



MINUTES  
Berwyn Township Board of Trustees  
October 11, 2018

1. Supervisor Pechous called the regular Meeting of the Berwyn Township Board of Trustees to order at 6:00 p.m. The following Trustees responded present upon the call of the roll: Espinoza, Hayes, Bossany, and Johnston. Clerk Paul and Town Attorney Zdarsky were also present.
2. The **Pledge of Allegiance** was recited.
3. The **Open Forum** was announced. Clerk Paul reported on Early Voting at Berwyn City Hall from October 22 – November 5, 2018. Supervisor Pechous reminded the members about the process under which the ballot advisory referendum was approved during the Township Annual Meeting. No one else approached to speak. Open Forum was closed.
4. **Correspondence:** A copy of the memorandum received from the Township Officials of Illinois dated October 1, 2018 discussion the recently passed Public Act 100-0983 was reviewed. The matter was marked informational by Order of the Chair.
5. **Approval of Minutes:** Pechous made the motion, seconded by Hayes, to approve and accept the Minutes of the Regular Meeting of September 7, 2018 as presented. The motion carried by a unanimous voice vote.
6. **Review of Closed Session Minutes:** Clerk Paul passed a folder containing Closed Session Minutes to each Trustee and Town Attorney Zdarsky. In each folder were Minutes for the closed sessions held on May 26, 2017 and June 20, 2018 respectively. Clerk Paul advised the members on the process of reviewing closed session minutes while not in a closed session. Following a review period, Pechous made the motion, seconded by Johnston to approve the closed session minutes as submitted but hold publication of the minutes until the underlying issues have been settled. The motion carried by a unanimous voice vote.
7. **Deferred Item #15473 - Assessor's Office:** Item #15473 was deferred from the September, 2018 meeting so that Assessor Avila could provide an itemized invoice for the services performed in connection to this request for payment. Mr. Avila was not present at the meeting and did not submit information about the payment request. Pechous made the motion, seconded by Hayes, to defer the item to the November meeting and direct the Clerk to send the Assessor a written request to provide a clarification of the submitted payment request. The motion passed by a unanimous voice vote.
8. **Assessor's Office – Bills Payable and Payroll – October, 2018:** Pechous made the motion, seconded by Hayes, to approve the requested disbursements in the amount of \$566.31 as submitted. The motion carried on a unanimous call of the roll.
9. **Town Fund – Payables and Payroll - October, 2018:** Pechous made a motion, seconded by Hayes, to approve the Towns Fund payables and payroll as submitted for October, 2018 in the amount of \$31,888.92 and authorize payment. The motion carried by a unanimous call of the roll.
10. **General Assistance Fund Payables and Payroll – October, 2018:** Pechous made the motion, seconded by Hayes, to approve the General Assistance Fund payables and payroll as submitted in the amount of \$16,989.47 and authorize payment. The motion carried by a unanimous call of the roll.
11. **General Assistance – Change in Monthly Grant Amount:** Supervisor Pechous reviewed the new GA payment levels going into effect October, 2018. The matter was marked informational by Order of the Chair.
12. **Town Fund and General Assistance Fund Statement of Receipts and Disbursements:** The receipts and expense report for October, 2018 was reviewed. The item was marked as informational by Order of the Chair.

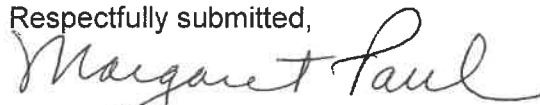
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Berwyn Township Regular Meeting of October 11, 2018 cont.

13. **708 Mental Health Board:** Trustee Bossany reported that the web site was now up and running. The board will be accepting "one-time" grant requests soon. Bossany will provide more information at the next meeting.
14. **Receipt for Filing Annual Audit:** Pechous deferred this item until the October meeting by Order of the Chair.
15. **Annual Treasurer's Statement:** Pechous advised that the Annual Treasurer's Statement had been on the September agenda for review. However, she had inadvertently missed calling the item at the meeting. Paul reported that she published and filed the report as required under statute. The board reviewed the report. Bossany made the motion, seconded by Johnston, to ratify the Treasurer's Report and the actions of publication and filing as was required. The motion carried by a unanimous voice vote.
16. **Holiday Fund Program – Funding Request- Deferred from August, 2018:** Pechous recognized Mr. Zdarsky who advised the board of his conversation with Mayor Lovero concerning the legal status of the Holiday Fund. The fund is not an Illinois non-profit corporation. It is not a 501 (c)3 federal non-profit corporation. The fund is not sponsored by the City of Berwyn. Discussion ensued. Pechous made the motion, seconded by Hayes, not to authorize a monetary donation to the Mayor's Holiday Fund. The motion carried by a voice vote with Trustee Espinoza voicing the only NAY vote.
17. **Policy Handbook Deferred:** Pechous made the motion, seconded by Johnston, to defer this item until the December meeting. The motion carried by a unanimous voice vote. **Correspondence – Holiday Cheer:** Pechous informed the board about the coats donated by District 100. She provided the board with a communication by Debra Burke regarding the Township's Holiday Cheer programs. Questions and discussion ensued. The item was marked informational by Order of the Chair.
18. **North Berwyn Park District Funding Request –** Paul reported that she had asked Nancy Woods of the North Berwyn Park District about sponsorship opportunities for upcoming events. There was no following response from the park district. Discussion ensued. The matter was marked informational by Order of the Chair.
19. **Health Fair Recap:** Pechous made a motion, seconded by Hayes, to accept this event's expense statement and authorize payment of \$2,000.00 toward the expense incurred. The motion carried by a unanimous call of the roll.
20. **Tax Levy Discussion:** Pechous advised that Mr. Eagan will prepare a report showing income derived from levies adopted at the 0%, CPI, and 5% levels. This report will be used for upcoming discussions on revenue. The item was marked as informational by Order of the Chair.
21. **Farmer's Market Recap:** Pechous reported that the Health District board members would like to have a joint Special Meeting to discuss the market season just ended and future plans. Pechous made the motion, seconded by Hayes, to agree to the joint Special Meeting to be set for November 8, 2018 at a time immediately following the Township Regular meeting. The motion carried by a unanimous voice vote.
22. **Adjournment:** There being no further business before the Trustees, Pechous made the motion, seconded by Hayes, to adjourn the Regular Meeting. The motion carried by a unanimous voice vote.

The meeting adjourned at 7:01 p.m.

Respectfully submitted,



Margaret Paul,  
Berwyn Township Clerk