



REGULAR SESSION OF THE TOWN OF THE CITY OF BLOOMINGTON  
GOVERNMENT CENTER CHAMBERS, 4<sup>TH</sup> FLOOR, ROOM #400  
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701  
MONDAY, FEBRUARY 28, 2022, 5:30 P.M.

THIS MEETING WILL BE HELD VIRTUALLY. LIVE STREAM AVAILABLE AT:  
[www.cityblm.org/live](http://www.cityblm.org/live)

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Roll Call of Attendance
4. Consent Agenda

*All items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.*

- A. Consideration and action to approve of the Minutes of the January 24, 2022 Board Meeting as requested by the Township Clerk Department (*Recommended Motion: The January 24, 2022 Board Meeting minutes be approved.*)
- B. Consideration and action to certify the January 2022 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund as requested by the Township Supervisor (*Recommended Motion: The January 2022 Statement of Funds be certified.*)
- C. Consideration and action to approve the February 28, 2022 General Town Fund Request for Payments as requested by the Township Supervisor (*Recommended Motion: The February 28, 2022 Request for Payments be approved.*)
- D. Consideration and action to adopt the Proposed Agenda for the April 12, 2022 Annual Town Meeting as requested by the Township Supervisor (*Recommended Motion: The proposed Agenda for the April 12, 2022 Annual Town Meeting be adopted.*)

5. Regular Agenda

- A. Consideration and action to approve the First Amendment to Workfare Agreement between 1900 College Avenue, LLC & the City of Bloomington Township as recommended by the Township Supervisor (*Recommended Motion: The First Amendment to the Workfare Agreement be approved, and the Supervisor and Township Clerk be authorized to execute the necessary documents.*)

6. Reports by Elected Officials

- A. Comments: Deborah Skillrud, Township Supervisor
- B. Comments: Steve Scudder, Township Assessor

7. Public Comments

*Individuals wishing to provide public comment must email comments by 3:30 p.m. on the day of the meeting to: [townshipoffice@cityblm.org](mailto:townshipoffice@cityblm.org). Comments received will be read into the record by the Supervisor during the meeting.*

8. Adjournment



**MINUTES**  
**REGULAR SESSION OF THE TOWN OF THE CITY OF BLOOMINGTON**  
**MONDAY, JANUARY 24, 2022, 5:30 P.M.**

The Board of Trustees for the Town of the City of Bloomington convened in regular session in the Government Center Chambers at 5:30 p.m., Monday, January 24, 2022. The meeting was called to order by Trustee Mwilambwe.

**Roll Call**

Trustees present: Mboka Mwilambwe, Jamie Mathy, and Jeff Crabill.

Trustees remote: Donna Boelen, Sheila Montney, Julie Emig, Nick Becker, De Urban, Mollie Ward, and Tom Crumpler.

Elected Officials remote: Deborah L. Skillrud, Supervisor, and Steve Scudder, Assessor.

Staff present: Leslie Yocum, Township Clerk.

**Consent Agenda**

*It is recommended that all items listed under the Consent Agenda be approved as presented. All items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.*

Trustee Boelen made a motion, seconded by Trustee Mathy, that the Consent Agenda, including all items listed below, be approved as presented.

Trustee Mwilambwe directed the Township Clerk to call the roll, which resulted in the following:

**AYES:** Mathy, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

**Motion carried.**

Item 4.A. Action and Approval of Minutes of the December 13, 2021, Board Meeting, as presented.

Item 4.B. Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of December 2021 accounts.

Item 4.C. Approval of General Town Fund anticipated expenditures as presented and certified.

**Regular Agenda**

*The following item was presented:*

Item 5.A. Resolution to Create Budget Line Item for Capital Fund Reserve.

Deborah Skillrud, Supervisor, clarified that the Township Attorney recommended the title of the memo and Resolution state 'Capital Fund Reserve Line Item' instead of 'Capital

Fund Reserve'. She stated this was a separate line item in the proposed budget and not a separate fund. As required by Township statute 60 ILCS 1/235-5(9), the budget will declare the amount of funds, the purpose of, and the duration of the project.

Trustee Mathy stated his understanding of the new line item and indicated his support for creating a well-defined reporting of capital projects.

**Trustee Boelen made a motion, seconded by Trustee Emig, that the Resolution be adopted.**

**Trustee Mwilambwe directed the Township Clerk to call the roll, which resulted in the following:**

**AYES:** Mathy, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

**Motion carried.**

*The following item was presented:*

Item 5.B. Draft Fiscal Year (FY) 2023 Budget Ordinance.

Supervisor Skillrud did not have additional comments.

**Trustee Boelen made a motion, seconded by Trustee Crumpler, that the FY 2023 Budget Ordinance be accepted and placed on file for a thirty (30) day review period.**

Trustee Boelen commented to the significant increases in the amount of assistance budgeted. She expressed appreciation and noted that it would be helpful as the price of utilities has increased.

**Commissioner Mwilambwe directed the Clerk to call the roll, which resulted in the following:**

**AYES:** Mathy, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

**Motion carried.**

*The following item was presented:*

Item 5.C. Request for Proposal (RFP) Professional Audit Services.

**Trustee Boelen made a motion, seconded by Trustee Mathy, that the RFP for Professional Audit Services be awarded to Phillips & Associates, CPA's, P.C., for the Fiscal Years 2022, 2023 and 2024, at an annual cost to the Township and Evergreen Memorial Cemetery as listed in Appendix A. Fee Proposal, and the Township Supervisor be authorized to enter into the standard engagement letter with Phillips & Associates, CPA's, P.C.**

Trustee Boelen asked how long the firm had been used for Township audits. Supervisor Skillrud responded that Phillips & Associates, CPA's, P.C., specialized in Township and had been used for many years. She noted that, historically, audits were conducted by various members of the Phillips & Associates, CPA's, P.C. firm so that the same person did not conduct the audits.

**Trustee Mwilambwe directed the Township Clerk to call the roll, which resulted in the following:**

**AYES:** Mathy, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

**Motion carried.**

*The following item was presented:*

Item 5.D. Request for Proposal (RFP) Cleaning Services.

Trustee Urban made a motion, seconded by Trustee Crumpler, that the RFP for Cleaning Services be awarded to Soaring Eagle Cleaning Services, LLC for calendar years 2022, 2023 and 2024, at an annual cost to the Township as listed in Appendix A. Fee Proposal, and the Township Supervisor and Clerk be authorized to execute the necessary documents

Trustee Boelen asked how long Township had used the vendor. Supervisor Skillrud responded that Soaring Eagle Cleaning Services contract was established in 2017.

Trustee Boelen confirmed with Supervisor Skillrud that she was satisfied with the vendor's performance.

**Trustee Mwilambwe directed the Township Clerk to call the roll, which resulted in the following:**

**AYES:** Mathy, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

**Motion carried.**

### **Reports by Elected Officials**

Comments: Deb Skillrud, Township Supervisor

Deborah Skillrud, Supervisor, addressed the Board regarding the Community Emergency Response Program ("CERP"), Township had found it increasingly difficult to expend CERP funds as applicants could not meet the COVID eligibility requirements. She reiterated that Township Assistance can only be used as payer of last resort.

Trustee Crumpler asked if Township saw an increase in requests for assistance as the Omicron variant surged, and how this year compared to previous years. Supervisor Skillrud responded that it had little effect. However, since COVID, there has been a shift in need from General Assistance to Emergency Assistance, which indicates a greater need for the low-income working population.

Trustee Crumpler also inquired about outreach strategies for the upcoming fiscal year. Supervisor Skillrud responded that Township is part of an established community referral network and discussed repeating previous in-service presentations to the referring agencies to remind them of Township's programs.

Supervisor Skillrud summarized that Township anticipates a greater need for assistance when the moratoriums are lifted, tax refund dollars are exhausted, and the other assistance programs' funds are depleted.

Comments: Steve Scudder, Township Assessor

Steve Scudder, Assessor, addressed the Board and reported that with the increased number of new construction permits, the tax burden would spread more evenly. He then compared the total Equalized Assessed Valuation (“EAV”) of Bloomington to McLean County as a whole. He noted there was no multiplier increase assessed to the Township.

**Public Comment**

Trustee Mwilambwe opened the meeting to receive public comment. Leslie Yocum, Township Clerk, reported that no one had registered to speak live or emailed a public comment.

**Adjournment**

Trustee Boelen made a motion, seconded by Trustee Mathy, that the meeting be adjourned.

Motion carried unanimously (Viva Voce).

The meeting adjourned at 5:51 p.m.

