

**MINUTES - BOARD of TOWN TRUSTEES**

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**STATE of ILLINOIS**

**TYPE OF MEETING HELD:** Regular

**LASALLE COUNTY,**

**SS.**

**TIME MEETING BEGAN:** 5:00pm

**TOWN of BRUCE**

**TIME MEETING ENDED:** 5:23pm

**COPY**

The March 10, 2021 meeting of the Bruce Township Board of Trustees opened with the Pledge of Allegiance to the Flag. Highway Commissioner John M. Barton and Assessor Mary Sullivan were in attendance. The meeting was conducted by Mr. Henry Araujo as chairman and recorded by Clerk Marsha Johnston.

**APPROVAL OF PRIOR MEETING'S MINUTES:**

The first order of business was to read and approve the minutes from February 10, 2021 Regular Meeting.

**MOTION MADE BY:** Trustee Orban

**2<sup>nd</sup> BY:** Trustee Christensen

That the minutes of the February 10, 2021 Regular Meeting be approved. No further discussion was required.

Aye's: 5

Nay's: 0

Motion: Carried

**PUBLIC COMMENTS:**

None

**TREASURER'S REPORT/APPROVAL OF BILLS**

A summary of the bills was distributed for review.

**MOTION MADE BY:** Trustee Baumrucker

**2<sup>nd</sup> BY:** Trustee Orban

That the bills be allowed and paid for TOWNSHIP

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

**MOTION MADE BY:** Trustee Harrison

**2<sup>nd</sup> BY:** Trustee Baumrucker

That the bills be allowed and paid for GENERAL ASSISTANCE

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

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MOTION MADE BY: Trustee Christensen                      2<sup>nd</sup> BY: Trustee Orban  
That the bills be allowed and paid for ROAD and BRIDGE

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye  
Trustee Jerry Christensen: aye  
Trustee Bob Harrison: aye  
Trustee Scott Orban: aye  
Supervisor Henry Araujo: aye

Aye's: 5                      Nay's: 0                      Motion: Carried

### COMMITTEE REPORTS:

#### SUPERVISOR'S:

Supervisor Araujo told the board that the Flink Company is not interested in the Township's property on North Vermillion Street. Several trustees, Supervisor Araujo, and Road Commissioner Barton gathered information with a realtor on property owned by Millis Transfer at 2000 N. Shabbona Road for possible purchase to be used by the Road Department. Negotiations are underway.  
Spring Simmons 90 day evaluation has been completed and will be officially hired by the board after the motion that was brought up at the February meeting is voted on. She is doing an excellent job and will be an asset to Bruce Township as office manager.  
Since Mary Sullivan is contracted, the budget for the assessor's office was completed by Supervisor Araujo.

MOTION MADE BY: Trustee Orban                      2<sup>nd</sup> BY: Trustee Baumrucker  
That Spring Simmons be hired as the new office manager for Bruce Township.  
No further discussion was required.

Aye's: 5                      Nay's: 0                      Motion: Carried

#### HIGHWAY COMMISSIONER'S:

Commissioner Barton will also look into the possibly of doing an upgrade on the Road Department's building on 18<sup>th</sup> Rd as far as adding on a section with heat for the equipment.

#### ASSESSOR'S

Mary Sullivan stated that 474 seniors out of about 1100 have completed the exemption paperwork. The office is still encouraging seniors to either call with questions or mail the paperwork because of covid. Talitha Gwaltney is completing her classes virtually due to covid which is a saving for the Township. Trustee Baumrucker asked who is responsible for evaluating different parcels in our Township. Assessor Sullivan said the commercial properties are evaluated by the LaSalle County Assessor's Office, farmland is done by Illinois Department of Revenue, and residential parcels are done by her office.

#### TRUSTEE'S:

None

#### OTHER:

Clerk Johnston stated that March 4, 2021 was the last day for registered voters to have an item put on the Annual Town Meeting agenda being held on Tuesday, April 13, 2021 at 6:00 pm.

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Also, the official ballot was certified. A question was brought up at the LaSalle County Clerk's Office about how a person's name will appear on the ballot. That information comes from how a candidate writes it on the "Statement of Candidacy" form.

**REPORTS BY SPECIAL COMMITTEES:**

HEALTH BOARD:

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Clerk Johnston handed out the agenda for the annual town meeting to be held on April 13, 2021 at 6:00pm which needs to be approved.

MOTION MADE BY: Trustee Baumrucker                      2<sup>nd</sup> BY: Trustee Christensen  
Approval of the April 13, 2021 Annual Town Meeting Agenda. No further discussion was required.

Aye's: 5                      Nay's: 0                      Motion: Carried

MOTION MADE BY: Trustee Christensen                      2<sup>nd</sup> BY: Trustee Baumrucker  
That the meeting be adjourned.

Aye's: 5                      Nay's: 0                      Motion: Carried

