income	\$ 1,838,003	\$ 1,762,905	\$ 75,098	104.3%
<b>Expense</b>				
<b>Assessor's Office</b>				
9141 Rent/Debt Service	\$ -	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense	\$ 658	\$ 3,000	\$ (2,342)	21.9%
9161 Telephone	\$ 2,334	\$ 3,000	\$ (666)	77.8%
9171 Utilities	\$ 3,917	\$ 5,800	\$ (1,883)	67.5%
9191 Postage	\$ -	\$ 300	\$ (300)	0.0%
9201 Office Supplies	\$ 2,266	\$ 2,000	\$ 266	113.3%
9211 Publications & Printing	\$ 227	\$ 500	\$ (273)	45.4%
9231 Equipment	\$ -	\$ 6,000	\$ (6,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences	\$ 7,751	\$ 9,000	\$ (1,249)	86.1%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 7,644	\$ 34,000	\$ (26,356)	22.5%
9291 Janitorial	\$ 1,500	\$ 2,000	\$ (500)	75.0%
9301 Computer Services	\$ 4,646	\$ 20,000	\$ (15,354)	23.2%
9311 Mapping/GIS Services	\$ -	\$ 30,000	\$ (30,000)	0.0%
9312 Membership Dues/Assessor's Staff	\$ 1,475	\$ 2,500	\$ (1,025)	59.0%
Total Assessor's Office	<u>\$ 32,418</u>	<u>\$ 150,144</u>	<u>\$ (117,726)</u>	<u>21.6%</u>
<b>Community Agency Funding</b>				
1023 Community Medical	\$ 18,500	\$ 31,000	\$ (12,500)	59.7%
1025 GA Workfare Development/Client Services	\$ 19,777	\$ 19,400	\$ 377	101.9%
1026 Youth Services	\$ 35,000	\$ 37,500	\$ (2,500)	93.3%
1027 Senior Services	\$ 48,500	\$ 68,500	\$ (20,000)	70.8%
Total Community Agency Funding	<u>\$ 121,777</u>	<u>\$ 156,400</u>	<u>\$ (34,623)</u>	<u>77.9%</u>
<b>Compensation &amp; Benefits</b>				
7011 TWP Supervisor	\$ 78,333	\$ 94,000	\$ (15,667)	83.3%
7021 TWP Assessor	\$ 80,000	\$ 96,000	\$ (16,000)	83.3%
7031 Town Clerk	\$ 2,000	\$ 2,500	\$ (500)	80.0%
7041 Town Trustees	\$ 1,740	\$ 2,800	\$ (1,060)	62.1%
7051 General Assistance Staff	\$ 280,177	\$ 396,000	\$ (115,823)	70.8%
7061 Deputy Assessors	\$ 285,999	\$ 404,000	\$ (118,001)	70.8%
7081 IMRF/Employer	\$ 68,658	\$ 99,000	\$ (30,342)	69.4%
7091 FICA (SS/MC)/Employer	\$ 51,294	\$ 76,140	\$ (24,846)	67.4%
7101 Group Medical/Employer	\$ 116,070	\$ 177,000	\$ (60,930)	65.6%
7111 State Unemployment/Employer	\$ 156	\$ 1,400	\$ (1,244)	11.1%
Total Compensation & Benefits	<u>\$ 964,427</u>	<u>\$ 1,348,840</u>	<u>\$ (384,413)</u>	<u>71.5%</u>

**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Jan-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,765	\$ 1,835	\$ (70)	96.2%
1029 Auditing Expense	\$ 6,950	\$ 7,500	\$ (550)	92.7%
1030 Legal Expense	\$ 9,958	\$ 10,000	\$ (42)	99.6%
1034 Insurance	\$ 13,242	\$ 13,000	\$ 242	101.9%
1035 Publishing	\$ 111	\$ 1,500	\$ (1,389)	7.4%
1038 Other Expenditures	\$ 2,354	\$ 3,500	\$ (1,146)	67.3%
1039 Debt Service - Principal & Interest	\$ -	\$ 100	\$ (100)	0.0%
1040 Building Maintenance	\$ 6,076	\$ 6,000	\$ 76	101.3%
1042 Janitorial Services & Supplies	\$ 3,156	\$ 6,000	\$ (2,844)	52.6%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ 50	\$ 50,000	\$ (49,950)	0.1%
Total Services & Expenses	\$ 43,662	\$ 299,435	\$ (255,773)	14.6%
<b>Supervisor's Office</b>				
8091 Postage	\$ 52	\$ 1,500	\$ (1,448)	3.4%
8101 Rent/Debt Service	\$ -	\$ 40,000	\$ (40,000)	0.0%
8121 Janitorial	\$ 1,875	\$ 2,500	\$ (625)	75.0%
8131 Utilities	\$ 5,868	\$ 9,500	\$ (3,632)	61.8%
8141 Telephones	\$ 2,994	\$ 4,000	\$ (1,006)	74.9%
8151 Car Expense	\$ 1,603	\$ 2,000	\$ (397)	80.2%
8161 Education/Conference/Meetings	\$ 2,291	\$ 2,000	\$ 291	114.5%
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$ 2,374	\$ 8,000	\$ (5,626)	29.7%
8191 Office Supplies	\$ 1,556	\$ 4,000	\$ (2,444)	38.9%
8201 Printing	\$ 39	\$ 500	\$ (461)	7.8%
8211 Publications	\$ 108	\$ 250	\$ (143)	43.0%
8221 Computer/Contract Services	\$ 4,501	\$ 16,900	\$ (12,399)	26.6%
8241 Membership Dues	\$ 135	\$ 450	\$ (315)	30.0%
Total Supervisor's Office	\$ 23,397	\$ 96,600	\$ (73,203)	24.2%
Total Expense	\$ 1,185,681	\$ 2,051,419	\$ (865,738)	57.8%
Net Income	\$ 652,322	\$ (288,514)	\$ 940,836	

**Town of the City of Bloomington--General Town Administration Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
01/02/2020	8625	Soaring Eagle Cleaning Services LLC	-600.00
01/02/2020	8630	Davis., Catherine A	-1,500.00
01/02/2020	8631	Skillrud., Deborah L	-1,900.00
01/02/2020	8632	Scudder., Steven R	-1,900.00
01/02/2020	8633	Town of the City of Bloomington - CEM	-1,870.61
01/02/2020	8634	Town of the City of Bloomington - GA	-738.45
01/04/2020	EFT	EFT-Valutec Card Solutions	-109.15
01/07/2020	8635	Maruna, Thomas O	-73.08
01/07/2020	8636	American Pest Control Inc	-37.00
01/07/2020	8637	Bowman, Danny	-294.00
01/07/2020	8638	Childer's Door Service of Central IL LLC	-856.96
01/07/2020	8639	Direct Energy Business	-455.84
01/07/2020	8640	Frontier Communications	-11.59
01/07/2020	8641	Mescher Rinehart & Redlingshafer PC	-1,235.00
01/07/2020	8642	CDS Office Technologies	-80.00
01/07/2020	8643	NICOR Gas	-251.43
01/07/2020	8644	Coldwell Banker, Honig-Bell	-45.00
01/08/2020	Transfer	Prairie State Bank & Trust	125,000.00
01/14/2020	8645	Creative Technical Services, Inc (C-Tech)	-150.00
01/14/2020	8646	IAAO--Int'l Assoc of Assessing Officers	-660.00
01/14/2020	8647	Verizon Wireless	-71.66
01/14/2020	8648	Parkway Auto Laundry	-8.00
01/14/2020	8649	City of Bloomington Finance Dept	-30.42
01/14/2020	8650	Quill Corporation	-668.97
01/15/2020	20200115	EFT-Payroll	-21,803.83
01/15/2020	72751553	EFT-Federal Tax Deposit	-8,045.38
01/15/2020	1351216480	EFT-IL Tax Deposit	-1,404.24
01/15/2020	EFT	TASC (Total Administrative Services Corp)	-583.30
01/15/2020	EFT	TASC (Total Administrative Services Corp)	-193.75
01/15/2020	EFT	Prairie State Bank & Trust	-405.00
01/21/2020	8651	VISA (DLS)	-717.22
01/21/2020	8652	City of Bloomington IS Telecommunication	-618.18
01/21/2020	8653	American Pest Control Inc	-37.00
01/21/2020	8654	City of Bloomington Water Dept	-164.46
01/21/2020	8655	CDS Leasing	-195.00
01/21/2020	8656	VISA (SRS)	-1,783.60
01/28/2020	8657	Bill's Key & Lock Shop, Inc	-316.33
01/28/2020	8658	TOI Social Worker's Division	-100.00
01/28/2020	8659	TOI; Township Officials of IL	-137.50
01/28/2020	8660	Xerox Corporation	-39.60
01/28/2020	8661	Phillips & Associates, CPAs, P.C.	-6,950.00
01/28/2020	8662	Town of the City of Bloomington - CEM	-6,839.98
01/28/2020	8663	Town of the City of Bloomington - GA	-2,700.19
01/29/2020	41766	Town of the City of Bloomington - CEM	7,648.80
01/30/2020	172731	East Jordan Plastics Inc	840.82
01/31/2020	01145376	City of Bloomington Health Insurance	3,600.00
01/31/2020	09983666676	IMRF - Illinois Municipal Retirement Fund	1,340.57
01/31/2020	20200131	EFT-Payroll	-20,332.59
01/31/2020	42807092	EFT-Federal Tax Deposit	-7,394.16
01/31/2020	0407088480	EFT-IL Tax Deposit	-1,316.84
01/31/2020	EFT	TASC (Total Administrative Services Corp)	-583.30
01/31/2020	EFT	TASC (Total Administrative Services Corp)	-193.75
01/31/2020	EFT	Prairie State Bank & Trust	-405.00
01/31/2020	8664	NCPERS Group Life Ins	-112.00
01/31/2020	8665	City of Bloomington Health Insurance	-17,556.39
01/31/2020	33375	EFT-IMRF	-15,909.34
01/31/2020	8668	Town of the City of Bloomington - CEM	-2,400.00
01/31/2020	8669	Davis, Catherine A	-1,200.00
01/31/2020	Credit	Interest	7.46
		<b>Total</b>	<b>4,452.56</b>