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Amanda Stutsman, Township Deputy Clerk

**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of January 2022**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **28th day of February 2022**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **28th day of February 2022**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$1,372,623.34** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$74,522.71** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,673,204.33** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamison Mathy

WARD 6: De Urban

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

\_\_\_\_\_  
Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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**Town of the City of Bloomington--General Town Administration Fund**

Month of: **JANUARY 2022**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 73,011	
Investments: Illinois Fund	\$ 1,305,385	
Investments: Prairie State Bank & Trust (64)	\$ 1,797,961	
	<u>                    </u>	
Public Funds at Commencement		\$ 3,176,357

**Public Funds Received This Month**

Interest: Prairie State Bank (53)	\$ 22	
Interest: Prairie State Bank (64)	\$ 243	
Interest: Illinois Funds (1085)	\$ 88	
Other Income - Retiree Insurance	\$ 1,406	
Other Income - GA Administration	\$ 70	
Personal Property Replacement Tax	\$ 46,972	
	<u>                    </u>	

Public Funds Received This Month \$ 48,801

Public Funds Available \$ 3,225,159

**Public Funds Expended This Month**

\$ 104,808

**TOTAL Public Funds at Month End** \$ 3,120,350

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 74,523	
Investments: Illinois Fund	\$ 1,372,623	
Investments: Prairie State Bank & Trust (64)	\$ 1,673,204	
	<u>                    </u>	
<b>TOTAL Public Funds at Month End</b>		<u><u>\$ 3,120,350</u></u>

**Checking Account Activity**

Prairie State Bank & Trust (53) Balance at Commencement	\$ 73,011	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 22	
Other Income - Retiree Insurance	\$ 1,406	
Other Income - GA Administration	\$ 70	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 125,000	
Total Deposits for Month	<u>\$ 126,498</u>	
Total Funds Available		\$ 199,509

Checks Written

Assessor's Office Expenses	\$ 2,579	
Compensation & Benefits	\$ 99,836	
Services & Expenses	\$ 1,038	
Supervisor's Office Expenses	\$ 1,355	
PPRT Transfer to Cemetery Fund	\$ 14,467	
PPRT Transfer to General Assistance Fund	\$ 5,711	
Total Checks Written	<u>\$ 124,986</u>	

Total Checks Written \$ 124,986

**Prairie State Bank & Trust (53) Balance at Month End** \$ 74,523

**Prairie State Bank & Trust (53) Reconciliation at Month End**

Balance per Bank Statement	\$ 92,232	
Plus Outstanding Deposits	\$ 1,406	
Less Outstanding Checks	<u>\$ (19,115)</u>	
<b>Checkbook Balance per Reconciliation</b>		<u><u>\$ 74,523</u></u>



**Town of the City of Bloomington--General Town Administration Fund**

Statement of Receipts and Disbursements

		<u>Jan-22</u>	
Revenue			
7000 Interest		\$	353
7400 Other Income		\$	1,476
7600 Personal Property Replacement Tax		\$	46,972
	Total Revenue		<u>\$ 48,801</u>
	Total Income		<u>\$ 48,801</u>
Expense			
Assessor's Office			
9171 Utilities		\$	370
9271 Appraisal Services		\$	275
9291 Janitorial		\$	150
9301 Computer Services		\$	1,784
	Total Assessor's Office		\$ 2,579
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$	7,833
7021 TWP Assessor		\$	8,000
7031 Town Clerk		\$	200
7051 General Assistance Staff		\$	26,734
7061 Deputy Assessors		\$	25,615
7081 IMRF/Employer (2021 = 11.41%; 2022 = 9.38%)		\$	5,935
7091 FICA (SS/MC)/Employer		\$	4,887
7101 Group Medical/Employer		\$	20,632
	Total Compensation (Salaries) & Benefits		\$ 99,836
Services & Expenses			
1038 Other Expenditures		\$	56
1040 Building Maintenance		\$	719
1042 Janitorial Services & Supplies		\$	263
	Total Services & Expenses		\$ 1,038
Supervisor's Office			
8121 Janitorial		\$	188
8131 Utilities		\$	555
8151 Car Expense		\$	92
8181 Equipment Repair/Rental		\$	302
8191 Office Supplies		\$	163
8221 Computer/Contract Services		\$	56
	Total Supervisor's Office		\$ 1,355
	Total Expense		<u>\$ 104,808</u>
Net Income			<u><u>\$ (56,007)</u></u>

## Town of the City of Bloomington--General Town Administration Fund

### Year to Date Budget Comparison

Income	<u>Jan-22</u>	<u>Amended</u> <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Revenue</b>				
7000 Interest	\$ 3,141	\$ 6,000	\$ (2,859)	52.3%
7400 Other Income	\$ 28,582	\$ 30,000	\$ (1,418)	95.3%
Other Income: Grants	\$ (8,286)	\$ 50,000	\$ (58,286)	-16.6%
Other Income: TWP IGAs	\$ 1,080	\$ 5,000	\$ (3,920)	21.6%
7450 Township Litigation Income	\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax	\$ 253,417	\$ 89,500	\$ 163,917	283.1%
7800 Tax Levy	\$ 1,644,570	\$ 1,645,000	\$ (430)	100.0%
7900 Proceeds from Loan	\$ -	\$ 20,000	\$ (20,000)	0.0%
Total Revenue	<u>\$ 1,922,504</u>	<u>\$ 1,845,525</u>	<u>\$ 76,979</u>	<u>104.2%</u>
Total Income	\$ 1,922,504	\$ 1,845,525	\$ 76,979	104.2%
<b>Expense</b>				
<b>Assessor's Office</b>				
9141 Rent/Debt Service	\$ -	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense	\$ 1,044	\$ 3,000	\$ (1,956)	34.8%
9161 Telephone	\$ 2,156	\$ 3,000	\$ (844)	71.9%
9171 Utilities	\$ 4,232	\$ 5,800	\$ (1,568)	73.0%
9191 Postage	\$ -	\$ 300	\$ (300)	0.0%
9201 Office Supplies	\$ 635	\$ 2,000	\$ (1,365)	31.7%
9211 Publications & Printing	\$ -	\$ 500	\$ (500)	0.0%
9231 Equipment	\$ -	\$ 6,000	\$ (6,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences	\$ 1,443	\$ 9,000	\$ (7,557)	16.0%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 11,165	\$ 34,000	\$ (22,835)	32.8%
9291 Janitorial	\$ 1,500	\$ 2,000	\$ (500)	75.0%
9301 Computer Services	\$ 3,349	\$ 20,000	\$ (16,651)	16.7%
9311 Mapping/GIS Services	\$ 2,100	\$ 30,000	\$ (27,900)	7.0%
9312 Membership Dues/Assessor's Staff	\$ 1,758	\$ 2,500	\$ (742)	70.3%
Total Assessor's Office	<u>\$ 29,382</u>	<u>\$ 150,144</u>	<u>\$ (120,762)</u>	<u>19.6%</u>
<b>Community Agency Funding</b>				
1022 Community Emergency Response Program (CERP)	\$ 10,104	\$ <b>400,000</b>	\$ (389,896)	2.5%
1023 Community Medical	\$ 18,500	\$ 18,500	\$ -	100.0%
1025 GA Workfare Development/Client Services	\$ 14,113	\$ 71,200	\$ (57,087)	19.8%
1026 Youth Services	\$ 25,000	\$ 35,000	\$ (10,000)	71.4%
1027 Senior Services	\$ 48,500	\$ 68,500	\$ (20,000)	70.8%
Total Community Agency Funding	<u>\$ 116,217</u>	<u>\$ 593,200</u>	<u>\$ (476,983)</u>	<u>19.6%</u>
<b>Compensation &amp; Benefits</b>				
7011 TWP Supervisor	\$ 78,333	\$ 94,000	\$ (15,667)	83.3%
7021 TWP Assessor	\$ 80,000	\$ 96,000	\$ (16,000)	83.3%
7031 Town Clerk	\$ 2,000	\$ 2,500	\$ (500)	80.0%
7041 Town Trustees	\$ 1,680	\$ 2,800	\$ (1,120)	60.0%
7051 General Assistance Staff	\$ 251,640	\$ 384,297	\$ (132,657)	65.5%
7061 Deputy Assessors	\$ 251,546	\$ 404,000	\$ (152,454)	62.3%
7081 IMRF/Employer (2021 = 11.41%; 2022 = 9.38%)	\$ 68,780	\$ 123,755	\$ (54,975)	55.6%
7091 FICA (SS/MC)/Employer	\$ 47,428	\$ 75,245	\$ (27,817)	63.0%
7101 Group Medical/Employer	\$ 101,520	\$ 175,000	\$ (73,480)	58.0%
7111 State Unemployment/Employer	\$ 233	\$ 1,600	\$ (1,367)	14.6%
Total Compensation & Benefits	<u>\$ 883,161</u>	<u>\$ 1,359,197</u>	<u>\$ (476,036)</u>	<u>65.0%</u>

**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison (cont.)

		<u>Jan-22</u>	<u>Amended</u> <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Services & Expenses					
1028 Membership Dues	\$	1,661	\$ 2,000	\$ (339)	83.1%
1029 Auditing Expense	\$	-	\$ 8,000	\$ (8,000)	0.0%
1030 Legal Expense	\$	1,843	\$ 12,000	\$ (10,157)	15.4%
1034 Insurance	\$	12,978	\$ 14,000	\$ (1,022)	92.7%
1035 Publishing	\$	717	\$ 2,000	\$ (1,283)	35.9%
1038 Other Expenditures	\$	1,576	\$ 4,000	\$ (2,424)	39.4%
1039 Debt Service: Principle & Interest	\$	-	\$ 20,000	\$ (20,000)	0.0%
1040 Building Maintenance	\$	7,137	\$ 25,000	\$ (17,863)	28.5%
1042 Janitorial Services & Supplies	\$	3,721	\$ 12,000	\$ (8,279)	31.0%
1043 Building Security	\$	-	\$ 3,500	\$ (3,500)	0.0%
1044 Building Repairs	\$	87,429	\$ <b>377,514</b>	\$ (290,085)	23.2%
1045 Special Projects	\$	28,485	\$ 60,000	\$ (31,515)	47.5%
	Total Services & Expenses	\$ 145,547	\$ 540,014	\$ (394,467)	27.0%
Supervisor's Office					
8091 Postage	\$	2,320	\$ 4,500	\$ (2,180)	51.6%
8101 Rent/Debt Service	\$	-	\$ 40,000	\$ (40,000)	0.0%
8121 Janitorial	\$	1,875	\$ 5,000	\$ (3,125)	37.5%
8131 Utilities	\$	6,349	\$ 7,000	\$ (652)	90.7%
8141 Telephones	\$	2,616	\$ 5,000	\$ (2,384)	52.3%
8151 Car Expense	\$	1,177	\$ 4,000	\$ (2,823)	29.4%
8161 Education/Conference/Meetings	\$	199	\$ 3,000	\$ (2,801)	6.6%
8171 Equipment	\$	-	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$	2,867	\$ 8,000	\$ (5,133)	35.8%
8191 Office Supplies	\$	2,784	\$ 6,000	\$ (3,216)	46.4%
8201 Printing	\$	-	\$ 3,000	\$ (3,000)	0.0%
8211 Publications	\$	25	\$ 1,000	\$ (975)	2.5%
8221 Computer/Contract Services	\$	4,335	\$ 16,900	\$ (12,565)	25.6%
8241 Membership Dues	\$	60	\$ 450	\$ (390)	13.3%
	Total Supervisor's Office	\$ 24,607	\$ 108,850	\$ (84,243)	22.6%
Emergency Transfer of Funds					
9000 GT Funds Transferred to GA Fund	\$	-	\$ 200,000	\$ (200,000)	0.0%
	Total Emergency Transfer of Funds	\$ -	\$ 200,000	\$ (200,000)	0.0%
	Total Expense	\$ 1,198,914	\$ 2,951,405	\$ (1,752,491)	40.6%
	Net Income	\$ 723,590	\$ (1,105,880)	\$ 1,829,470	

