

Minutes – Board of Town Trustees
STATE OF ILLINOIS
December 20, 2018

Crawford County
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 P.M. December 20 2018.
The following official business was transacted.

1. The meeting was called to order by Supervisor Larry Corder.
2. Clerk Vickie Gribben then called the roll.

PRESENT	Vickie Gribben	Township Clerk
	Larry Corder	Township Supervisor
	Monty Murray	Township Highway Commissioner
	Mary Jane Parker	Township Trustee
	Tom Hose	Township Trustee
	Pat Richards	Township Trustee
	Kevin Steele	Township Trustee
ABSENT	Sue Roberts	Township Assessor

Item 3, Pledge of Allegiance.

Item 4, Approval of the Minutes of November 15, 2018.

Supervisor Corder asked for a motion to approve the minutes from the previous meeting. Kevin made the motion to accept the minutes and Tom seconded with vote as follows: Tom-yes; Mary Jane-yes; Pat-yes; Kevin-yes; Larry-yes.

Item 5A, Supervisor's Report.

Supervisor Larry Corder thanked everyone for attending the Christmas party and thanked Monty and Lacey for their help. This month's safety meeting topic was cell phones, please be extra careful while driving and using the phone you do know its against the law and you will be ticketed if caught. The Clerk, Vickie Gribben has been added to the bank account and will now sign below Supervisor Larry Corder so we will have two signatures on checks and documents.

Item 5B, the Highway Commissioner's report.

Monty Murray reported that they are rocking edge of roads and trying to keep pot holes smooth. They are doing maintenance work on equipment, sandblasting and painting plows. He said they are having trouble with the Road Grader and checking to see what a new one would cost.

Item 5C, Assessor Report.

No report she was absent.

Item 5D Cemetery Report

Stan didn't make it to the meeting but let Larry know and report that there has been a lot of burials. They have been moving lots of dirt and cleaning up from the 4 trees that was removed. Stan is getting 2 bids for a new cemetery barn.

6. Regular Business

- A. Motion to authorize payment of town, general assistance, and payroll bills
Motion was made by Pat and seconded by Mary Jane
Mary Jane---yes; Pat---yes; Kevin---yes---; Larry---yes; Tom—yes.
- B. Motion to authorize payment of road district bills. Motion & Vote.
Motion was made by Mary Jane and seconded by Kevin
Pat---yes; Kevin---yes; Larry---yes; Tom---yes; Mary Jane---yes.
- C. Motion to authorize pre-approval of payment of elected officials from
December 21, 2018 through January 17, 2019.
Motion was made by Kevin and seconded by Pat
Kevin ---yes; Larry---yes; Tom---yes; Mary Jane---yes; Pat ---yes.
- D. Motion to authorize payment of per diem expenses.
Motion was made by Pat and seconded by Tom
Larry---yes; Tom---yes; Mary Jane---yes; Pat ---yes; Kevin ---yes.

7. Continued Business

- A. Discussion and motion to approve bids for township office flooring.
McNair in Palestine got the bid for \$5640.00.
Motion was made by Tom and seconded by Mary Jane
Tom---yes; Mary Jane ---yes; Pat --- yes; Kevin ---yes; Larry--- yes.
- B. Discussion and motion to approve bids for cemetery barn. Table this and get more information.
Motion was made by Larry and seconded by Mary Jane
Mary Jane---yes; Pat---yes; Kevin—yes; Larry---yes; Tom---yes.
- C. Motion to go into closed session to discuss new employee handbook and highway update.
In: 6:20 Out 7:11
Motion was made by Tom and seconded by Mary Jane
Pat---yes; Kevin---yes; Larry---yes; Tom---yes; Mary Jane---yes.
- D. Motion to approve new employee handbook, with new updates and changes.
Motion was made by Tom and seconded by Kevin
Kevin---yes; Larry---yes; Tom---yes; Mary Jane---yes; Pat---yes.

New Business

- A. Motion to approve 2019 Holiday schedule.
Motion was made by Pat and seconded by Mary Jane
Larry---yes; Tom---yes; Mary Jane---yes; Pat ---yes; Kevin---yes.
- B. Motion and discussion to approve purchase of road grader for the highway.
This is the one from Caterpillar.
Motion was made by Pat and seconded by Mary Jane
Tom---no; Mary Jane---yes; Pat---yes; Kevin--yes; Larry---yes.

9. **Public Comments**

No comments

10. **Adjourn Meeting**

Time: 7:15 P.M.

Motion was made by Pat and seconded by Kevin

Mary Jane---yes; Pat---yes; Kevin---yes; Larry---yes; Tom--yes.

Respectfully Submitted,

Vickie Gribben
Township Clerk

Larry Corder
Township Supervisor