

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, December 17, 2018
PLACE: Bloomington City Hall, 109 E. Olive St.
TIME: 5:45 pm

AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Cherry Lawson, Town Clerk
- IV. “Consent Agenda”

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the November 26, 2018 Board Meeting. (Recommend that the Minutes of the November 26, 2018 Meeting be approved as presented.)
 - B. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of November 2018 accounts. (Recommend that the Audits be approved as presented.)
 - C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)
- V. Reports by Elected Officials
 - A. Comments: Deb Skillrud, Township Supervisor.
 - B. Comments: Steve Scudder, Township Assessor.
 - VI. Public Comments
 - VII. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, NOVEMBER 26, 2018; 5:45 P.M.

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of the City Hall Building at 5:45 p.m. on November 26, 2018. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees: Kim Bray, Jamie Mathy, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, David Sage, and Tari Renner.

Trustee absent: Diana Hauman.

Elected officials present: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present: Cherry Lawson, Township Clerk.

Approval of Minutes of the October 22, 2018 Board Meeting, as submitted by Cherry Lawson, Township Clerk.

Motion by Trustee Schmidt, seconded by Trustee Bray that the Minutes of October 22, 2018 Meeting be approved as presented.

Motion carried, (viva voce).

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of October 2018 accounts as presented.

Motion by Trustee Schmidt, seconded by Trustee Bray that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Buragas, Schmidt, Painter, Mathy, Bray, and Renner.

Nays: none.

Motion carried.

Approval of the General Town Fund, Anticipated Expenditures as presented and certified.

Motion by Trustee Schmidt, seconded by Trustee Bray that the Anticipated Expenditures be approved as presented.

Trustee Black arrived at 5:48 p.m.

Public Notice of 2019 Meetings for the City of Bloomington Township and Evergreen Memorial Cemetery.

Alderman Schmidt noted recent City Council conversation regarding their meeting schedule for 2019, (i.e. the possibility of moving their regular meetings to Tuesdays). Deborah Skillrud, Supervisor, addressed the Board. She acknowledged her awareness from a meeting with Tim Gleason, City Manager, prior to the Board meeting and an article in the Pantagraph, newspaper. Township would consider the Board's request regarding a change to the meeting schedule. However, any change would include a review and impact upon the Evergreen Memorial Cemetery Board's meeting schedule.

Trustee Mwilambwe arrived at 5:50 p.m.

Motion by Trustee Schmidt, seconded by Trustee Painter that the 2019 Annual List of Meetings be accepted.

Motion carried, (viva voce).

2018 Tax Levy Ordinance to be used in Fiscal Year 2020.

Motion by Trustee Schmidt, seconded by Trustee Black that the 2018 Tax Levy be approved and the Ordinance passed.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Buragas, Schmidt, Black, Mwilambwe, Bray, Painter, Mathy and Renner.

Nays: none.

Motion carried.

Action and Approval by Board on Resolution Amending a Policy Prohibiting Sexual Harassment for the Township of the City of Bloomington.

Motion by Trustee Schmidt, seconded by Trustee Bray that the amended Policy Prohibiting Sexual Harassment be approved and the Resolution adopted.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Buragas, Schmidt, Black, Bray, Mwilambwe, Painter, Mathy and Renner.

Nays: none.

Motion carried.

Trustee Sage arrived at 6:00 p.m.

Resolution Addressing Attestation by the Township Clerk. This item was pulled from the Agenda by Supervisor Skillrud.

Trustee Schmidt expressed concern related to this Public Act's intention. She also questioned the Board's role in this process and the proposed Resolution. She queried if the Township was ignoring this law by what was requested of the Township Clerk. Trustee Schmidt acknowledged the Supervisor had responded to her emailed questions. However, she had not had the opportunity to fully consider Ms. Skillrud's responses.

Ms. Skillrud stated the Township was not going against the law. The Township believed its current practices were sufficient. It was addressing this law with additional work steps. Within the Township, there were sufficient staff members to ensure separation of duties and the necessary checks and balances. The draft Resolution was a way to document compliance with the law and as an additional step have the Township Clerk attest each payment, (i.e. check). This law was discussed at numerous session during the TOI, (Township Officials of Illinois), Annual Conference. Various legal opinions were heard addressing compliance. Township staff reached out to its legal counsel and financial institutions to determine best practices and the use of a rubber stamp for the Clerk's attestation. The Township's legal counsel and outside auditor both concurred a Resolution for the Board's consideration would be a best practice for rubber stamp use for Township Clerk's signature.

Ms. Skillrud had removed this item from the Agenda in order to provide additional time to consider the new information gained at the Annual Conference. The initial information provided by the TOI recommended the Township Clerk attest to each payment, (i.e. check). The goal of the law was for Townships to demonstrate transparency throughout the state. She was not opposed to direction from the Board.

The current Statement of Funds included in the Board Packet includes a signature page and the checking account activity for each fund. Township staff would review the current Monthly Financial Report with its legal counsel. Consideration might be given to an additional summary sheet signed by the Township Clerk attesting the Supervisor's signature for the General Town Fund, General Assistance Fund and the Evergreen Memorial Cemetery Fund. A key issue to consider was the timeframe for checks to be prepared and distributed. The Board would be informed if action was needed at its December 17, 2018 meeting. She reminded the Board that the law will take effect on January 1, 2019.

Trustee Painter requested the Township Clerk address the Board regarding this law. It was her understanding that the Township Clerk would be responsible for attesting all payments. Ms. Skillrud had requested input from the Township Clerk regarding this law. She believed final action would be a Board responsibility.

Ms. Lawson informed the Board that her last day with City of Bloomington would be December 31, 2018. She would no longer be the Township Clerk. The new Township Clerk might have an opinion regarding this law. Ms. Skillrud questioned if a Deputy Clerk would be appointed to serve as the Township Clerk until a new individual was hired and appointed. Trustee Painter addressed the proposed process and added her belief that a paper trail which included a copy of each check with a summary sheet for the Clerk's attestation would be needed.

Trustee Mwilambwe stated there needed to be a procedure for the Clerk's attestation on a regular basis. He was concerned that the proposed Resolution ran contrary to the spirit of the law.

Trustee Black preferred any action be postponed until after the appointment of the new Clerk. This would allow time for his/her feedback. Ms. Skillrud reminded the Board that this law took effect on January 1, 2019. TOI notified Townships in October that this bill had been signed by the Governor in August. She restated that numerous sessions at the Annual Conference addressed this law and various avenues to address/comply with same.

Trustee Schmidt requested Ms. Lawson provide the Board with a Standard Operating Procedure, separate from any Board action.

Deborah Skillrud, Township Supervisor, addressed the Board. She informed them that the Illinois Department of Human Services had recently increased its monthly payout from \$242 to \$304. Twenty, (20), years had passed since the last review. This was welcomed news. The Township has held discussions about homelessness and affordable housing within the community. A vote by the Board was not required. Her goal was to inform the Board. The change would be reflected in the new fiscal year. There would be no increase to the Tax Levy.

Trustee Schmidt noted in the past, the Board has received a year-to-year comparison of GA, (General Assistance), activity. She requested the Supervisor provide this information on a quarterly basis opposed to an annual basis. This information provided the Board with needed information about the community related to the budget decisions.

Steve Scudder, Assessor, addressed the Board. The Assessor Office was working through the Board of Review process. 436 complaints had been filed this year, an increase of thirty-seven percent, (37%), from the previous year. There was a minor problem with the Assessor's website. Users should to clear cookies from their computer before accessing the Assessor's website.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Black, seconded by Trustee Painter to adjourn. Time: 6:05 p.m.

Motion carried, (viva voce).

