

Minutes – Board of Town Trustees

State of Illinois,
Lake County, ss.
Town of Grant, }

May 19, 2020
Board Minutes, Final

The Board of Town Trustees met at the Grant Township Administration Building at 26725 W. Molidor Road on May 19, 2020.

Attendees:

Supervisor:	Kay Starostovic	x__ Present	___ Absent
Trustee:	Robert Hamm	x__ Present	___ Absent
	Bob Selle	__ Present	x__ Absent
	Carol Ulasz	__ Present	x__ Absent
	Tom Lippert	x__ Present	___ Absent
Clerk:	Barbara Schau	x__ Present	___ Absent

Ms. Kay Starostovic acting as chairperson and Barbara Schau as clerk, the following official business was transacted:

1.-2. Call to Order

The meeting was called to order at 6:00pm with the pledge to the Flag.

3. Roll Call of Officials

Present: Supervisor Starostovic; Trustees Hamm, Lippert; Highway Commissioner Kiesgen, Clerk Schau;

Also present via telephone: Trustees Selle and Ulasz

4. Audience

None

5. Motion to Approve Minutes

Trustee Lippert made a motion to accept the April, 2020 minutes as presented; motion seconded by Trustee Hamm. There being no further discussion, the vote was called:

Aye: Trustees Lippert, Hamm; Supervisor Starostovic; via phone, Trustees Ulasz and Selle

Nay: None

Motion carried

6. New Accounting System Report

Supervisor Starostovic reported that we are still working on and learning about the new accounting system. There are new people involved, the layout is different, and overall, there is a new learning curve. Eventually everyone will have a clear understanding of the report format and it will be 'user friendly'. However, because of the new accounting system and procedures, the new format for the bills and audits will be ready at the June meeting.

7. Motion to Approve Bills

Trustee Lippert made a motion to approve the bills as presented; motion seconded by Trustee Hamm. There being no discussion, the vote was called:

Aye: Trustees Lippert, Hamm, Selle, Ulasz; Supervisor Starostovic

Nay: None

Motion carried

8. Motion to Approve Investment Report

Following a brief discussion, it was agreed to postpone the Investment Report until the June meeting, when the format was revised.

9. Miscellaneous

Many thanks to everyone for all of the help.

10. Old Business

a. Daily Operations

Everyone on our maintenance team is part-time; while there is always work that needs to be done, we are able to keep up with the work. We have reduced the hours of our full-time staff and encouraged the employees to take their vacation time. With the 'stay at home' mandate, we don't have the volume of people coming through the office that we would typically have. It all seems to be working out well.

b. Building, Grounds, and Parks

Everbreeze Park continues to be checked by maintenance, and all appears well there. Just like our park, the grass is cut and the grounds are cleaned. The Baseball Mix for our fields is ready to go when the season opens.

c. Walking Path

Highway Commissioner Kiesgen reported that the bids were out and they will be opened on Thursday. The contractor will be selected and we should be ready to take the path to completion. We will have details shortly after the bid-opening.

d. Set Budget Hearing & Appropriation Mtg., June 16, 2020

It was agreed to have the Budget Hearing and Appropriation meeting on June 16, 2020, 6pm to 6:15pm, at Grant Township Center in the downstairs meeting room. The regularly scheduled monthly board meeting will follow promptly, at 6:15.

e. Update on Lake County Food Drive

Lake County generously offered to run a Food Drive in our downstairs area. We have so many willing to assist right now, it was suggested that this initiative be revisited for August.

f. Report on Real Estate Tax Update

There could be a forthcoming opportunity from the county that would help residents with paying property taxes.

g. Change in Emergency Assistance

Our assistance program has been available to those in need every 18 months; we have changed this to every 12 months.

h. Discuss Future Projects

Under consideration are 3 projects:

- a digital sign for the Township; following discussion, this will be reviewed at the next meeting
- possibly a climbing wall in the playground area; this will be further discussed at the next meeting
- consider an adult 'workout' area; to be discussed at a later date.

i. Any Other Old Business

None

11. New Business

There was a brief discussion about insurance, and this will be discussed at the June meeting. Supervisor Starostovic reported that we now have access to ZOOM; this will be very helpful to participate in virtual meetings and discussion.

12. Officials' Reports

- Highway Commissioner Kiesgen reported that Lake County sold Duck Lake property. There was no mention of what the property would be used for.
- Clerk Schau double checked to make sure all Economic Interest statements had been submitted to the county.
- Trustees had no reports

13. Audience

None

14. Adjournment

Trustee Lippert made a motion to adjourn the meeting, and the motion was seconded by Trustee Hamm. By voice vote, all in favor, none opposed, and the meeting was closed at 6:40pm.

Respectfully submitted,

Barbara L. Schau
Grant Township Clerk