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**Town of the City of Bloomington--General Assistance Fund**

**Month of: JANUARY 2020**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 25,351	
Investments: Prairie State Bank & Trust (19)	\$ 579,011	
	<u>          </u>	
Public Funds at Commencement		\$ 604,362

**Public Funds Received This Month**

Interest: Prairie State Bank (00)	\$ 13	
Interest: Prairie State Bank (19)	\$ 115	
Other Income	\$ 63	
Personal Property Replacement Tax	\$ 3,439	
Refunds & Recoveries	\$ 7,635	
	<u>          </u>	
Public Funds Received This Month		\$ 11,264
Public Funds Available		\$ 615,626

**Public Funds Expended This Month**

	\$ 35,441
<b>TOTAL Public Funds at Month End</b>	<b><u>\$ 580,185</u></b>

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 51,059	
Investments: Prairie State Bank & Trust (19)	\$ 529,126	
	<u>          </u>	
<b>TOTAL Public Funds at Month End</b>		<b><u>\$ 580,185</u></b>

**Checking Account Activity**

Checkbook Balance at Commencement	\$ 25,351	
Deposits:		
Interest: Prairie State Bank & Trust (00)	\$ 13	
Other Income	\$ 63	
Personal Property Replacement Tax	\$ 3,439	
Refunds & Recoveries	\$ 7,635	
Transfer from Prairie State Bank & Trust Reserve (19)	\$ 50,000	
Total Deposits for Month	<u>          </u>	
	\$ 61,149	
Total Funds Available		\$ 86,501
Checks Written: General Assistance		\$ 35,441
<b>Checkbook Balance at Month End</b>		<b><u>\$ 51,059</u></b>

**Prairie State Bank & Trust (00) Reconciliation at Month End**

Balance per Bank Statement	\$ 54,698	
Less Outstanding Checks	\$ (3,639)	
	<u>          </u>	
<b>Checkbook Balance per Reconciliation</b>		<b><u>\$ 51,059</u></b>

**Town of the City of Bloomington--General Assistance Fund**

Statement of Receipts and Disbursements

		<u>Jan-20</u>	
Revenue			
7000 Interest		\$	128
7400 Other Income		\$	63
7600 Personal Property Replacement Tax		\$	3,439
7700 Refunds & Recoveries		\$	7,635
	Total Revenue		\$ 11,264
Expense: CW			
6011 Groceries/Personal Essentials		\$	7,669
6021 Rent		\$	19,357
6051 Utilities		\$	2,712
6071 Emergency Assistance		\$	4,872
6101 Transportation		\$	140
6121 Allowances		\$	691
	Total CW		\$ 35,441
	Total Income		\$ 11,264
	Total Expense		\$ 35,441
	Net Income		\$ (24,177)

**Town of the City of Bloomington--General Assistance Fund**

Year to Date Budget Comparison

		<u>Jan-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income					
Revenue					
7000 Interest		\$ 1,367	\$ 2,000	\$ (633)	68.4%
7400 Other Income		\$ 32	\$ 150	\$ (118)	0.0%
7600 Personal Property Replacement Tax		\$ 18,630	\$ 17,000	\$ 1,630	109.6%
7700 Refunds & Recoveries		\$ 34,086	\$ 40,000	\$ (5,914)	85.2%
7800 Tax Levy		\$ 199,696	\$ 200,000	\$ (304)	99.8%
	Total Revenue	\$ 253,811	\$ 259,150	\$ (5,339)	97.9%
	Total Income	\$ 253,811	\$ 259,150	\$ (5,339)	97.9%
Expense					
CW					
6011 Groceries/Personal Essentials		\$ 76,370	\$ 90,000	\$ (13,630)	84.9%
6021 Rent		\$ 148,205	\$ 200,000	\$ (51,795)	74.1%
6051 Utilities		\$ 21,477	\$ 30,000	\$ (8,523)	71.6%
6061 Medical		\$ -	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance		\$ 55,317	\$ 70,000	\$ (14,683)	79.0%
6081 Hospital		\$ -	\$ 10,000	\$ (10,000)	0.0%
6091 Burial		\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation		\$ 3,684	\$ 30,000	\$ (26,316)	12.3%
6121 Allowances		\$ 7,542	\$ 10,000	\$ (2,458)	75.4%
	Total CW Expense	\$ 312,594	\$ 463,000	\$ (150,406)	67.5%
	Total Expense	\$ 312,594	\$ 463,000	\$ (150,406)	67.5%
	Net Income	\$ (58,783)	\$ (203,850)	\$ 145,067	

**Town of the City of Bloomington--General Assistance Fund**

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
01/02/2020	AB9773524	Treasurer, State of IL, SSI Reimbursement	912.00
01/02/2020	AB9773526	Treasurer, State of IL, SSI Reimbursement	1,840.00
01/02/2020	AB9773525	Treasurer, State of IL, SSI Reimbursement	4,833.00
01/02/2020	1164	Churches Community Care Fund	32.00
01/02/2020	8634	EFT-Personal Property Replacement Tax	738.45
01/02/2020	35184	AGRE MHC PARENT LLC dba Granite Cardinal	-624.00
01/05/2020	EFT	EFT-Kroger via Valutec	-7,668.96
01/06/2020	Credit	Prairie State Bank & Trust	31.00
01/07/2020	35185	Ameren Illinois	-543.03
01/07/2020	35186	Downtowner Apts, The	-70.00
01/07/2020	35187	Shepard, Cynthia M dba Shakman Ent	-250.00
01/07/2020	35188	Labyrinth Outreach Services to Women	-50.00
01/07/2020	35189	NICOR Gas	-188.01
01/07/2020	35190	Madison Mutual Insurance Company	-33.21
01/07/2020	35191	Hairmasters Institute of Cosmetology Inc	-10.00
01/07/2020	35192	Denbesten Trust, Irene C %Denbesten Prop	-206.00
01/07/2020	35193	City of Bloomington Water Department	-188.76
01/07/2020	35194	Pedcor Investments-2002 dba Danbury Ct	-312.00
01/07/2020	35195	Bloomington Leased Housing Associates VI	-261.00
01/07/2020	35196	Mayes, Karen L %Redbird Property Mgmt	-423.00
01/07/2020	35197	Reiners, Douglas L	-400.00
01/07/2020	35198	Boolman, Mark & Jennifer %AB Rentals Inc	-423.00
01/07/2020	35199	Cameron, Charlie C	-200.00
01/07/2020	35200	Clothier Land Trust H-187 %Willow Creek	-390.00
01/07/2020	35201	Grove Street Partnership %Apt Mart	-312.00
01/07/2020	35202	Phoenix Towers Preservation LP	-37.00
01/07/2020	35203	Swallow, Robert R dba RS Apartments	-265.00
01/07/2020	35204	Allied Properties LLC	-312.00
01/07/2020	35205	Bloomington Portfolio LLC %PLS	-312.00
01/07/2020	35206	Calandra, Jeffrey dba C&M Property Group	-312.00
01/07/2020	35207	CVB Property Holdings LLC %Young America	-312.00
01/07/2020	35208	Fairmont LLC	-312.00
01/07/2020	35209	Gruber, Ronald C dba Gruber Rentals	-537.00
01/07/2020	35210	Hafner, Fred & Paula dba Hafner Rev Trust	-600.00
01/07/2020	35211	No Limits Real Estate LLC	-312.00
01/07/2020	35212	Rabe, Christopher R	-200.00
01/07/2020	35213	Reed, Deanna Coontz-	-423.00
01/07/2020	35214	Stone, Jerry L & Tina	-102.00
01/07/2020	35215	Thrasher, Raymond E	-400.00
01/07/2020	35216	Virtuoso LLC %AB Rentals	-312.00
01/08/2020	Transfer	Prairie State Bank & Trust	50,000.00
01/14/2020	35217	BHA; Blmgtn Housing Authority (rent)	-863.00
01/14/2020	35218	BHA; Blmgtn Housing Authority (laundry)	-152.22
01/14/2020	35219	Salvation Army	-400.00
01/14/2020	35220	Ameren Illinois	-294.07
01/14/2020	35221	Dotson, Bernard & Rearn M	-230.00
01/14/2020	35222	Forrest, Margaret Tiana	-200.00
01/14/2020	35223	MJM Partnership LLC %Class Act Realty	-312.00
01/14/2020	35224	No Limits Real Estate LLC	-312.00
01/14/2020	35225	Sutton, Kyle D	-312.00
01/14/2020	35226	Thomas-Jones, Laura Ann	-312.00
01/14/2020	35227	Trujillo, Ledy	-265.00
01/14/2020	35228	GMTK Management LLC	-312.00
01/14/2020	35229	SRIM LLC %Redbird Property Mgmt Inc	-312.00
01/14/2020	35230	Pelhank, Wayne dba Main Street Apts LLC	-162.00
01/14/2020	35231	City of Bloomington Water Department	-166.59
01/14/2020	35232	Armstrong, John D	-200.00
01/14/2020	35233	Bloomington Portfolio LLC %PLS	-423.00