**Town of the City of Bloomington--General Town Administration Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 · Prairie State Bank & Trust (53)			
01/03/2022	9300	Soaring Eagle Cleaning Services LLC	-600.00
01/04/2022	9301	Quill Corporation	-163.24
01/04/2022	9302	CDS Office Technologies	-96.80
01/04/2022	9303	Coldwell Banker, Honig-Bell	-50.00
01/04/2022	9304	American Pest Control Inc	-37.00
01/04/2022	9305	Bowman, Danny	-275.00
01/04/2022	9306	Stilwell, Debra A.	-7.00
01/04/2022	Transfer	Prairie State Bank & Trust	125,000.00
01/05/2022	EFT	TASC (Total Administrative Services Corp)	-1.28
01/05/2022	EFT	EFT-Valutec Card Solutions	-56.32
01/05/2022	9307	Davis., Catherine A	-1,200.00
01/05/2022	9308	Davis., Catherine A	-1,300.00
01/05/2022	9309	Curtiss., Jennifer M	-1,300.00
01/05/2022	9310	Joyce, Terri	-1,300.00
01/05/2022	9311	Scudder., Steven R	-1,900.00
01/05/2022	9312	Skillrud., Deborah L	-1,900.00
01/05/2022	9313	Strong, Kyle	-1,300.00
01/05/2022	9314	Uzueta., Stephanie	-1,300.00
01/14/2022	20220115	EFT-Payroll	-23,341.54
01/14/2022	42706970	EFT-Federal Tax Deposit	-8,075.04
01/14/2022	1642358416	EFT-IL Tax Deposit	-1,437.94
01/14/2022	EFT	Prairie State Bank & Trust	-458.77
01/14/2022	EFT	TASC (Total Administrative Services Corp)	-510.40
01/18/2022	3257	Bloomington Township	35.00
01/18/2022	9315	Creative Technical Services, Inc (C-Tech)	-150.00
01/18/2022	9316	Town of the City of Bloomington - CEM	-14,466.64
01/18/2022	9317	Town of the City of Bloomington - GA	-5,711.23
01/18/2022	9318	NICOR Gas	-251.96
01/18/2022	9319	Maruna, Thomas O	-91.84
01/18/2022	9320	VISA (SRS)	-1,584.00
01/25/2022	2215	Town of the City of Bloomington - CEM	7,229.05
01/25/2022	9321	City of Bloomington Health Insurance	-16,621.55
01/25/2022	9322	NCPERS Group Life Ins	-128.00
01/25/2022	9323	Direct Energy Business	-509.99
01/25/2022	9324	CDS Leasing	-204.75
01/25/2022	9325	Hermes Service & Sales Inc	-682.10
01/25/2022	9326	City of Bloomington Water Dept	-163.06
01/26/2022	5414	Dawson TWP	35.00
01/31/2022	20220131	EFT-Payroll	-21,305.21
01/31/2022	24265425	EFT-Federal Tax Deposit	-7,196.74
01/31/2022	1815373456	EFT-IL Tax Deposit	-1,338.42
01/31/2022	EFT	Prairie State Bank & Trust	-458.77
01/31/2022	EFT	TASC (Total Administrative Services Corp)	-510.44
01/31/2022	42914	EFT-IMRF	-14,230.16
01/31/2022	09979552923	IMRF - Illinois Municipal Retirement Fund	1,405.84
01/31/2022	Credit	Interest	21.97
		Total	<u><u>1,511.67</u></u>

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**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of January 2022**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **28th day of February 2022**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **28th day of February 2022**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$79,020.74** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$485,922.80** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

\_\_\_\_\_  
WARD 1: Jamison Mathy

\_\_\_\_\_  
WARD 6: De Urban

\_\_\_\_\_  
WARD 2: Donna Boelen

\_\_\_\_\_  
WARD 7: Mary "Mollie" Ward

\_\_\_\_\_  
WARD 3: Sheila Montney

\_\_\_\_\_  
WARD 8: Jeff Crabill

\_\_\_\_\_  
WARD 4: Julie Emig

\_\_\_\_\_  
WARD 9: Tom Crumpler

\_\_\_\_\_  
WARD 5: Nick Becker

\_\_\_\_\_  
Trustee Mboka Mwilambwe  
Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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**Town of the City of Bloomington--General Assistance Fund**

**Month of: JANUARY 2022**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 90,323	
Investments: Prairie State Bank & Trust (19)	\$ 485,853	
	<u>                    </u>	
Public Funds at Commencement		\$ 576,176

**Public Funds Received This Month**

Interest: Prairie State Bank (00)	\$ 14	
Interest: Prairie State Bank (19)	\$ 70	
Personal Property Replacement Tax	\$ 5,711	
Refunds & Recoveries	\$ 957	
	<u>                    </u>	
Public Funds Received This Month		\$ 6,752
Public Funds Available		<u>\$ 582,928</u>

**Public Funds Expended This Month**

	\$ 17,984
<b>TOTAL Public Funds at Month End</b>	<b><u>\$ 564,944</u></b>

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 79,021	
Investments: Prairie State Bank & Trust (19)	\$ 485,923	
	<u>                    </u>	
<b>TOTAL Public Funds at Month End</b>		<b><u>\$ 564,944</u></b>

**Checking Account Activity**

Checkbook Balance at Commencement	\$ 90,323	
Deposits:		
Interest: Prairie State Bank & Trust (00)	\$ 14	
Personal Property Replacement Tax	\$ 5,711	
Refunds & Recoveries	\$ 957	
Total Deposits for Month	<u>\$ 6,682</u>	
Total Funds Available		\$ 97,005
Checks Written: General Assistance		\$ 17,984
<b>Checkbook Balance at Month End</b>		<b><u>\$ 79,021</u></b>

**Prairie State Bank & Trust (00) Reconciliation at Month End**

Balance per Bank Statement	\$ 90,264	
Less Outstanding Checks	\$ (11,243)	
	<u>                    </u>	
<b>Checkbook Balance per Reconciliation</b>		<b><u>\$ 79,021</u></b>



**Town of the City of Bloomington--General Assistance Fund**

Statement of Receipts and Disbursements

Jan-22

Revenue			
7000 Interest		\$	84
7600 Personal Property Replacement Tax		\$	5,711
7700 Refunds & Recoveries		\$	957
	Total Revenue		\$ 6,752
Expense: CW			
6011 Groceries/Personal Essentials		\$	4,569
6021 Rent		\$	5,358
6051 Utilities		\$	355
6071 Emergency Assistance		\$	7,571
6101 Transportation		\$	16
6121 Allowances		\$	115
	Total CW		\$ 17,984
	Total Revenue		\$ 6,752
	Total Expense		\$ 17,984
	Net Income		\$ (11,232)

**Town of the City of Bloomington--General Assistance Fund**

Year to Date Budget Comparison

Income		<u>Jan-22</u>	Budget	\$ Over Budget	% of Budget
Revenue					
7000 Interest	\$	865	\$ 1,000	\$ (135)	86.5%
7400 Other Income	\$	-	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$	30,812	\$ 12,000	\$ 18,812	256.8%
7700 Refunds & Recoveries	\$	25,339	\$ 30,000	\$ (4,661)	84.5%
7800 Tax Levy	\$	199,960	\$ 200,000	\$ (40)	100.0%
7900 GT Fund Transferred to GA Fund	\$	-	\$ 200,000	\$ (200,000)	0.0%
	Total Revenue	\$ 256,977	\$ 443,150	\$ (186,173)	58.0%
	Total Income	\$ 256,977	\$ 443,150	\$ (186,173)	58.0%
Expense					
CW					
6011 Groceries/Personal Essentials	\$	47,149	\$ 112,500	\$ (65,351)	41.9%
6021 Rent	\$	64,267	\$ 250,000	\$ (185,733)	25.7%
6051 Utilities	\$	8,457	\$ 52,500	\$ (44,043)	16.1%
6061 Medical	\$	-	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$	60,613	\$ 150,000	\$ (89,387)	40.4%
6081 Hospital	\$	-	\$ 10,000	\$ (10,000)	0.0%
6091 Funeral/Burial	\$	-	\$ 6,000	\$ (6,000)	0.0%
6101 Transportation	\$	186	\$ 40,000	\$ (39,814)	0.5%
6121 Allowances	\$	1,392	\$ 10,000	\$ (8,608)	13.9%
	Total CW Expense	\$ 182,064	\$ 651,000	\$ (468,936)	28.0%
	Total Expense	\$ 182,064	\$ 651,000	\$ (468,936)	28.0%
	Net Income	\$ 74,912	\$ (207,850)	\$ 282,762	

