

MINUTES  
BERWYN PUBLIC HEALTH DISTRICT  
September 11, 2017

1. President Pechous called the meeting to order at 4:05 pm. Pechous, Avila and Paul answered present. A copy of the meeting attendance sheet was made a part of the record.
2. The Pledge of Allegiance was recited.
3. **Open Forum:** Supervisor Pechous opened the meeting to anyone wishing to address the Board. Ms. Heide Nelson submitted petitions in favor of passage of the Kids On the Go program for South Berwyn School District 100 students. Copies of the petition were accepted by the Secretary and made a part of the record. Ms. Jamie Kucera, Executive Director / CEO of PAV YMCA spoke on joining in partnership in the program and developing the program along with the schools. Mr. Edward Espinoza spoke favorably about the program but stated that such programs should benefit all school districts. Mr. T.J. Booth spoke in favor of the program. Ms. Amber Dawn spoke in favor of the program.
4. **Approval of Minutes (A) Meeting of August 14, 2017 (B) Joint Special Meeting of August 14, 2017:** Pechous made the motion, second by Avila, to approve the minutes as presented for both the Regular Meeting of the Berwyn Public Health District of August 14, 2017 and the Joint Special Meeting held on August 14, 2017 with the Berwyn Township Board. The motion passed on a unanimous voice vote.
5. **Bills Payable & Payroll – September, 2017:** Pechous motioned, second by Avila, to accept and approve the bills payable as presented. The motion passed unanimously on the call of the roll.
6. **Statement of Receipts and Disbursements – August, 2017:** Accountant Brian Eagan presented his report. The communication was marked as informational by Order of the Chair.
7. **Vital Statistics Report and Deposit of Monies Collected in August, 2017:** Pechous made the motion, seconded by Avila, to accept the report as submitted and direct that the money be distributed to the proper funds. The motion passed by unanimous call of the roll.
8. **Medical/Nursing/Sanitation Report – August, 2017:**
  - A. Health District Nurse Tina Kloess presented the monthly report. The submissions were marked Informational by Order of the Chair.
  - B. YMCA Lecture Series – Pechous: Pechous submitted correspondence from Dr. Wainer, Health District Medical Director, advising that he is organizing a series of lectures to be held at the YMCA. On a motion by Avila, seconded by Pechous, discussion of the item was deferred to the October, 2017 meeting. The motion passed by a unanimous voice vote.
  - C. **Lead Awareness Update - Pechous:** Pechous updated the board on her attendance at the first meeting of the City of Berwyn ad hoc committee on September 5, 2017 and submitted her notes. The matter was marked Informational by Order of the Chair.
9. **Correspondence:** Avila requested Paul to read aloud the correspondence received from Ms. Shelly Titzer writing in favor of the Kids On the Go Program and that received from District 100 School Superintendent Mary Havis asking for information and an update on the status of the Kids On the Go Program. Paul read both e-mails received. Thereafter, Paul made a motion, seconded by Avila to mark the correspondence as germane to Item 10-G. The motion passed by a unanimous voice vote.
10. **Old Business:**
  - A. **Interoperability/Repeater – Deferred:** Pechous requested a meeting with Mr. Greg Pyshtny who would be able to advise the board about purchasing and deploying emergency equipment. Discussion ensued. Thereafter, Paul made a motion, second by Avila, to defer action on the item until the October meeting. The motion passed on a unanimous voice vote.

