

May 17, 2021 – May 19, 2025 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Micah McKinney – Trustee

March 17, 2022 - MINUTES – 6:30 p.m. - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. The monthly meeting was called to order at 6:35 p.m. by Dennis Mueller, Senior Trustee.
2. Pledge of Allegiance was recited.
3. Roll call showed Robert, Kathy, Jack, and Dennis in attendance. Jay, Micah, and Seth were absent.
5. Charlene Mitchell was in attendance.
6. Minutes from February 17, 2022 were read by the clerk. Jack made a motion to approve the February minutes. Dennis seconded the motion. Hearing no objections, the minutes were approved by the board.
7. No public comments were heard.
8. Treasurer’s Report ending February 28th was distributed and read by Dennis. Jack made a motion to approve the report. Dennis seconded. The Treasurer’s Report for February 2022 was approved by the board.
9. Township and Road District bills were reviewed by the trustees and approved for payment.
10. **REPORTS**
 - A. Supervisor’s Report – per Jay Kohlmiller
 - 1) Bookkeeping Update – Jay will complete the Supervisor/Treasurer’s Annual Statement by early April.
 - 2) Audit Report – Sheffel is not finished with our audit and can not guarantee its completion by our Annual Town Meeting.
 - B. Highway Commissioner’s Report – per Robert Helms
 - 1) Roads – summary of Township Tour emailed to board members.
 - 2) Maintenance Shed – Robert would like to know a budget for the shed project.
 - 3) Road District Workers – looking for new employees.
 - 4) Truck – nothing new.
 - 5) Oakland Hills – Robert will check back with Juneau.
 - 6) No other items were discussed.
 - C. No Legal Report was given.
 - D. Clerk’s Report
 1. Addendum has been posted by the front door and on our Notice Board.

E. Trustee's Report – no report.

F. Cemetery Trustee's Report – Randy had one new request for information on a plot.

G. Rental Manager's Report – Charlene Mitchell – people are calling.

11. **OLD BUSINESS**

A. Property Maintenance / Building Use

B. Pin Oak Township Webpage (Jack & Seth) –

1. www.toi.org/township/madison-county-pin-oak

2. Discussion on domain name followed.

C. Township Tour – took about 3 hours and was very informative.

D. Township Property Signage – discuss at our next meeting. Check with Uline.

E. No other Old Business was discussed.

12. **NEW BUSINESS**

A. 2022-2023 Town Budget – might need to move funds to pay for county assessment fee. Need to increase funds in the Cemetery funds to cover mowing and such in Hagler/Klown. Bartlett Cemetery has some money to cover expenses.

B. 2022-2023 Road District Budget – Robert will review and discuss in April.

C. Annual Town Meeting Topics (April 12, 2022 / 6:00 p.m.)

1. Meeting dates for 2023-2024

2. Road District Building

3. Report of Township Roads

4. Status of building opening

D. Mowing Bid Ad for Pin Oak Property and Cemeteries was approved by the board for posting.

E. Next meeting is April 12, 2022 following the Annual Town Meeting. April 21st meeting has been cancelled.

F. No other New Business was discussed.

13. Executive Session was not needed.

14. Jack made a motion to adjourn the meeting. Dennis seconded. The meeting was unanimously approved for adjournment at 7:15 p.m.

Respectfully submitted by Kathy L. Long, Clerk