**Town of the City of Bloomington--General Assistance Fund**

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
01/04/2022	36572	MK2 Properties LLC	-690.00
01/04/2022	36573	MIMG LII Arbors at Eastland LLC	-795.00
01/04/2022	36574	Dowd Properties LLC	-103.80
01/04/2022	36575	Pedcor Investments-2002 dba Danbury Ct	-690.00
01/04/2022	36576	Lincoln Towers %Mid-Northern Group	-103.00
01/04/2022	36577	City of Bloomington Water Department	-394.29
01/04/2022	36578	Ameren Illinois	-34.25
01/04/2022	36579	Herald, Kurtis R & Amy N dba Herald Apts	-690.00
01/04/2022	36580	SRIM LLC %Redbird Property Mgmt Inc	-345.00
01/04/2022	36581	Traditions Harmony Housing LLC	-562.00
01/04/2022	36582	BHA; Blmgtn Housing Authority (rent)	-87.00
01/04/2022	36583	Karasen, Cihan	-345.00
01/05/2022	EFT	EFT-Kroger via Valutec	-4,568.74
01/13/2022	AC2349373	Treasurer, State of IL, SSI Reimbursement	957.00
01/18/2022	9317	EFT-Personal Property Replacement Tax	5,711.23
01/18/2022	36584	VISA ...0684 (COBT)	-16.00
01/18/2022	36585	Lincoln Towers %Mid-Northern Group	-196.00
01/18/2022	36586	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-25.00
01/18/2022	36587	BHA; Blmgtn Housing Authority (rent)	-433.00
01/18/2022	36588	716 Arcadia LLC %CORE3	-910.00
01/18/2022	36589	Clothier Land Trust H-187 %Willow Creek	-200.00
01/18/2022	36590	GMTK Management LLC	-345.00
01/18/2022	36591	Jessen, Chad & Micha dba Red Rock Prop	-345.00
01/18/2022	36592	Miller Trust, Annetta O dba Miller Prop	-345.00
01/18/2022	36593	Winterroth, Stan %Redbird Property Mgmt	-345.00
01/18/2022	36594	Ameren Illinois	-240.78
01/18/2022	36595	City of Bloomington Water Department	-514.64
01/18/2022	36596	Mayor's Manor LTD Partnership (laundry)	-25.00
01/18/2022	36597	Traditions Harmony Housing LLC	-345.00
01/18/2022	36598	MIMG LII Arbors at Eastland LLC	-839.45
01/18/2022	36599	BHA; Blmgtn Housing Authority (laundry)	-25.00
01/18/2022	36600	Coontz, Herbert W& IvaJ, IrrevocableTrust	-345.00
01/25/2022	36601	BHA; Blmgtn Housing Authority (rent)	-134.00
01/25/2022	36602	Dowd Properties LLC	-34.00
01/25/2022	36603	Traver, Vera A & William S	-200.00
01/25/2022	36604	Ameren Illinois	-80.18
01/25/2022	36605	Uzueta, Stephanie D	-200.00
01/25/2022	36606	BHA; Blmgtn Housing Authority (laundry)	-40.00
01/25/2022	36607	Apartment Investors XVIII LP	-345.00
01/25/2022	36608	Sreekakula, Ram %Redbird Properties	-910.00
01/25/2022	36609	Arcadia B LLC	-1,138.00
01/31/2022	Credit	Interest	13.52
			<u><u>-11,302.38</u></u>

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**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of January 2022**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **14th day of February 2022**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **14th day of February 2022**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$104,932.04** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of **\$649,441.44** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

Brad A Williams

Cemetery Board Vice President:

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

Garrett Thalgot

This **28th day of February 2022**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamison Mathy

WARD 6: De Urban

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

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**Town of the City of Bloomington--Cemetery Fund**

Month of: **JANUARY 2022**

**Funds at Commencement**

Cash: Heartland Bank 7774 (Checking)	\$	44,999	
Cash: Heartland Bank 7782 (Reserve)	\$	724,397	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	238,573	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2021	\$	256,280	
Funds at Commencement			\$ 1,264,250

**Public Funds Received This Month**

Personal Property Replacement Tax			\$ 14,467
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**Other Funds Received This Month**

Opening/Closing Fees	\$	5,820	
Sale of Lots	\$	1,640	
Sale of Niches	\$	1,600	
Sale of Burial Supplies	\$	150	
Sales - Other	\$	175	
Interest: Checking/Reserve	\$	47	
Income from Trusts	\$	1,318	
Inspection Fees	\$	300	
Heartland Bank Trust 3189 Activity	\$	12,792	\$ 23,842

Total Funds Received This Month			\$ 38,309
Total Funds Available			\$ 1,302,559

**Funds Expended This Month**

<b>TOTAL Funds at Month End</b>			<b>\$ 1,262,035</b>
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**Funds at Month End**

Cash: Heartland Bank 7774 (Checking)	\$	104,932	
Cash: Heartland Bank 7782 (Reserve)	\$	649,441	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	238,589	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2021	\$	269,073	
<b>TOTAL Funds at Month End</b>			<b>\$ 1,262,035</b>

**Checking Account Activity**

Checkbook Balance at Commencement			\$ 44,999
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Deposits	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Personal Property Replacement Tax</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 35%; text-align: right;">14,467</td> </tr> <tr> <td>Opening/Closing Fees</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">5,820</td> </tr> <tr> <td>Sales - Other</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">325</td> </tr> <tr> <td>Sale of Lots</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">1,640</td> </tr> <tr> <td>Sale of Niches</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">1,600</td> </tr> <tr> <td>Interest: Checking</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Income from Trusts</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">1,302</td> </tr> <tr> <td>Inspection Fees</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">300</td> </tr> <tr> <td>Transfer (to)/from Reserve Acct 7782</td> <td style="text-align: right;">\$</td> <td style="text-align: right; border-bottom: 1px solid black;">75,000</td> </tr> </table>	Personal Property Replacement Tax	\$	14,467	Opening/Closing Fees	\$	5,820	Sales - Other	\$	325	Sale of Lots	\$	1,640	Sale of Niches	\$	1,600	Interest: Checking	\$	2	Income from Trusts	\$	1,302	Inspection Fees	\$	300	Transfer (to)/from Reserve Acct 7782	\$	75,000		\$ 100,456
Personal Property Replacement Tax	\$	14,467																												
Opening/Closing Fees	\$	5,820																												
Sales - Other	\$	325																												
Sale of Lots	\$	1,640																												
Sale of Niches	\$	1,600																												
Interest: Checking	\$	2																												
Income from Trusts	\$	1,302																												
Inspection Fees	\$	300																												
Transfer (to)/from Reserve Acct 7782	\$	75,000																												
	Total Deposits for Month																													

Total Funds Available			\$ 145,455
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Checks Written	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Compensation &amp; Benefits</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 35%; text-align: right;">29,048</td> </tr> <tr> <td>Administrative Expenses</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">1,638</td> </tr> <tr> <td>Cemetery Improvements, Maintenance &amp; Repair</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">9,248</td> </tr> <tr> <td>Cemetery Operations</td> <td style="text-align: right;">\$</td> <td style="text-align: right; border-bottom: 1px solid black;">589</td> </tr> </table>	Compensation & Benefits	\$	29,048	Administrative Expenses	\$	1,638	Cemetery Improvements, Maintenance & Repair	\$	9,248	Cemetery Operations	\$	589		\$ 40,523
Compensation & Benefits	\$	29,048													
Administrative Expenses	\$	1,638													
Cemetery Improvements, Maintenance & Repair	\$	9,248													
Cemetery Operations	\$	589													

Total Checks Written			\$ 40,523
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<b>Checkbook Balance at Month End</b>			<b>\$ 104,932</b>
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**Bank Reconciliation at Month End**

Balance per Bank Statement	\$	117,568	
Less Outstanding Checks	\$	(12,636)	

<b>Checkbook Balance per Reconciliation</b>			<b>\$ 104,932</b>
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## Town of the City of Bloomington--Cemetery Fund

### Statement of Receipts and Disbursements

Revenue	<u>Jan-22</u>
41000 Personal Property Replacement Tax	\$ 14,467
42000 Opening/Closing Fee	\$ 5,820
42500 Sale of Lots	\$ 1,640
43100 Sale of Niches	\$ 1,600
44850 Sales - Other	\$ 150
43500 Interest: Checking/Reserve	\$ 47
49000 Income from Trusts	\$ 1,318
49020 Other Income & Special Events	\$ 175
49021 Inspection Fees	\$ 300
Total Revenue	<u>\$ 25,517</u>
Total Income	<u>\$ 25,517</u>
Expense	
Compensation & Benefits	
50101 Wages: Administrative Staff	\$ 5,394
50102 Wages: Cemetery Staff	\$ 11,749
50201 Payroll Taxes	\$ 1,196
50202 IMRF/Employer (2021 = 11.41%; 2022 = 9.38%)	\$ 1,512
50204 Employee Health Insurance	\$ 9,179
50205 Direct Deposit Transmittal Fees	\$ 18
Total Compensation & Benefits	<u>\$ 29,048</u>
Administrative Expenses	
51500 Contractual Services	\$ 120
52000 Office Supplies	\$ 29
52500 Utilities	\$ 1,095
55400 Special Event Expenses	\$ 182
55450 Other Admin Expenses	\$ 212
Total Administrative Expenses	<u>\$ 1,638</u>
Cemetery Improvements, Maintenance & Repair	
57800 Operating Equipment	\$ 9,248
Total Cemetery Improvements, Maintenance & Repair	<u>\$ 9,248</u>
Cemetery Operations	
56500 Equipment Repairs	\$ 233
56600 Cemetery Supplies & Maintenance	\$ 166
56800 Disposal of Leaves/Branches	\$ 190
Total Cemetery Operations	<u>\$ 589</u>
Total Expense	<u>\$ 40,523</u>
Net Income	<u><u>\$ (15,007)</u></u>