Cherry L. Lawson, Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of November 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **17th day of December 2018**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **17th day of December 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$526,086.55** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$75,819.02** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,467,248.21** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **NOVEMBER 2018**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 79,513	
Investments: Illinois Fund (as of 10/31/2018)	\$ 525,125	
Investments: Prairie State Bank & Trust (64)	\$ 1,524,103	
	<u> </u>	
Public Funds at Commencement		\$ 2,128,741

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$ 30	
Interest: Prairie State Bank (64)	\$ 297	
Interest: Illinois Funds (1085)	\$ 962	
Interest: Back Taxes	\$ 8	
Other Income - Retiree Insurance	\$ 1,342	
Tax Levy	\$ 42,841	
	<u> </u>	
Public Funds Received This Month		\$ 45,479

Public Funds Available \$ 2,174,220

Public Funds Expended This Month

TOTAL Public Funds at Month End **\$ 2,069,154**

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 75,819	
Investments: Illinois Fund (as of 11/30/2018)	\$ 526,087	
Investments: Prairie State Bank & Trust (64)	\$ 1,467,248	
	<u> </u>	
TOTAL Public Funds at Month End		\$ 2,069,154

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement \$ 79,513

Deposits	Interest: Prairie State Bank & Trust (53)	\$ 30	
	Other Income - Retiree Insurance	\$ 1,342	
	Transfer from Prairie State Bank & Trust Reserve (64)	\$ 100,000	
	Total Deposits for Month	<u> </u>	
		\$ 101,372	

Total Funds Available \$ 180,885

Checks Written	Assessor's Office Expenses	\$ 2,526	
	Compensation & Benefits	\$ 100,133	
	Services & Expenses	\$ 657	
	Supervisor's Office Expenses	\$ 1,750	
	Total Checks Written	<u> </u>	
		\$ 105,066	

Total Checks Written \$ 105,066

Prairie State Bank & Trust (53) Balance at Month End **\$ 75,819**

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$ 91,081	
Plus Outstanding Deposits	\$ 12,815	
Less Outstanding Checks	\$ (28,077)	
	<u> </u>	
Checkbook Balance per Reconciliation		\$ 75,819

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Nov-18

Revenue			
7000 Interest		\$ 1,296	
7400 Other Income		\$ 1,342	
7800 Tax Levy		\$ 42,841	
	Total Revenue		\$ 45,479
	Total Income		\$ 45,479
Expense			
Assessor's Office			
9151 Auto Expense		\$ 16	
9161 Telephone		\$ 273	
9171 Utilities		\$ 328	
9201 Office Supplies		\$ 264	
9271 Appraisal Services		\$ 490	
9291 Janitorial		\$ 150	
9301 Computer Services		\$ 117	
9312 Membership Dues		\$ 889	
	Total Assessor's Office		\$ 2,526
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$ 7,833	
7021 TWP Assessor		\$ 8,000	
7031 Town Clerk		\$ 200	
7051 General Assistance Staff		\$ 28,223	
7061 Deputy Assessors		\$ 29,395	
7081 IMRF/Employer		\$ 8,690	
7091 FICA (SS/MC)/Employer		\$ 5,139	
7101 Group Medical/Employer		\$ 12,653	
	Total Compensation (Salaries) & Benefits		\$ 100,133
Services & Expenses			
1038 Other Expenditures		\$ 55	
1040 Building Maintenance		\$ 339	
1042 Janitorial Services & Supplies		\$ 263	
	Total Services & Expenses		\$ 657
Supervisor's Office			
8121 Janitorial		\$ 188	
8131 Utilities		\$ 491	
8141 Telephones		\$ 343	
8151 Car Expense		\$ 125	
8161 Education/Conference/Meetings		\$ 273	
8181 Equipment Repair/Rental		\$ 243	
8221 Computer/Contract Services		\$ 88	
	Total Supervisor's Office		\$ 1,750
	Total Expense		\$ 105,066
Net Income			\$ (59,587)

