

MINUTES OF THE TOWN OF THE CITY
OF JULY 22, 2013

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of City Hall Building at 6:30 P.M. on July 22, 2013.

The meeting was called to order by Trustee Renner and the following were present:

Trustees: Scott Black, Jim Fruin, Mboka Mwilambwe, Rob Fazzini, David Sage, Judy Stearns, Karen Schmidt, Kevin Lower, and Tari Renner.

Trustee absent: Jennifer McDade.

Also present were Staff: Tracey Covert, Town Clerk, Deborah Skillrud, Township Supervisor, Mike Ireland, Township Assessor and Steve Scudder, Township Assessor elect.

The Minutes of June 24, 2013 Regular Session were presented.

Motion by Trustee Schmidt, seconded by Trustee Black that the reading of the Minutes June 24, 2013 Regular Session meeting be dispensed with and approved as presented.

Motion carried, (viva voce).

The audit for the General Town Fund and the General Assistance Fund and Exhibit A. Request for Payment were presented for June 2013.

Motion by Trustee Schmidt, seconded by Trustee Fazzini, to approve the audits as presented and place on file.

Ayes: Trustees Black, Mwilambwe, Sage, Fazzini, Fruin, Stearns, Schmidt, Lower and Renner.

Nays: None.

Motion carried.

The anticipated expenditures were presented.

Motion by Trustee Schmidt, seconded by Trustee Mwilambwe, to approve the anticipated expenditures.

Ayes: Trustees Black, Sage, Fruin, Mwilambwe, Fazzini, Stearns, Schmidt, Lower and Renner.

Nays: None.

Motion carried.

Deb Skillrud, Township Supervisor, presented the proposed Property Tax Abatement Agreement with Green Building, LLC for property located at 115 E. Monroe St. There was a Resolution that accompanied same. This item had been approved by the City Council on June 10, 2013.

Motion by Trustee Mwilambwe, seconded by Trustee Schmidt that the Property Tax Abatement Agreement with Green Building, LLC for property located at 115 E. Monroe St., be approved, the Township Supervisor and Town Clerk be authorized to execute the necessary documents and the Resolution adopted.

Ayes: Trustees Black, Sage, Fruin, Mwilambwe, Fazzini, Stearns, Schmidt, Lower and Renner.

Nays: None.

Motion carried.

Ms. Skillrud introduced the Audit Report for Fiscal Year (FY) April 1, 2012 – March 31, 2013. The Audit had been conducted by Rick W. Phillips, CPA. She recommended that the Audit be accepted and placed on file. She noted that this firm had completed a three (3) year agreement with the Township for audit services.

Rick W. Phillips, CPA, addressed the Board. The Board had been provided with a copy of the Audit. He noted that there was a new clarity standard which meant that the audit was easier to understand. The Township had been issued an unqualified opinion. The Township operated under cash basis accounting. The Township had operated within the approved budget. Fund balances as of March 31, 2013 were: General Town Fund \$940,970; General Assistance Fund \$976,418; for a total fund balance of \$1,917,388. He presented a fund balance comparison, this figure equaled ninety percent (90%) of a year's expenses. He welcomed the Board's comments and/or questions.

Trustee Fruin offered his appreciation and congratulations. He noted the number of years that this firm had provided audit services. Mr. Phillips informed the Board that he had provided audit services dating back to when Maxine Schultz was the Township Supervisor. At that time, he was employed at a different firm.

Trustee Fruin expressed his opinion that the Township needed to select a different firm to provide audit services. He believed that a change of outside auditor was appropriate. Mr. Phillips commented that the Township solicited Request for Proposals (RFP) every three (3) years. He agreed that an RFP should be issued periodically.

Ms. Skillrud added that the Township was currently considering an RFP for Audit Services.

Trustee Renner introduced the Amendment to the FY 2014 Township.

Ms. Skillrud informed the Board that a budget amendment was needed due to the audit. There had been a change in accounting practices. A Public Hearing on same would be held on Monday, August 26, 2013 at 6:15 p.m. The Township was required to publish and post same.

Ms. Skillrud addressed the Board. She was learning the duties of a Township Supervisor and meeting with various organizations in the community. A written report had prepared. This report contained the monthly statistics. There were various General Assistance (GA) statistics. GA cases for June 2013 – 161, 129 reopened and 32 new. She noted Community Work/Education, (Community Service – 47, and Drug Court – 2). Skills for Success would start again in the fall.

There was a listing of employment sites: Gourmet Popcorn, Hardees, Salvation Army, Goodwill, Midwest Fiber, and Marriott.

She presented statistics for the Scott Health Resources program for May and June, (Dental referrals – 42; medical doctor visits – 25, medical equipment & supplies – 6; prescription program – 32; and transportation: maternal/child – 81 and cancer – 42). The McLean County Eye Care Referral Network had 76 appointments and 61 pairs of eyeglasses had been dispensed during this two (2) month period. State Farm's Administrative Services had donated a twelve (12) passenger van to Scott Health for its transportation services.

She also addressed prescription drug costs. The average cost for formulary prescription medicine was \$60.07. The average cost for mental health prescription medicine was \$348.29.

Steve Scudder, Township Assessor elect, addressed the Board. He had prepared a written report with Mike Ireland, Township Assessor. It addressed parcels by ward. It appeared that the wards were even. The report also addressed assessed value by ward. There were differences; Ward 8 represented twenty-five percent (25%) of the total value while Ward 6 represented five percent (5%). This information was also presented for single family assessed value by ward. Ward 9 represented twenty-one percent (21%) while Wards 6 and 7 each represented five percent (5%). Information was also presented for commercial assessed value by ward. Ward 8 represented forty-four percent (44%) while Ward 4 represented three percent (3%).

Trustee Renner opened the meeting to Public Comment. No one came forward to address the Board.

Motion by Trustee Schmidt, seconded by Trustee Fazzini to adjourned. Time: 6:47 p.m.

Respectfully submitted,

Tracey Covert
Town Clerk