**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison

Income		<u>Jan-22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy	\$	506,502	\$ 506,600	\$ (98)	100.0%
41000 Personal Property Replacement Tax	\$	78,048	\$ 30,000	\$ 48,048	260.2%
42000 Opening/Closing Fee	\$	86,775	\$ 90,000	\$ (3,225)	96.4%
42100 Marker Commission	\$	8,490	\$ 9,000	\$ (510)	94.3%
42500 Sale of Lots	\$	56,608	\$ 45,000	\$ 11,608	125.8%
43000 Sale of Crypts	\$	9,210	\$ 20,500	\$ (11,290)	44.9%
43100 Sale of Niches	\$	37,631	\$ 30,000	\$ 7,631	125.4%
44700 Sale of Burial Supplies	\$	350	\$ 500	\$ (150)	70.0%
42400 Sales - Other	\$	1,450	\$ 2,000	\$ (550)	72.5%
43500 Interest	\$	444	\$ 3,000	\$ (2,556)	14.8%
49000 Income from Trusts	\$	2,545	\$ 4,000	\$ (1,455)	63.6%
49020 Other Income & Special Events	\$	12,364	\$ 3,000	\$ 9,364	412.1%
49021 Inspection Fees	\$	3,525	\$ 2,500	\$ 1,025	141.0%
	Total Revenue	\$ 803,943	\$ 746,100	\$ 57,843	107.8%
Total Income		\$ 803,943	\$ 746,100	\$ 57,843	107.8%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$	58,297	\$ 70,000	\$ (11,703)	83.3%
50102 Wages: Cemetery Staff	\$	194,461	\$ 225,000	\$ (30,539)	86.4%
50201 Payroll Taxes - FICA	\$	18,297	\$ 24,000	\$ (5,703)	76.2%
50202 IMRF/Employer (2021 = 11.41%; 2022 = 9.38%)	\$	27,105	\$ 37,000	\$ (9,895)	73.3%
50203 IDES - Unemployment Insurance	\$	4,381	\$ 13,500	\$ (9,119)	32.5%
50204 Employee Health Insurance	\$	34,971	\$ 60,000	\$ (25,029)	58.3%
50205/50206 Other Payroll Expenses	\$	487	\$ 975	\$ (488)	50.0%
	Total Compensation & Benefits	\$ 338,000	\$ 430,475	\$ (92,475)	78.5%
Administrative Expenses					
51100 Casualty Insurance	\$	20,299	\$ 21,000	\$ (701)	96.7%
51500 Contractual Services	\$	11,468	\$ 11,000	\$ 468	104.3%
52000 Office Supplies	\$	2,505	\$ 4,000	\$ (1,495)	62.6%
52500 Utilities	\$	11,857	\$ 18,500	\$ (6,643)	64.1%
54000 Advertising	\$	931	\$ 2,000	\$ (1,069)	46.6%
54500 Dues/Seminars	\$	350	\$ 600	\$ (250)	58.3%
55500 Legal Expense	\$	-	\$ 3,000	\$ (3,000)	0.0%
55100 Audit Expense	\$	-	\$ 7,500	\$ (7,500)	0.0%
55200 Financial Administration	\$	12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$	8,839	\$ 10,000	\$ (1,161)	88.4%
55450 Other Admin Expenses	\$	5,133	\$ 5,000	\$ 133	102.7%
57900 Office Equipment	\$	-	\$ 3,000	\$ (3,000)	0.0%
	Total Administrative Expenses	\$ 73,581	\$ 97,800	\$ (24,219)	75.2%
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$	14,874	\$ 20,000	\$ (5,126)	74.4%
57800 Operating Equipment	\$	14,632	\$ 17,000	\$ (2,368)	86.1%
58000 Mausoleum (including debt service)	\$	30,227	\$ 60,800	\$ (30,573)	49.7%
58400 Scattering Grounds/Ossuary	\$	-	\$ 10,000	\$ (10,000)	0.0%
	Total Cemetery Improvements, Maintenance & Repairs	\$ 59,733	\$ 107,800	\$ (48,067)	55.4%



**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison (cont.)

	<u>Jan-22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 7,602	\$ 10,000	\$ (2,398)	76.0%
56000 Tree Removal/Monument Repair	\$ 16,700	\$ 19,000	\$ (2,300)	87.9%
56500 Equipment Repairs	\$ 4,073	\$ 6,000	\$ (1,927)	67.9%
56600 Cemetery Supplies & Maintenance	\$ 7,927	\$ 9,000	\$ (1,073)	88.1%
56700 Rental Equipment & Leasing	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 Removal of Leaves/Branches	\$ 2,018	\$ 5,000	\$ (2,982)	40.4%
57000 Office Repairs & Maintenance	\$ 482	\$ 2,000	\$ (1,518)	24.1%
57602 Grounds Maintenance/Repairs	\$ 18,757	\$ 40,000	\$ (21,243)	46.9%
57603 Road, Fence, Lot, Drains	\$ 45,625	\$ 50,000	\$ (4,375)	91.2%
57700 Equipment Building	\$ 88	\$ 4,000	\$ (3,912)	2.2%
58100 Grave Markers	\$ 9,855	\$ 16,000	\$ (6,145)	61.6%
59900 Other Cemetery Expenses	\$ -	\$ 15,000	\$ (15,000)	0.0%
Total Cemetery Operations	\$ 113,127	\$ 177,000	\$ (63,873)	63.9%
Total Expense	\$ 584,441	\$ 813,075	\$ (228,634)	71.9%
Net Income	\$ 219,502	\$ (66,975)	\$ 286,477	

**Town of the City of Bloomington--Cemetery Fund**

<u>Date</u>	<u>Number</u>	<u>Checking Account Activity</u> <u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
01/04/2022	0104221960	Transfer	75,000.00
01/04/2022	Deposit	HBT - Heartland Bank & Trust	394.30
01/04/2022	42205	Kaeb Sanitary Supply Inc	-29.00
01/04/2022	42206	COMCAST Business	-205.90
01/05/2022	Deposit	HBT - Heartland Bank & Trust	1,298.39
01/05/2022	42207	Kyle J Durlinger	-1,200.00
01/05/2022	42208	Kyle J Durlinger	-1,300.00
01/05/2022	42209	Misty D Porter	-1,900.00
01/05/2022	42210	Aaron M Anderson	-1,300.00
01/07/2022	Deposit	HBT - Heartland Bank & Trust	3,782.08
01/11/2022	Deposit	HBT - Heartland Bank & Trust	57.60
01/13/2022	Deposit	HBT - Heartland Bank & Trust	96.35
01/14/2022	Deposit	HBT - Heartland Bank & Trust	2,300.00
01/14/2022	20220115	Payroll Direct Deposit	-6,045.10
01/14/2022	22788524	EFTPS - IRS	-1,567.60
01/14/2022	0440755856	IL Dept of Revenue	-360.05
01/18/2022	Deposit	HBT - Heartland Bank & Trust	48.10
01/18/2022	42211	Nord Outdoor Power	-9,248.39
01/18/2022	42212	VISA BMCU...1484	-551.64
01/18/2022	42213	Martin Sullivan Inc	-233.41
01/18/2022	42214	Dave Capodice Excavating Inc	-190.00
01/21/2022	Deposit	HBT - Heartland Bank & Trust	14,741.64
01/21/2022	Deposit	HBT - Heartland Bank & Trust	1,833.35
01/25/2022	Deposit	HBT - Heartland Bank & Trust	23.97
01/25/2022	42215	City of Bloomington TWP - Reimburse	-7,229.05
01/25/2022	42216	City of Bloomington Water Dept	-466.15
01/25/2022	42217	NICOR Gas	-422.69
01/28/2022	Deposit	HBT - Heartland Bank & Trust	750.00
01/31/2022	20220131	Payroll Direct Deposit	-6,185.43
01/31/2022	93836495	EFTPS - IRS	-1,592.98
01/31/2022	1367965328	IL Dept of Revenue	-367.89
01/31/2022	Credit	Interest	2.09
Total			<u><u>59,932.59</u></u>

**CERTIFICATE FOR PAYMENT OF ACCOUNTS**

CEMETERY FUND ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS**

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

\_\_\_\_\_  
Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **January 11, 2022 through February 14, 2022.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **14th day of February 2022.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **14th day of February 2022.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

**CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: February 14, 2022 Meeting**

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
56600	Amazon/VISA	solar light	2/28/22	\$35.00
58100	ColdSpring Memorial Group	Grave Markers (estimated)	2/28/22	\$1,000.00
56500	Farm & Fleet/VISA	oil (estimated)	2/28/22	\$50.00
57700	Lowe's/VISA	expanding foam	2/28/22	\$40.00
56500	Martin Sullivan/VISA	Equipment Repairs (estimated) bolt	2/28/22	\$26.22
56500	Nord Outdoor Power Equipment/VISA	Equipment Repairs (estimated)	2/28/22	\$120.00
58100	Pontiac Granite	infant marker	2/28/22	\$150.00
56500	RP Lumber Company Inc/VISA	fasteners (estimated)	2/28/22	\$17.00
55450	Square/VISA	Credit Card Fees (estimated)	2/28/22	\$630.00
<b>TOTAL: Requests for Payments</b>				<b>\$2,068.22</b>

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**CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR**

ALL ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS**

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **January 25, 2022, to February 28, 2022.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **28th day of February 2022.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **28th day of February 2022.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamison Mathy

