

**Minutes – Board of Town Trustees
July 20, 2017**

STATE OF ILLINOIS
Crawford County
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 p.m. July 20, 2017.
The following official business was transacted.

1. The meeting was called to order by Supervisor Larry Corder.
2. Clerk Vickie Gribben then called the roll.

PRESENT:	Larry Corder	Township Supervisor
	Vickie Gribben	Township Clerk
	Monty Murray	Township Highway Commissioner
	Tom Hose	Township Trustee
	Mary Jane Parker	Township Trustee
	Pat Richards	Township Trustee
	Kevin Steele	Township Trustee
ABSENT	Sue Roberts	Assessor

Item 3, Pledge of Allegiance.
Sue Roberts arrived at 6:04 p.m.

Item 4, Approval of the Minutes of July 20 2017, Supervisor Corder asked for a motion to approve the minutes from the previous monthly meeting. Pat made the motion, second by Mary Jane. Motion carried with vote as follows: Tom-yes; Mary Jane-yes; Pat-yes; Kevin-yes; Larry-yes.

Item 5A, Supervisor’s Report.

Supervisor Corder said he had helped Stan Mullins get bids for the trailers and mowers, commented on a GA case that the person was approved for SSI and we would be getting a refund of \$3200.00 He said the girls had been helping the other Townships with their General Assistance cases and have 10 approved right now. A lot of people come in and apply but may never return their papers so that’s just automatic \$60.00 going into the GA funding. He spoke of the monthly meeting where the employees of Salvation Army, Benevolence Fund, ERBA, and Lacey and Becky meet to keep up on any new assistance help.

Item 5B, the Highway Commissioner’s report.

Monty Murray reported that there was a huge culvert that needed replaced and was too big of a job for his crew to do so he had the county install it. He said he and his crew had done about 6 and half miles of chip and seal but there are still a lot of pot holes to get done also. He commented on his crew and what a great job they are all doing.

Item 5C, Assessor’s report.

Sue Roberts said she had nothing new to report.

Item 5D, Cemetery Report.

Stan Mullins said the crew is still working on the drain tile in Section 6, and keeping up with the weed eating and mowing.

6. Regular Business

- A. Motion to authorize payment of town, general assistance, and payroll bills.
Motion was made by Tom and seconded by Kevin.
Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes; Tom—yes.
- B. Motion to authorize payment of road district bills. Motion & Vote.
Motion was made by Kevin and seconded by Tom.
Pat—yes; Kevin—yes; Larry—yes; Tom—yes; Mary Jane—yes.
- C. Motion to authorize pre-approval of payment of elected officials from July 21, 2017 through August 17, 2017.
Motion was made by Mary Jane and second by Pat.
Kevin—yes; Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes.
- D. Motion to authorize payment of per diem expenses.
Motion was made by Pat and second by Kevin.
Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes.

7. Continued Business

- A. Motion to accept bids for 2 cemetery mowers.
We received 11 closed bids for the mowers. Mr. Bob Fiscus was highest bidder for the 2011 John Deere mower at \$1,255.00 and the 2012 mower for \$1,975.00.
Motion was made by Mary Jane and seconded by Tom that Bob takes both of the mowers or the bid will go to the next highest bidder.
Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes.
- B. Motion to sell the video camera to the Township Clerk for one dollar.
Motion was made by Kevin and seconded by Pat.
Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes; Tom—yes.
- C. Motion to accept bid for new cemetery trailer with either trade in or bids to sell.
The board went through the bids and decided to go with the bids from Trailers Express. For the heavy duty 25' total length trailer, the bid came in at \$7,585.00.
Motion was made by Tom and seconded by Kevin.
Pat—yes; Kevin—yes; Larry—yes; Tom—yes; Mary Jane—yes.

8. New Business

- A. Kemper to present audit report.
Krista McLaren began by discussing the Modified Cash Basis of Accounting which is what Kemper uses to prepare the Township's audit. Ms. McLaren referred the trustees to the letter in the bound report in which Kemper issued a clean audit opinion. She said page 3 gives a snapshot of the entire township. "You have a very strong financial position...you certainly have sufficient reserves on hand." She went on to page 6 of revenues and expenditures and noted the Marathon payment. On page 16, she discussed the breakdown note payable of the new highway building which is about \$49,000 each year until 2025. She asked if there were any questions on the numbers. Pat Richards asked if Robinson Township could finance the loan on the building. Ms. McLaren offered to look into the question on repayment within the year or if it can be longer than that. She concluded by discussing that the state comptroller's office announced in July that they will no longer be accepting cash basis financial statements

as audits and will be sending out a notice that audits will be required to be presented on the accrual basis. It will result in a lot more rules, more time spent on the audit, a later delivery and more time spent preparing it. She told the board that as a firm they are not in favor of doing this as it will cost the taxpayers more money. The Illinois CPA Society is challenging this legally. The only piece of advice she said that the firm could give is to call your state representatives.

Tom made the motion to accept the audit. Mary Jane seconded.

Kevin—yes; Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes.

B. Motion to accept bids for a smaller cemetery trailer to haul 2 mowers.

Motion was made by Tom to accept the bid from Trailers Express for \$1,710.00 and seconded by Kevin.

Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes.

C. Motion to accept the new TOIRMA values.

Motion was made by Kevin and seconded by Pat to table this motion until the August meeting.

Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes.

D. Motion to go out for bids to sell small cemetery trailer that does not have a ramp and the 2005 Corn Pro in September.

Motion was made by Kevin and seconded by Mary Jane.

Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes; Tom—yes.

8. Public Comments

Matthew Wilson asked if the insurance covers replacement value or includes depreciation such as on equipment. Mr. Corder said TOIRMA would replace it for what it's worth.

9. Adjourn Meeting

Time: Meeting adjourned at 7:01p.m.

Mary Jane made the motion and Kevin seconded.

Motion carried with all in favor voting aye.

Respectfully Submitted,

Vickie Gribben
Township Clerk

Larry Corder
Township Supervisor