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>Nov-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 7,119	\$ 9,800	\$ (2,681)	72.6%
7400 Other Income	\$ 35,724	\$ 35,225	\$ 499	101.4%
7450 Township Litigation Income	\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax	\$ 86,915	\$ 90,000	\$ (3,085)	96.6%
7800 Tax Levy	\$ 1,544,401	\$ 1,545,000	\$ (599)	100.0%
Total Revenue	<u>\$ 1,674,159</u>	<u>\$ 1,680,050</u>	<u>\$ (5,891)</u>	<u>99.6%</u>
Total Income	\$ 1,674,159	\$ 1,680,050	\$ (5,891)	99.6%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 418	\$ 21,544	\$ (21,126)	1.9%
9151 Auto Expense	\$ 492	\$ 3,000	\$ (2,508)	16.4%
9161 Telephone	\$ 2,161	\$ 2,500	\$ (339)	86.4%
9171 Utilities	\$ 3,652	\$ 5,800	\$ (2,148)	63.0%
9191 Postage	\$ -	\$ 500	\$ (500)	0.0%
9201 Office Supplies	\$ 469	\$ 1,200	\$ (731)	39.1%
9211 Publications & Printing	\$ -	\$ 1,150	\$ (1,150)	0.0%
9231 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 2,000	\$ (2,000)	0.0%
9251 Education/Meetings/Conferences	\$ 2,686	\$ 15,000	\$ (12,314)	17.9%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 10,927	\$ 35,000	\$ (24,073)	31.2%
9291 Janitorial	\$ 1,200	\$ 2,000	\$ (800)	60.0%
9301 Computer Services	\$ 2,801	\$ 10,000	\$ (7,199)	28.0%
9311 Mapping/GIS Services	\$ -	\$ 35,500	\$ (35,500)	0.0%
9312 Membership Dues/Assessor's Staff	\$ 889	\$ 2,000	\$ (1,111)	44.5%
Total Assessor's Office	<u>\$ 25,696</u>	<u>\$ 151,194</u>	<u>\$ (125,498)</u>	<u>17.0%</u>
Community Agency Funding				
1023 Mental Health/Community Medical	\$ 8,500	\$ 20,000	\$ (11,500)	42.5%
1025 GA Workfare Development/Client Services	\$ 8,996	\$ 25,500	\$ (16,504)	35.3%
1026 Youth Services	\$ 27,500	\$ 37,500	\$ (10,000)	73.3%
1027 Senior Services	\$ 40,000	\$ 68,500	\$ (28,500)	58.4%
Total Community Agency Funding	<u>\$ 84,996</u>	<u>\$ 151,500</u>	<u>\$ (66,504)</u>	<u>56.1%</u>
Compensation & Benefits				
7011 TWP Supervisor	\$ 62,667	\$ 94,000	\$ (31,333)	66.7%
7021 TWP Assessor	\$ 64,000	\$ 96,000	\$ (32,000)	66.7%
7031 Town Clerk	\$ 1,600	\$ 2,500	\$ (900)	64.0%
7041 Town Trustees	\$ 1,100	\$ 2,800	\$ (1,700)	39.3%
7051 General Assistance Staff	\$ 225,393	\$ 396,000	\$ (170,607)	56.9%
7061 Deputy Assessors	\$ 228,014	\$ 404,000	\$ (175,986)	56.4%
7081 IMRF/Employer	\$ 68,984	\$ 163,000	\$ (94,016)	42.3%
7091 FICA (SS/MC)/Employer	\$ 40,620	\$ 77,000	\$ (36,380)	52.8%
7101 Group Medical/Employer	\$ 101,224	\$ 170,000	\$ (68,776)	59.5%
7111 State Unemployment/Employer	\$ 168	\$ 1,200	\$ (1,032)	14.0%
Total Compensation & Benefits	<u>\$ 793,770</u>	<u>\$ 1,406,500</u>	<u>\$ (612,730)</u>	<u>56.4%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Nov-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,760	\$ 1,500	\$ 260	117.4%
1029 Auditing Expense	\$ -	\$ 12,000	\$ (12,000)	0.0%
1030 Legal Expense	\$ 10,314	\$ 12,000	\$ (1,686)	86.0%
1034 Insurance	\$ 12,611	\$ 14,000	\$ (1,389)	90.1%
1035 Publishing	\$ 351	\$ 500	\$ (149)	70.2%
1038 Other Expenditures	\$ 403	\$ 4,000	\$ (3,597)	10.1%
1039 Debt Service - Principal & Interest	\$ -	\$ 100	\$ (100)	0.0%
1040 Building Maintenance	\$ 3,827	\$ 6,000	\$ (2,173)	63.8%
1042 Janitorial Services & Supplies	\$ 3,591	\$ 4,000	\$ (409)	89.8%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ 6,445	\$ 82,000	\$ (75,555)	7.9%
Total Services & Expenses	\$ 39,303	\$ 336,100	\$ (296,797)	11.7%
Supervisor's Office				
8091 Postage	\$ -	\$ 1,500	\$ (1,500)	0.0%
8101 Rent/Debt Service	\$ 626	\$ 40,000	\$ (39,374)	1.6%
8121 Janitorial	\$ 1,500	\$ 2,100	\$ (600)	71.4%
8131 Utilities	\$ 5,478	\$ 9,500	\$ (4,022)	57.7%
8141 Telephones	\$ 2,708	\$ 4,000	\$ (1,292)	67.7%
8151 Car Expense	\$ 598	\$ 2,000	\$ (1,402)	29.9%
8161 Education/Conference/Meetings	\$ 1,646	\$ 2,000	\$ (354)	82.3%
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$ 1,940	\$ 8,000	\$ (6,060)	24.3%
8191 Office Supplies	\$ 1,390	\$ 4,000	\$ (2,610)	34.7%
8201 Printing	\$ 837	\$ 500	\$ 337	167.3%
8211 Publications	\$ 25	\$ 250	\$ (225)	10.0%
8221 Computer/Contract Services	\$ 877	\$ 16,900	\$ (16,023)	5.2%
8241 Membership Dues	\$ 35	\$ 150	\$ (115)	23.3%
Total Supervisor's Office	\$ 17,659	\$ 95,900	\$ (78,241)	18.4%
Total Expense	\$ 961,424	\$ 2,141,194	\$ (1,179,770)	44.9%
Net Income	\$ 712,735	\$ (461,144)	\$ 1,173,879	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
11/01/2018	8204	Soaring Eagle Cleaning Services LLC	-600.00
11/06/2018	Transfer	Prairie State Bank & Trust	100,000.00
11/06/2018	EFT	EFT-Valutec Card Solutions	-87.80
11/06/2018	8205	NICOR Gas	-92.93
11/06/2018	8206	Illini Fire Equipment Company Inc	-41.75
11/06/2018	8207	Bowman, Danny	-490.00
11/06/2018	8208	Verizon Wireless	-71.66
11/06/2018	8209	Coldwell Banker, Honig-Bell	-45.00
11/06/2018	8210	City of Bloomington Finance Dept	-16.28
11/06/2018	8211	Hermes Service & Sales Inc	-297.00
11/06/2018	8212	Maruna, Thomas O	-124.81
11/14/2018	8213	Xerox Corporation	-39.60
11/14/2018	8214	City of Bloomington Water Dept	-229.66
11/15/2018	20181115	EFT-Payroll	-23,835.63
11/15/2018	92625148	EFT-Federal Tax Deposit	-8,949.31
11/15/2018	0410217632	EFT-IL Tax Deposit	-1,543.65
11/15/2018	EFT	TASC (Total Administrative Services Corp)	-1,507.43
11/27/2018	8215	VISA (DLS)	-50.00
11/27/2018	8216	Uzueta, Stephanie D	-76.85
11/27/2018	8217	Covert, Tracey	-146.06
11/27/2018	8218	VISA (SRS)	-889.00
11/27/2018	8219	Quill Corporation	-264.06
11/27/2018	8220	Xerox Financial Services	-202.92
11/27/2018	8221	Frontier Communications	-616.14
11/27/2018	8222	Ameren Illinois	-496.42
11/27/2018	41432	Town of the City of Bloomington - CEM	12,814.70
11/30/2018	20181130	EFT-Payroll	-22,093.88
11/30/2018	92293326	EFT-Federal Tax Deposit	-8,184.54
11/30/2018	0556532384	EFT-IL Tax Deposit	-1,436.66
11/30/2018	EFT	TASC (Total Administrative Services Corp)	-1,507.43
11/30/2018	8223	City of Bloomington Health Insurance	-23,912.29
11/30/2018	8224	NCPERS Group Life Ins	-128.00
11/30/2018	63757	EFT-IMRF	-19,903.94
11/30/2018	09985921677	IMRF - Illinois Municipal Retirement Fund	1,342.12
11/30/2018	Credit	Interest	29.62
		Total	<u><u>-3,694.26</u></u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of November 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **17th day of December 2018**.

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **17th day of December 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$43,012.12** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$717,636.80** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: NOVEMBER 2018

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 12,918	
Investments: Prairie State Bank & Trust (19)	\$ 759,170	
	<u> </u>	
Public Funds at Commencement		\$ 772,088

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$ 11	
Interest: Prairie State Bank (19)	\$ 148	
Interest: Back Tax Levy	\$ 2	
Refunds & Recoveries	\$ 5,390	
Tax Levy	\$ 8,318	
	<u> </u>	
Public Funds Received This Month		\$ 13,867
Public Funds Available		\$ 785,955

Public Funds Expended This Month

	\$ 25,306
TOTAL Public Funds at Month End	<u><u>\$ 760,649</u></u>

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 43,012	
Investments: Prairie State Bank & Trust (19)	\$ 717,637	
	<u> </u>	
TOTAL Public Funds at Month End		<u><u>\$ 760,649</u></u>

Checking Account Activity

Checkbook Balance at Commencement		\$ 12,918
Deposits:		
Interest: Prairie State Bank & Trust (00)	\$ 11	
Refunds & Recoveries	\$ 5,390	
Transfer from Prairie State Bank & Trust Reserve (19)	\$ 50,000	
Total Deposits for Month	<u> </u>	
		\$ 55,400
Total Funds Available		\$ 68,318
Checks Written: General Assistance		\$ 25,306
Checkbook Balance at Month End		<u><u>\$ 43,012</u></u>

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$ 45,955	
Plus Outstanding Deposits	\$ 483	
Less Outstanding Checks	\$ (3,426)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u><u>\$ 43,012</u></u>

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Nov-18

Revenue			
7000 Interest		\$	160
7700 Refunds & Recoveries		\$	5,390
7800 Tax Levy		\$	8,318
	Total Revenue		<u>\$ 13,867</u>
Expense: CW			
6011 Groceries/Personal Essentials		\$	7,752
6021 Rent		\$	11,074
6051 Utilities		\$	883
6071 Emergency Assistance		\$	4,614
6101 Transportation		\$	196
6121 Allowances		\$	787
	Total CW		<u>\$ 25,306</u>
	Total Income		<u>\$ 13,867</u>
	Total Expense		<u>\$ 25,306</u>
	Net Income		<u>\$ (11,439)</u>