WARD 6: De Urban

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

\_\_\_\_\_  
Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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**GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"**

REQUEST FOR PAYMENT: **February 28, 2022** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	03/15/22	\$ 3,916.67
7021	TWP Assessor	S Scudder	03/15/22	\$ 4,000.00
7041	Town Trustee <b>01/24/2022</b>	Ward 1: J Mathy	03/31/22	\$ 20.00
7041	Town Trustee <b>01/24/2022</b>	Ward 2: D Boelen	03/31/22	\$ 20.00
7041	Town Trustee <b>01/24/2022</b>	Ward 3: S Montney	03/31/22	\$ 20.00
7041	Town Trustee <b>01/24/2022</b>	Ward 4: J Emig	03/31/22	\$ 20.00
7041	Town Trustee <b>01/24/2022</b>	Ward 5: N Becker	03/31/22	\$ 20.00
7041	Town Trustee <b>01/24/2022</b>	Ward 6: D Urban	03/31/22	\$ 20.00
7041	Town Trustee <b>01/24/2022</b>	Ward 7: M Ward	03/31/22	\$ 20.00
7041	Town Trustee <b>01/24/2022</b>	Ward 8: J Crabill	03/31/22	\$ 20.00
7041	Town Trustee <b>01/24/2022</b>	Ward 9: T Crumpler	03/31/22	\$ 20.00
7041	Town Trustee <b>01/24/2022</b>	Trustee: M Mwilambwe	03/31/22	\$ 20.00
<b>Compensation (Salaries) TOTAL</b>				<b>\$ 8,116.67</b>
<b>Assessor's Claims</b>				
9161	Telephone	City of Bloomington/Frontier/Others (Estimated)	02/28/22	\$ 300.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	02/28/22	\$ 150.00
9171	Utilities	Ameren/Direct Energy Business (Estimated)	02/28/22	\$ 400.00
9171	Utilities	NICOR Gas/Direct Energy Business (Estimated)	02/28/22	\$ 250.00
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	02/28/22	\$ 1,000.00
9231	Equipment	BMCU Visa/COB/Others (Estimated)	02/28/22	\$ 1,500.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Scudder/Gochanour/Others (Estimated)	02/28/22	\$ 4,000.00
9271	Appraisal Services	BMCU Visa/STL/Others (Estimated)	02/28/22	\$ 10,000.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	02/28/22	\$ 175.00
9301	Computer Services	BMCU Visa/MIRRA/BNAR/MLS/Coldwell Bankers/ILDFPR/Others	02/28/22	\$ 60.00
9301	Computer Services	BMCU Visa/ReadyHosting.com	02/28/22	\$ 202.40
9301	Computer Services	BMCU Visa/COB/Verizon Wireless (Estimated)	02/28/22	\$ 50.00
<b>Assessor's Claims TOTAL</b>				<b>\$ 18,087.40</b>
<b>Community Agency Funding</b>				
1025	GA Client Services/Workfare Development	1900 College Avenue LLC as successor to Home Sweet Home	02/28/22	\$ 4,000.00
1025	GA Client Services/Workfare Development	BMCU VISA/Skillrud/Others	02/28/22	\$ 237.78
1025	GA Client Services/Workfare Development	BMCU VISA/Thompson Equipment Repair/Others (bailer repairs)	02/28/22	\$ 3,000.00
1025	GA Client Services/Workfare Development	BMCU VISA/Skillrud/Others (Estimated: cargo container)	02/28/22	\$ 6,000.00
<b>Community Agency Funding TOTAL</b>				<b>\$ 13,237.78</b>
<b>Services &amp; Expenses</b>				
1035	Publishing	Lee Industries/Pantagraph/Others (Estimated)	02/28/22	\$ 148.52
1040	Building Maintenance	Hermes Sales & Service (Estimated)	02/28/22	\$ 993.10
1040	Building Maintenance	American Pest Control	02/28/22	\$ 37.00
1040	Building Maintenance	TCI Companies Inc/Tri-County Irrigation (Estimated)	02/28/22	\$ 318.00
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	02/28/22	\$ 306.25
<b>Services &amp; Expenses TOTAL</b>				<b>\$ 1,802.87</b>
<b>Supervisor's Claims</b>				
8091	Postage	BMCU VISA/USPS/Federal Express/Others (Estimated)	02/28/22	\$ 32.30
8121	Janitorial	Soaring Eagle Cleaning Services	02/28/22	\$ 218.75
8131	Utilities	City of Bloomington Water Dept (Estimated)	02/28/22	\$ 199.75
8131	Utilities	Ameren/Direct Energy Business (Estimated)	02/28/22	\$ 208.34
8131	Utilities	NICOR Gas/Direct Energy Business (Estimated)	02/28/22	\$ 565.56
8141	Telephones	Frontier/Verizon North/City of Bloomington/Others (Estimated)	02/28/22	\$ 350.00
8151	Car Expense	D Stilwell/others (Estimated)	02/28/22	\$ 150.00
8151	Car Expense	T Maruna/others (Estimated)	02/28/22	\$ 93.02
8161	Education/Conference/Meetings	BMCU Visa/TOI/Others (Estimated)	02/28/22	\$ 175.00
8181	Equipment Repair/Rental	BMCU VISA/CDS/Others	02/28/22	\$ 301.55
8191	Office Supplies	BMCU VISA/B&B Awards/Copy Shop/Kinkos/Others (Estimated)	02/28/22	\$ 37.59
8191	Office Supplies	BMCU Visa/Quill/Sam's Club/Office Depot/Others (Estimated)	02/28/22	\$ 76.71
8221	Computer/Contract Services	EFT-Valutech (Estimated)	02/28/22	\$ 55.32
<b>Supervisor's Claims TOTAL</b>				<b>\$ 2,463.89</b>
<b>TOTAL Request for Payment</b>				<b>\$ 43,708.61</b>

# Town of the City of Bloomington

## STATEMENT OF FUNDS

Month of: **JANUARY 2022**

		Cemetery Public Fund	General Town Fund	General Assistance	COMBINED FUNDS
<b>Public Fund Balances at Beginning of Month</b>		\$ 769,396	\$ 3,176,357	\$ 576,176	\$ 4,521,929
<b>Revenues</b>	Interest	\$ 47	\$ 353	\$ 84	\$ 484
	Income from Trusts	\$ 1,302			\$ 1,302
	Other Income	\$ -	\$ 1,476		\$ 1,476
	Personal Property Replacement Tax	\$ 14,467	\$ 46,972	\$ 5,711	\$ 67,150
	Opening/Closing Fees	\$ 5,820			\$ 5,820
	Sales	\$ 3,565			\$ 3,565
	Inspection Fee	\$ 300			\$ 300
	Refunds and Recoveries			\$ 957	\$ 957
Total Revenues		\$ 25,500	\$ 48,801	\$ 6,752	\$ 81,054
<b>Expenditures</b>	Administrative Expenses	\$ 1,638			\$ 1,638
	Assessor's Office		\$ 2,579		\$ 2,579
	Capital Improvements	\$ 9,248			\$ 9,248
	Casework/General Assistance			\$ 17,984	\$ 17,984
	Cemetery Operations	\$ 589			\$ 589
	Compensation & Benefits	\$ 29,048	\$ 99,836		\$ 128,884
	Services & Expenses		\$ 1,038		\$ 1,038
	Supervisor's Office		\$ 1,355		\$ 1,355
Total Expenditures		\$ 40,523	\$ 104,808	\$ 17,984	\$ 163,316
<b>Public Fund Balances at Month End</b>		<b>\$ 754,373</b>	<b>\$ 3,120,350</b>	<b>\$ 564,944</b>	<b>\$ 4,439,667</b>

### Revenue Distribution Report Fiscal Year To Date ~ **FY2022**

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy <b>Extension</b> for Tax Year 2020	\$ 506,623	\$ 1,644,968	\$ 200,008	\$ 2,351,598
	Percentage	21.5438%	69.9511%	8.5052%	100.0000%
<b>Personal Property Replacement Tax</b>					
	04/06/2021 03-2021	\$ 12,142	\$ 39,424	\$ 4,793	\$ 56,359
	05/06/2021 04-2021	\$ 15,648	\$ 50,807	\$ 6,177	\$ 72,632
	07/08/2021 05-2021		\$ 52,926		\$ 52,926
	08/04/2021 05-2021	\$ 11,402	\$ (15,904)	\$ 4,501	\$ -
	08/05/2021 06-2021	\$ 1,450	\$ 4,708	\$ 572	\$ 6,731
	10/06/2021 07-2021	\$ 18,998	\$ 61,684	\$ 7,500	\$ 88,182
	12/08/2021 08-2021	\$ 3,942	\$ 12,800	\$ 1,556	\$ 18,298
	01/06/2022 01-2022	\$ 14,467	\$ 46,972	\$ 5,711	\$ 67,150
TOTAL		\$ 78,048	\$ 253,417	\$ 30,812	\$ 362,278
<b>Tax Levy Extension for Tax Year 2020</b>					
	05/25/2021 01-2021	\$ 38,444	\$ 124,823	\$ 15,177	\$ 178,444
	06/10/2021 02-2021	\$ 92,301	\$ 299,694	\$ 36,439	\$ 428,435
	06/21/2021 03-2021	\$ 96,003	\$ 311,714	\$ 37,901	\$ 445,618
	06/29/2021 04-2021	\$ 33,508	\$ 108,796	\$ 13,228	\$ 155,532
	09/03/2021 05-2021	\$ 61,774	\$ 200,577	\$ 24,388	\$ 286,739
	09/16/2021 06-2021	\$ 90,992	\$ 295,445	\$ 35,923	\$ 422,360
	09/27/2021 07-2021	\$ 73,422	\$ 238,397	\$ 28,986	\$ 340,806
	12/03/2021 08-2021	\$ 20,057	\$ 65,123	\$ 7,918	\$ 93,099
	12/03/2021 Interest on Back Tax Levy	\$ 8	\$ 24	\$ 3	\$ 35
TOTAL		\$ 506,509	\$ 1,644,594	\$ 199,963	\$ 2,351,066
		<b>\$ 114.59</b>	<b>\$ 372.08</b>	<b>\$ 45.24</b>	<b>\$ 531.91</b>



