

**ROCKTON TOWNSHIP**  
1315 N. Blackhawk Blvd  
Rockton, IL 61072  
REGULAR MEETING  
February 9, 2022  
7:00 pm

**Trustee's present:** Paul Williams, Supervisor

Gene Hermann  
Randall Johnson (arrived at 7:25)  
Constance Gleasman  
Vicky Ivy

**Township Clerk:** Judith Gurney, RMC - Absent  
Kristina Schaffer, Deputy Clerk/Office Manager took minutes

**Others present:** Chris Doering, Cemetery Sexton  
Michelle Sheik  
Trent Kehoe Highway Commissioner

**Meeting Start time 7:00**

**Pledge Allegiance to the flag**

**1. Supervisor Paul Williams called the meeting to order at 7:00**

**2. January 9, 2022 minutes approval**

Motioned: Trustee Gene Hermann made the motion to approve

Second: Trustee Connie Gleasman second the motion and all eyes followed

3. **Correspondence:** None

4. **Public Comments:**

Val Williams spoke up and said that the highway guys should put up a sign where they do work so that everyone knows that it was done by the Rockton Township.

5. **New Business:**

a) Cemetery Sexton Chris Doering said that the goal for the website is to buy a domain for the emails, so they are more efficient and much safer for personal information. Connie asked, would it link between the website and the email. Chris said yes it would. Chris recommended to us TOI site template.

Trustee Connie Gleasman made the motion to add a line item to the budget for the website and the email. Trustee Vicky Ivy second the motion and all ayes followed.

b) Supervisor Paul Williams stated that Chris would like to get a credit card machine to be able to process credit card payment for the Cemetery and the GRC and anything else need. Gene inquired about the fees. Chris said 2.6% fee we would charge patron 3% fee. Hardware would be \$40 **a month**. Keep square at front desk.

**Correction per Trustee Hermann: (Hardware would be \$40 to purchase.)**

Supervisor Paul Williams made the motion to purchase the chip reader with 1 mag strip. Trustee Randy Johnson second the motion and all ayes followed.

c) Committee to review employee handbook. Trustees to review handbook, make notes and review at the next meeting.

D) Paul Said Audit went well.

6. **Old Business:**

a) Mark Trotter with Seipert & Co., LLP Certified Public Accountants spoke and said Audit went well and all material needed was given. Trustee Gene Hermann

asked some questions regarding an additional report being made for the Trustees to be reviewed before the meeting every month. Mark said he will show Kristi how to get the report. Gene was happy with the information given. Mark also said that the Cemetery is self-sustaining.

b) Highway Commissioner Trent Kehoe said that he can handle the workload for the mowing of the cemetery. He will need to buy another lawn mower and 2 extra trimmers.

Supervisor Paul Williams made a motion to have the Highway Department mow the Cemetery for the 2022 season and discontinue the outside service. Trustee Randy Johnson second the motion and 4 ayes followed with 1 abstained, Trustee Gleasman.

C) Supervisor Paul Williams discussed the 2 landscaping estimates for GRC. Connie suggested to get another bid. Gene came up with some really good ideas regarding balance, color texture and seasonal plantings. Connie also suggested that the air conditioner units be painted or block with some artwork from the kids at the high school.

Larson & Darby came out to see the GRC. Paul is also having Larson & Larson come out for blueprints of the GRC for the bathrooms and kitchen.

## **7. Report for Rockton Township Officials:**

Highway Commissioner Trent Kehoe– He said that they have been cutting back on trees and cutting dead trees. The roads haven't been too much this year.

Trustee Connie Gleasman- Nothing to report

Trustee Randy Johnson - Nothing to report

Trustee Vicky Ivy- Shared about Black History Month. She has on her hat w/black history colors and some beautiful earring.

Trustee Gene Hermann – Thanked Paul for bringing in the Auditor to discuss the audit and Quick Books. Mark was very helpful with some questions that Gene had.

Cemetery Sexton Chris Doering – Cemetery fence will need to be repaired. A young person ran into it the other day and drove through the Cemetery with her car.

The cemetery is being self-sustaining.

Kristi – Still doing LIHEAP everything is going well.

Chris – Website is up and running he has pictures of the board on now.

Gene – He said that he went to the Winnebago County township association meeting it is informative and wanted to know if we could host it sometime this year.

Paul – Bike path – we are looking at putting funding aside for the bike path from Old River to Stephen Mack School.

There was a discussion about selling the Ford Focus that the township owns. We are going to investigate how it will need to be done.

8. **CLAIMS**: The claims were individually reviewed by the trustees; Supervisor Paul Williams made the motion to approve claims as presented. Trustee Constance Gleasman second the motion and roll call vote showed all ayes.

**Meeting adjourned 9:40 pm**