

Minutes – Board of Town Trustees
April 17, 2014

STATE OF ILLINOIS
Crawford County
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 p.m. April 17, 2014. The following official business was transacted. The meeting was called to order by Chairman Larry McCoy. Clerk Vickie Gribben then called the roll.

PRESENT:	Larry McCoy	Township Supervisor
	Vickie Gribben	Township Clerk
	David Lachenmayr	Township Highway Commissioner
	Shirley Berry	Township Trustee
	Lori Hodge	Township Trustee
	Pat Richards	Township Trustee
	Greg Wolfe	Township Trustee
ABSENT:	Sue Roberts	Assessor

Persons from the public attending the meeting were as follows: Becky Taylor, Janie Thackrey, Lacey Whipkey, Gary Wilson and Matthew Wilson.

Item 3, Pledge of Allegiance.

Under Item 4, Mr. McCoy asked if the trustees had any questions or changes concerning the minutes of the March 20, 2014 regular Monthly Board Meeting. There being none, Shirley Berry made the motion, seconded by Lori Hodge, to approve the minutes as written. Motion carried with vote as follows: Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes.

Under Item 5A, the Supervisor's report, Mr. McCoy noted the interest rates were still 3/10% on the Robinson Township Investment List. He then read the beginning and ending monthly account balances for March 1, 2014 to March 31, 2014 For the Town Regular Checking, Total Town Money Market Balance, Town IMRF Money Market, General Assistance Checking, General Assistance Money Market, Payroll, Total Road District Checking, Total Road and Bridge Money Market, and Road And Bridge IMRF Money market. He asked if there were any questions. There were none.

Under Item 5B, the Highway Commissioner's report, Mr. Lachenmayr told the trustees the department is busy patching roads with the road patcher being used every day. He said the crew was using cold mix to patch the potholes. He continued by stating that several places would need to be patched with hot mix when Ambraw Asphalt starting running it. He was told by Ambraw Asphalt that they would only be making hot mix a total of seven to nine days which means the highway department will need to adjust its schedule to when the hot mix is being produced. He said Ambraw said they only make it when they have the need. He concluded that the snow plows are removed and the tractors are ready for mowing. He noted that an idler pulley had come off and messed up one of the tractors and the department is waiting on parts to repair it.

Under Item 5C, Assessor's report. Mr. McCoy dispensed with the assessor's report as she was absent.

Item 6A, Continued Business, Awnings for Township Office. Mr. McCoy said the company he looked at serviced the entire United States and was located in Salem. He figured the size of awning required would be 16” in height by five feet wide to clear the lights. Projection from the building would be just 2” under four feet. He recommended the awning with the dark brown tint, but white would match the building. There is a choice of black or gray on the brackets. Awnings would run close to \$900 for three and shipping is free. Mounting should be fairly easy. He concluded that he thought Stan Mullins and he could install them. The board reviewed the literature. Mr. Wolfe mentioned that the literature stated that the awnings were not designed for snow loads. Mr. McCoy stated that most awnings are not, but that knocking the snow off would help to solve that problem. The bar at the front is like a gutter where it channels the water to the side. Pat Richards made the motion to purchase them. Greg Wolfe seconded. Motion carried with vote as follows: Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes.

Item 6B, Continued Business, Bids to sell 10’ John Deere Batwing mower for highway department. Mr. McCoy said no bids were made for the mower, but that Mr. Lachenmayr had a person who was interested in purchasing it. The party Mr. Lachenmayr spoke with had offered to pay \$1250.00, and Mr. Lachenmayr said he would deem it excess equipment and sell it as junk. Mr. McCoy moved to table Item 6B at this point and let Mr. Lachenmayr handle the sale. Greg Wolfe seconded the motion. Motion carried with vote as follows: Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes.

Item 7A, New Business, Discuss Highway Department borrowing money from Town General Fund for a potential land purchase. Mr. McCoy stated that he put the item on the agenda because he thought it would need to be addressed immediately, but that all the legal paperwork has not been completed. He suggested postponing discussion until the next meeting. He informed the trustees that it is legal to lend money from the Town Fund to the Road District if sufficient funds are there for that purpose, but that the one down side to it which was just brought to his attention was that it may raise the issue in the public eye that the Township is over levying funds and has “excess funds” and may need to lower taxes. He proposes to look at the Town Budget with the intention of decreasing what is levied. By law, the Township is required to have two years operating funds on hand. He said there has to be a resolution and purchase agreement and that is what the lawyers are working on now. He asked if there were any questions. Mr. Richards stated that he thought it would be nice if the Road District could borrow from the Town because “with the interest rates you’d have to pay...be saving us a bunch.” Mr. McCoy said “You’ll save money that way but you’re also going to forfeit some on what you earn, too.” Ms. Hodge responded, “Not earning much right now.” Mr. McCoy said, No, you’re not....” He asked if there were further discussion. There was none.