**ANNUAL TOWN MEETING OF THE TOWN OF THE CITY OF BLOOMINGTON  
GOVERNMENT CENTER CHAMBERS, 4<sup>TH</sup> FLOOR, ROOM #400  
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701  
TUESDAY, APRIL 12, 2022, 6:00 P.M.**

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Introduction of Town Officers**
- 4. Nominations for Moderator**
- 5. Election and Swearing in of Moderator**
- 6. Remarks by Moderator on Conducting the Meeting**
- 7. Approval of the Minutes of the April 13, 2021 Annual Town Meeting**  
*(Recommended Motion: The April 13, 2021 Annual Town Meeting Minutes be approved.)*
- 8. Reports and Introduction of Employees by Elected Officials**
  - A. Assessor: Steve Scudder
  - B. Supervisor: Deborah Skillrud
- 9. Public Comments**
- 10. Setting of Date/Time for Next Annual Town Meeting** *(Recommended: April 12, 2023 at 6:00 pm)*
- 11. Adjournment**





**FOR:** Honorable Township Trustees

**SUBJECT:** First Amendment to Workfare Agreement between 1900 College Avenue, LLC & the City of Bloomington Township to Continue Administration of POTS (Promoting Others to Succeed) Workfare Recycling Program

**RECOMMENDATION/MOTION:** Recommend approval of First Amendment to the Workfare Agreement for continued administration of the POTS Program, and the Supervisor and Township Clerk be authorized to execute the necessary documents.

**BACKGROUND:** On July 17, 2018, a Special Meeting was held to address and gain support for the lease of real and personal property to implement and administer the POTS workfare program. The Township entered into a three (3) year workfare agreement with the Home Sweet Home Ministries (HSHM) in August 2018.

The program was established to bridge the gap between environmental duty and community need. General Assistance (GA) recipients provide the manpower. The program fulfills the workfare component. Volunteer work participation provides job skills training as a way to promote social capital and improve employability skills.

The POTS Program has community support. There are five (5) community partners: 1.) Casey's Garden Shop & Florist, 2.) AB Hatchery & Garden Center, 3.) Owens Nursery & Florist, 4.) Growing Grounds, and 5.) Jeffrey Alans. A community volunteer oversees the program and serves as a job coach. Support and guidance related to employability and interpersonal skill enhancements are offered.

In three (3) years, 9.46 tons of plastic horticulture waste has been diverted from local landfill. Revenue earned from the POTS program has totaled \$2,077.88. This program has documented its value to the Township's GA recipients and the community at large.

On May 24, 2021, the Board approved a new five (5) year agreement with Home Sweet Home Ministries.

On February 4, 2022, Home Sweet Home Ministries sold the property at 1700 W. Washington to 1900 College Avenue, LLC. The local company utilizing the space is Ace World Wide Moving and Storage Company.

The buyer entered into an Assignment of Lease with Home Sweet Home Ministries. Assignment of Lease declares the buyer's acceptance of the lease. The buyer assumes and agrees to perform, as a direct obligation to the Tenant, all duties and obligations required to be performed by HSHM under the Lease to the same extent as if the buyer had been an original party.

However, it also proclaims the Assignment of Lease may be executed in several counterparts, each of which shall be deemed an original. The attached Amendment to the Workfare Agreement is the first counterpart.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Jason Steiner, Chief Executive Officer, Ace World Wide Group of Companies, legal counsel for the Township and HSHM. Resolution 2021 – 02, A Resolution in Support of POTS Program was approved at the Annual Town Meeting on April 13, 2021.

**ADMINISTRATOR RESPONSE:** I respectfully request the First Amendment to Workfare Agreement for continued administration of the POTS Program be approved and the Supervisor and Township Clerk be authorized to execute the necessary documents.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud  
Township Supervisor

**FIRST AMENDMENT TO WORKFARE AGREEMENT BETWEEN  
1900 COLLEGE AVENUE, LLC AS SUCCESSOR IN INTEREST  
TO HOME SWEET HOME MINISTRIES AND  
THE CITY OF BLOOMINGTON TOWNSHIP**

THIS FIRST AMENDMENT TO WORKFARE AGREEMENT (“Amendment”) made and entered into on this \_\_\_ day of \_\_\_\_\_, 2022 (“Effective Date”) by and between 1900 College Avenue, LLC, as successor in interest to Home Sweet Home Ministries, (“1900”) and the City of Bloomington Township, a unit of local government in McLean County, State of Illinois (the “Township”) is hereby agreed to pursuant to and in accordance with the authority contained herein.

**WHEREAS**, Home Sweet Home Ministries entered into an agreement with the Township dated August 4, 2021, for the use and occupancy of portions of the real property located at 1700 West Washington Street, Bloomington, Illinois (the “Premises”); and

**WHEREAS**, the parties desire to amend such agreement as follows:

1. The main portion of the Premises for the Township’s use is identified on the attached Exhibit 1 and consists of approximately 2000 square feet of production and racking area identified as the “L” portion of the building (“Red Tile Area”) and the small portion identified as the “Cooling Area” located south of the Red Tile Area.

2. The monthly cost for the Township to utilize the Premises shall continue at One Thousand Dollars (\$1,000.00) per month. Such rent amount will commence on February 1, 2022. In addition, there will be ancillary charges that are as follows:

- a. Trucks to be filled with pallets twice per year at no charge. Each additional pickup will be charged at One Hundred Fifty Dollars (\$150.00) per pickup.
- b. Storage of up to one hundred (100) completed pallets in the warehouse (location at Landlord’s election) at a monthly cost of Twenty-Five Dollars (\$25.00) per pallet. No proration for a portion of month. Any pallet located during the thirty (30) day period shall be counted for purposes of a completed pallet. This section shall not apply to, nor shall the Township be charged for, any pallets stored in the Red Tile Area or Cooling Area of the Premises.

3. In addition to access and use of the Red Tile Area and Cooling Area of the Premises, a separate location, designated by the Landlord, shall be provided to Township for the storage and use of up to two intermodal containers. The intermodal containers shall be purchased and maintained at the Township’s expense.

4. **Termination.** Notwithstanding any provision in the lease to the contrary, each of the Parties shall be granted the right to terminate this lease on not less than one hundred twenty (120) days' notice.

5. Except as modified herein, all other terms and conditions of the lease continue. This Amendment controls over any conflicting provision.

6. This Amendment may be executed in several counterparts, each of which shall be deemed an original, but all such counterparts shall together constitute one and the same Amendment. Any counterparts of this Amendment may be executed and delivered by any party by facsimile or by e-mail transmission in portable document format ("PDF") and any document so executed and delivered shall be considered an original for all purposes.

**IN WITNESS WHEREOF**, the parties have executed this Amendment as of the above Effective Date.

**1900 COLLEGE AVENUE, LLC**

By: Ace Delafield Properties, LLC, its sole member  
by Ace Industrial Properties, its sole member

By: \_\_\_\_\_  
Jason Steiner, its President

**CITY OF BLOOMINGTON TOWNSHIP**

By: \_\_\_\_\_  
Township Supervisor

Attest: \_\_\_\_\_  
Township Clerk

**EXHIBIT 1**



**CITY of BLOOMINGTON TOWNSHIP  
EVERGREEN MEMORIAL CEMETERY**

TO: Township Trustees  
FROM: Deborah L Skillrud, TWP Supervisor  
DATE: February 28, 2022  
RE: Township Supervisor's Report

On January 25, 2022 at 8:06, the Assessor's work vehicle, located in the south parking lot, was vandalized. A police vehicle, driving east on Oakland Avenue, witnessed and apprehended the criminal. Township security cameras supported the destruction to the front passenger door and mirror. A police report and TOIRMA claim were filed.

**DCEO Local CURE:** Township Reimbursement Request for COVID-related expenses from March 2020 - December 2021 has been approved and submitted for payment with the Illinois Comptroller's Office. Township expenses totaled \$17,181.37.

**Workfare Programs:** The Wellness Lifestyle Classes were held via Zoom on January 7th, 14th, 21st, and 28th. Six active General Assistance clients are currently attending the classes. Prevalent topics included heart health in relation to dietary and lifestyle choices. Participants have the opportunity to ask specific questions and contribute to the overall discussion within the group. The class will continue to be conducted via Zoom every Friday at 11:00 a.m.

**POTS Recycling:** Home Sweet Home Ministries entered into an agreement with Township dated August 4, 2021 for the use and occupancy of portions of the real property located at 1700 West Washington Street, (the "Warehouse"). The buyer of the Warehouse provided HSHM an Assignment of Lease as part of the closing. "The Assignment of Lease may be executed in several counterparts, each of which shall be deemed an original for all purposes." The result of this is an Amendment to the Lease. The Amendment terms were negotiated and are presented for board approval.

**General Assistance (GA):** Total January cases for GA are provided on the attached System Activity Report.

One hundred thirteen, (113), applicants sought Township services. This is an increase of twenty, (20), from the previous month. Fifty-six, (56), are *potentially eligible* for GA and fifty-seven, (57), are *potentially eligible* for Emergency Assistance, (EA).

