

MEETING of the JOHN M. SCOTT HEALTH CARE COMMISSION
 Wednesday, May 13, 2015
 Minutes

		Present	Absent	Excused
Commissioners				
Sue Grant	MCHD	X		
Brandi Sweeney	BFHC	X		
Dr. John Couillard	BROS	X		
Dr. David Wyse	MCDS	X		
Donna Hartweg	9 th DNA	X		
	OSF			X
Dr. Scott Hamilton	2PC	X(phone)		
	UW			X
Dr. James Swanson	MCMS	X		
Laura Grant	MCCA	X		
Staff				
Deb Skillrud		X		

Ms. Sue Grant, chairperson, called the meeting to order at 5:36 pm.

Dr. Hamilton joined the Scott Commission by phone conference.

Minutes of the April 8, 2015 - Scott Commission Meeting:

The April 8, 2014 minutes were reviewed. Dr. Couillard made a motion to approve the minutes. Following a second by Ms. Grant the minutes were approved.

Staff Administrator's Report - Ms. Skillrud presented YE Profit and Loss vs Actual. Net Income was 62.7% of budgeted amount of \$487,500 for FY2015.

Dr. Hamilton commented on serves going up in line item 79990 for Mental Health Services & Meds at \$1,297.94. Ms. Skillrud will provide more detail at the June 10, 2015 meeting. Overall, Mental Health Meds is higher than in previous years. Dr. Hamilton mentioned that the averages on the Program Stats are not correct. Ms. Skillrud will correct and will email corrections.

Program expense report is no longer going to be provided. Instead, what will be presented is the Profit and Loss statement which shows what the City of Bloomington Township presents to the City of Bloomington for salaries, benefits and expenses. Ms. Hartweg mentioned that we will lose the Community Grants information. Ms. Skillrud will provide that information as a separate form.

The City of Bloomington (COB) has two bank accounts for JMS: a US Bank Illinois Funds Bank Account and a Busey Bank Account. The US Bank Illinois Funds Account is the savings account where Vanguard funds are directed. The City moves funds from this account as needed into the JMS Busey Bank Checking and reimburses the Township for monthly expenditures. The Township administration pays all JMS monthly expenditures out of the JMS CEFCU checking account (Township established) and invoices the City of Bloomington Finance Department/Accounts Payable to reimburse the Township's JMS checking account.

The COB Finance Department monitors the funds in the US Bank Illinois Funds savings account and requests that the JMS Administrator pulls funds from the Vanguard Account when the savings account is low. Instead of moving funds on a monthly basis, past and continued practice is to move funds on an annual or bi-annual basis.

Ms. Skillrud will provide the Investment Policy to the Scott Commission meeting.

Old Business:

A) Investment Committee - A request was made to Brandi Sweeney to join the Investment Committee. Brandi agreed and Ms. Skillrud will request an appointment be approved by the City Council.

B) Court appearances - Mr. Yoder requested more information from the JMS Administrator. Ms. Skillrud will provide the information to Mr. Yoder as soon as the information is gathered.

C) By-Laws Committee - Ms. Sue Grant mentioned that the by-laws committee met twice. Ms. Skillrud met with Tom Herr, the JMS Attorney regarding the by-laws. Mr. Herr did mention that there are discrepancies with the legal documents. Mr. Herr was invited to meet at the June 10, 2015 meeting.

New Business:

A) Ms. Skillrud commented that the previous Ruth Ann Fraker (RAH), the former JMS Administrator did receive a stipend that averaged around \$15,200 per year over the eight years as both Township Supervisor and JMS Administrator, yet she did not receive any JMS stipend for three of the eight years. Since RAH was an employee of the COB and she was offered the ERI from the COB. JMS was considered a department of the COB and the departments were designated to pay for the ERI. JMS had no option but to pay the ERI because RAH did receive a stipend during five of the eight years as JMS Administrator. The ERI will end FY2017.

B) Ms. Skillrud, per discussion with Mr. Herr, suggested that the Scott Commission create a Compensation Committee for the JMS Administrator stipend.

Respectfully submitted,

Deb Skillrud