**Town of the City of Bloomington--General Assistance Fund**

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
01/14/2020	35234	Consalvo, Daniel J & Susan	-300.00
01/14/2020	35235	Denbesten Trust, Irene C %Denbesten Prop	-312.00
01/14/2020	35236	Dowd Properties LLC	-533.00
01/14/2020	35237	Joyner, Roderick L	-312.00
01/14/2020	35238	Phoenix Towers Preservation LP	-33.00
01/14/2020	35239	Steffen, Allen %Young America Realty	-312.00
01/14/2020	35240	Mission Mart	-116.61
01/14/2020	35241	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-173.55
01/14/2020	35242	Home Sweet Home Ministries, Inc	-200.00
01/14/2020	35243	Calandra, Jeffrey dba C&M Property Group	-312.00
01/14/2020	35244	Hafner, Fred & Paula dba Hafner Rev Trust	-200.00
01/14/2020	35245	Shepard, Cynthia M dba Shakman Ent	-250.00
01/14/2020	35246	Bloomington Leased Housing Associates VI	-423.00
01/14/2020	35247	Barth, Dawn M	-71.33
01/14/2020	35248	Smith, Sandra Denise	-200.00
01/21/2020	35249	Ameren Illinois	-318.00
01/21/2020	35250	City of Bloomington Water Department	-127.90
01/21/2020	35251	NICOR Gas	-55.39
01/21/2020	35252	Apartment Investors XVIII LP	-423.00
01/21/2020	35253	Apartment Investors XVIII-2 LP %RCS	-262.00
01/21/2020	35254	Clothier Land Trust H-187 %Willow Creek	-265.00
01/21/2020	35255	Jessen, Chad & Micha dba Red Rock Prop	-312.00
01/21/2020	35256	MJM Partnership LLC %Class Act Realty	-450.00
01/21/2020	35257	MST Family Holdings LLC %Redbird Prop Mgm	-533.00
01/21/2020	35258	Phoenix Towers Preservation LP	-312.00
01/21/2020	35259	Shepard, Cynthia M dba Shakman Ent	-800.00
01/21/2020	35260	Secretary of State of Illinois	-30.00
01/21/2020	35261	Huck's/WEX Bank	-140.35
01/28/2020	040240	Circuit Clerk of McLean County	50.00
01/28/2020	35262	BHA; Blmgtn Housing Authority (laundry)	-70.00
01/28/2020	35263	BHA; Blmgtn Housing Authority (rent)	-395.00
01/28/2020	35264	Home Sweet Home Ministries, Inc	-200.00
01/28/2020	35265	Labyrinth Outreach Services to Women	-150.00
01/28/2020	35266	Mayor's Manor LTD Partnership (laundry)	-14.00
01/28/2020	35267	Mayor's Manor LTD Partnership (rent)	-102.00
01/28/2020	35268	VISA ...0684	-27.76
01/28/2020	35269	Virtuoso LLC %AB Rentals	-102.00
01/28/2020	35270	Hairmasters Institute of Cosmetology Inc	-10.00
01/28/2020	35271	Salvation Army	-200.00
01/28/2020	35272	Ameren Illinois	-593.40
01/28/2020	35273	NICOR Gas	-121.56
01/28/2020	35274	Apartment Investors XVIII LP	-212.00
01/28/2020	35275	Bloomington GW MHP LLC	-312.00
01/28/2020	35276	CVB Property Holdings LLC %Young America	-312.00
01/28/2020	35277	Fairmont LLC	-312.00
01/28/2020	35278	Gruber, Ronald C dba Gruber Rentals	-612.00
01/28/2020	35279	Madison Mutual Insurance Company	-33.21
01/28/2020	35280	Swallow, Robert R dba RS Apartments	-265.00
01/28/2020	35281	Secretary of State of Illinois	-20.00
01/28/2020	35282	City of Bloomington Water Department	-115.43
01/28/2020	35283	MIMG LII Arbors at Eastland LLC	-644.00
01/28/2020	35284	Cardinal Ridge (was Southgate)	-312.00
01/29/2020	8663	EFT-Personal Property Replacement Tax	2,700.19
01/31/2020	Credit	Interest	12.85
			<u>25,708.15</u>



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**Town of the City of Bloomington--Cemetery Fund**

Month of: **JANUARY 2020**

**Funds at Commencement**

Cash: Heartland Bank 7774 (Checking)	\$	95,266	
Cash: Heartland Bank 7782 (Reserve)	\$	285,427	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	179,044	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2019	\$	<u>209,539</u>	
			Funds at Commencement \$ 769,276

**Public Funds Received This Month**

Personal Property Replacement Tax			\$ 8,711
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**Other Funds Received This Month**

Opening/Closing Fees	\$	11,750	
Sale of Lots	\$	4,390	
Sale of Crypts	\$	1,265	
Sale of Niches	\$	(375)	
Income from Trusts	\$	1,804	
Inspection Fees	\$	75	
Heartland Bank Trust 3189 Activity	\$	<u>8,623</u>	\$ 27,532

Total Funds Received This Month \$ 36,243

Total Funds Available \$ 805,519

**Funds Expended This Month**

Change in Payroll Liabilities 01/31/2020			\$ 39,609
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**TOTAL Funds at Month End** \$ 764,709

**Funds at Month End**

Cash: Heartland Bank 7774 (Checking)	\$	76,108	
Cash: Heartland Bank 7782 (Reserve)	\$	285,427	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	185,012	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2019	\$	<u>218,162</u>	

**TOTAL Funds at Month End** \$ 764,709

**Checking Account Activity**

Checkbook Balance at Commencement			\$ 95,266
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Deposits			
Personal Property Replacement Tax	\$	8,711	
Opening/Closing Fees	\$	11,750	
Sale of Lots	\$	4,390	
Sale of Crypts	\$	1,265	
Sale of Niches	\$	(375)	
Income from Trusts	\$	1,766	
Inspection Fees	\$	75	
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	<u>(5,930)</u>	
Total Deposits for Month			\$ 21,652

Total Funds Available \$ 116,917

Checks Written			
Compensation & Benefits	\$	30,288	
Administrative Expenses	\$	3,074	
Cemetery Improvements, Maintenance & Repair	\$	5,066	
Cemetery Operations	\$	<u>1,182</u>	
Total Checks Written			\$ 39,609

Change in Payroll Liabilities 01/31/2020 \$ 1,200

Total Checks Written \$ 40,809

**Checkbook Balance at Month End** \$ 76,108

**Bank Reconciliation at Month End**

Balance per Bank Statement	\$	78,773	
Less Outstanding Checks	\$	<u>(2,665)</u>	

**Checkbook Balance per Reconciliation** \$ 76,108

**Town of the City of Bloomington--Cemetery Fund**

Statement of Receipts and Disbursements

Jan-20

Revenue			
41000	Personal Property Replacement Tax	\$	8,711
42000	Opening/Closing Fee	\$	11,750
42500	Sale of Lots	\$	4,390
43000	Sale of Crypts	\$	1,265
43100	Sale of Niches	\$	(375)
49000	Income from Trusts	\$	1,804
49021	Inspection Fees	\$	75
			<u>          </u>
	Total Revenue	\$	27,620
			<u>          </u>
	Total Income	\$	<b>27,620</b>
Expense			
Compensation & Benefits			
50101	Wages: Administrative Staff	\$	4,476
50102	Wages: Cemetery Staff	\$	12,346
50201	Payroll Taxes	\$	1,252
50202	IMRF	\$	1,817
50204	Employee Health Insurance	\$	10,375
50205	Direct Deposit Transmittal Fees	\$	21
			<u>          </u>
	Total Compensation & Benefits	\$	30,288
Administrative Expenses			
52000	Office Supplies	\$	220
52500	Utilities	\$	1,659
55400	Special Event Expenses	\$	30
55450	Other Admin Expenses	\$	160
57900	Office Equipment	\$	1,005
			<u>          </u>
	Total Administrative Expenses	\$	3,074
Cemetery Improvements, Maintenance & Repair			
58000	Mausoleum (including debt service)	\$	5,066
	Total Cemetery Improvements, Maintenance & Repair	\$	5,066
Cemetery Operations			
56600	Cemetery Supplies & Maintenance	\$	128
56800	Disposal of Leaves/Branches	\$	60
58100	Grave Markers	\$	994
			<u>          </u>
	Total Cemetery Operations	\$	1,182
			<u>          </u>
	Total Expense	\$	<b>39,609</b>
			<u>          </u>
Net Income		\$	<b>(11,990)</b>



