

MINUTES - BOARD of TOWN TRUSTEES

STATE of ILLINOIS

TYPE OF MEETING HELD: Regular

LASALLE COUNTY,

SS.

TIME MEETING BEGAN: 5:00pm

TOWN of BRUCE

TIME MEETING ENDED: 5:35pm

COPY

The January 12, 2022 meeting of the Bruce Township Board of Trustees opened with the Pledge of Allegiance to the Flag. Highway Commissioner John M. Barton and Assessor Andrea Zadkovich-Blakemore were in attendance. The meeting was conducted by Supervisor Lucas as chairman and recorded by Clerk Marsha Johnston.

APPROVAL OF PRIOR MEETING'S MINUTES:

The first order of business was to read and approve the minutes from the December 08, 2021 Regular Meeting.

MOTION MADE BY: Trustee Araujo

2nd BY: Trustee Kreier

That the minutes of the December 08, 2021 Regular Meeting be approved. No further discussion was required.

Aye's: 5 Nay's: 0

Motion: Carried

PUBLIC COMMENTS:

None

TREASURER'S REPORT/APPROVAL OF BILLS

A summary of the bills was distributed for review.

MOTION MADE BY: Trustee Araujo

2nd BY: Trustee Winterrowd

That the bills be allowed and paid for TOWNSHIP

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Henry Araujo: aye

Trustee Randy Baumrucker: aye

Trustee Margie Kreier: aye

Trustee Chad Winterrowd: aye

Supervisor Scott Lucas: aye

Aye's: 5

Nay's: 0

Motion: Carried

MOTION MADE BY: Trustee Baumrucker

2nd BY: Trustee Winterrowd

That the bills be allowed and paid for GENERAL ASSISTANCE

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Henry Araujo: aye

Trustee Randy Baumrucker: aye

Trustee Margie Kreier: aye

Trustee Chad Winterrowd: aye

Supervisor Scott Lucas: aye

Aye's: 5

Nay's: 0

Motion: Carried

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MOTION MADE BY: Trustee Araujo 2nd BY: Trustee Kreier
That the bills be allowed and paid for ROAD and BRIDGE

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Henry Araujo: aye
Trustee Randy Baumrucker: aye
Trustee Margie Kreier: aye
Trustee Chad Winterrowd: aye
Supervisor Scott Lucas: aye

Aye's: 5 Nay's: 0 Motion: Carried

COMMITTEE REPORTS:

SUPERVISOR'S:

Supervisor Lucas stated that he retired on 12/30/21 from the maintenance department of the city of Streator, making it easier for him to be available for the township.
The waxing of the floor in the township hall should be completed by the February meeting.

HIGHWAY COMMISSIONER'S:

Commissioner Barton stated the guardrails that were damaged again at E 18th RD and N 15th RD have been replaced. TOIRMA has sent a check for that coverage.
A snow plow has been purchased from Vietti Construction Company.
The drag chain on the salt spreader broke and was repaired by the Flink's Company. Also fixed was a solenoid on the snow plow done by the Road And Bridge department.
A new employee handbook is being drawn up with more detailed information. Copies were distributed to the trustees for them to look over and give suggestions if needed. Trustee Baumrucker had brought up some issues when looking over the revision and more discussion will be held at the February meeting.

ASSESSOR'S

Assessor Zadkovich-Blakemore attended the Annual Instructional Meeting on December 17, 2021 at the LaSalle County offices in Ottawa, IL. What is expected of the assessor's office for the year 2022 was discussed in detail. It was very informative and will help get the plans in order for her office. Senior Homestead letters are being worked on. At this point, there is approximately 1125 sets of renewal paperwork to mail out, complete and then file directly back with County by June 1, 2022. Also, they are collecting renewals for both the Disabled Person Exemptions and the Disabled Veteran Exemptions, while also working on new Senior Homestead Applications as our constituents become eligible at the age 65 requirement. We are also working on our Change of Assessment requirements for year 2022 to ensure that our Quad goal is reached. Andrea stated that she is very fortunate to have the staff that she has and have set huge goals for herself, her office, and the township.
She would like suggestions or comments from the trustees on the new revised employee handbook so it can be adopted.
A total of 906 toys were collected and distributed to the LaSalle County Christmas 4Kids Program.
Thankful for the generosity of the residents of Bruce Township and surrounding areas for their support.

TRUSTEE'S:

Trustee Kreier will be letting residents know of the activities of the Board of Bruce Township and will have it on her personal facebook page.

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OTHER:

Clerk Johnston asked who would be attending the Township Lobby Day being held on Wednesday, April 6, 2022 in Springfield, IL. She would like for them to respond as quickly as possible so reservations can be made and meetings are then scheduled to meet with representatives if available.

The Educational Event sponsored by TOI has several dates and locations listed in the Perspective. As of this date, Supervisor Lucas, Clerk Johnston, and Assessor Zadkovich-Blakemore will be attending the event in Bloomington, IL on July 28, 2022.

Annual Sexual Harassment training will be held for the employees in February.

REPORTS BY SPECIAL COMMITTEES:

HEALTH BOARD:

None

OLD BUSINESS:

None

NEW BUSINESS:

None

MOTION MADE BY: Trustee Araujo
That the meeting be adjourned.

2nd BY: Trustee Baumrucker

Aye's: 5

Nay's: 0

Motion: Carried