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- B. NIMS Training Reminder of Compliance Deadline - Pechous presented a letter from Tony Laureto advising of the NIMS courses and completion deadline for all courses required to be taken by the board members. Discussion ensued. The item was marked Informational by Order of the Chair.
- C. Eyes for Education Payment – (Deferred): Pechous advised that a revised bill for this program had not been received. Pechous made a motion to defer the matter to the October meeting, seconded by Paul. The motion passed on a unanimous call of the roll.
- D. Health Department Feasibility Study (Deferred) – Avila: Motion by Avila, second by Paul, to defer this item to the October meeting which passed on a unanimous voice vote.
- E. Health District Transparency Act (Deferred) – Avila: Avila brought forward this Resolution. Discussion ensued. Thereafter Avila made a motion, second by Paul, Adopt the Resolution as amended to state “that the Berwyn Public Health District will work toward posting agendas and minutes on mentioned outlets”. The motion passed on a voice vote.
- F. Children’s Wellness Program – (Deferred) – Avila: Avila made a motion, seconded by Paul, to defer the item to the October meeting. The motion passed on a unanimous voice vote.
- G. Kids On the Go – (Deferred) – Avila: Avila presented a letter by Ms. Esther Corpuz, CEO of Alivio Medical Center, in support of the Kids On the Go Program. Discussion ensued. Thereafter, Paul asked the Chair to Call the Question. Thereafter, Avila made the motion to approve the Kids On the Go Program for South Berwyn School District 100 as presented for at least three full school years at a cost not to exceed \$22,080.00 per year. There being no second to the motion, the motion failed.

11. **New Business:**

- A. Annual Treasurer’s Statement – Selden Fox: Pechous made a motion, seconded by Avila, to approve the statement as presented. The motion passed on a unanimous call of the roll.
- B. Pediatric Agreement – Children’s Clinic – Zdarsky: Mr. Zdarsky was unable to attend the meeting. Pechous made the motion, seconded by Paul, to approve the agreement as submitted and to affix the necessary signatures. The motion passed unanimously on the call of the Roll.
- C. Dental Agreement – Children’s Clinic - Zdarsky: Pechous made the motion, seconded by Paul, to approve the agreement as amended and to affix the necessary signatures. The motion passed on a unanimous call of the Roll.
- D. Howard Brown-HIV/STD/Hepatitis C testing – MOU – Pechous: Pechous presented the Memorandum of Understanding between the Howard Brown Health Center and the Berwyn Public Health District. Discussion ensued. Pechous advised the board that the current MOU did not contain language regarding Hepatitis C testing but that would be included in an upcoming revision of the MOU. Thereafter, Pechous made a motion, seconded by Paul, to approve the MOU as amended and to affix the necessary signatures. The motion passed by a unanimous call of the Roll.
- E. Senior Breakfast – 12/6/2017- Sponsorship: Pechous made a motion, seconded by Paul, to approve an expenditure of \$1,000 to sponsor the City of Berwyn Senior Breakfast. The motion passed on a unanimous call of the Roll.
- F. Holiday Basket Program – Sponsorship: Pechous made a motion, seconded by Paul, to approve an expenditure of \$4,000 to continue the Township Holiday Basket Program. The motion passed by a unanimous call of the Roll.
- G. Farmers Market Committee Membership: Avila announced that he would hold a meeting on Monday, September 18, 2017 at the Township office at 5:00 p.m. The matter was marked as Informational by Order of the Chair.
- H. Making Berwyn Public Health District Meetings Available to the Public at a Reasonable Hour – Avila: Avila made the motion to adopt the Resolution as presented. Discussion ensued.

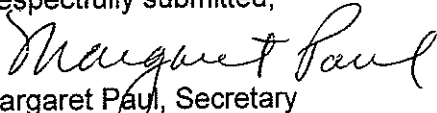
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Thereafter Paul seconded the motion. On the Call of the Roll, the motion passed with two Yeas and one Nay.

I. Have a Running Count of How Many Patients Come Into the BPHD for Medical Needs Each Day from September 12, 2017 through October 12, 2017 – Avila: Pechous made the motion, seconded by Avila, to Table the Resolution Indefinitely. The motion passed by a unanimous voice vote.

12. **Adjournment:** Upon motion by Pechous, seconded by Avila, the meeting was adjourned at 5:34 pm by unanimous voice vote.

Respectfully submitted,

  
Margaret Paul, Secretary  
Berwyn Township Health District