**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison

Income		<u>Jan-20</u>	<u>Revised</u> <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy	\$	505,861	\$ 506,600	\$ (739)	99.9%
41000 Personal Property Replacement Tax	\$	47,193	\$ 41,000	\$ 6,193	115.1%
42000 Opening/Closing Fee	\$	75,110	\$ 70,000	\$ 5,110	107.3%
42100 Marker Commission	\$	12,295	\$ 13,000	\$ (705)	94.6%
42500 Sale of Lots	\$	43,477	\$ 50,000	\$ (6,523)	87.0%
43000 Sale of Crypts	\$	12,700	\$ 13,000	\$ (300)	97.7%
43100 Sale of Niches	\$	31,604	\$ 35,000	\$ (3,396)	90.3%
44700 Sale of Burial Supplies	\$	500	\$ 500	\$ -	100.0%
44800 Chapel Fee	\$	-	\$ 50	\$ (50)	0.0%
44850 Sale of Pet Cemetery Spaces	\$	200	\$ 200	\$ -	100.0%
42400 Sales - Other	\$	4,816	\$ 5,000	\$ (184)	96.3%
43500 Interest	\$	1,686	\$ 2,000	\$ (314)	84.3%
49000 Income from Trusts	\$	5,014	\$ 5,000	\$ 14	100.3%
49020 Other Income & Special Events	\$	2,944	\$ 3,000	\$ (56)	98.1%
49021 Inspection Fees	\$	1,800	\$ 2,000	\$ (200)	90.0%
		<u>\$ 745,201</u>	<u>\$ 746,350</u>	<u>\$ (1,149)</u>	<u>99.8%</u>
Total Revenue					
Total Income	\$	745,201	\$ 746,350	\$ (1,149)	99.8%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$	65,607	\$ 104,000	\$ (38,393)	63.1%
50102 Wages: Cemetery Staff	\$	179,685	\$ 225,000	\$ (45,315)	79.9%
50103 Trustee Compensation	\$	917	\$ 3,000	\$ (2,083)	30.6%
50201 Payroll Taxes	\$	17,342	\$ 25,398	\$ (8,056)	68.3%
50202 IMRF	\$	23,279	\$ 32,900	\$ (9,621)	70.8%
50203 IDES - Unemployment Insurance	\$	5,023	\$ 20,000	\$ (14,977)	25.1%
50204 Employee Health Insurance	\$	46,160	\$ 70,000	\$ (23,840)	65.9%
50205/50206 Other Payroll Expenses	\$	664	\$ 1,000	\$ (336)	66.4%
Total Compensation & Benefits	\$	<u>338,677</u>	<u>\$ 481,298</u>	<u>\$ (142,621)</u>	<u>70.4%</u>
Administrative Expenses					
51100 Casualty Insurance	\$	20,711	\$ 20,717	\$ (6)	100.0%
51500 Contractual Services	\$	5,477	\$ 9,600	\$ (4,123)	57.1%
52000 Office Supplies	\$	2,024	\$ 4,000	\$ (1,976)	50.6%
52500 Utilities	\$	12,764	\$ 18,500	\$ (5,736)	69.0%
54000 Advertising	\$	144	\$ 1,000	\$ (856)	14.4%
54500 Dues/Seminars	\$	350	\$ 600	\$ (250)	58.3%
55500 Legal Expense	\$	285	\$ 2,000	\$ (1,715)	14.3%
55100 Audit Expense	\$	-	\$ 7,100	\$ (7,100)	0.0%
55200 Financial Administration	\$	12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$	9,720	\$ 10,000	\$ (280)	97.2%
55450 Other Admin Expenses	\$	4,925	\$ 6,500	\$ (1,575)	75.8%
57900 Office Equipment	\$	1,074	\$ 3,000	\$ (1,926)	35.8%
Total Administrative Expenses	\$	<u>69,675</u>	<u>\$ 95,217</u>	<u>\$ (25,542)</u>	<u>73.2%</u>
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$	4,393	\$ 5,000	\$ (607)	87.9%
57800 Operating Equipment	\$	45,913	\$ 61,800	\$ (15,887)	74.3%
58000 Mausoleum (including debt service)	\$	52,160	\$ 62,500	\$ (10,340)	83.5%
58150 Real Estate for Parking Lot	\$	-	\$ 5,000	\$ (5,000)	0.0%
58300 Veterans Memorial	\$	42,850	\$ 43,000	\$ (150)	99.7%
58350 Dirt Shelter	\$	-	\$ 50	\$ (50)	0.0%
58400 Scattering Grounds/Ossuary	\$	-	\$ 50	\$ (50)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	\$	<u>145,316</u>	<u>\$ 177,400</u>	<u>\$ (32,084)</u>	<u>81.9%</u>

**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison (cont.)

	<u>Jan-20</u>	<b>Revised Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 7,557	\$ 9,000	\$ (1,443)	84.0%
56000 Tree Removal/Monument Repair	\$ 36,300	\$ 41,300	\$ (5,000)	87.9%
56500 Equipment Repairs	\$ 3,834	\$ 4,500	\$ (666)	85.2%
56600 Cemetery Supplies & Maintenance	\$ 3,268	\$ 5,000	\$ (1,732)	65.4%
56700 Rental Equipment & Leasing	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 Removal of Leaves/Branches	\$ 1,520	\$ 3,000	\$ (1,480)	50.7%
56900 Abandoned Lot Reclamation	\$ -	\$ 50	\$ (50)	0.0%
57000 Office Repairs & Maintenance	\$ 24,356	\$ 24,500	\$ (144)	99.4%
57602 Grounds Maintenance/Repairs	\$ 11,145	\$ 13,000	\$ (1,855)	85.7%
57603 Road, Fence, Lot, Drains	\$ 38,379	\$ 40,000	\$ (1,621)	95.9%
57700 Equipment Building	\$ -	\$ 50	\$ (50)	0.0%
58100 Grave Markers	\$ 13,949	\$ 15,000	\$ (1,051)	93.0%
59900 Other Cemetery Expenses	\$ 7,572	\$ 10,500	\$ (2,928)	72.1%
Total Cemetery Operations	\$ 148,011	\$ 166,900	\$ (18,889)	88.7%
Total Expense	\$ 701,680	\$ 920,815	\$ (219,135)	76.2%
Net Income	\$ 43,521	\$ (174,465)	\$ 217,986	

**Town of the City of Bloomington--Cemetery Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
01/02/2020	Deposit	HBT - Heartland Bank & Trust	81.72
01/02/2020	41749	Terry L Hansen	-1,900.00
01/02/2020	41750	Kyle J Durflinger	-1,900.00
01/02/2020	41751	Misty D Porter	-1,900.00
01/03/2020	Deposit	HBT - Heartland Bank & Trust	28.80
01/06/2020	Deposit	HBT - Heartland Bank & Trust	9,711.63
01/06/2020	Deposit	HBT - Heartland Bank & Trust	964.92
01/07/2020	41752	Ameren Illinois	-302.88
01/07/2020	41753	AT&T Mobility	-143.43
01/07/2020	41754	COMCAST Business	-227.75
01/07/2020	41755	NICOR Gas	-222.80
01/07/2020	41756	Pontiac Granite Co Inc	-300.00
01/08/2020	Deposit	HBT - Heartland Bank & Trust	2,257.95
01/14/2020	Deposit	HBT - Heartland Bank & Trust	4,250.00
01/14/2020	Deposit	HBT - Heartland Bank & Trust	19.15
01/14/2020	41757	Heartland Bank & Trust - mausoleum	-5,066.00
01/14/2020	41758	Ron Smith Printing Co	-38.00
01/14/2020	41759	ColdSpring Memorial Group	-693.90
01/14/2020	41760	Dave Capodice Excavating Inc	-60.00
01/14/2020	41761	VISA BMCU...1484	-1,248.03
01/15/2020	20200115	Payroll Direct Deposit	-5,036.73
01/15/2020	63802383	EFTPS - IRS	-1,614.70
01/15/2020	0205675872	IL Dept of Revenue	-329.46
01/15/2020	41762	TX Child Support SDU	-428.50
01/21/2020	41763	City of Bloomington Water Dept	-482.31
01/21/2020	41764	NICOR Gas	-279.58
01/21/2020	41765	TOI (Township Officials of Illinois)	-110.00
01/22/2020	0122200905	Waddell, Ruth	-1,000.00
01/22/2020	0122200905	Daughenbaugh, Howard & Judith	-700.00
01/22/2020	0122200905	Rousey, Cindy & Thomas	-1,000.00
01/22/2020	0122200905	Ettien, Mary & Charles	-500.00
01/22/2020	0122200905	Brennan, Lois M & James	-1,000.00
01/22/2020	0122200905	Rohren, Stephen & Tonica	-1,000.00
01/22/2020	0122200905	Firmand, Louis	-730.00
01/23/2020	Deposit	HBT - Heartland Bank & Trust	1,071.30
01/24/2020	Deposit	HBT - Heartland Bank & Trust	670.00
01/28/2020	Deposit	HBT - Heartland Bank & Trust	23.97
01/30/2020	Deposit	HBT - Heartland Bank & Trust	7,719.98
01/31/2020	Deposit	HBT - Heartland Bank & Trust	635.00
01/31/2020	20200131	Payroll Direct Deposit	-5,623.48
01/31/2020	70887298	EFTPS - IRS	-1,818.18
01/31/2020	2033765216	IL Dept of Revenue	-367.41
01/31/2020	41767	TX Child Support SDU	-428.50
01/31/2020	41766	City of Bloomington TWP - Reimburse	-7,648.80
01/31/2020	41768	Kyle J Durflinger	-1,200.00
01/31/2020	41769	Terry L Hansen	-1,000.60
01/31/2020	62080035	EFTPS - IRS	-236.60
01/31/2020	2048043872	IL Dept of Revenue	-54.60
		Total	<u><u>-19,157.82</u></u>

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**CERTIFICATE FOR PAYMENT OF ACCOUNTS**

CEMETERY FUND ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS**

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

\_\_\_\_\_  
Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **January 14, 2020 through February 10, 2020.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **10th day of February 2020.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **10th day of February 2020.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson  
\_\_\_\_\_

Secretary/Treasurer for Cemetery Board:

Brad A Williams  
\_\_\_\_\_

Cemetery Board Vice President:

Garrett Thalgot  
\_\_\_\_\_

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of  
Bloomington, McLean County, Illinois

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**CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: February 10, 2020 Meeting**

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
57900	Best Buy/VISA	Shop Laptop	2/29/20	\$599.99
51500	Bill's Key & Lock Shop	New locks with keys for all buildings	2/29/20	\$176.00
52500	City of Bloomington (water)	Utility (estimated)	2/29/20	\$800.00
52000	Deb Skillrud	Reimburse: certified mail expense	2/29/20	\$6.40
51500	Henson Disposal	Dumpster	2/29/20	\$301.80
56600	Home Depot/VISA	10' pressure treated boards, 1# screws	2/29/20	\$99.55
57800	Midwest Equipment/VISA	earth auger, 18" extension, 7.9" bit	2/29/20	\$855.85
52000	Office Depot/VISA	toner	2/29/20	\$291.96
56600	RP Lumber Company Inc	1/4" G30 proof chain	2/29/20	\$4.76
52000	Walmart/VISA	tape, scissors, wall calendar	2/29/20	\$30.67
<b>TOTAL: Requests for Payments</b>				\$3,166.98

**CEMETERY FUND: ADDENDUM to Exhibit "A" - REQUEST FOR PAYMENT: February 10, 2020 Meeting**

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
52500	AT&T Mobility/VISA	Utility (estimated)	2/29/20	\$250.00
<b>TOTAL ADDENDUM: Requests for Payments</b>				\$250.00

