

Minutes – Board of Town Trustees

October 19, 2017

STATE OF ILLINOIS

Crawford County
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 p.m. October 19, 2017.
The following official business was transacted.

1. The meeting was called to order by Supervisor Larry Corder.
2. Clerk Vickie Gribben then called the roll.

PRESENT:	Larry Corder	Township Supervisor
	Vickie Gribben	Township Clerk
	Monty Murray	Township Highway Commissioner
	Tom Hose	Township Trustee
	Mary Jane Parker	Township Trustee
	Pat Richards	Township Trustee
	Kevin Steele	Township Trustee
	Sue Roberts	Assessor

Item 3, Pledge of Allegiance.

Item 4, Approval of the Minutes of October 19, 2017.

Supervisor Corder asked for a motion to approve the minutes from the previous meeting. Mary Jane made the motion to accept the minutes and Pat seconded with vote as follows: Tom-yes; Mary Jane-yes; Pat-yes; Kevin-yes; Larry-yes.

Item 5A, Supervisor's Report.

Supervisor Corder read the ending balances of the financial reports, the town CDs stayed at 0.50% interest. Since April there have been 10 General Assistance cases done from other Townships. Larry thanked Becky for doing a great job since Lacey has been out of the office this month.

Item 5B, the Highway Commissioner's report.

Monty Murray reported that they are still patching roads and continuing to cut ditches for drainage purposes. He and his crew are dragging the gravel roads and have had a lot of compliments. He said it takes a lot of time but really makes the roads better.

Item 5C, Assessor Report,

Sue Roberts said she had nothing new to report.

Item 5D Cemetery Report.

Stan Mullins, said he and his crew have been busy mowing and weed eating, since the summer help is already gone for the season. They are still working on the resetting of monuments. He reported they got the power wagon and it works great for them. Mr. Corder stated again how nice the cemetery looks and appreciates all the good workers.

6. Regular Business

- A. Motion to authorize payment of town, general assistance, and payroll bills.
Motion was made by Tom and seconded by Kevin.
Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes; Tom—yes.
- B. Motion to authorize payment of road district bills. Motion & Vote.
Motion was made by Pat and seconded by Mary Jane.
Pat—yes; Kevin—yes; Larry—yes; Tom—yes; Mary Jane—yes.
- C. Motion to authorize pre-approval of payment of elected officials from
October 20, 2017 through November 16, 2017.
Motion was made by Larry and second by Tom.
Kevin—yes; Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes.
- D. Motion to authorize payment of per diem expenses.
Motion was made by Pat and second by Kevin.
Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes.

7. Continued Business

- A. Motion to approve BCBS, dental and vision new insurance plans.
Motion was made by Pat and seconded by Kevin.
Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes.
- B. Motion was made by Larry and seconded by Pat to go into closed session to discuss
employee salaries.
In: 6:30p.m. Out 7:29p.m.
Motion was made by Larry and seconded by Pat to go back into open session.
Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes; Tom—yes.
- C. Motion to approve employee salaries.
Motion was made by Tom and second by Mary Jane.
Kevin—yes; Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes.
- D. Motion to approve updated employee paid time off and overtime policies.
Motion was made by Mary Jane and seconded by Tom.
Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes.
- E. Motion to approve clothing and shoe allowances for employees.
Motion was made by Mary Jane and seconded by Larry to table this matter until the November
Board meeting. A committee comprised of Monty, Tom, and Stan will meet and
bring more information on the subject.
Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes.

8. New Business

- A. Motion to approve a credit card for Stan Mullins. After discussion, the trustees agreed to have a one thousand dollar cap per month for Stan’s credit card, and approved 5 credit cards which will be for Larry, Lacey, Monty, Penny and Stan.
Motion was made by Kevin and second by Pat.
Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes; Tom—yes.

- B. Tax Levy Copies for Town and Road were given to the trustees to review and be finalized at the November board meeting.

- C. Motion to approve installation of gutters on the Township Office Building. The board agreed to contact Crawford Seamless Guttering to do the job.
Motion was made by Pat and seconded by Kevin.
Kevin—yes; Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes.

9. Public Comments

There were none.

10. Adjourn Meeting

Time: Meeting adjourned at 7:44 p.m.
Motion was made by Tom and seconded by Mary Jane.
Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes.

Respectfully Submitted,

Vickie Gribben
Township Clerk

Larry Corder
Township Supervisor