

**DON GRAY**

**CAPITAL TOWNSHIP CLERK**

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**MINUTES**

**CAPITAL TOWNSHIP BOARD OF TRUSTEES**

**MAY 11, 2020**

**CALL TO ORDER/ROLL CALL**

The Capital Township Board of Trustees met by phone due to the Governor’s Executive Shelter in Place Order regarding COVID-19. The following members answered to roll call: Joe Aiello, Richard Berning, Brad Carlson, Alysse Aiello Hewell, and Lakeisha Purchase-Williams. Mark Crawford was also present. Bruce Stratton was present as Legal Counsel.

**MINUTES**

A motion was made by Trustee Berning, seconded by Trustee Purchase-Williams, for approval of the Minutes of the April 13, 2020 meeting. A voice vote was unanimous.

**SUPERVISOR/GENERAL ASSISTANCE EXPENDITURES**

A motion was made by Trustee Carlson, seconded by Trustee Aiello Hewell, to approve payment of the Supervisor/Collector/General Assistance Administration Expenditures in the amount of \$13,159.30. Upon a roll call vote, there were 5 Yeas – 0 Nays.

**TOWN CLERK/TOWN ASSESSOR EXPENDITURES**

A motion was made by Trustee Carlson, seconded by Trustee Berning, to approve payment of the Township Clerk/Township Assessor’s Administration Expenditures in the amount of \$67.70. Upon a roll call vote, there were 5 Yeas – 0 Nays.

**LEGAL COUNSEL REPORT**

There was no report from Legal Counsel.

## **SUPERVISOR'S UPDATE**

Supervisor Aiello gave an update on the services they have been providing. At the last meeting they discussed helping the homeless, low income, and those struggling in the community. He is happy to report they have provided nearly 5,000 meals. The numbers have gone down a little because people are leaving. Some of the homeless are moving to shelters and some to the streets. The breadline and food banks are helping the homeless. The shelters are not letting in new people unless they have some sort of clearance.

Supervisor Aiello also reported that he distributed 25 food boxes and will keep monitoring that. They are getting a variety of calls from people in need of things such as dental assistance and bug removal. They have been working with Community Resources, who received some COVID funds. Some people are still looking for transitional assistance. They have also received calls regarding illegal immigrants in the community that need assistance. Undocumented people can come to them but cannot get through the system without ID. They are working closely with individuals and agencies to provide services. Supervisor Aiello opened up the discussion for comments from the board members.

Trustee Purchase-Williams commended Supervisor Aiello on this effort. She had someone contact her last night regarding a recent accident that happened in their family. There was an accident in Nashville and their nephew is in a coma and will need a wheelchair ramp. They asked if there is anyone that could help them by getting donations or getting some assistance when they bring him back to Springfield from Nashville. Supervisor Aiello stated he could reach out to Community Resources and some groups that may be able to help. Trustee Berning stated he was a member of the ABC Club, which is a civic group, but it has been a while since he has been active. They built some ramps for people that need them and they were built within a couple hours. Supervisor Aiello stated he would reach out to the ABC Club, Kiwanis Club, and Rotary Club to see if they can provide assistance.

Trustee Purchase-Williams stated she would like to be updated and included in all of this. She has been getting many calls regarding the immigrants, and she wanted to make sure they are doing as good of a job as they can for them. Supervisor Aiello stated the Central Illinois Non Profit Resource Center, through U of I, could work with people on this. He stated that ID's are an issue because they cannot do anything without them. Trustee Purchase-Williams stated there is nothing on the form about needing ID. Supervisor Aiello stated it is on the website.

Trustee Purchase-Williams stated Community Resources has been helping people with their rent. She would like the board to be kept in the loop to see where they are so they know what to tell people when they contact them. Supervisor Aiello stated he could get them some statistics on this.

Trustee Carlson stated he would like to stay the course, and if they need his help on anything, just reach out. Everyone should realize that COVID is still out there and they should continue a low-key approach. They should keep doing what they are doing.

They should discuss more at the end of the month if the order is lifted. Supervisor Aiello added that they may continue with some of these services after the order is lifted. It is sometimes hard to convince some people it is okay to ask for help. There are some people that might be a little embarrassed by the situation they are in.

Trustee Berning commended Joe on the fine job he is doing. If he needs anything, they know how to get ahold of him. Some people live paycheck to paycheck, and they are really struggling with not getting a paycheck right now. Supervisor Aiello agreed that they are learning this.

Trustee Aiello Hewell seconded what everyone else said, and they should let her know if anything is needed from her.

### **NEW BUSINESS**

Supervisor Aiello stated most offices in the building are closed with the courts providing limited services. The building is locked and closed at Noon each day. The Treasurer's Office is also shut down to walk in services. The phones are getting busy with tax bills, multiplier notices, and Board of Review decisions going out. They will also be busy in Don Gray's office as well. He asked if Mr. Gray if he had anything else to add. Clerk Gray stated they are on the same schedule as the year in the past. They are getting more adapted to working remotely, so they are prepared and ready, and it should be a good cycle.

Trustee Berning asked what the latest is on when the tax bills are due. Supervisor Aiello Stated tax bills went to the post office on Friday and the due date is June 12, 2020. The County Board voted to allow the late fees to be waived through September 11, 2020. Therefore, if payment comes in on September 12, 2020, they will have all the late fees back through June 12, 2020. Trustee Berning asked if they could pay their entire bill on September 11, 2020 with no penalties. Supervisor Aiello stated they could. He stated there are a lot of people calling wanting to pay their bills because they normally would have received them by now. Many senior citizens want to come in and pay now. Escrow payments do make up about 20% of what they received. His office has reached out to 80 to 85 different taxing bodies instructing them what to do if they are having financial difficulties. They do expect about 35% to 50% of the typical revenue to come in.

### **ADJOURN**

A motion was made by Trustee Carlson, seconded by Trustee Berning, to adjourn the meeting to June 8, 2020 at Noon. A voice vote was unanimous.

***Don Gray***  
***Town Clerk***