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income		<u>Nov-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest	\$	1,200	\$ 2,000	\$ (800)	60.0%
7400 Other Income	\$	-	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$	16,848	\$ 17,000	\$ (152)	99.1%
7700 Refunds & Recoveries	\$	37,839	\$ 40,000	\$ (2,161)	94.6%
7800 Tax Levy	\$	299,856	\$ 300,000	\$ (144)	100.0%
	Total Revenue	<u>\$ 355,744</u>	<u>\$ 359,150</u>	<u>\$ (3,406)</u>	<u>99.1%</u>
	Total Income	<u>\$ 355,744</u>	<u>\$ 359,150</u>	<u>\$ (3,406)</u>	<u>99.1%</u>
Expense					
CW					
6011 Groceries/Personal Essentials	\$	52,914	\$ 123,000	\$ (70,086)	43.0%
6021 Rent	\$	110,000	\$ 250,000	\$ (140,000)	44.0%
6051 Utilities	\$	13,457	\$ 36,000	\$ (22,543)	37.4%
6061 Medical	\$	-	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$	35,425	\$ 70,000	\$ (34,575)	50.6%
6081 Hospital	\$	-	\$ 10,000	\$ (10,000)	0.0%
6091 Burial	\$	-	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation	\$	1,981	\$ 50,000	\$ (48,019)	4.0%
6121 Allowances	\$	5,537	\$ 15,000	\$ (9,463)	36.9%
	Total CW Expense	<u>\$ 219,313</u>	<u>\$ 577,000</u>	<u>\$ (357,687)</u>	<u>38.0%</u>
	Total Expense	<u>\$ 219,313</u>	<u>\$ 577,000</u>	<u>\$ (357,687)</u>	<u>38.0%</u>
	Net Income	<u>\$ 136,431</u>	<u>\$ (217,850)</u>	<u>\$ 354,281</u>	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
11/05/2018	Transfer	Prairie State Bank & Trust	50,000.00
11/05/2018	AB8190068	Treasurer, State of IL, SSI Reimbursement	530.00
11/05/2018	EFT	EFT-Kroger via Valutec	-7,751.71
11/06/2018	34028	Ameren Illinois	-301.66
11/06/2018	34029	B&B Property Group LLC	-100.00
11/06/2018	34030	Bloomington Leased Housing Associates VI	-65.00
11/06/2018	34031	Clothier Land Trust H-187 %Willow Creek	-662.16
11/06/2018	34032	Covert, John Michael & Joseph W Vilmos	-265.00
11/06/2018	34033	Hafner, Fred & Paula dba Hafner Rev Trust	-60.00
11/06/2018	34034	Harms, Daniel W	-359.00
11/06/2018	34035	Moore Enterprises dba Grandview Estates	-265.00
11/06/2018	34036	Moore, J A dba Maple Grove Estates	-265.00
11/06/2018	34037	Swallow, Robert R dba RS Apartments	-265.00
11/06/2018	34038	Gruber, Ronald C dba Gruber Rentals	-200.00
11/06/2018	34039	Williams, Danarion T %Kimberly Williams	-250.00
11/06/2018	34040	GMTK Management	-265.00
11/06/2018	34041	VISA ...0684	-87.25
11/06/2018	34042	Zappa, Mark dba Zappa Investment Prop LLC	-639.00
11/13/2018	AB8195475	Treasurer, State of IL, SSI Reimbursement	3,975.00
11/13/2018	038832	Circuit Clerk of McLean County	50.00
11/14/2018	34043	BHA; Blmgtn Housing Authority (laundry)	-100.00
11/14/2018	34044	BHA; Blmgtm Housing Authority (rent)	-254.00
11/14/2018	34045	Hairmasters Institute of Cosmetology Inc	-5.00
11/14/2018	34046	Salvation Army	-400.00
11/14/2018	34047	Ameren Illinois	-1,137.56
11/14/2018	34048	Barakat Rainbow Trust	-546.00
11/14/2018	34049	Covert, John Michael & Joseph W Vilmos	-265.00
11/14/2018	34050	Empire Townhomes LLC %Heartland Apt Mgmt	-546.00
11/14/2018	34051	SRIM LLC %Redbird Property Mgmt Inc	-265.00
11/14/2018	34052	Thorp, Derek & Laura %Class Act Realty	-715.00
11/14/2018	34053	Moore Enterprises, Alexander Estates	-265.00
11/14/2018	34054	Dotson, Bernard & Rearn M	-200.00
11/14/2018	34055	City of Bloomington Water Department	-83.52
11/14/2018	34056	NICOR Gas	-70.77
11/14/2018	34057	Chambers, Robert & Sheryl dba R&S Rentals	-142.87
11/14/2018	34058	Moore Living Trust dba Hilltop MHP	-200.00
11/14/2018	34059	Trujillo, Ledy	-265.00
11/14/2018	34060	Zoeller & Burcham Properties LLC	-200.00
11/14/2018	34061	Mission Mart	-390.97
11/14/2018	34062	Boyce, Joseph C dba Ian-Ash Properties	-86.00
11/14/2018	34063	Joyner, Roderick L	-265.00
11/14/2018	34064	Litwiller, Douglas & Denise dba EPIX Prop	-250.00
11/14/2018	34065	Miller Trust, Annetta O dba Miller Prop	-265.00
11/14/2018	34066	Allied Properties LLC	-265.00
11/14/2018	34067	Thomason Trust, Lula M	-265.00
11/14/2018	34068	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-155.00
11/20/2018	34069	Cardinal Ridge (was Southgate)	-530.00
11/20/2018	34070	Cortez, Kyle Thomas	-200.00
11/20/2018	34071	Jessen, Chad & Micha dba Red Rock Prop	-265.00
11/20/2018	34072	M&M Real Estate Partnership LLC %ClassAct	-530.00
11/20/2018	34073	Home Sweet Home Ministries, Inc	-200.00
11/20/2018	34074	TVAll LP dba Turnberry Villiage Apts III	-228.00
11/20/2018	34075	Calandra, Jeffrey	-70.00
11/20/2018	34076	Armstrong, John D	-265.00
11/20/2018	34077	Covert, John Michael & Joseph W Vilmos	-265.00
11/20/2018	34078	Swallow, Robert R dba RS Apartments	-265.00
11/20/2018	34079	Hafner, Fred & Paula dba Hafner Rev Trust	-175.00
11/20/2018	34080	Stone, Jerry L & Tina	-47.51

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
11/20/2018	34081	City of Bloomington Water Department	-122.05
11/27/2018	34082	Ameren Illinois	-219.34
11/27/2018	34083	BHA; Blmgtn Housing Authority (rent)	-346.00
11/27/2018	34084	Clayton Jefferson LLC	-265.00
11/27/2018	34085	BHA; Blmgtn Housing Authority (laundry)	-45.00
11/27/2018	34086	Cardinal Ridge (was Southgate)	-265.00
11/27/2018	34087	Fairmont LLC	-265.00
11/27/2018	34088	No Limits Real Estate LLC	-483.00
11/27/2018	34089	Hafner, Fred & Paula dba Hafner Rev Trust	-60.00
11/27/2018	34090	Coker, Joan & Ronald I	-200.00
11/27/2018	34091	Mayor's Manor LTD Partnership (rent)	-80.00
11/27/2018	34092	Mayor's Manor LTD Partnership (laundry)	-4.00
11/27/2018	34093	NICOR Gas	-46.57
11/27/2018	34094	Grove Street Partnership %Apt Mart	-265.00
11/27/2018	34095	Huck's/WEX Bank	-196.33
11/27/2018	AB8243676	Treasurer, State of IL, SSI Reimbursement	351.80
11/30/2018	AB8259058	Treasurer, State of IL, SSI Reimbursement	483.00
11/30/2018	Credit	Interest	10.65
			<u><u>30,094.18</u></u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of November 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **10th day of December 2018**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **10th day of December 2018**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$10,954.37** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$287,294.20** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$127,367.75** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$207,078.29** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson
Secretary/Treasurer for Cemetery Board:

Garrett Thalgot

Cemetery Board Vice President:

Gregory E Fraley
Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

This **17th day of December 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean County,
Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: **NOVEMBER 2018**

Funds at Commencement

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	68,155	
Cash: Heartland Bank 7782 (Reserve)	\$	273,246	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 10/31/2018	\$	207,078	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	123,739	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2018	\$	207,429	
		<u>\$</u>	879,698

Public Funds Received This Month

Real Estate Tax Levy	\$	14,045	\$	14,045
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Other Funds Received This Month

Opening/Closing Fees	\$	3,960		
Sale of Lots	\$	3,169		
Sale of Crypts	\$	1,500		
Sale of Niches	\$	200		
Sales - Other	\$	112		
Interest: Reserve/Checking/Back Taxes	\$	31	\$	8,972

