

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
November 21, 2022
7:00 P.M.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:32 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll:

PRESENT IN THE ROOM:

Voting members – Supervisor Kalkounos, and Trustees Svenson, Bolanos, Freese, and Smolka

Non-voting members – Clerk Moran, Assessor Pohlman, and Highway Commissioner Del Mar

Other invited participants – Administrator Chychula and Attorney Airdo

PRESENT BY VIDEO:

None

VOTING MEMBERS ABSENT:

None

PLEDGE OF ALLEGIANCE

At the Supervisor's request, Assessor Pohlman led all in the Pledge of Allegiance.

PUBLIC COMMENT

None

PRESENTATION

A. Palatine Township Health Insurance Renewal Proposal, Dennis Manganello, Strategic Benefits Advisors, Inc.

Dennis Manganello, with *Strategic Benefits Advisors* reviewed the highlights of the previously distributed report, *2023 Renewal Analysis- Palatine Township 10/x/2022*. He reported that this year's proposed Township medical plan would see a 9.8 % increase in total premiums from current rates/coverage; Dental would see a 9% increase; and Vision is locked in until 2024 at current rate. The final approximate increase, being proposed and if approved, would be approximately \$26,000.00. Mr. Manganello answered Board Member questions.

AUDIT OF PAYROLL & BILLS

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A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

MOTION by Trustee Svenson, Seconded by Trustee Smolka, to approve the payroll and bills for November, presented for *Road District*, \$116,271.67

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

MOTION by Trustee Bolanos, seconded by Trustee Svenson to approve the payroll and bills for November, presented for *General Assistance*- \$43,332.73

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Freese, seconded by Trustee Smolka to approve the payroll and bills for November, presented for *Town Fund*- \$187,319.03

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

CONSENT AGENDA

A. Discussion & Potential Action on Approval of Minutes:

i. October 24, 2022 Regular Board Meeting Minutes

B. Reports:

i. Acceptance of Township Elected Officials' Reports:

1. October 2022 Clerk's Report

2. October 2022 Assessor's Report

3. October 2022 Highway Commissioner's Report

C. Acceptance of Prior Approved Committee Minutes:

None submitted

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MOTION by Trustee Svenson, seconded by Trustee Smolka to approve the Consent Agenda, as presented

MOTION CARRIED by voice vote

SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief report.

ADMINISTRATOR & DEPARTMENT REPORTS

Administrator Chychula gave a brief report. The other Department Reports were read by their respective Directors.

OLD BUSINESS

None

NEW BUSINESS

A. Approval of proposal from Strategic Benefits Advisors – 2023 Health Insurance Renewal

MOTION by Trustee Smolka, seconded by Trustee Freese to approve the health, dental, and vision insurance plans noted in the *2023 Renewal Analysis- Palatine Township 10/x/ 2022* by *Strategic Benefits Advisors*, as presented

A lengthy discussion took place regarding the Highway Commissioner's desire to not raise the employee share of increased premiums. Mr. Manganello noted that the Township had not raised the employee portion for three years and if it were to continue the non-increase another year, it would put the Township outside of the national standard for average cost-sharing amounts. The consensus was to allow the Road District to be classed out with no employee increase, and the Township's other employees to have the increased premium as presented. After much deliberation a friendly amendment was made to the standing motion.

MOTION by Trustee Smolka, seconded by Trustee Svenson to approve the health, dental, and vision insurance plans noted in the *2023 Renewal Analysis- Palatine Township 10/x/ 2022* by *Strategic Benefits Advisors*, as presented with the exception of including the sectioning out of Road District employees as a separate class and with the authority of the Township Supervisor to execute any necessary documents relative to classing out the Road District employees, along with the Clerk's attestation of such documents

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ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Review of 2022 Estimated Town Fund & General Assistance Levy

Trustee Svenson began to make a motion, with a second from Trustee Bolanos with dates/wording that were noted in a previous draft version. After some discussion, the Board consensus was to approve the revised Ordinance wording and the following motion:

MOTION by Trustee Svenson, seconded by Trustee Bolanos moving that the Board determines the estimate of the taxes to be levied for Palatine Township for the 2022 Tax Year for *General Town Fund* in the amount of \$1,968,830.00; *General Assistance Fund* in the amount of \$233,000.00; resulting in a *Total Tax Levy* of \$2,201,830.00, as amended from the *Estimate Tax Levy Ordinance Palatine Township Ordinance No. -XX-22* as amended for consideration

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Ordinance No. 03-22 RD, 2022 Palatine Township Road District Levy

MOTION by Trustee Svenson, seconded by Trustee Freese moving that the Board must adopt the taxes to be levied for Palatine Township for the 2022 Tax Year, collecting in 2023, for *General Road & Bridge Fund* \$2,330,000.00; *Audit, Insurance, IMRF, Social Security, Permanent Road, Construction or Repair of Bridges at Joint Expense of County, and Equipment & Building Funds* all at zero dollars; resulting in a *Total Road District Tax Levy* of \$2,330,000.00, as presented from the *Tax Levy Ordinance Palatine Township Road District Ordinance 03-22 RD* as amended*

*this final amended motion was with the consensus of the full Board, along with the same wording for the *Certification of Tax Levy Ordinance Palatine Township Road District*

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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D. Approval of 2023 Township Meeting Schedule

After some discussion, the Board consensus was to approve the Draft 2023 Meeting Schedule with the revision to exclude October 9 as a COW Meeting date.

MOTION by Trustee Svenson, seconded by Trustee Smolka to approve the *2023 Township Meeting Schedule*, as amended

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

E. Approval of 2023 Township Holiday Schedule

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the *2023 Township Holiday Schedule*, as presented with Columbus Day added and Veteran's Day removed as per discussion

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

EXECUTIVE SESSION

MOTION by Trustee Svenson, seconded by Trustee Smolka moving that the Board adjourn to Executive Session pursuant to Section 2(c)(21) of the Open Meetings Act, in order to conduct the bi-annual review of unreleased executive session minutes: May 20, 2019, January 25, 2021, June 14, 2021, and June 6, 2022; along with reviewing draft executive session minutes from August 22, 2022.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**The Board adjourned to Executive Session at 9:01 p.m.*

**The Board reconvened into Regular Session at 9:19 p.m.*

Clerk Moran called the roll and the following were present:

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Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka

Non-Voting Members- Clerk Moran, Highway Commissioner Del Mar

Other Invited Participants- Administrator Chychula and Attorney Airdo

IN REMOTE ATTENDANCE:

None

ACTION ON MATTERS FROM EXECUTIVE

MOTION by Trustee Svenson, seconded by Trustee Bolanos moving that the Board **r**etain the following Executive Session Minutes as they require confidential treatment: **M**ay 20, 2019, January 25, 2021, and June 14, 2021; and to release the June 6, 2022 **E**xecutive Session Minutes.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

MOTION by Trustee Svenson, seconded by Trustee Bolanos moving that the Board **a**pprove the content of the Executive Session Minutes of 8-22-22, but retain this set as it **r**equires confidential treatment

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, and Kalkounos

Nays: None

Abstains: Smolka

MOTION CARRIED 4-0

OTHER BUSINESS

Clerk Moran asked that the Board consider adding a December Meeting Agenda Item to **d**iscuss the subject and prospective dates and times of the upcoming 2023 Decennial **M**eetings the Township will need. The Board concurred and the item will be added.

Trustee Freese asked the Board to consider setting a time for a new formal Board photo, **a**s the current photo is outdated. The Board concurred and will ask the Administrator to **s**et the January COW or Regular Meeting date for such, as per the availability of the **p**hotographer, and communicate that date to the Elected Officials once set.

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ADJOURN

MOTION by Trustee Svenson, seconded by Trustee Bolanos to adjourn at 9:26 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,



TOWN CLERK