Item 7B. Approval to obtain bids for Auditors for the Fiscal Year April 1, 2013 through March 31, 2014. Lori Hodge made the motion, seconded by Pat Richards, to obtain bids from Auditors to do the audit for fiscal year April 1, 2013 through March 31, 2014. Motion carried with vote as follows: Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes.

Item 7C, Approval to designate First Financial Bank as depositories, First National Bank of Olney, First Robinson Savings Bank, Regions Bank, and First Financial Bank for investments. Pat Richards made the motion to do so. Greg Wolfe seconded. Motion carried with vote as follows: Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes.

Item 7D, Approval to retain an attorney for fiscal year 2014-2015, Heller, Holmes & Associates-Heath Uppencamp. Shirley Berry made the motion and Lori Hodge seconded. Motion carried with vote as follows: Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes.

Item 7E, Approval to use the GA and EA Manuals as the Township guidelines for fiscal year April 1, 2014-March 31, 2015. Pat Richards made the motion which was seconded by Greg Wolfe. Motion carried with vote as follows: Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes.

Item 7F, Approval to pass the current charges for grave opening fees for fiscal year 2014-2015. Pat Richards made the motion to do so. Larry McCoy seconded. Motion carried with vote as follows: Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes.

Item 7G, Approval to pay bills that are due prior to board meeting. Lori Hodge made the motion to approve and Greg Wolfe seconded. Motion carried with vote as follows: Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes.

Item 7H, Approval to pass the State Gift Ban Act. Greg Wolfe made the motion. Larry McCoy seconded the motion which carried with vote as follows: Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes.

Item 7I, Pat Richards made the motion and Greg Wolf seconded the motion to pass the Investment Policy. Motion carried with vote as follows: Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes.

Item 7J, Mr. McCoy read the paper delineating the Loss Control Policy. Pat Richards made the motion to pass the policy and Lori Hodge seconded. Motion carried with vote as follows: Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes.

Item 7K, Mr. McCoy read the Motor Vehicle Policy to the trustees. Greg Wolfe made the motion to approve the current Motor Vehicle Policy for the Cemetery for fiscal year 2014-2015. Shirley Berry seconded. Motion carried with vote as follows: Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes.

Item 7L, Larry McCoy made the motion to pass the Model Ethics Ordinance. Greg Wolfe seconded. Motion carried with vote as follows: Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes.

Item 7M, Shirley Berry made the motion to pass the Work Harrassment/Sexual Harrassment Policy for fiscal year 2014-2015. Lori Hodge seconded. Motion carried with vote as follows: Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes.

Item 7N. Pat Richards made the motion to re-adopt the policy that anyone recording the meeting has to give the board prior notice before the meeting starts. Shirley Berry seconded the motion. Motion carried with vote as follows: Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes.

Item 7O, Mr. McCoy read the rules for Public Comments on Agenda Items. Pat Richards moved to approve them. Lori Hodge seconded the motion which carried with vote as follows: Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes.

Mr. McCoy told the trustees that they must sign each policy paper.

Item 7P, Chairman McCoy announced that tentative budgets for the Town and Road funds will be distributed during the May monthly meeting. Final approval will take place in June.

Item 7Q, Mr. McCoy referred the board to the Statements of Economic Interest and requested that each office holder complete one.

Item 8A, Greg Wolfe moved to approve payment of Town, G.A., and Payroll bills. Lori Hodge seconded the motion. Motion carried with vote as follows: Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes.

Item 8B, Shirley Berry made a motion to pay the Road District bills. Greg Wolfe seconded the motion. Motion carried with vote as follows: Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes.

Item 8C: Lori Hodge made a motion, seconded by Pat Richards, to pre-approve payment of Elected Officials for the time period of April 18, 2014 through May 15, 2014. Motion carried with vote as follows: Larry McCoy-yes; Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes.

Item 9: Shirley Berry made a motion, seconded by Lori Hodge, to pay per diem. Motion carried with vote as follows: Shirley Berry-yes; Pat Richards-yes; Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes.

Matt Wilson said he was glad to see that Public Comments were back on the Agenda. Mr. McCoy apologized for the omission.

Shirley Berry asked if colors had been picked for the awnings. After discussion, brown was the color chosen for the canopy with black for the metal framework.

Item 10: Pat Richards made the motion to adjourn the meeting. Shirley Berry seconded. Motion carried with all in favor voting aye.

Meeting adjourned at 6:35 p.m.

Respectfully submitted,

Vickie Gribben
Township Clerk

Larry McCoy
Township Supervisor