Total Funds Received This Month	\$	23,017
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Total Funds Available	\$	902,715
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Funds Expended This Month

TOTAL Funds at Month End	\$	840,174
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Funds at Month End

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	10,954	
Cash: Heartland Bank 7782 (Reserve)	\$	287,294	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 10/31/2018	\$	207,078	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	127,368	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2018	\$	207,429	
		<u>\$</u>	<u>840,174</u>

Checking Account Activity

Checkbook Balance at Commencement	\$	68,155
-----------------------------------	----	--------

Opening/Closing Fees	\$	3,960
Sale of Lots	\$	3,169
Sale of Crypts	\$	1,500
Sale of Niches	\$	200
Other Sales	\$	112
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(3,600)

Total Deposits for Month	\$	5,341
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Total Funds Available	\$	73,496
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Checks Written

Compensation & Benefits	\$	40,065
Administrative Expenses	\$	4,852
Cemetery Improvements, Maintenance & Repair	\$	7,891
Cemetery Operations	\$	9,734

Total Checks Written	\$	62,541
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Change in Payroll Liabilities 11/30/2018

Total Checks Written	\$	62,541
----------------------	----	--------

Checkbook Balance at Month End	\$	10,954
---------------------------------------	-----------	---------------

Bank Reconciliation at Month End

Balance per Bank Statement	\$	31,119	
Plus Outstanding Deposits	\$	24	
Less Outstanding Checks	\$	(20,189)	

Checkbook Balance per Reconciliation	\$	10,954
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Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Nov-18

Revenue			
40100 Real Estate Tax Levy		\$ 14,045	
42000 Opening/Closing Fee		\$ 3,960	
42500 Sale of Lots		\$ 3,169	
43000 Sale of Crypts		\$ 1,500	
43100 Sale of Niches		\$ 200	
43500 Interest: Back Tax Revenue		\$ 3	
49000 Income from Trusts		\$ 28	
49002 Other Income - Veteran Flags		\$ 112	
	Total Revenue		\$ 23,017
			\$ 23,017
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff		\$ 8,507	
50102 Wages: Cemetery Staff		\$ 20,517	
50201 Payroll Taxes		\$ 2,027	
50202 IMRF		\$ 3,660	
50204 Employee Health Insurance		\$ 5,322	
50205 Direct Deposit Transmittal Fees		\$ 32	
	Total Compensation & Benefits		\$ 40,065
Administrative Expenses			
51500 Contractual Services		\$ 639	
52000 Office Supplies		\$ 114	
52500 Utilities		\$ 1,133	
54000 Advertising		\$ 1,832	
55500 Legal Expense		\$ 342	
55400 Special Event Expenses		\$ 507	
55450 Other Admin Expenses		\$ 285	
	Total Administrative Expenses		\$ 4,852
Cemetery Improvements, Maintenance & Repair			
58000 Mausoleum (including debt service)		\$ 7,891	
	Total Cemetery Improvements, Maintenance & Repair		\$ 7,891
Cemetery Operations			
55500 Fuel, Oil and Equipment		\$ 1,087	
56500 Equipment Repairs		\$ 1,081	
56600 Cemetery Supplies & Maintenance		\$ 186	
56800 IGA for Leaves/Branches		\$ 6,000	
56900 Abandoned Lot Reclamation		\$ 608	
57602 Grounds Maintenance/Repair		\$ 261	
58100 Grave Markers		\$ 511	
	Total Cemetery Operations		\$ 9,734
			\$ 62,541
	Total Expense		\$ (39,524)
Net Income			