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**GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"**

REQUEST FOR PAYMENT: **February 24, 2020** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	02/29/20	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	03/15/20	\$ 3,916.67
7021	TWP Assessor	S Scudder	02/29/20	\$ 4,000.00
7021	TWP Assessor	S Scudder	03/15/20	\$ 4,000.00
7041	Town Trustee <b>01/27/2020</b>	Ward 1: J Mathy	03/31/20	\$ 20.00
7041	Town Trustee <b>01/27/2020</b>	Ward 2: D Boelen	03/31/20	\$ 20.00
7041	Town Trustee <b>01/27/2020</b>	Ward 3: M Mwilambwe	03/31/20	\$ 20.00
7041	Town Trustee <b>01/27/2020</b>	Ward 4: J Emig	03/31/20	\$ 20.00
7041	Town Trustee <b>01/27/2020</b>	Ward 5: J Painter	03/31/20	\$ 20.00
7041	Town Trustee <b>01/27/2020</b>	Ward 6: J Carrillo	03/31/20	\$ 20.00
7041	Town Trustee <b>01/27/2020</b>	Ward 7: S Black	03/31/20	\$ 20.00
7041	Town Trustee <b>01/27/2020</b>	Ward 8: J Crabill	03/31/20	\$ 20.00
7041	Town Trustee <b>01/27/2020</b>	Ward 9: K Bray	03/31/20	\$ 20.00
7041	Town Trustee <b>01/27/2020</b>	Mayor: T Renner	03/31/20	\$ 20.00
<b>Compensation (Salaries) TOTAL</b>				<b>\$ 16,033.34</b>
<b>Assessor's Claims</b>				
9151	Auto Expense	BMCU Visa/COB/WEX/Parkway/Waldon/Others <b>(Estimated)</b>	02/29/20	\$ 100.00
9161	Telephone	Frontier/Verizon North/City of Bloomington/Others <b>(Estimated)</b>	02/29/20	\$ 315.00
9171	Utilities	City of Bloomington Water Dept <b>(Estimated)</b>	02/29/20	\$ 150.00
9171	Utilities	Ameren/Direct Energy Business <b>(Estimated)</b>	02/29/20	\$ 400.00
9171	Utilities	NICOR Gas/Direct Energy Business <b>(Estimated)</b>	02/29/20	\$ 250.00
9251	Education/Meetings/Conferences	BMCU Visa/TOI/S Scudder/Others	02/29/20	\$ 75.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	02/29/20	\$ 150.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers/ILDFPR/Others	02/29/20	\$ 120.00
9301	Computer Services	BMCU Visa/ReadyHosting.com	02/29/20	\$ 202.40
9301	Computer Services	BMCU Visa/Verizon Wireless <b>(Estimated)</b>	02/29/20	\$ 100.00
9312	Membership Dues	BMCU Visa/BNAR/MLS	02/29/20	\$ 600.00
<b>Assessor's Claims TOTAL</b>				<b>\$ 2,462.40</b>
<b>Community Agency Funding</b>				
1025	GA Workfare Development/Client Services	BMCU Visa/D Skillrud/Others	02/29/20	\$ 600.00
<b>Community Agency Funding TOTAL</b>				<b>\$ 600.00</b>
<b>Services &amp; Expenses</b>				
1035	Publishing	Pantagraph <b>(Estimated)</b>	02/29/20	\$ 151.68
1038	Other Expense	VISA/Others <b>(Estimated)</b>	02/29/20	\$ 100.00
1040	Building Maintenance	American Pest Control	02/29/20	\$ 37.00
1040	Building Maintenance	TCI Companies Inc	02/29/20	\$ 318.00
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	02/29/20	\$ 262.50
<b>Services &amp; Expenses TOTAL</b>				<b>\$ 869.18</b>
<b>Supervisor's Claims</b>				
8121	Janitorial	Soaring Eagle Cleaning Services	02/29/20	\$ 187.50
8131	Utilities	City of Bloomington Water Dept <b>(Estimated)</b>	02/29/20	\$ 89.60
8131	Utilities	Ameren/Direct Energy Business	02/29/20	\$ 298.14
8131	Utilities	NICOR Gas/Direct Energy Business	02/29/20	\$ 140.86
8151	Car Expense	T Maruna/others	02/29/20	\$ 95.45
8191	Office Supplies	BMCU Visa/Quill/Sam's Club/Office Depot/Others <b>(Estimated)</b>	02/29/20	\$ 443.80
8221	Computer/Contract Services	EFT-Valutec <b>(Estimated)</b>	02/29/20	\$ 87.40
<b>Supervisor's Claims TOTAL</b>				<b>\$ 1,342.75</b>
<b>TOTAL Request for Payment</b>				<b>\$ 21,307.67</b>

# Town of the City of Bloomington

## STATEMENT OF FUNDS

Month of: **JANUARY 2020**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
<b>Fund Balances at Beginning of Month</b>		\$ 769,276	\$ 2,249,375	\$ 604,362	\$ 3,623,013
<b>Revenues</b>	Interest	\$ -	\$ 1,438	\$ 128	\$ 1,565
	Income from Trusts	\$ 1,804			\$ 1,804
	Other Income	\$ -	\$ 2,181	\$ 63	\$ 2,244
	Personal Property Replacement Tax	\$ 8,711	\$ 19,603	\$ 3,439	\$ 31,752
	Opening/Closing Fees	\$ 11,750			\$ 11,750
	Sales	\$ 5,280			\$ 5,280
	Inspection Fee	\$ 75			\$ 75
	Refunds and Recoveries			\$ 7,635	\$ 7,635
	Trust Activity	\$ 8,623			\$ 8,623
	Total Revenues	\$ 36,243	\$ 23,222	\$ 11,264	\$ 70,729
<b>Expenditures</b>	Administrative Expenses	\$ 3,074			\$ 3,074
	Assessor's Office		\$ 4,510		\$ 4,510
	Capital Improvements	\$ 5,066			\$ 5,066
	Casework/General Assistance			\$ 35,441	\$ 35,441
	Cemetery Operations	\$ 1,182			\$ 1,182
	Community Agency Funding		\$ 473		\$ 473
	Compensation & Benefits	\$ 30,288	\$ 93,842		\$ 124,129
	less change in payroll liability	\$ 1,200	\$ -		\$ 1,200
	Services & Expenses		\$ 10,483		\$ 10,483
	Supervisor's Office		\$ 1,279		\$ 1,279
	Total Expenditures	\$ 40,809	\$ 110,587	\$ 35,441	\$ 186,838
<b>Fund Balances at Month End</b>		<b>\$ 764,709</b>	<b>\$ 2,162,010</b>	<b>\$ 580,185</b>	<b>\$ 3,506,904</b>

### Revenue Distribution Report Fiscal Year To Date ~ FY2020

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2018	\$ 506,572	\$ 1,645,005	\$ 199,977	\$ 2,351,554
	Percentage	21.5420%	69.9539%	8.5040%	100.0000%
<b>Personal Property Replacement Tax</b>					
	04/09/2019 03-2019	\$ 9,013	\$ 29,267	\$ 3,558	\$ 41,837
	05/07/2019 04-2019	\$ 10,957	\$ 35,581	\$ 4,325	\$ 50,864
	07/12/2019 05-2019	\$ 6,472	\$ 21,017	\$ 2,555	\$ 30,044
	08/19/2019 06-2019	\$ 776	\$ 2,521	\$ 306	\$ 3,604
	10/08/2019 07-2019	\$ 11,264	\$ 36,578	\$ 4,447	\$ 52,289
	12/05/2019 08-2019	\$ 1,871	\$ 6,074	\$ 738	\$ 8,684
	01/28/2020 01-2020	\$ 6,840	\$ 22,212	\$ 2,700	\$ 31,752
	TOTAL	\$ 47,193	\$ 153,250	\$ 18,630	\$ 219,073
<b>Tax Levy Extension for Tax Year 2018</b>					
	05/28/2019 01-2019	\$ 109,109	\$ 354,315	\$ 43,072	\$ 506,497
	06/11/2019 02-2019	\$ 102,786	\$ 333,779	\$ 40,576	\$ 477,140
	06/20/2019 03-2019	\$ 49,542	\$ 160,881	\$ 19,558	\$ 229,981
	08/22/2019 04-2019	\$ 78,257	\$ 254,128	\$ 30,893	\$ 363,278
	09/10/2019 05-2019	\$ 106,828	\$ 346,904	\$ 42,172	\$ 495,903
	09/20/2019 06-2019	\$ 47,652	\$ 154,741	\$ 18,811	\$ 221,204
	11/27/2019 07-2019	\$ 11,687	\$ 37,952	\$ 4,614	\$ 54,253
	TOTAL	\$ 505,861	\$ 1,642,699	\$ 199,696	\$ 2,348,256



**FOR:** Honorable Township Trustees

**SUBJECT:** Annual Town Meeting Agenda

**RECOMMENDATION/MOTION:** Recommend that the proposed Agenda for the Annual Town Meeting be adopted.

**BACKGROUND:** The Annual Town Meeting will be held on Tuesday, April 14, 2020 at 6:00 p.m. Township law requires the Board to adopt the Agenda. The voters may request an agenda item for consideration by providing written notice to the Township Clerk no later than March 1<sup>st</sup>. No items may be considered or added to the published Agenda.

Meeting notice must be completed at least fifteen, (15), days before the meeting by posting the Agenda in three (3) public places and by publication in the Pantagraph. The notice must include the meeting's Agenda. The Agenda will be posted at the Township Building, City Hall and Evergreen Memorial Cemetery.

