

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
September 26, 2022
7:00 P.M.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:07 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll:

PRESENT IN THE ROOM:

Voting members – Supervisor Kalkounos, and Trustees Svenson, Bolanos, Freese, and Smolka

Non-voting members – Clerk Moran, Assessor Pohlman, and Highway Commissioner Del mar

Other invited participants – Administrator Chychula and Attorney Airdo

PRESENT BY VIDEO:

None

VOTING MEMBERS ABSENT:

None

PLEDGE OF ALLEGIANCE

At the Supervisor's request, Clerk Moran led all in the Pledge of Allegiance.

PUBLIC COMMENT

Aaron Del Mar, resident of Palatine and President of the Inverness Fire Protection District (IFPD), addressed the Board and gave a brief update and his recommendation for Gerald Chapman's appointment approval later in the meeting.

PRESENTATION

A. Recognition of Township Employee

Supervisor Kalkounos asked Transportation Dept. employee and bus driver, Tracy Sypura to share her story regarding the day she saved the life of one of her dialysis riders. Ms. Sypura gave her account of the story. The Supervisor read from a proclamation praising Ms. Sypura's efforts that day and all of her work throughout the years, including recent long days covering many hours for another driver that is recently out. The proclamation was presented and photos were taken with the Board and family members.

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
September 26, 2022
7:00 P.M.**

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Hoffman Estates Fire Protection District Trustee Nominee Irene Herzau

Ms. Irene Herzau addressed the Board and gave a brief bio and shared her desire to serve the community on the Hoffman Estates Fire Protection District (*HEFPD*), if the Board so chooses.

C. Inverness Fire Protection District Trustee Nominee Gerald Chapman

Mr. Gerald Chapman addressed the Board and gave a brief bio and shared his desire to fill the vacancy of Matt Moffitt's *IFPD* seat.

D. FY 2021-2022 Audit Presentation by Ed Tracy of Selden Fox, Public Accounting Firm

Supervisor Kalkounos asked the Board to consider a motion amending the agenda.

MOTION by Trustee Svenson and seconded by Trustee Bolanos to amend the Agenda by moving Agenda Item: Presentation V. D- *FY 2021-2022 Audit Presentation by Ed Tracy of Selden Fox, Public Accounting Firm* to New Business XI. C *Audit A*, and to correct the scrivener's error on XI. D to the revised: *Audit Acceptance for Fiscal Year 2021-2022 Township of Palatine and Palatine Township Road and Bridge District*

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

MOTION by Trustee Svenson, Seconded by Trustee Smolka, to approve the payroll and bills for September, presented for *Road District*, \$242,652.94

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
September 26, 2022
7:00 P.M.**

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

MOTION by Trustee Smolka, seconded by Trustee Svenson to approve the payroll and bills for September, presented for *General Assistance*- \$53,502.26

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Bolanos, seconded by Trustee Smolka to approve the payroll and bills for September, presented for *Town Fund*- \$179,807.90

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

CONSENT AGENDA

A. Discussion & Potential Action on Approval of Minutes:

- i. August 8, 2022 COW Meeting Minutes
- ii. August 22, 2022 Regular Board Minutes

B. Reports:

- i. Acceptance of Township Elected Officials' Reports:
 - 1. September 2022 Clerk's Report
 - 2. September 2022 Assessor's Report
 - 3. September 2022 Highway Commissioner's Report

C. Acceptance of Prior Approved Committee Minutes:

None submitted

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
September 26, 2022
7:00 P.M.**

MOTION by Trustee Svenson, seconded by Trustee Freese to approve the Consent Agenda, as presented

MOTION CARRIED by voice vote

SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief report.

ADMINISTRATOR & DEPARTMENT REPORTS

Administrator Chychula gave a brief report.

OLD BUSINESS

None

NEW BUSINESS

A. Approve Appointment of Trustee to Hoffman Estates Rural Fire Protection District

MOTION by Trustee Svenson, seconded by Trustee Bolanos to appoint Irene Herzau to the office of *Hoffman Estates Fire Protection District No. 1 Trustee* to fill the vacancy in that office for the remainder of the unexpired term, or until April 30, 2023.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approve Appointment of Trustee to Inverness Fire Protection District

MOTION by Trustee Smolka, seconded by Trustee Svenson to appoint Gerald Chapman to the office of *Inverness Fire Protection District Trustee* to fill the vacancy in that office for the remainder of the unexpired term, or until April 30, 2023.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

Both Ms. Herzau and Mr. Chapman were congratulated by the Board and photos were taken.

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
September 26, 2022
7:00 P.M.**

C. FY 2021-2022 Audit Presentation by Ed Tracy of Selden Fox, Public Accounting Firm

Mr. Ed Tracy, of Selden Fox, Public Accounting Firm, addressed the Board and provided highlights of the audit. He reported that the Township is doing a good job staying under budget and had a strong year with a positive result, and shared highlights of this from the audit, notably that the Township was \$273,000 under budget, and had a \$1.6 million net pension asset with *IMRF*, which should result in lower contributions to *IMRF* in future.

Highway Commissioner Del Mar noted an error in the audit presented this evening, and noted that other errors were being worked on and corrected over the weekend, and was questioning the final audit being presented.

Supervisor Kalkounos reported that given the circumstances presented by Highway Commissioner Del Mar and his discomfort with the audit being presented, he will be seeking an extension, to ensure that the final audit being submitted is correct.

Highway Commissioner Del Mar asked the Minutes to reflect his frustration with the Audit process and that the requirement for the extension was in no way a fault of the Township.

The Supervisor asked for a motion to table Agenda Items.

MOTION by Trustee Freese, seconded by Trustee Svenson to table Agenda Items New Business XI. C *FY 2021-2022 Audit Presentation by Ed Tracy of Selden Fox, Public Accounting Firm, and XI. D Audit Acceptance for Fiscal Year 2021-2022 Township of Palatine and Palatine Township Road and Bridge District to a meeting in October.*

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

D. Audit Acceptance for Fiscal Year 2021-2022 Township of Palatine and Palatine Township Road & Bridge District

**This item was tabled as noted above*

E. Approval of Intergovernmental Agreement between Palatine Township and Elk Grove Township

Attorney Airdo reported on the Intergovernmental Agreement between Palatine Township and Elk Grove Township and Assessor Pohlman noted that this Agreement needed to occur prior to the Board of Review at the end of the year, and that Elk Grove Township is still in the review process.

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
September 26, 2022
7:00 P.M.**

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the *INTERGOVERNMENTAL AGREEMENT between Palatine Township and Elk Grove Township*, subject to the noted correction of a scrivener's error and subject to final attorney review and approval, and to authorize the Supervisor and Clerk to sign and attest, respectively, the Intergovernmental Agreement on behalf of the Township.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

EXECUTIVE SESSION

None

ACTION ON MATTERS FROM EXECUTIVE SESSION

None

OTHER BUSINESS

Highway Commissioner Del Mar reiterated his request that the Minutes reflect his frustration with the Audit process and that the requirement for the extension was in no way a fault of the Township. He asked that an audit timeline be provided and included in next month's Minutes. He noted the challenges in the process and errors in the documents drafted. He noted the additional cost incurred in paying employees and attorneys to review the new drafts last minute.

ADJOURN

MOTION by Trustee Smolka, seconded by Trustee Svenson to adjourn at 8:18 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,


TOWN CLERK