Six people were denied applications as they had either a Class X or Class 1 drug Felony conviction. HB0088 removed the ineligibility for cash assistance for persons convicted for any drug related felony under the State or Federal law. This provides Cash Assistance to ALL eligible persons who transition from prison with a felony of Class X or Class 1. HB0088 was approved and became effective on October 30, 2021 as amended in Public Act 102-0178. However, it did not include local governments. Township Official of Illinois are seeking a change in the legislation to include local government such as Townships in Illinois.

Three applicants were from rural McLean County Townships: LeRoy, Bloomington, and Dry Grove.

The Township received \$957 in Supplemental Security Income recovery funds from the State of Illinois in January.

# System Activity Report

[1/1/2022 - 1/31/2022] Report Date: 2/7/2022

## General Assistance

Grants (New Clients) :	5	\$1,490.00
Grants (Previous Clients) :	30	\$10,304.00
In-Process :	30	
Denials :	36	
Sanctions :	1	
Terminations :	7	
	<hr/>	
	109	\$11,794.00

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

## General Assistance - Work Program Assignments

Job Training :	4	
Workfare :	7	
	<hr/>	
	11	

## General Assistance - Work Program Expenses

WF 30 Day :	2	\$64.00
	<hr/>	
	2	\$64.00

## Emergency Assistance

Grants :	6	\$5,062.09
In-Process :	1	
Denials :	2	
	<hr/>	
	9	\$5,062.09

## Additional Assistance

GA - Transient :	1	\$51.99
	<hr/>	
	1	\$51.99

## Additional Activity

A Call (phone/fax/email) :	346	
A Face-to-Face :	87	
General - Intake :	55	
General - Orientation :	54	
General - Other :	27	
General - Reschedule :	1	
R - BHA :	1	
R - COB :	1	
R - IDES :	1	
R - MCCA / LIHEAP :	2	
R - Other :	3	
R - PATH :	1	
WF - Appointment :	1	
WF - Work Sponsor Site :	62	
WF Training/Education :	18	
	<hr/>	
	660	
Grand Totals:	792	\$16,972.08



**Steven R. Scudder, Assessor**  
607 S. Gridley St. Suite A, Bloomington, IL 61701  
Tel: (309) 828-6016 Fax: (309) 829-0663  
stevenr@assessor-blm.com www.assessor-blm.com

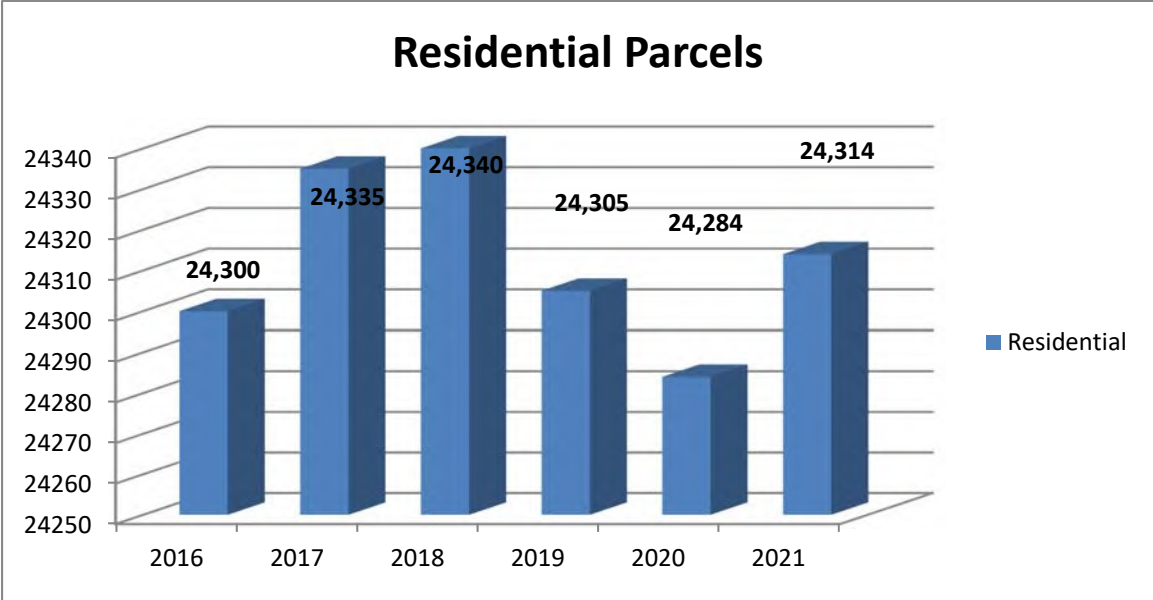
From: Steve Scudder  
Date: February 23, 2022  
Subject: Assessor Report

The following charts are year over year comparisons in residential and commercial properties and the breakdown of the assessed value of the city.

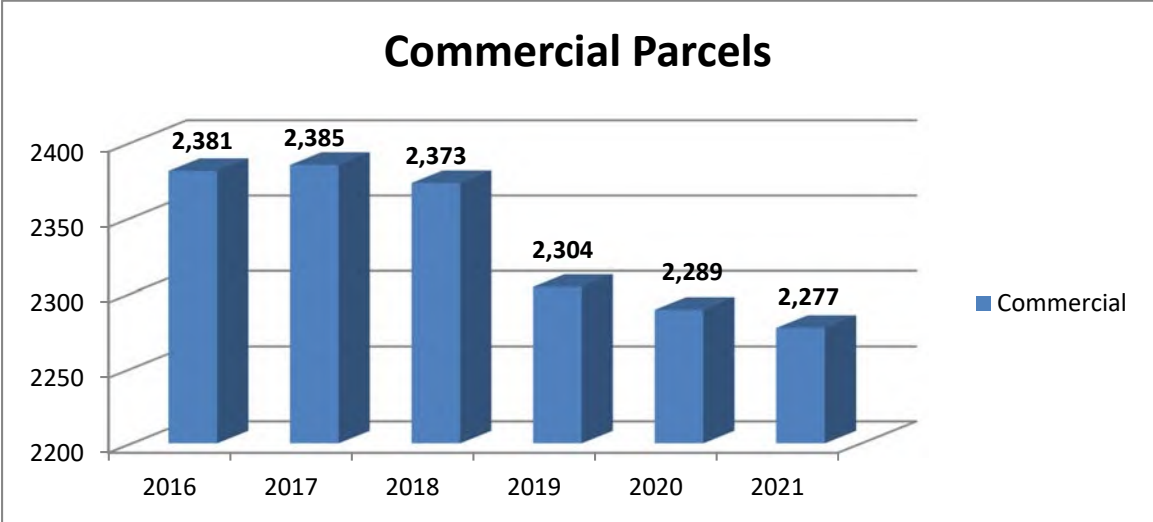
- Graph A, Residential parcels in the City. We see minimal growth. When new development occurs we would see a spike in the number of parcels.
- Graph B, Commercial parcels we see minimal change year over year.
- Graph C, Total assessed value of the city appears to be growing steady since 2016 with no spike in value.
- Graph D, You can see that Residential and commercial property is the majority of the value in the city. Blue is the residential property and red is the commercial. Green represents all others farm, industrial, and rail roads.



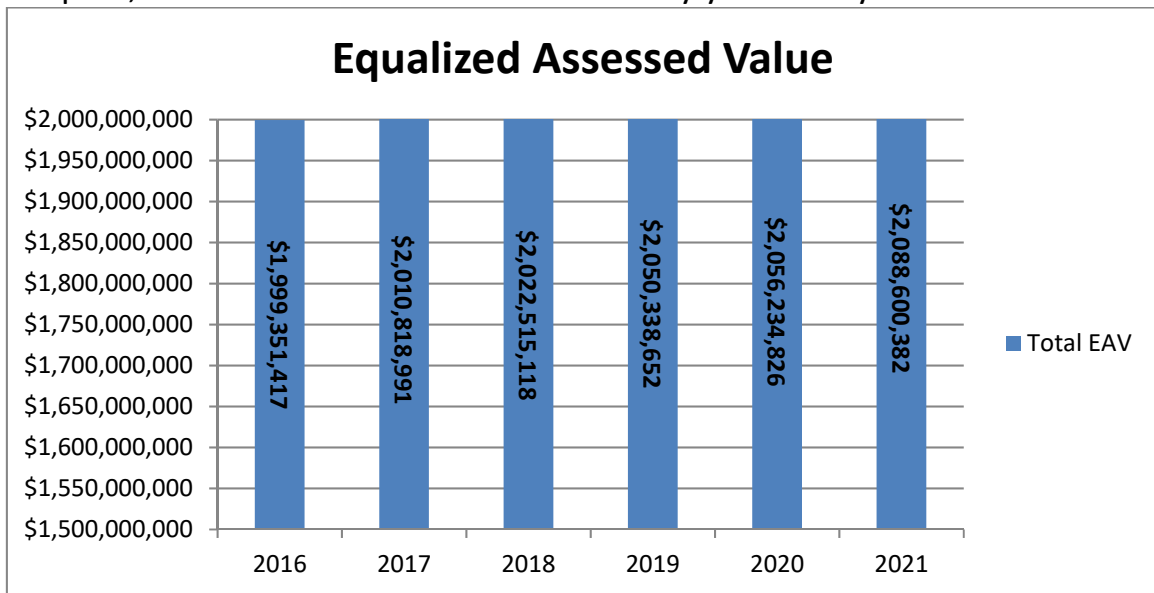
Graph A, number of residential parcels in the city year over year 2016 to 2021.



Graph B, number of commercial parcels in the city year over year 2016 to 2021.



Graph C, residential assessed value in the city year over year 2016 to 2021.



Graph D, is the total assessed value broken down by residential, commercial, and the others.