**ADMINISTRATOR RESPONSE:** I recommend that the Annual Town Meeting Agenda be adopted.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud  
Township Supervisor

# ANNUAL TOWN MEETING

CITY of BLOOMINGTON TOWNSHIP

Tuesday, April 14, 2020 at 6:00 p.m.

City Hall Council Chambers  
109 East Olive Street, Bloomington, IL

## AGENDA

- I. Call to Order: Leslie Yocum, Town Clerk
- II. Pledge of Allegiance
- III. Introduction of Town Officers
- IV. Nominations for Moderator
- V. Election and Swearing in of Moderator
- VI. Remarks by Moderator on Conducting the Meeting
- VII. Approval of Minutes of April 9, 2019 Annual Town Meeting. (Recommend approval as presented.)
- VIII. Reports and Introduction of Employees  
Assessor: Steve Scudder  
Supervisor: Deborah Skillrud
- IX. Public Comments
- X. Setting of time for Next Annual Town Meeting. (Recommend April 13, 2021 at 6:00 p.m.)
- XI. Adjournment



**FOR:** Honorable Township Trustees

**SUBJECT:** Appointments to Normal Township's Activity & Recreational Center, (ARC), Advisory Committee

**RECOMMENDATION/MOTION:** Recommend that the Appointments of Barbara Singer for a three (3) year term and Dr. Uday Deoskar for a two (2) year term to Normal Township's ARC be approved.

**BACKGROUND:** At the April 12, 2016 Annual Town Meeting, electors, (i.e. registered voters), submitted a Petition to add an item to the Meeting's Agenda. A Resolution in Support of Normal Township's ARC was added to the Meeting's Agenda.

The Resolution requested an Intergovernmental Agreement and financial support of Normal Township's ARC. Bloomington's senior community was interested in enhanced services and programs which were included in the ARC's design.

They requested approval to ensure membership cost equality for residents of both the Bloomington and Normal communities. In addition, they instructed the Township to explore, consider, discuss and adopt an Intergovernmental Agreement, (IGA), for financial support of the ARC. The Township considered, discussed and provided financial support for the ARC through a Program Funding Agreement.

Normal Township has established Policy Guidelines for the ARC. The Advisory Committee consists of nine, (9), voting members, (seven appointed by Normal Township's Board and two appointed by the City of Bloomington Township's Board.) Replacement due to vacancy will be done by the appropriate Township Board.

In addition, there are four, (4), ex-officio members: Normal Township and the City of Bloomington Township's Supervisors; ARC's Operations Director or designated representative; and an appointed secretary. These individuals may make presentations, participate in discussions and make resolutions but they are not allowed to vote. ARC staff may be invited to attend Advisory Committee meetings. Issues voted upon and passed will be forwarded on to the Township Supervisors.

Initially, terms for voting members were three, (3), years with a limit of two, (2), consecutive terms. At this time, terms will be staggered. Going forward, all terms will not expire on the exact same date. Terms commence on April 1<sup>st</sup>. The Committee will elect a Chairperson to preside at its meetings. Meetings will be conducted under Robert's Rules of Order. Chairperson's term is for one, (1), year with a limit of two, (2), consecutive terms. The Committee will also elect a Vice

Chairperson, who will act as Chair when necessary. Vice Chairperson's term is for one, (1), year with a limit of two, (2), consecutive terms.

Chairperson or designee shall: 1.) present Committee's recommendations and actions taken by the Committee to Township Boards; 2.) establish/publish Committee meeting agendas in consultation with ARC's Operations Director and Township Supervisors; and 3.) appoint members to committee and/or subcommittees to fulfill the ARC's mission.

Minutes will be taken by the Secretary. Secretary is responsible for distribution of Minutes to Committee members, posting at ARC facility and website with the Meeting Agendas. The Committee will meet on the first Thursday of each month. The Committee may schedule additional meetings. All Committee meetings are open to the public.

In Fiscal Year, (FY), 2017, the City Township entered into a Program Funding Agreement with Normal Township's ARC. This facility provides McLean County adults aged fifty-five, (55), or over to enjoy a modern, friendly atmosphere for socialization and fitness. ARC provides a fitness center, indoor walking track, a café, exercise, art classes, entertainment and other activities. Annual funding has continued.

During FY 2020, statistics show that thirty-eight percent (38%) of ARC's members were Bloomington residents. A portion of the grant supports fee waivers for Bloomington adults unable to afford annual membership. The grant also aids in general operational cost to support the continued growth and health of the facility. The grant amount was \$40,000. Normal Township is considered an independent contractor. Normal Township reports outcomes to the City Township. A biannual report addressing City of Bloomington members and the number of members whose fees were covered by the grant is required. The Township Board approved this year's grant at the August 26, 2019 meeting.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Normal Township Board and staff and City Township residents who were active members of ARC.

**ADMINISTRATOR RESPONSE:** The City Township and Normal Township have established a positive working relationship. Communication, cooperation and collaboration are key to this successful partnership. Normal Township has made the provision of senior services its cornerstone. It is hoped that the two (2) Townships will continue to explore other program areas which lend themselves to a mutually beneficial partnership.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud  
Township Supervisor



## PROGRAM FUNDING AGREEMENT

This Program Funding Agreement ("Agreement") is between the City of ~~Bloomington Township~~ ("COBT") McLean County, Illinois, and the Normal Township, Illinois.

TERMS: This Agreement shall cover the COBT's fiscal year of April 1, 2019 through ~~March 31, 2020~~

DESCRIPTION OF SERVICES: Normal Township's Activity & Recreation Center ("ARC") provides residents of McLean County a modern, friendly atmosphere for socialization and fitness for senior 55 years and older residents of McLean County. The ARC provides a fitness center, and indoor walking track, a café, exercise and art classes, entertainment, and many other activities.

The ARC provides seniors 55 and older in our community with a friendly, supportive atmosphere in which to stay active and social. The ARC has to 4,200+ members in McLean County. Approximately 40% are City of Bloomington Township residents. This grant will support the operations of the ARC for senior citizens in our community.

PAYMENT FOR SERVICES: COBT agrees to pay Normal Township \$40,000 for the term year for the services described. Payment shall be made in the amount of \$40,000 on or after September 1, 2019 and before March 31, 2020. If payment is not made in accordance with these terms, Normal Township shall, at its discretion, terminate its responsibilities under this agreement until such time as payment is made in full.

RELATIONSHIP OF PARTIES: It is understood by the parties that Normal Township is an independent contractor with respect to this agreement and neither Normal Township nor its staff are employees of COBT. COBT will not provide fringe benefits, health insurance, vacations, worker's compensation insurance, or any other employee benefit for the employees of Normal Township; all such matters are the responsibility of Normal Township.

CONFIDENTIALITY: Both parties, COBT and Normal Township, agree to not divulge, disclose, or communicate in any manner any information about clients, except as required by law to meet its obligations under the Agreement, or as permitted in writing by the client. This provision shall continue to be in effect after the termination of this Agreement.

ENTIRE AGREEMENT: This Agreement contains the entire agreement between the parties, and there are no other promises altering this Agreement, whether oral or written.

SEVERABILITY: If any provision of this agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such a provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

OUTCOMES: Normal Township will report a minimum of twice per year to COBT regarding programming and membership outcomes. Normal Township will also provide the number of low income recipients receive a membership scholarship of \$5.00 per year.

APPROVAL: This Program Funding has been approved by City of Bloomington Township Board of Trustees on August 26, 2019.

City of Bloomington Township

Normal Township

APPROVED: Deborah L. Skillrud

APPROVED: Sarah E. Grammer

TITLE: Deborah L. Skillrud  
Supervisor

TITLE: Sarah Grammer  
Supervisor

DATED: 9-10-19

DATED: 9/9/19

**RESOLUTION NO. 2016 - 01**

**A RESOLUTION IN SUPPORT OF NORMAL TOWNSHIP'S ACTIVITY AND RECREATION CENTER**

WHEREAS, in accordance with the Illinois Compiled Statute's Township Code the Annual Town Meeting is scheduled for April 12, 2016 at 6:00 p.m. prevailing time;

WHEREAS, electors have certain powers at said meeting;

WHEREAS, the Township Clerk received a request for an Agenda item on February 29, 2016 signed by twenty-four (24) registered voters of the Town of the City of Bloomington; and

WHEREAS, the Agenda published by the Township included such request as it was relevant to the powers granted to electors under the Township Code.

IT IS HEREBY RESOLVED AS FOLLOWS:

- A. The request addressed an Intergovernmental Agreement and financial support of Normal Township's Activity and Recreation Center (ARC) by the Town of the City of Bloomington. It noted Bloomington's senior community's interest in enhanced services and programs which were included in the ARC's design.
- B. Requested approval would help to ensure membership cost equality for the residents of the Bloomington/Normal communities.
- C. That the Town of the City of Bloomington explore, consider, discuss and adopt an Intergovernmental Agreement for financial and advisory support of the ARC.
- D. That the Town of the City of Bloomington consider, discuss and provide financial support to the ARC through grant funding.
- E. It is understood by the electors that Items C and D may require a future vote by the Township Board.

APPROVED this 12<sup>th</sup> day of April, 2016.

ADOPTED this 12<sup>th</sup> day of April, 2016.

David Stanczak, Moderator

ATTEST:

Cherry Lawson, Township Clerk

CITY of BLOOMINGTON TOWNSHIP  
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees  
FROM: Deborah L Skillrud, TWP Supervisor  
DATE: February 24, 2020  
RE: Township Supervisor's Report

**Work Program:** Jobs: (1) PT McDonalds, (1) PT Epiphany Farms, (1) Cracker Barrel, (1) Curtis 1000 Printing, and (1) Fresh Thyme.

- Four, (4), Township recipients worked for National Able and received Township assistance.
- Three, (3), Township recipients participated in Recovery Court.
- Seven, (7), Township recipients participated in Skills to Succeed at the Township Building. One, (1), community work person from another agency joined the class.
- Fourteen, (14), Township recipients and five, (5), community members participated in Wellness Lifestyle classes.
- Nine, (9), workfare participants, participated in the POTS program, (i.e. workfare).