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income		<u>Nov-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy		\$ 506,322	\$ 506,600	\$ (278)	99.9%
41000 Personal Property Replacement Tax		\$ 28,505	\$ 40,000	\$ (11,495)	71.3%
42000 Opening/Closing Fee		\$ 39,112	\$ 60,000	\$ (20,888)	65.2%
42100 Marker Commission		\$ 6,933	\$ 8,000	\$ (1,067)	86.7%
42500 Sale of Lots		\$ 37,083	\$ 75,000	\$ (37,917)	49.4%
43000 Sale of Crypts		\$ 5,400	\$ 16,000	\$ (10,600)	33.8%
43100 Sale of Niches		\$ 5,500	\$ 15,000	\$ (9,500)	36.7%
44700 Sale of Burial Supplies		\$ 2,250	\$ 1,000	\$ 1,250	225.0%
44800 Chapel Fee		\$ (100)	\$ 500	\$ (600)	-20.0%
44850 Sale of Pet Cemetery Spaces		\$ 375	\$ 1,000	\$ (625)	37.5%
42400 Sales - Other		\$ 11	\$ 2,400	\$ (2,389)	0.5%
43500 Interest		\$ 2,272	\$ 6,000	\$ (3,728)	37.9%
49000 Income from Trusts		\$ 210	\$ 2,500	\$ (2,290)	8.4%
49020 Other Income & Special Events		\$ 55,452	\$ 2,500	\$ 52,952	2218.1%
49021 Inspection Fees		\$ 1,500	\$ 5,000	\$ (3,500)	30.0%
	Total Revenue	<u>\$ 690,826</u>	<u>\$ 741,500</u>	<u>\$ (50,674)</u>	<u>93.2%</u>
Total Income		\$ 690,826	\$ 741,500	\$ (50,674)	93.2%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff		\$ 69,569	\$ 100,370	\$ (30,801)	69.3%
50102 Wages: Cemetery Staff		\$ 158,308	\$ 210,000	\$ (51,692)	75.4%
50103 Trustee Compensation		\$ 2,167	\$ 3,000	\$ (833)	72.2%
50201 Payroll Taxes		\$ 16,083	\$ 23,945	\$ (7,862)	67.2%
50202 IMRF		\$ 28,735	\$ 39,215	\$ (10,480)	73.3%
50203 IDES - Unemployment Insurance		\$ 4,161	\$ 20,000	\$ (15,839)	20.8%
50204 Employee Health Insurance		\$ 41,373	\$ 60,000	\$ (18,627)	69.0%
50205 Direct Deposit Transmittal Fees		\$ 270	\$ 400	\$ (131)	67.4%
50206 TASC Annual Fees		\$ (0)	\$ 400	\$ (400)	0.0%
	Total Compensation & Benefits	<u>\$ 320,664</u>	<u>\$ 457,330</u>	<u>\$ (136,666)</u>	<u>70.1%</u>
Administrative Expenses					
51100 Casualty Insurance		\$ 19,725	\$ 22,000	\$ (2,275)	89.7%
51500 Contractual Services		\$ 11,830	\$ 10,000	\$ 1,830	118.3%
52000 Office Supplies		\$ 2,061	\$ 4,000	\$ (1,939)	51.5%
52500 Utilities		\$ 10,448	\$ 18,500	\$ (8,052)	56.5%
54000 Advertising		\$ 4,018	\$ 5,000	\$ (982)	80.4%
54500 Dues/Seminars		\$ -	\$ 600	\$ (600)	0.0%
55500 Legal Expense		\$ 342	\$ 3,000	\$ (2,658)	11.4%
55100 Audit Expense		\$ -	\$ 9,000	\$ (9,000)	0.0%
55200 Financial Administration		\$ 12,200	\$ 18,000	\$ (5,800)	67.8%
55400 Special Event Expenses		\$ 10,548	\$ 10,000	\$ 548	105.5%
55450 Other Admin Expenses		\$ 4,295	\$ 4,500	\$ (205)	95.4%
57900 Office Equipment		\$ 2,951	\$ 1,000	\$ 1,951	295.1%
	Total Administrative Expenses	<u>\$ 78,418</u>	<u>\$ 105,600</u>	<u>\$ (27,182)</u>	<u>74.3%</u>
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles		\$ 5,889	\$ 8,500	\$ (2,611)	69.3%
57800 Operating Equipment		\$ 56,870	\$ 30,000	\$ 26,870	189.6%
58000 Mausoleum (including debt service)		\$ 93,881	\$ 110,792	\$ (16,911)	84.7%
58150 Real Estate for Parking Lot		\$ -	\$ 40,000	\$ (40,000)	0.0%
58250 Real Estate--repurchase lots		\$ -	\$ 42,000	\$ (42,000)	0.0%
58300 Veterans Memorial		\$ -	\$ 10,000	\$ (10,000)	0.0%
58400 Scattering Grounds/Ossuary		\$ 6,717	\$ 4,000	\$ 2,717	167.9%
	Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 163,357</u>	<u>\$ 245,292</u>	<u>\$ (81,935)</u>	<u>66.6%</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Nov-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 6,566	\$ 10,000	\$ (3,434)	65.7%
56000 Tree Removal/Monument Repair	\$ 27,500	\$ 12,000	\$ 15,500	229.2%
56500 Equipment Repairs	\$ 3,375	\$ 4,000	\$ (625)	84.4%
56600 Cemetery Supplies & Maintenance	\$ 3,445	\$ 2,500	\$ 945	137.8%
56700 Rental Equipment & Short-term Leases	\$ 137	\$ 1,000	\$ (863)	13.7%
56800 IGA for Leaves/Branches	\$ 6,000	\$ 6,000	\$ -	100.0%
56900 Abandoned Lot Reclamation	\$ 1,364	\$ 5,000	\$ (3,636)	27.3%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 8,091	\$ 16,000	\$ (7,909)	50.6%
57603 Road, Fence, Lot, Drains	\$ 2,232	\$ 19,000	\$ (16,768)	11.7%
57700 Equipment Building	\$ 177	\$ 1,000	\$ (823)	17.7%
58100 Grave Markers	\$ 8,612	\$ 9,000	\$ (388)	95.7%
59900 Other Cemetery Expenses	\$ 3,000	\$ 5,000	\$ (2,000)	60.0%
Total Cemetery Operations	\$ 70,500	\$ 91,000	\$ (20,500)	77.5%
Total Expense	\$ 632,939	\$ 899,222	\$ (266,283)	70.4%
Net Income	\$ 57,887	\$ (157,722)	\$ 215,609	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
11/01/2018	Deposit	HBT - Heartland Bank & Trust	389.92
11/02/2018	Debit	Deluxe for Business	-58.37
11/05/2018	Deposit	HBT - Heartland Bank & Trust	1,934.67
11/06/2018	41407	Heartland Bank & Trust - mausoleum	-5,066.00
11/06/2018	41408	BL Pest Control	-35.00
11/06/2018	41409	Cold Spring Memorial Group	-511.20
11/06/2018	41410	Dave Capodice Excavating Inc	-2,824.82
11/06/2018	41411	Evergreen FS Inc	-1,086.81
11/06/2018	41412	Henson Disposal Inc	-283.95
11/06/2018	41413	Martin Sullivan Inc	-26.40
11/06/2018	41414	Mescher Law Offices PC	-950.00
11/06/2018	41415	Midwest Equipment II	-183.28
11/06/2018	41416	Dave Capodice Excavating Inc	-261.00
11/06/2018	41417	Wreaths Across America	-15.00
11/08/2018	Deposit	HBT - Heartland Bank & Trust	675.35
11/08/2018	1108181067	McPherson, Jack	-400.00
11/08/2018	1108181070	Brumbaugh, Lois J	-400.00
11/08/2018	1108181075	Gehrand, Keith & Barri	-400.00
11/08/2018	1108181081	Gehrand, Keith & Barri	-400.00
11/08/2018	1108181085	White, Donna & David	-800.00
11/08/2018	1108181088	Hunt, Lindel, Virginia & David	-800.00
11/08/2018	1108181092	Reeser, Irene	-400.00
11/09/2018	Deposit	HBT - Heartland Bank & Trust	1,390.00
11/14/2018	41418	VISA BMCU...1484	-3,912.91
11/14/2018	41419	City of Bloomington Water Dept	-409.03
11/15/2018	20181115	Payroll Direct Deposit	-8,814.95
11/15/2018	80611377	EFTPS - IRS	-2,521.94
11/15/2018	41420	TX Child Support SDU	-85.00
11/15/2018	41421	IL State Disbursement Unit	-144.30
11/16/2018	Deposit	HBT - Heartland Bank & Trust	772.00
11/16/2018	41422	Aaron M Anderson	-175.00
11/16/2018	41423	Christopher D Anderson	-175.00
11/16/2018	41424	Billy D Crow	-175.00
11/16/2018	41425	Kyle J Durlinger	-175.00
11/16/2018	41426	Terry L Hansen	-175.00
11/16/2018	41427	Wesley A Novy	-175.00
11/16/2018	41428	Deonte A Tucker	-175.00
11/16/2018	41429	Tina M Crow	-150.00
11/16/2018	41430	Gabrielle Y Nichols -	-150.00
11/16/2018	53083798	EFTPS - IRS	-265.58
11/20/2018	Deposit	HBT - Heartland Bank & Trust	23.97
11/21/2018	Deposit	HBT - Heartland Bank & Trust	2,422.00
11/26/2018	Deposit	HBT - Heartland Bank & Trust	612.67
11/27/2018	41431	City of Bloomington - Finance Dept	-6,000.00
11/27/2018	41432	City of Bloomington TWP - Reimburse	-12,814.70
11/27/2018	41433	NICOR Gas	-180.54
11/27/2018	41434	COMCAST Business	-219.74
11/27/2018	41435	Ameren Illinois	-323.35
11/28/2018	20130531	American Express	112.00
11/30/2018	Deposit	HBT - Heartland Bank & Trust	23.97
11/30/2018	Deposit	HBT - Heartland Bank & Trust	455.00
11/30/2018	20181130	Payroll Direct Deposit	-9,716.53
11/30/2018	63168792	EFTPS - IRS	-2,846.60
11/30/2018	1277178528	IL Dept of Revenue	-1,100.68
11/30/2018	41436	TX Child Support SDU	-85.00
11/30/2018	41437	IL State Disbursement Unit	-144.30
		Total	<u><u>-57,200.43</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **November 27, 2018, to December 17, 2018.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **17th day of December 2018.**

