

ITEM NO. 4-A  
DATE 2/15/22  
DISPOSITION \_\_\_\_\_



*Approved As Submitted* BERWYN TOWNSHIP PUBLIC HEALTH DISTRICT  
Minutes of the Regular Meeting Held January 13, 2022

1. **Call to Order:** This meeting was conducted with all attendees participating remotely. President Avila called meeting to Order at 4:02 p.m. Secretary Paul and Treasurer Pereda were present. Staff attending included Accountant Egan, Attorney Zdarsky, and Sophia Olazaba.
2. **Pledge of Allegiance:** The attendees recited the Pledge of Allegiance.
3. **Open Forum:** President Avila opened the floor for Public Comment. There were none. Open Forum was closed.
4. **Minutes:**
  - 4-A: Avila made the motion, seconded by Pareda, to approve the Minutes of the December 13, 2021 Regular Meeting as submitted. The Motion carried by a unanimous roll call vote.
  - 4-B: Avila made the motion, seconded by Pareda, to approve the Minutes of the December 13, 2021 Public Hearing for the Tax Levy Ordinance as submitted. The Motion carried by a unanimous roll call vote.
5. **(a) through 5 (d) Staff Reports – December 2021:**
  - 5(a) **Nursing & COVID Vaccines:** Paul made the motion, seconded by Pareda, to accept the report as submitted. The motion carried by a unanimous roll call vote.
  - 5(b) **Sanitation Reports:** Avila made the motion, seconded by Pareda to accept the Sanitation report as submitted. The motion carried by a unanimous roll call vote.
  - 5(c) **Grant Writing Report:** Paul made the motion, seconded by Avila to accept the Sanitation report as submitted. The motion carried by a unanimous roll call vote.
  - 5(d) **Vital Statistics Report:** Paul made the motion, seconded by Avila, to accept the report as submitted and deposit the monies in proper funds. The motion carried by a unanimous roll call vote.
6. **Bills Payable and Payroll – December, 2021:** Paul made the motion, seconded by Avila, to approve the Bills Payable and Payroll totaling of \$87,551.16. The motion carried by a unanimous roll call vote.
7. **Statement of Receipts & Disbursements – December, 2021:** Mr. Egan commented on his report. Paul made the motion, seconded by Avila, to accept the report as submitted. The motion carried by a unanimous voice vote.
8. **Correspondence:** There was no correspondence placed on the agenda.
9. **Old Business**
  - 9 (a) **Alivio Medical Center Reports:** Paul made the motion, seconded by Avila, to defer the item to the February meeting. The motion carried by a unanimous roll call vote.
  - 9 (b) **Cintas Cleaning Services:** Ms. Dressel submitted a communication advising the board that she is continuing to work on obtaining proposals for cleaning services. Paul made the motion, seconded by Avila, to defer the item to the February meeting. The motion carried by a unanimous roll call vote.
10. **New Business:**
  - 10 (a) **Confirmed Submission of 2021 Tax Levy Ordinance:** Paul made the motion, seconded by Avila, to accept the communication as informational. The motion carried by a unanimous roll call vote.

**Adjournment:** Paul made the motion, seconded by Avila, to adjourn the meeting. The motion carried by a unanimous roll call vote. The meeting adjourned at 4:29 p.m.

Respectfully submitted,

*Margaret Paul*  
Margaret Paul, Health District Secretary