Township office has responded to approximately 800 calls and walk-ins during the month of January 2020.

Recipients in job training assignments have completed 265.5 man-hours. Recipients in the workfare program have completed 100 man-hours. Job training hours increased and workfare hours decreased from the previous month.

**General Assistance (GA):** Total January cases for GA listed on attached System Statistics Report. Of thirty-nine, (39), shelter assistance cases served by Township: eight, (8), were homeless which was an increase of five, (5), from last month; two, (2), declared they were living with others; one, (1), was homeowner, one, (1), lived in subsidized housing, and twenty-seven, (27), were renters.

New clients by age: five clients, (12.5%), age 18 - 25; thirteen clients, (32.5%), age 26 - 40; thirteen clients, (32.5%), age 41 - 50; eight clients, (20.0%), age 51 - 62 and one client, (2.5%) was over the age of 62.

Three, (3), recipients were awarded Supplemental Security Income, (SSI), in the month of January for a total amount of \$7,585. Township received a recoupment of \$50 from the Circuit Clerk of McLean County.

Seventy, (70), individuals, (53 GA and 17 EA), attended orientation throughout the month of January. This number was twenty-two, (22), more than in December 2019.

**2020 - 2021 Budget Ordinance:** The Notice of the Public Hearing on the Budget appeared in the February 20, 2020 edition of the Pantagraph. The draft Budget was presented at the Board's January 27, 2020 meeting. The Public Hearing on the Budget will be held on March 23, 2020 at 5:30 p.m.

**Cemetery:** Cemetery Board of Trustees has restructured Cemetery staff. The Office Manager is the Interim Cemetery Manager. The previous Cemetery Manager is no longer employed by the Cemetery.

**Emergency Expense:** None.

# System Activity Report

2/1/2019 - 2/28/2019

2/1/2020 - 2/28/2020

**General Assistance**

Grants (New Clients) :	12	\$3,180.00
Grants (Previous Clients) :	72	\$18,624.90
In-Process :	9	
Denials :	11	
Sanctions :	13	
Terminations :	11	
	<hr/>	
	128	\$21,804.90

Grants (New Clients) :	21	\$6,552.00
Grants (Previous Clients) :	75	\$22,444.86
In-Process :	4	
Denials :	19	
Sanctions :	14	
Terminations :	29	
	<hr/>	
	162	\$28,996.86

**General Assistance - Medical**

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

Referrals :	1	
Disbursements :	0	
	<hr/>	
	1	\$0.00

**General Assistance - Work Program Assignments**

Job Training :	10	
Workfare :	36	
	<hr/>	
	46	

Job Training :	18	
Workfare :	20	
	<hr/>	
	38	

**General Assistance - Work Program Expenses**

Haircut :	2	\$10.00
WF 30 Day :	57	\$1,812.00
WF 7 Day Bus :	8	\$80.00
WF Gasoline :	7	\$207.00
	<hr/>	
	74	\$2,109.00

Haircut :	6	\$30.00
Clothing/Shoes :	1	\$27.76
WF 1-Ride :	1	\$2.00
WF 30 Day :	69	\$2,181.00
WF 7 Day Bus :	8	\$80.00
WF Gasoline :	9	\$288.00
	<hr/>	
	94	\$2,608.76

**Emergency Assistance**

Grants :	3	\$1,155.00
In-Process :	0	
Denials :	1	
	<hr/>	
	4	\$1,155.00

Grants :	8	\$3,714.00
In-Process :	0	
Denials :	2	
	<hr/>	
	10	\$3,714.00

**Additional Assistance**

Transient :	4	\$84.50
	<hr/>	
	4	\$84.50

**Additional Activity**

A Call (phone/fax/email) :	265	
A Face-to-Face :	416	
Call/Walk-in AFTER 4:30 pm :	1	
General - Intake :	106	
General - Orientation :	80	
General - Other :	18	
General - Reschedule :	3	
R - BHA :	5	
R - Chestnut :	3	
R - CHS :	1	
R - DHS :	3	
R - DORS :	1	
R - IDES :	2	
R - MCCA / LIHEAP :	10	
R - Other :	22	
R - Parole / Probation :	2	
R - PATH :	7	
R - Salvation Army :	1	
R - SSI :	2	
WF - Appointment :	43	
WF - Sanction :	1	
WF - Work Sponsor Site :	123	
WF Training/Education :	114	
	<hr/>	
	1,229	

A Call (phone/fax/email) :	345	
A Face-to-Face :	453	
Call/Walk-inAFTER4:30pm :	0	
General - Intake :	41	
General - Orientation :	147	
General - Other :	19	
General - Reschedule :	6	
R - BHA :	4	
R - Chestnut :	2	
R - CHS :	1	
R - DHS :	7	
R - DORS :	1	
R - IDES :	5	
R - MCCA / LIHEAP :	23	
R - Other :	40	
R - PATH :	20	
R - Salvation Army :	3	
R - SSI :	2	
WF - Appointment :	58	
WF - Sanction :	8	
WF - Work Sponsor Site :	115	
WF Training/Education :	88	
	<hr/>	
	1,390	

Grand Totals: 1,485 \$25,153.40

Grand Totals: 1,695 \$35,319.62



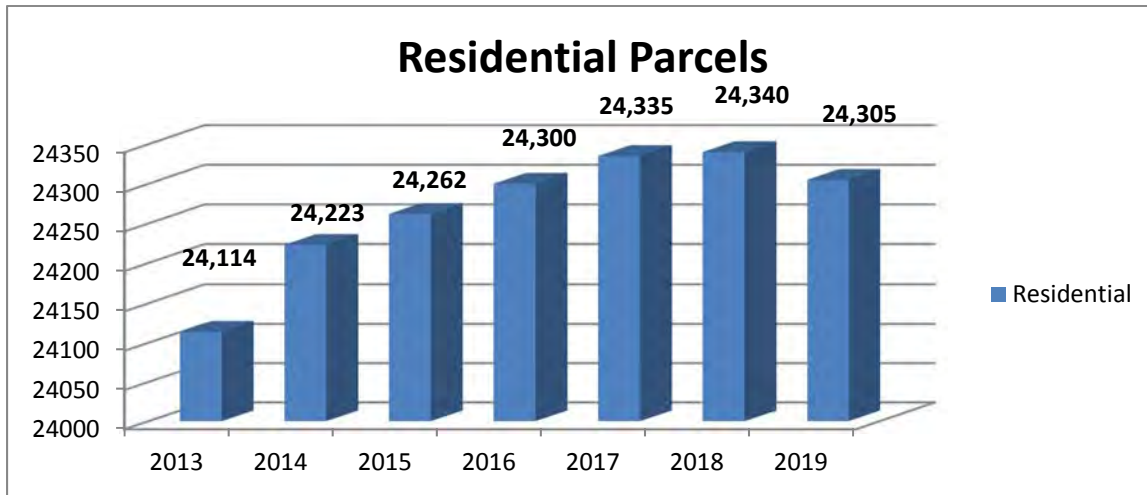
**Steven R. Scudder, Assessor**  
607 S. Gridley St. Suite A, Bloomington, IL 61701  
Tel: (309) 828-6016 Fax: (309) 829-0663  
stevenr@assessor-blm.com www.assessor-blm.com

From: Steve Scudder  
Date: February 12, 2020  
Subject: Assessor Report

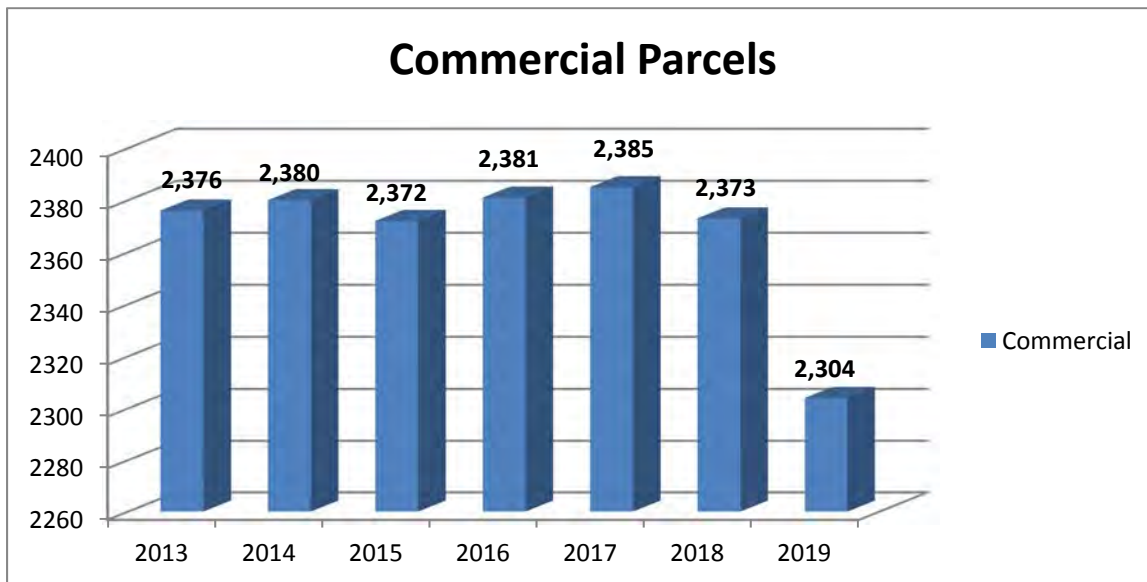
The following charts are year over year comparisons in residential and commercial properties and the breakdown of the assessed value of the city.