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **17th day of December 2018.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **December 17, 2018** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	12/31/18	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	01/15/19	\$ 3,916.67
7021	TWP Assessor	S Scudder	12/31/18	\$ 4,000.00
7021	TWP Assessor	S Scudder	01/15/19	\$ 4,000.00
7041	Town Trustee 11/26/2018	Ward 1: J Mathy	12/31/18	\$ 20.00
7041	Town Trustee 11/26/2018	Ward 2: D Sage	12/31/18	\$ 20.00
7041	Town Trustee 11/26/2018	Ward 3: M Mwilambwe	12/31/18	\$ 20.00
7041	Town Trustee 11/26/2018	Ward 4: A Buragas	12/31/18	\$ 20.00
7041	Town Trustee 11/26/2018	Ward 5: J Painter	12/31/18	\$ 20.00
7041	Town Trustee 11/26/2018	Ward 6: K Schmidt	12/31/18	\$ 20.00
7041	Town Trustee 11/26/2018	Ward 7: S Black	12/31/18	\$ 20.00
7041	Town Trustee 11/26/2018	Ward 8: D Hauman	12/31/18	\$ -
7041	Town Trustee 11/26/2018	Ward 9: K Bray	12/31/18	\$ 20.00
7041	Town Trustee 11/26/2018	Mayor: T Renner	12/31/18	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,013.34
Assessor's Claims				
9151	Auto Expense	BMCU Visa/COB/WEX/Others (Estimated)	11/30/18	\$ 200.00
9161	Telephone	Frontier/Verizon North (Estimated)	11/30/18	\$ 300.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	11/30/18	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	11/30/18	\$ 400.00
9171	Utilities	NICOR Gas (Estimated)	11/30/18	\$ 250.00
9231	Equipment	BMCU Visa/Widmer/Others (Estimated)	11/30/18	\$ 3,500.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Others (Estimated)	11/30/18	\$ 200.00
9271	Appraisal Services	Danny Bowman (Estimated)	11/30/18	\$ 2,500.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	11/30/18	\$ 150.00
9301	Computer Services	BMCU Visa/Apex/Others (Estimated)	11/30/18	\$ 2,000.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers	11/30/18	\$ 160.00
9301	Computer Services	BMCU Visa/GoToMyPC.com	11/30/18	\$ 1,600.00
9301	Computer Services	BMCU Visa/Network Solutions	11/30/18	\$ 65.00
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	11/30/18	\$ 100.00
Assessor's Claims TOTAL				\$ 11,575.00
Services & Expenses				
1040	Building Maintenance	American Pest Control	11/30/18	\$ 37.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply/Quill/Others (Estimated)	11/30/18	\$ 780.68
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	11/30/18	\$ 262.50
Services & Expenses TOTAL				\$ 1,080.18
Supervisor's Claims				
8121	Janitorial	Soaring Eagle Cleaning Services	11/30/18	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	11/30/18	\$ 150.00
8131	Utilities	Illinois Power Co dba Ameren Illinois	11/30/18	\$ 297.85
8131	Utilities	NICOR Gas (Estimated)	11/30/18	\$ 94.19
8141	Telephones	Frontier/Verizon North	11/30/18	\$ 343.43
8151	Car Expense	T Maruna/others	11/30/18	\$ 97.01
8161	Education/Conference/Meetings	BMCU VISA/Others (Estimated)	11/30/18	\$ 44.71
8161	Education/Conference/Meetings	BMCU VISA/Chamber of Commerce	11/30/18	\$ 110.00
8181	Equipment Repair/Rental	Xerox Financial Services	11/30/18	\$ 242.52
8191	Office Supplies	BMCU Visa/Quill/Sam's Club/Others (Estimated)	11/30/18	\$ 271.37
8221	Computer/Contract Services	EFT-Valutec	11/30/18	\$ 169.00
Supervisor's Claims TOTAL				\$ 2,007.58
TOTAL Request for Payment				\$ 30,676.10

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **NOVEMBER 2018**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 879,698	\$ 2,128,741	\$ 772,088	\$ 3,780,527
Revenues	Interest	\$ 31	\$ 1,296	\$ 160	\$ 1,487
	Other Income	\$ -	\$ 1,342		\$ 1,342
	Opening/Closing Fees	\$ 3,960			\$ 3,960
	Sales	\$ 4,981			\$ 4,981
	Refunds and Recoveries			\$ 5,390	\$ 5,390
	Tax Levy	\$ 14,045	\$ 42,841	\$ 8,318	\$ 65,204
	Total Revenues	\$ 23,017	\$ 45,479	\$ 13,867	\$ 82,364
Expenditures	Administrative Expenses	\$ 4,852			\$ 4,852
	Assessor's Office		\$ 2,526		\$ 2,526
	Capital Improvements	\$ 7,891			\$ 7,891
	Casework/General Assistance			\$ 25,306	\$ 25,306
	Cemetery Operations	\$ 9,734			\$ 9,734
	Compensation & Benefits	\$ 40,065	\$ 100,133		\$ 140,197
	Services & Expenses		\$ 657		\$ 657
	Supervisor's Office		\$ 1,750		\$ 1,750
Total Expenditures	\$ 62,541	\$ 105,066	\$ 25,306	\$ 192,914	
Fund Balances at Month End		\$ 840,174	\$ 2,069,154	\$ 760,649	\$ 3,669,977

Revenue Distribution Report

Fiscal Year To Date ~ FY2019

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2017	\$ 506,525	\$ 1,545,023	\$ 299,977	\$ 2,351,525
	Percentage	21.5403%	65.7030%	12.7567%	100.0000%
Personal Property Replacement Tax					
	08/03/2017 correction on 04/24/2018	\$ 336	\$ 992	\$ 166	\$ 1,493
	04/10/2018 03-2018	\$ 7,797	\$ 23,784	\$ 4,618	\$ 36,199
	05/07/2018 04-2018	\$ 7,948	\$ 24,244	\$ 4,707	\$ 36,899
	08/16//2018 05-2018	\$ 6,193	\$ 18,891	\$ 3,668	\$ 28,752
	08/31/2018 06-2018	\$ 626	\$ 1,909	\$ 371	\$ 2,906
	10/08/2018 07-2018	\$ 5,605	\$ 17,096	\$ 3,319	\$ 26,019
	TOTAL	\$ 28,505	\$ 86,915	\$ 16,848	\$ 132,268
Tax Levy Extension for Tax Year 2017					
	05/29/2018 01-2018	\$ 108,827	\$ 331,949	\$ 64,450	\$ 505,226
	06/11/2018 02-2018	\$ 106,359	\$ 324,421	\$ 62,989	\$ 493,768
	06/15/2018 03-2018	\$ 48,719	\$ 148,604	\$ 28,853	\$ 226,176
	08/27/2018 04-2018	\$ 92,504	\$ 282,158	\$ 54,783	\$ 429,445
	09/07/2018 05-2018	\$ 93,300	\$ 284,587	\$ 55,254	\$ 433,141
	09/17/2018 06-2018	\$ 42,568	\$ 129,842	\$ 25,210	\$ 197,620
	11/28/2018 07-2018	\$ 14,045	\$ 42,841	\$ 8,318	\$ 65,204
	TOTAL	\$ 506,322	\$ 1,544,401	\$ 299,856	\$ 2,350,579

CITY of BLOOMINGTON TOWNSHIP
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor
DATE: December 17, 2018
RE: Township Supervisor's Report

Township: Township collaborated with Nussbaum Trucking to interview a homeless General Assistance, (GA), client, sponsor this client through Heartland Community College's, (HCC), Commercial Driver's License, (CDL), training, and guarantee, with a contract for a one (1) year job placement. Township will continue our partnerships with Nussbaum Trucking and HCC as potential GA clients meet qualifications.

Work Program: Jobs: (1) PT Harbor Freight; (1) Temporary assignment thru Abby; (2) PT Salvation Army bell ringers; (1) PT providing daycare; (1) FT for one month CDL class; (1) Famous Dave's; (1) PT State Farm; (1) PT Home Goods and PT at Canopy Club; (1) PT Kroger; and (1) PT Midwest Fiber.

Twenty-three, (23), recipients in Workfare participated in Holistic Health Classes.
Three, (3), participants were assigned to POTS program (i.e. workfare).
Four, (4), recipients in Job Training participated in Job Skills classes at Home Sweet Home Ministries, (HSHM).
Six, (6), recipients in Workfare participated in self-enhancement classes HSHM.
One, (1), recipient provided low strain work at COBT.
One, (1), recipient completed Art Therapy class.

Our office has responded to over 650 calls during the month of November.
Recipients in Job Training Assignments have completed 211 man-hours.
Recipients in the Workfare program have completed 239 man-hours.

General Assistance:

Total November cases for GA listed on attached System Activity Report.

Of twenty-nine, (29), shelter assistance cases served by Township: one, (1), was homeless; two, (2), owned their own home; and twenty-six, (26), were renters.

New clients by age: five clients, (16.1%), age 18 - 25; nine clients, (29.0%), age 26 - 40; ten clients, (32.3%), age 41 - 50, and seven clients, (22.6%), age 51 - 62.

Fifty-two, (52), individuals, (26 GA and 26 Emergency Assistance/EA), attended orientation throughout the month of November. This figure is twenty-one, (21), lower than the month of October.

Four, (4), GA recipients were awarded Social Security Income, (SSI). SSI reimbursements to the Township equaled \$5,339.80 for the month of November.

Cemetery: On December 15th, the Heritage Girls fundraising group will distribute 400 wreaths at the gravesites of veterans honored for their service at Evergreen Memorial Cemetery. The ceremony will begin at 12:00 p.m. at the Mausoleum. The Mausoleum is located at the entrance of the Cemetery.

System Activity Report

[11/1/2018 - 11/30/2018] Report Date: 12/11/2018

General Assistance

Grants (New Clients) :	11	\$2,317.09
Grants (Previous Clients) :	80	\$20,626.16
In-Process :	3	
Denials :	20	
Sanctions :	16	
Terminations :	37	
	<hr/>	
	167	\$22,943.25

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	19	
Workfare :	47	
	<hr/>	
	66	

General Assistance - Work Program Expenses

Haircut :	5	\$25.00
Clothing/Shoes :	2	\$87.25
WF 30 Day :	61	\$1,952.00
WF 7 Day Bus :	2	\$20.00
WF Gasoline :	9	\$288.00
	<hr/>	
	79	\$2,372.25

Emergency Assistance

Grants :	9	\$4,332.00
In-Process :	0	
Denials :	3	
	<hr/>	
	12	\$4,332.00

Additional Activity

A Call (phone/fax/email) :	275	
A Face-to-Face :	373	
Call/Walk-in AFTER 4:30 pm :	1	
General - Intake :	55	
General - Orientation :	82	
General - Reschedule :	3	
R - BHA :	3	
R - Chestnut :	2	
R - CHS :	1	
R - MCCA / LIHEAP :	26	
R - Other :	26	
R - Parole / Probation :	1	
R - PATH :	2	
R - Salvation Army :	3	
R - SSI :	5	
WF - Appointment :	32	
WF - Sanction :	3	
WF - Work Sponsor Site :	145	
WF Training/Education :	91	
	<hr/>	
	1,129	

Grand Totals:	1,453	\$29,647.50
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System Activity Q2 - July thru September Comparison

	2017		2018	
General Assistance				
Grants (New Clients) :	55	\$14,240.79	53	\$13,889.32
Grants (Previous Clients) :	283	\$74,266.82	216	\$56,376.33
In-Process :	4		0	
Denials :	91		65	
Sanctions :	25		65	
Terminations :	77		58	
	535	\$88,507.61	457	\$70,265.65
General Assistance - Medical				
Referrals :	0		0	
Disbursements :	0		0	
	0	\$0.00	0	\$0.00
General Assistance - Work Program Assignments				
Job Training :	0		71	
Workfare :	60		119	
	60		190	
General Assistance - Work Program Expenses				
WF Gasoline :	19	\$551.00		
Haircut :	8	\$40.00		
Clothing/Shoes :	1	\$36.30		
WF 1-Ride :	18	\$137.00	Haircut :	12
WF 30 Day :	86	\$2,497.00	Certifications/Testing :	1
WF 30 Day + 1 :	1	\$30.00	Clothing/Shoes :	1
WF 30 Day :	102	\$3,264.00	WF 1-Ride :	2
WF 7 Day Bus :	8	\$80.00	WF 30 Day :	197
WF Gasoline :	19	\$608.00	WF 7 Day Bus :	22
	262	\$7,243.30	WF Gasoline :	19
			254	\$7,274.88
Emergency Assistance				
Grants :	51	\$21,441.64	Grants :	43
In-Process :	0		In-Process :	0
Denials :	7		Denials :	5
	58	\$21,441.64		48
				\$19,038.44
Additional Assistance				
Transient :	7	\$134.00	Transient :	4
Vision :	1	\$200.00		\$70.00
	8	\$334.00		4
				\$70.00
Additional Activity				
A Call (phone/fax/email) :	1,246		A Call	945
A Face-to-Face :	1,307		A Face-to-Face :	1,386
Call/Walk-in AFTER 4:30 pm :	80		General - Intake :	281
General - Intake :	507		General - Orientation :	494
General - Orientation :	552		General - Other :	35
General - Other :	218		JMS - General :	14
General - Reschedule :	9		JMS - Transportation :	4
JMS - Appointment :	7		JMS - Vision Denial :	2
JMS - General :	36		R - BHA :	6
JMS - Medicaid Denial :	5		R - Chestnut :	7
JMS - Transportation :	102		R - CHS :	6
JMS - Vision Denial :	8		R - COB :	1
R - BHA :	5		R - DHS :	8
R - Chestnut :	6		R - DORS :	1
R - CHS :	11		R - IDES :	8
R - COB :	1		R - MCCA / LIHEAP :	35
R - DHS :	8		R - Other :	75
R - DORS :	1		R - Parole / Probation :	17
R - IDES :	8		R - PATH :	5
R - MCCA / LIHEAP :	35		R - Salvation Army :	10
R - Other :	75		R - SSI :	15
R - Parole / Probation :	17		WF - Appointment :	135
R - PATH :	5		WF - Light Duty :	10
R - Salvation Army :	10		WF - Sanction :	13
R - SSI :	15		WF - Work Sponsor Site :	244
WF - Appointment :	135		WF Training/Education :	114
WF - Light Duty :	10			4,790
WF - Sanction :	13			
WF - Work Sponsor Site :	244		Grand Totals:	5,713
WF Training/Education :	114			\$117,526.55
	4,790			5,216
				\$96,648.97



Steven R. Scudder, Assessor
 607 S. Gridley St. Suite A, Bloomington, IL 61701
 Tel: (309) 828-6016 Fax: (309) 829-0663
 stevenr@assessor-blm.com www.assessor-blm.com

To: Town Trustees
 From: Steve Scudder
 Date: December 17, 2018
 Subject: Assessor Report

Tax Rates

Tax rate formula- Levy / Taxable Assessed Value = Tax Rate

Formula that determines your Tax bill – ((Assessed value * Multiplier) – Exemptions) *
 Tax rate = tax bill

The following chart is the tax rates in the surrounding cities in the county. Municipal is the city portion of aggregate rate. The aggregate is the total rate for taxes.

	2015/payable 2016		2016/payable 2017		2017/payable 2018	
	Municipal	Aggregate	Municipal	Aggregate	Municipal	Aggregate
Chenoa	1.16732	8.71928	1.25463	9.113295	1.21865	9.63896
Danvers	1.14367	9.452	1.15096	9.42677	1.2474	9.58404
Downs	0.47926	9.11694	0.44355	9.1016	0.40866	9.04425
Leroy	0.89894	9.00234	0.90558	8.99086	0.913819	9.13819
Gridley	0.84197	8.91025	0.85326	9.06734	0.83685	8.99377
Hudson	0.31099	8.06009	0.31997	8.08485	0.33746	8.15549
Lexington	0.5617	9.56515	0.56716	9.59884	0.54784	9.52350
McLean	0.98291	9.80419	1.01819	9.85098	1.04536	9.93761
Heyworth	0.48648	9.04384	0.48311	8.96957	0.48753	9.02273
Towanda	0.77193	8.3904	0.79322	8.41981	0.81865	8.47060
Carlock	0.27254	8.13161	0.26329	8.13942	0.32055	8.20516
Normal	0.925	8.52633	0.95891	8.55879	1.04145	8.65282
Bloomington	1.07729	8.38037	1.08363	8.40435	1.07967	8.41900

How the math looks. A house with a market value of \$125,454 would be assessed at a third which is 41,818. An owner occupied exemption (General Homestead Exemption) of 6000 and a 5000 Senior Exemption. No township or state multiplier.

$41,818 \text{ AV} - 6000 \text{ General Homestead} - 5000 \text{ Senior} = 30,818.$

The aggregate tax rate of 8.41900

$.084190 * 30,818 = 2,594.58 \text{ tax bill.}$

The market value of the home is the first step to ensure we are paying our fair share of property tax based on levies requested. Any increase in a levy by a taxing body is a potential tax increase to the tax payer.

Any comments

Happy Holidays!