- Graph A, Residential parcels in the City. We see minimal growth. When new development occurs we would see a spike in the number of parcels.
- Graph B, Commercial parcels we see minimal change year over year.
- Graph C, The total assessed value of the city appears to be growing steady since 2013 with no spike in value.
- Graph D, You can see that Residential and commercial property is the majority of the value in the city. Blue is the residential property and red is the commercial. Green represents all others farm, industrial, and rail roads.
- A copy of the PTAX-260-A is attached.

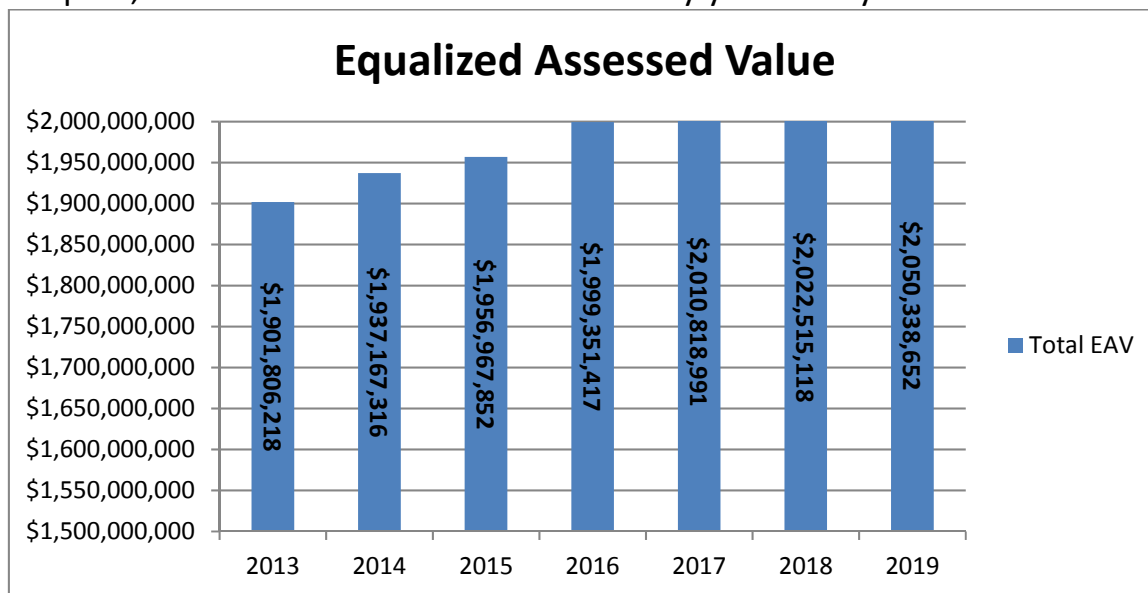
Graph A, number of residential parcels in the city year over year 2013 to 2019.



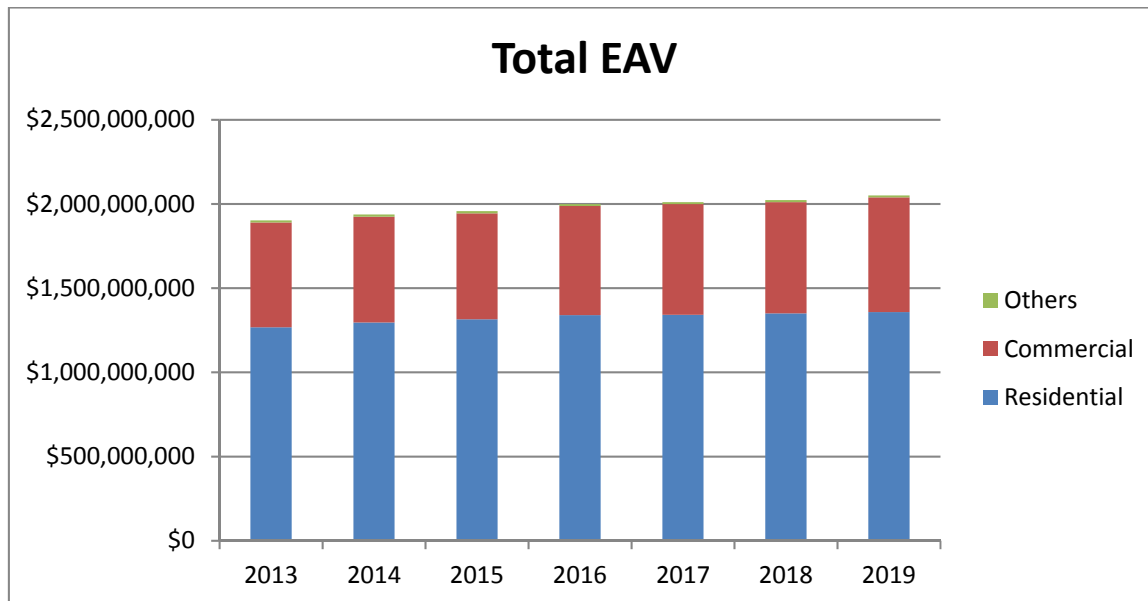
Graph B, number of commercial parcels in the city year over year 2013 to 2019.



Graph C, residential assessed value in the city year over year 2013 to 2019.



Graph D, is the total assessed value broken down by residential, commercial, and the others.



# Final Abstract of 2019 Assessments

## Part 1 - Complete the following Information

Real Estate	Use codes 1	No. of Acres 2	No. of parcels 3	Chief county assessment officer		Board of review (B/R)	
				Assessed value of all parcels 4	Use value(1) (billing total) 5	Assessed value 6	Use value* (billing total) 7
<b>Residential</b>							
1 Model Homes (10-25)	R/41		4	0	0	3,493	3,493
2 Developer lots/land(10-30)	R2/32		411	319,097	319,097	310,779	310,779
3 Unimproved lots/land	R/30		550	3,734,889	3,734,889	3,689,456	3,689,456
4 Lots/land improved	R/40		23,340	280,609,456	280,609,456	280,315,965	280,315,965
5 Improvements	R/40		0	1,073,169,229	1,073,169,229	1,069,968,990	1,069,968,990
6 Total			24,305	1,357,832,671	1,357,832,671	1,354,288,683	1,354,288,683
<b>Farm (A)</b>							
7 Farm Homesite (10-145)	F1/11	2.93	1	50,987	50,987	50,987	50,987
8 Farm Residence (10-145)	F1/11			86,418	86,418	86,418	86,418
9 Total(10-145)		2.93		137,405	137,405	137,405	137,405
10 Other Land(2)	F0/10&20		0	0	0	0	0
11 Other Improvements(3)	F0/10			0	0	0	0
12 Other Land(2)	28		0	0	0	0	0
13 Other Improvements(3)	28			0	0	0	0
14 Other Land(2)	29		0	0	0	0	0
15 Other Improvements(3)	29			0	0	0	0
16 Total other land/imp				0	0	0	0
17 Total Farm (A)		2.93	0	137,405	137,405	137,405	137,405
<b>Farm (B)</b>							
18 Farm Land(10-125,10-150 thru 153)	F1/11&21	1,446.10	91	538,544	538,544	556,254	556,254
19 Farm Building(10-140)	F1/11		0	13,000	13,000	13,000	13,000
20 Total Farm (B)		1,446.10	91	551,544	551,544	569,254	569,254
<b>Commercial</b>							
21 Developer lots/land(10-30)	C/52,62&72		27	1,225,743	1,225,743	1,144,583	1,144,583
22 Unimproved lots/land	C/50,60&70		362	13,572,400	13,572,400	12,971,988	12,942,668
23 Lots/land Improved	C/50,60&70		1,915	124,646,742	124,507,088	124,572,673	124,164,244
24 Improvements	C/50,60&70		0	541,335,411	540,905,577	535,547,236	534,815,948
25 Total			2,304	680,780,296	680,210,808	674,236,480	673,067,443
<b>Industrial</b>							
26 Developer lots/land(10-30)	I2/82		0	0	0	0	0
27 Unimproved lots/land			6	166,606	166,606	166,606	166,606
28 Lots/land improved	I/80		21	2,357,890	2,357,890	2,098,073	2,098,073
29 Improvements			0	8,505,847	8,505,847	8,471,856	8,471,856
30 Total			27	11,030,343	11,030,343	10,736,535	10,736,535
<b>Other Assessments</b>							
31 Railroad property (locally assessed)			2	6,393	6,393	6,393	6,393
32 Undeveloped coal(10-170)	7100		0	0	0	0	0
33 Developed coal(10-170)	7100		0	0	0	0	0
34 Oil Leases	7200		0	0	0	0	0
35 Other Minerals			0	0	0	0	0
36 Solar (10-720 through 760)	26		0	0	0	0	0
37 Wind Turbine Land	27		0	0	0	0	0
38 Wind Turbine (10-605)	27		0	0	0	0	0
39 Conservation Stewardship(10-420)	28		0	0	0	0	0
40 Wooded Acreage Transition(10-510)	29		0	0	0	0	0
41 Total			2	6,393	6,393	6,393	6,393
<b>Total - all locally assessed</b>							
42 Add Line 6, 17, 20, 25, 30, & 41.		1,449.03	26,729	2,050,338,652	2,049,769,164	2,039,974,750	2,038,805,713

1 Include all assessments but use the lower assessment for parcel under dual valuation  
 2 Not eligible under the Property Tax Code to be assessed as "farmland" under Section 10-110 through 10-130, "conservation stewardship" under Section 10-420, or "wooded acreage transition" under Section 10-510. See instructions.  
 3 Not eligible under the Property Tax Code to be assessed as "farm buildings" under Section 10-140. See instructions.

## Part 2 - Complete the following Information and sign below

42 Number of exempt non-homestead parcels: **491**

42 Date Assessment books were certified to you by the board of review.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Date

I certify that this is an abstract of the 2019 assessed valuations recorded in the assessment books, after all the board of review action, including equalization, as received from the board of review.

\_\_\_\_\_  
 County clerk's signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Date